## THE SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NJEW JERSEY

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## 8550 OUTSTANDING FOOD CHARGES

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will provide the student with breakfast or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast/lunch bill is in arrears. Despite such arrears, the Board of Education affirms its commitment to provide affected students with breakfast or lunch. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

In the event a student's school lunch or breakfast bill is in arrears, the Principal or designee shall use all available means to contact the student's parent to provide notice of the amount in arrears and shall provide the parent a period of ten school days to establish a payment planpay the full amount due. If the principal or designee suspects or has reason to believe that the family may be facing financial issues affecting its ability to pay the bills in question, the principal or designee shall advise the parent of potential community resources. If the student's parent does not make full payment respond to the Principal or designee by the end of the ten school days, the Principal or designee shall again contact the student's parent to provide a second notice that school breakfast or lunch will not be served to the student beginning one week from the second notice unless payment a payment plan is established. their child's lunch or breakfast bill is in arrears. If the required payments under the payment plan have not been made payment in full is not made within one week from the date of the second notice, the student will be provided a basic lunch that will contain the essentials in balanced nutritional selections as prescribed by the Bureau of Child Nutrition Programs, New Jersey Department of Agriculture beginning the eighth calendar day from the date of the second notice. will be provided a lunch that will contain the essentials in balanced nutritional selections as prescribed by the Bureau of Child Nutrition Programs, New Jersey Department of Agriculture beginning the eighth calendar day from the date of the second notice.

A parent who has received a second notice their child's lunch or breakfast bill is in arrears and who has not made payment in full within one week from the date of the second notice will be requested to meet with the Principal or designee to discuss and resolve the matter. In the event the parent refuses to meet with the Principal or designee or is unable to resolve the matter, the Principal or designee will report the parent's failure to provide breakfast or lunch, as applicable, for the child, to the New Jersey Department of Children and Families, Division of Child Protection and Permanency.

This provisions of N.J.S.A. 18A:33-21 and this Policy will be made available to parents of all children in the school district in a manner as determined by the Superintendent.

## N.J.S.A. 18A:33-21

First Reading: July 17, 2017 Second Reading: August 21, 2017
Adopted: October 19, 2015