

THE SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY

TEACHING STAFF MEMBERS  
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Assignment of Additional Duties

3134 ASSIGNMENT OF ADDITIONAL DUTIES

The professional responsibilities of teaching staff members include such extra duties as may be assigned by the Superintendent or his/her designee. The Board will appoint teaching staff members to extra duty positions including, but not necessarily limited to, the positions of department chairperson, account treasurer, co-curricular activity advisor, athletic coach, monitor, and chaperone.

A teaching staff member who requests appointment to an extra duty position may be given preference over other candidates for the position. Wherever possible, the Board will fill athletic coaching positions with district employees.

A teaching staff member's performance will be considered when determining whether to appoint that employee to an extra-duty position. By way of example, but not limitation, a teaching staff member who is working pursuant to a Corrective Action Plan, as defined in Policy 3221, may be precluded from appointment to an extra duty position.

Any teaching staff member appointed to an extra duty position is expected to serve unless excused for extenuating circumstances. A member's refusal to serve or resignation from extra duty service without permission may constitute an act of insubordination subject to discipline.

A teaching staff member shall not accrue tenure or seniority rights in an extra duty position. The teacher is not entitled to reappointment to an extra duty position, and must apply annually.

Performance in an extra duty position will be considered in a ~~teacher~~-teaching staff member's evaluation, in determining whether to renew a nontenured member, and in determining which of two or more tenured members with identical seniority entitlements will be retained in a reduction in force.

The Superintendent will inform the Board of extra duty positions required for the implementation of the district's program, post notice of vacancies in those positions, and recommend appointments to those positions.

N.J.S.A. 18A:27-4

Cross Reference: Policy 3221

Initial Adoption: April 2, 2001

First Reading: ~~March 12, 2001~~April 28, 2014

Second Reading: ~~March 19, 2001~~June 16, 2014

Third Reading:

Adopted: ~~April 2, 2001~~