

## 5230 LATE ARRIVAL AND EARLY DISMISSAL

**[See POLICY ALERT Nos. 114 and 172]**

The Board of Education requires that students be in attendance for the full school day in order to benefit from the instructional program. That requirement will be waived only when compelling circumstances require that a student be late to school or dismissed from school before the end of the school day.

The Principal may excuse for cause the late arrival and early dismissal of a student on the prior written request of the student's parent or legal guardian. Good cause may include, but need not be limited to, medical and dental appointments that cannot be scheduled outside the school day, medical disability, a motor vehicle driver's test, interviews for college entrance or employment, and court appearances.

Students in grades ~~11 and~~ 12 who are assigned to a last period study hall may be excused for that period provided the student's parent(s) or legal guardian(s), or the adult student, has given prior written request to the Principal and provided the excused student leaves the school grounds.

No student in grades K-8 will be permitted to leave the school before the end of the school day except in the presence of the student's parent or legal guardian, or an agent of the parent(s) or legal guardian(s) who has written authorization, or in the custody of agents of the State acting in their legal capacity.

The Principal shall maintain a record of the parents or legal guardians of each student. If one parent has been assigned custody of the student by court Order or separation agreement and wishes to limit the noncustodial parent's access to the student, the custodial parent must inform the Principal of any such limitation, provide a certified copy of such Order, and may request that his/ her authorization be required before the noncustodial parent is granted access. In the absence of such notice, the Principal will presume that a student may be released into the care of either parent.

A student who suffers an incapacitating medical disability will be released from school only in the presence of an adult.

N.J.A.C.6:20-1.3

Adopted: 2 April 2001



# POLICY

SOUTH ORANGE MAPLEWOOD  
**BOARD OF EDUCATION**

Students  
5230/Page 2 of 2  
LATE ARRIVAL AND EARLY DISMISSAL

Revised: 17 December 2018

Revised:

First Read: 27 July 2023

Second Read:

