

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated November 30, 2012
2. Expense Account Adjustment Analysis dated November 30, 2012
3. Revenue Account Adjustment Analysis dated November 30, 2012
4. Check Register #375299-375682 in the amount of \$3,170,954.07
5. Check Register #200460-200461 in the amount of \$1,782,259.00
6. Check Register #200462 for November payroll in the amount of \$6,176,493.62
7. Treasurer's Report for October 2012

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of November 30, 2012 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Jeffrey Bennett	_____ Date
_____ Lynne Crawford	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ William Gaudelli	_____ Date
_____ David Giles	_____ Date
_____ Sandra Karriem	_____ Date
_____ Madhu Pai	_____ Date
_____ Andrea Wren-Hardin	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Malespina, Elissa SOM	ISTE - 2013	6/23-26/13	San Antonio, TX	2576
Litkey, Amy Jefferson	75 Quick, On-the-Spot Techniques for Children With Behavioral & Emotional Problems	1/14/13	Princeton, NJ	220
Hanratty, Judith District	Learning Beyond the Core: Best Practice in Teaching & Leadership Across Curriculum K-12	1/18-1/21/13	New Orleans, LA	2195
Grohman, Donna District	Learning Beyond the Core: Best Practice in Teaching & Leadership Across Curriculum K-12	1/18-1/21/13	New Orleans, LA	1589
Kingsbury, Eve SOM	Guild of IB World Schools	1/3-4/13	Boston, MA	1069
Ugialoro, Joseph SOM	Guild of IB World Schools	1/3-4/13	Boston, MA	1026
Ellis, Sabina CHS	Using iPads for Digital Projects across the Curriculum	2/25/13	Union, NJ	132
Malespina, Elissa SOM	NJASA TECHSPO 2013 Conference	1/31-2/1-13	Atlantic City, NJ	372
Butler, Melissa SOM	NJASA TECHSPO 2013 Conference	1/31-2/1-13	Atlantic City, NJ	175
Giorello-Moczulski, Denise District	Preparing for Common Core State Standards & Assessments	1/9/13	Jersey City, NJ	161

Giorello-Moczulski, Denise District	Best iPad Apps for School Site Administrators	3/12/13	Fairfield, NJ	305
Voorhees, Roseann CHS	NJPN Getting in tune: Harmonizing the Field of Addiction	3/8/13	Atlantic City, NJ	174
Treitler, Nina South Mountain	NJ State School Nurses Association Conference	3/8-9/13	Parsippany, NJ	229
Bender, Frank CHS	Eastern District AAHPERD Convention	2/20-23/13	Valley Forge, PA	933
Grasso, Linda CHS	AMTNJ Math Conference	1/9/13	Jersey City, NJ	161
Russoniello, Miriam CHS	AMTNJ Math Conference	1/9/13	Jersey City, NJ	165
LoBianco, Judy District	EDA-AAHPERD	2/19-22/13	Valley Forge, PA	226

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972D

FOR ACTION

**SUBJECT: APPROVE BOARD MEMBER ATTENDANCE AND
RELATED TRAVEL EXPENSES**

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Beth Daugherty	NJSBA Bargaining Workshop	1/26/13	Mercerville, NJ	125

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2973E

FOR ACTION

SUBJECT: ACCEPT DONATION FROM SETH BOYDEN PTA

BE IT RESOLVED THAT the Board of Education accepts a donation from Seth Boyden School PTA in the amount of \$2,302 to be used for shipping charges for playground equipment as part of the Outdoor Learning Center project.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-096-200-890	Seth Boyden School	\$2,302
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The Seth Boyden School Principal is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2973F

FOR ACTION

SUBJECT: AMEND AND APPROVE CONTRACT FOR PROFESSIONAL
SERVICES WITH MCKAY CONSULTING, LLC FOR THE 2012-13
SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education amends and approves a contract with McKay Consulting, LLC of Durham, North Carolina, to provide professional services related to the Danielson Framework for Teaching at a rate not to exceed \$27,000 during the 2012-13 school year.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Resolution 2906Q on June 18, 2012 approved a contract for \$21,000. Due to overwhelming interest, the district would like to offer staff development opportunities to a third group of teachers.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972G

FOR ACTION

**SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
 PROVIDERS FOR THE 2012-13 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following list of providers for the 2012-13 school year for the services indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Bergen County Technical Schools Rochelle Park, NJ	Assistive Technology	\$828
Cranford Public School District Cranford, NJ	OT	\$58.72/hour
Knower Tutoring Plymouth, NH	Bedside Instruction	\$65/hour
Kali Martinez Maplewood, NJ	Interpretation	\$35/hour
Pediatric Potentials Livingston, NJ	OT	\$160/hour
Barbara Vega-Mercado Roselle Park, NJ	Home Therapy	\$40/hour

BACKGROUND INFORMATION

These providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972H

FOR ACTION

SUBJECT: ACCEPT DONATION FOR THE PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation in the amount of \$4,310 to the Parenting Center.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890 Parenting Center \$4,310

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The donation was made to the Parenting Center for the Holiday Toy Drive. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972I

FOR ACTION

**SUBJECT: ESTABLISH RESERVE FOR ENCUMBRANCES FOR 2011-12
OPEN PURCHASE ORDERS**

BE IT RESOLVED THAT the Board of Education establishes a reserve for encumbrances for purchase orders remaining open on June 30, 2012 in the amount of \$1,508,912.

BE IT FURTHER RESOLVED THAT the following budget accounts are increased and the Superintendent or his designee is authorized to administer them:

Reserved for open purchase orders:

11	000	100	Instruction - Tuition	26375	
11	000	21X	Pur Svcs-OT/PT	10633	
11	000	221	Imp Instructional Services	6726	
11	000	222	Ed Media Services - Library	6402	
11	000	223	Staff Training Services	1719	
11	000	230	Support Services - Central & Legal Judgments	9564	
11	000	240	Support Services - School	5298	
11	000	251	Support Services - Central/IT	709	
11	000	261	Required Maintenance	433143	
11	000	262	Operation/Maintenance Facilities	106039	
11	000	263	Care & Upkeep of Grounds	7008	
11	000	266	Security	129722	
11	000	270	Transportation Services	39	
11	190	100	Instructional Supplies/Texts	611522	
11	204	100	Special Education LD	90	
11	214	100	Special Education Autistic	848	
11	230	100	Basic Skills	10906	
11	40X	100	Cocurricular Activities/Athletics	18269	
12	000	400	Construction	123900	
Reserve for Encumbrances, June 30, 2012					<u>1,508,912</u>

BACKGROUND INFORMATION

The open purchase orders are primarily for contractual work performed during the end of the year, such as tuition and transportation services which had been billed but not yet paid on June 30, and equipment orders, maintenance, building repairs and capital projects performed during the summer. This resolution acknowledges the reserve for encumbrances reflected in the June 30, 2012 audit.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972J

FOR ACTION

SUBJECT: ACCEPT 2012 GRANT FROM THE ITALIAN AMERICAN
 COMMITTEE ON EDUCATION

BE IT RESOLVED THAT the Board of Education accepts a grant from the Italian American Committee on Education in the amount of \$3,000 to be used for the purchase of educational materials to support Italian classes at Columbia High School.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-023-100-610	CHS	Italian Classes	\$3,000
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary be authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The funds will be used to enhance the Italian curriculum at the high school.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972K

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER TO ROOF REPLACEMENT
 AT MAPLEWOOD MIDDLE SCHOOL PROJECT

BE IT RESOLVED THAT the Board of Education approves the following change order to the Roof Replacement at Maplewood Middle School project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Arista	1	\$24,550	7 weeks

BACKGROUND INFORMATION

Change Order #1 approves additional work relative to glass skylights and roof doors. Funds are available to cover these additional costs.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972L

FOR ACTION

**SUBJECT: APPROVE CHANGE ORDER TO RESTROOM
RENOVATIONS AT ELEMENTARY SCHOOLS PROJECT**

BE IT RESOLVED THAT the Board of Education approves the following change order to the Restroom Renovations at Elementary Schools project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
TCI	2	\$11,933.54	6 weeks

BACKGROUND INFORMATION

Change Order #2 approves additional work at South Mountain, Clinton and Jefferson schools. There are sufficient contingency funds in the project budget for this change.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972M

FOR ACTION

SUBJECT: RESCIND RESOLUTION 2925V AND APPROVE THE FOLLOWING
CHANGE ORDER TO SCIENCE LAB RENOVATIONS AT SOUTH
ORANGE MIDDLE SCHOOL

BE IT RESOLVED THAT the Board of Education rescinds resolution 2925V and approves the following change order to the Science Lab Renovations at South Orange Middle School project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Frankoski Construction	2	\$16,814.00	25 days

BACKGROUND INFORMATION

Change Orders #1 and 2 originally approved on August 27, 2012, 2925V, were not executed. A revised change order #1 2936N was approved by the Board of Education on September 24, 2012.

Change Order #2 provides for demolition and replacement of antiquated acid neutralization tanks and temporary lighting.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972N

FOR ACTION

SUBJECT: TITLE I AUDIT 2008-2009 AND 2009-2010

BE IT RESOLVED THAT the Board of Education certifies that the findings of the Title I Audit of Fiscal Years 2008-2009 and 2009-2010, conducted by the Office of Fiscal Accountability and Compliance, pursuant to N.J.A.C 6A:23 A-5.6, have been discussed in public session, and that the audit findings will be posted on the district's website.

BE IT ALSO RESOLVED THAT the Board of Education approves the submission of the required Corrective Action Plan to address issues raised in the undisputed findings of the Title I Audit of Fiscal Years 2008-2009 and 2009-2010, conducted by the Office of Fiscal Accountability and Compliance, as well as the appeal of findings in dispute.

BE IT ALSO RESOLVED THAT the Board of Education approves the appeal of findings in dispute as set forth in a letter from Assistant Superintendent Lydia Furnari to Robert Ciccino dated December 17, 2012.

BACKGROUND INFORMATION

Pursuant to N.J.A.C 6A:23 A-5.6 the school district must ensure that:

- Findings are discussed in public session
- A corrective action plan and appeal are approved
- Findings are posted on the district web-site

The district concurs that funds in the amount of \$80,015.62 are recoverable by the SEA. Findings in the amount of \$146,451.39 are under appeal.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 29720

FOR ACTION

**SUBJECT: APPROVE CARRY OVER UNEXPENDED FY 11-12 TITLE
PROGRAMS**

BE IT RESOLVED THAT the Board of Education approves the carry over of Fiscal Year 2012 Title Program funds in the amount of \$133,589 as listed below:

<u>Program</u>	<u>Carryover</u>
TITLE IA	\$ 65,491
TITLE IIA	\$ 61,224
TITLE III	<u>\$ 6,874</u>
Total Carryover	\$133,589

BACKGROUND INFORMATION

These funds remained unexpended at the end of the FY 2012 program year and will be carried over to the FY 2013.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17,2012**

RESOLUTION 2925P

FOR ACTION

SUBJECT: AMEND RESOLUTION 2925O AND APPLY FOR FEDERAL FY2013
 NO CHILD LEFT BEHIND (NCLB) CONSOLIDATED ENTITLEMENT
 FUNDS

BE IT RESOLVED THAT the Board of Education approves the submission of an application for Federal FY2013 *No Child Left Behind* (NCLB) Consolidated Entitlement Funds (Grant NCLB490013) in the amount of \$705,170 as follows: Title I \$513,962; Title II, Part A - \$161,616; Title II, Part D - \$0; Title III - \$29,592; Title IV - \$0; and Title V - \$0, Title I SIA - \$0 and Title I SIA Part G - \$0 for program activities from September 1, 2012 to August 31, 2013.

Public School

Title I, Part A: Improving Basic Programs	\$513,962
Title II, Part A: Teacher/Principal Training/Recruiting	154,150
Title II, Part D: Enhancing Education through Technology	0
Title III, English Language Acquisition/Language Enhancement	29,592
Title IV, Safe and Drug-Free School and Communities Act	0
Title V, Innovative Programs	<u>0</u>
Total Public School Allocation	\$697,704

<u>Non-Public School</u>	<u>Title II-A</u>	<u>Title II-D</u>	<u>Title III</u>	<u>Title IV</u>	<u>Title V</u>	
Marylawn of the Oranges						
Our Lady of Sorrows	<u> </u>					
Total Non-Public Allocation	7,466	0	0	0	0	\$ <u>7,466</u>

TOTAL NCLB ALLOCATION \$705,170

BACKGROUND INFORMATION

The public school district administers the funding for the NCLB entitlement funds. The amount of funds applied for is 100% of the entitlement allocated to the district.

This amendment includes the amount of carryover funds from FY 2012.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972Q

FOR ACTION

SUBJECT: ACCEPT FY 2013 FEDERAL INDIVIDUALS WITH
DISABILITIES EDUCATION ACT, PART-B BASIC AND
PRESCHOOL ENTITLEMENTS

BE IT RESOLVED THAT the Board of Education accepts Fiscal Year 2013 Federal Individuals with Disabilities Education Act (IDEA), Part B grant in the amount of \$1,422,816 of which \$1,381,819 is for the Part B-Basic entitlement and \$40,997 is for Part-B Preschool to be expended between September 1, 2012 and August 31, 2013; and

BE IT FURTHER RESOLVED THAT the previously approved programs are implemented and the Superintendent or his designee is authorized to administer the funds as follows:

<u>IDEA BASIC</u>	<u>ENTITLEMENT</u>
Public IDEA-B Basic	\$1,334,696
Non-Public IDEA-B Basic	\$ 47,123
TOTAL IDEA-B BASIC	\$1,381,819
<u>IDEA PRESCHOOL</u>	
Public IDEA Preschool	\$ 40,997
Non-Public IDEA Preschool	\$ 0
TOTAL IDEA PRESCHOOL	\$ 40,997
TOTAL IDEA-B COMBINED	\$ 1,422,816

BACKGROUND INFORMATION

The Board approved the application for this grant on September 24, 2012 Resolution 2936J. The Special Services Department administers these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972R

FOR ACTION

**SUBJECT: APPROVE A CUSTODIAL SERVICES AGREEMENT WITH BANK
 OF AMERICA**

WHEREAS, it is desirable that the Board of Education of South Orange and Maplewood employ Bank of America NA (“Bank”) to act as custodian of certain of the Board of Education’s assets for investment, as described below (the “Assets”), which Assets are to be held and segregated by the Bank separately from assets of the Bank or any of its other customers (the “Account:”);

THEREFORE BE IT RESOLVED that the Board of Education of South Orange and Maplewood appoints the Bank as custodian of the Assets and Account as stipulated in the Custodial Services Agreement between the Board of Education and the Bank, the terms of which shall govern activities by the Bank with respect to the Account;

BE IT FURTHER RESOLVED that the Agreement is hereby adopted and that the School Business Administrator is authorized to execute the Agreement on behalf of the Board of Education under its seal properly attested and to act for the Board of Education in all regards with respect to and during the terms of each of the aforesaid Agreements:

AND BE IT FURTHER RESOLVED, that the School Business Administrator and any administrators authorized to act on her behalf with regards to the Account are vested with the power of and authority to act on behalf of the Board of Education, including:

From time to time to deliver to and deposit with the Bank, for credit to the aforesaid Account, any bonds, stock, securities, cash or other property owned or otherwise held by the Board of Education; and

To withdraw, receive and receipt for, and to withdraw upon trust receipt on the responsibility and risk of the Corporation, and to sign orders and issue instructions for the handling, transfer, registration, sale, substitution, exchange and delivery of any bonds, stocks, securities, cash and other property and the proceeds thereof, at any time deposited with or otherwise held by the Bank within the aforesaid Account, and

To sign reconcilements and certify to the correctness of statements of account and approve and authorize adjustments therein, with respect to the aforesaid Account.

AND BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary be and hereby is authorized to certify to the Bank a copy of these resolutions and to certify and authorize the names of administrators to act in the premises, and the Bank is hereby authorized to rely upon such certificate until formally advised by a like certificate of any changes therein, and are authorized to rely on any such additional certificates.

BACKGROUND INFORMATION

The current agreement that we have with Bank of America to provide Custodial Services is outdated and requires updated language for legal requirements. This resolution authorizes a new agreement to reflect these required updates.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 17, 2012**

RESOLUTION 2972S

FOR ACTION

**SUBJECT: RENEW AGREEMENT WITH THE CONCERN EMPLOYEE
 ASSISTANCE PROGRAM**

BE IT RESOLVED THAT the Board of Education renews an agreement with Atlantic Behavioral Health Services Hospital Corporation, d.b.a. CONCERN Employee Assistance Program, located at 25 Lindsley Drive, Suite 100, Morristown, New Jersey, to provide a program of assistance to district employees through early detection of personal problems at a fee of \$2.10 per employee per month for a total of \$19,152 for the period of July 1, 2012 to June 30, 2013.

BACKGROUND INFORMATION

This is the first renewal with CONCERN. These services are provided to district employees as part of the Board/SOMEA contract.