## POLICY

### SOUTH ORANGE MAPLEWOOD BOARD OF EDUCATION

Teaching Staff Members 3134/Page 1 of 22 ASSIGNMENT OF ADDITIONAL DUTIES

#### 3134 ASSIGNMENT OF ADDITIONAL DUTIES

The professional responsibilities of teaching staff members include such extra duties as may be assigned by the Superintendent or <u>his/herthe Superintendent's</u> designee. The Superintendent or designee Board-will, in accordance with the Board of Education's managerial's prerogative, appoint-assign teaching staff members to-extra duty positions that are in accordance with applicable law and any collective bargaining agreement. including, but not necessarily limited to, the positions of department chairperson, account treasurer, co-curricular activity advisor, athletic coach, monitor, and chaperone.

All aspects of assignment to, retention in, dismissal from, and any terms and conditions of employment concerning extra-curricular activities shall be deemed mandatory subjects for collective negotiations in accordance with the provisions of N.J.S.A. 34:13A-23. A teaching staff member who requests appointment to an extra duty position may be given

preference over other candidates for the position. Wherever possible, the Board will fill athletic coaching positions with district employees.

Any teaching staff member appointed to an extra duty position is expected to serve unless excused for extenuating circumstances. A member's refusal to serve or resignation from extra duty service without permission may constitute an act of insubordination subject to discipline.

A teaching staff member shall not accrue tenure or seniority rights in an extra duty position. The teacher is not entitled to reappointment to an extra duty position, and must apply annually.

Performance in an extra duties may y position will be considered in a teacher-teaching staff member's evaluation, in determining whether to renew a nontenured member, and in determining which of two or more tenured members with identical seniority entitlements will be retained in a reduction in force.

The Superintendent will inform the Board of extra duty positions required for the implementation of the district's program, post notice of vacancies in those positions, and recommend appointments to those positions.

N.J.S.A. 18A:27-4 N.J.S.A. 34:13A-23

Adopted: 2 April 2001 <u>Revised:</u> First Reading: April 18, 2022 Formatted: Highlight

# POLICY

### SOUTH ORANGE MAPLEWOOD BOARD OF EDUCATION

Teaching Staff Members 3134/Page 2 of <u>2</u><del>2</del> ASSIGNMENT OF ADDITIONAL DUTIES

Second Reading:

