

THE SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY

BYLAWS

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Duties of President and Vice Presidents

0171 DUTIES OF PRESIDENT AND VICE PRESIDENTS

It shall be the duties of the President, or in the President's absence, the First Vice President, followed by the Second Vice President, to preside at all meetings of the Board, and to perform other duties as directed by statute, State Department of Education regulations, and this Board. In carrying out these responsibilities, the President shall:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent and Board Secretary on the Board's agendas;
3. Appoint Board committees and chairpersons subject to Board approval;
4. Call such meetings of the Board as the Board President may deem necessary upon at least two days' notice;
5. Be an ex officio member of all Board committees;
6. Confer with the Superintendent on crucial matters which may occur between Board meetings;
7. Authorize or make statements on behalf of the Board.
8. Be responsible for the orderly conduct of all Board meetings.

As presiding officer at all meetings of the Board, the President shall:

1. Call the meeting to order;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the conduct of meetings;
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Answer all parliamentary inquiries, referring questions of law to the Board's attorney;
8. Put motions to a vote, stating definitely and clearly the vote and result thereof.

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The President shall have the right, as other Board members have, to offer resolutions, to discuss questions, and to vote.

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The president may delegate to the appropriate committee to ensure the BOE has a 5 year calendar for policy monitoring and review.

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Removal From Office

A President or Vice-President of the Board of Education who shall refuse to perform a duty imposed upon that office by law may be removed by a majority vote of all of the members of the Board.

N.J.S.A.18A:6-20; 18A:6-54  
18A:13-12  
18A:15-1; 18A:15-2  
18A:16-1  
18A:19-1; 18A:19-9

Cross References: 0146, 0152, 0155, 0164

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