School District of South Orange & Maplewood

Anti-Bullying Bill of Rights Act (ABR) Self-Assessment

2016-2017 School Year

Board of Education Meeting
September 18, 2017
# HIB Self Assessment Summary

**Period of July 1, 2015 – June 30, 2017**

**By School**

<table>
<thead>
<tr>
<th>SCHOOLS</th>
<th>Columbia High School</th>
<th>Maplewood Middle School</th>
<th>South Orange Middle School</th>
<th>Clinton Elementary</th>
<th>Jefferson Elementary</th>
<th>Marshall Elementary</th>
<th>Montrose Early Childhood Center</th>
<th>Seth Boyden Elementary</th>
<th>South Mountain Elem/Ax</th>
<th>Tuscan Elementary</th>
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<tbody>
<tr>
<td>Core Element #1: HIB Programs, Approaches or Other Initiatives</td>
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<td>14</td>
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<td>Core Element #2: Training on the BOE-approved HIB Policy</td>
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<td>Core Element #3: Other Staff Instruction and Training Programs</td>
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<td>Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills</td>
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<td>Core Element #5: HIB Personnel</td>
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<td>Core Element #6: School-Level HIB Incident Reporting Procedure</td>
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<td>Core Element #7: HIB Investigation Procedure</td>
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<td>Core Element #8: HIB Reporting</td>
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<td><strong>TOTALS</strong></td>
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How did we do compared to the last 2 years?

Note: Montrose Early Childhood Center included this year which accounts for the overall higher assessment scores in “District Self-Assessment Score Totals” chart.
Areas for Improvement

- Although the district’s overall Self-Assessment & Grade is lower, we met or exceeded the requirements for reporting, training, programs, etc. as required by the Anti-Bullying Bill of Rights Act.

- Specific Areas under the Self-Assessment are summarized as follows:
  - Element #1: HIB Programs, Approaches or Other Initiatives – Met or exceeded requirements
  - Element #2: Training on the HIB Policy – District as a whole met requirements. However, improvement needed for individual schools.
  - Element #3: Staff Instruction & Training Programs. – District as a whole met requirements. However, improvement needed for individual schools.
  - Element #4: Curriculum & Instruction on HIB – Met or exceeded requirements
Areas for Improvement (Cont’d.)

- **Element #5: HIB Personnel** – Schools need to ensure that they are compliant with appointing an ABS and their school safety climate teams, as well as conducting the required meetings to focus of systemic processes and practices to address HIB related climates and cultures. Additional focus on keeping parents informed when HIB has been substantiated so that parents have a clearer understanding of the process.

- **Element #6: School level HIB reporting procedures** – Met or exceeded requirements;

- **Element #7: HIB Investigation Procedures** – Met or exceeded requirements; although the district met this requirement overall, there was lack of completion, as required by law, of the written reports on the HIB investigation in a timely fashion – which therefore delayed the preparation and submission of the written report to the superintendent and the board.

- **Element #8: HIB Reporting** – Met or exceeded requirements;
What’s Next

- The District has already begun additional training of administrative staff to ensure compliance with the Anti-Bullying Bill of Rights Act
- A Q&A is being developed that provides clarification on the HIB process which is targeted for parents. Information for the Q&A will include:
  - Protocols and timelines for reporting and notifying parents of incidents
  - Record keeping of HIB reports – including discipline and intervention
  - HIB appeal information and clarification
- Additional training for Anti-Bullying Specialists on investigation procedures and protocols – including record keeping and timelines