

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION        2983A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated December 31, 2012
2. Expense Account Adjustment Analysis dated December 31, 2012
3. Revenue Account Adjustment Analysis dated December 31, 2012
4. Check Register #375683-376035 in the amount of \$4,440,149.75
5. Void check 375109 in the amount of \$4,153.43
5. Check Register #200463 in the amount of \$877,692.24
6. Check Register #200464 for December payroll in the amount of \$6,328,748.84
7. Treasurer's Report for November 2012

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983B**

**FOR ACTION**

**SUBJECT:              BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of December 30, 2012 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Jeffrey Bennett	_____ Date
_____ Lynne Crawford	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ William Gaudelli	_____ Date
_____ David Giles	_____ Date
_____ Sandra Karriem	_____ Date
_____ Madhu Pai	_____ Date
_____ Andrea Wren-Hardin	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983C**

**FOR ACTION**

**SUBJECT:            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Ellis, Sabina CHS	Using the iPad as an Instructional Tool for English Language Arts	3/8/12	Union, NJ	132
DeLuca, Viola CHS	NJPN Getting in tune: Harmonizing the Field of Addiction	3/8/12	Atlantic City, NJ	174
DelliSanti, Lisa CHS	NJPN Getting in tune: Harmonizing the Field of Addiction	3/8/12	Atlantic City, NJ	174
Woolard, Terry CHS	Techspo	1/31-2/1/13	Atlantic City, NJ	623
Stradford, Lynn CHS	Practical Strategies to Enhance SMART Boards	2/26/13	Parsippany, NJ	236
Van Tine, Claire Tuscan	NJMEA Music Conference	2/21-23/13	East Brunswick, NJ	150
Dodge, Jennifer MMS	NJMEA Music Conference	2/21-23/13	East Brunswick, NJ	150
Richa, Gabrielle Tuscan	NJMEA Music Conference	2/21/23/13	East Brunswick, NJ	282
Hurley, Pat CHS	AAHPERD National Convention	4/24-27/13	Charlotte, NC	1633
LoBianco, Judy CHS	National Conference: Health & Physical Education	4/21-28/13	Charlotte, NC	2754
Scalgione, Carol Ann Jefferson	The Many Facets of School Nursing	3/8-9/13	Parsippany, NJ	239

Porter, Julianne MMS	The Many Aspects of School Nursing	3/8-9/13	Parsippany, NJ	240
Endlich, Matthew CHS	Facing the Future 21	3/22/13	Somerset, NJ	164
Pazmino, Janice Central Office	Steps to Developing a Standard Operational Plan	3/1/13	Denville, NJ	23
Cohen, Judith CHS	Stress, Anxiety, & Depression	2/22/13	Parsippany, NJ	81
Wallace, James SOMS	IB MYP Category 2	2/22-24/13	New York, NY	959
Squires, Jessica SOMS	IB MYP Category 2	2/22-24/13	New York, NY	1077
Wackerman, John MMS	IB MYP Category 2	2/22-24/13	New York, NY	907
Dugan, Mary MMS	IB MYP Category 2	2/22-24/13	New York, NY	950
Kingsbury, Eve SOMS	GIBS MYP Math	2/8/13	Commack, LI, NY	116
Dalbey, Helen SOMS	GIBS MYP Math	2/8/13	Commack, LI, NY	25
McGlotten, Lynn SOMS	GIBS MYP Math	2/8/13	Commack, LI, NY	0
KEATING, Thomas SOMS	GIBS MYP Math	2/8/13	Commack, LI, NY	0
Uglialoro, Joseph SOMS	International Baccalaureate – Head of School Implementation	3/1-4/13	Detroit, MI	1876
Kingsbury, Eve SOMS	International Baccalaureate – Head of School Implementation	3/1-4/13	Detroit, MI	1876
Truppo, Jeffrey MMS	International Baccalaureate – Head of School Implementation	3/1-4/13	Detroit, MI	1898
Rice, Jamie MMS	International Baccalaureate – Head of School Implementation	3/1-4/13	Detroit, MI	1926
Watkinson, Serena South Mountain	Project Learning Tree	3/21/13	Roseland, NJ	15
Wright, Debbie South Mountain	Project Learning Tree	3/21/13	Roseland, NJ	15
Perkins, Donna So. Mtn. Annex	Project Learning Tree	3/21/13	Roseland, NJ	15
Potts, Rachel So. Mtn. Annex	Project Learning Tree	3/21/13	Roseland, NJ	15
DeKoninck, Jessica Central Office	2013 School Law Conference	2/27/13	New Brunswick, NJ	216
Jennings, James SOM	NASSP 2013 Conference	2/28-3/2-13	National Harbor, MD	2191
Pazmino, Janice Central Office	45 <sup>th</sup> Annual NJ Pupil Transportation Conference	4/14-16/13	Atlantic City, NJ	504
Pazmino, Janice Central Office	Safe Transportation procedures for Autistic Students	2/28/13	Roxbury, NJ	17
Swyberius, Laura Jefferson	NJASK: Building Student Proficiency	1/30/13	Clark, NJ	175

#### BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983D**

**FOR ACTION**

**SUBJECT:**            AMEND RESOLUTION 2946D AND APPROVE BOARD  
MEMBER ATTENDANCE AND RELATED TRAVEL  
EXPENSES

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Lynne Crawford	NJSBA Analyzing & Constructing Salary Guides Workshop	2/9/13	Mercerville, NJ	125

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

**BACKGROUND INFORMATION**

Resolution 2946D approved mileage reimbursement to Ms. Crawford for attending ERESC Board meetings, however she declines mileage reimbursement.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983E**

**FOR ACTION**

**SUBJECT:            APPROVE AGREEMENT WITH SCHOOL BOARD NET  
SERVICES**

BE IT RESOLVED THAT the Board of Education approves an agreement with New Jersey School Boards Association to participate in the School Board Net project that provides electronic communication and associated information processing services accessible via the Internet at an annual cost of \$2,360.

**BACKGROUND INFORMATION**

The school district will be able to develop and post meeting agendas and minutes on the Internet as well as manage events, make announcements and perform other activities.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983F**

**FOR ACTION**

**SUBJECT:    ACCEPT DONATION FOR COLUMBIA HIGH SCHOOL TV STUDIO**

BE IT RESOLVED THAT the Board of Education accepts a donation for the Columbia High School TV studio in amount of \$1,000.00 to be used by the TV studio.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee are authorized to administer it:

20-069-200-890	CHS TV STUDIO	\$1,000
----------------	---------------	---------

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

CCN entered a contest co-sponsored by The Brain Injury Association of NJ and the NJ Division of Highway Traffic Safety aimed at promoting safe driving for high school students.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983G**

**FOR ACTION**

**SUBJECT:            APPROVE SPECIAL EDUCATION RELATED SERVICE  
                         PROVIDERS FOR THE 2012-13 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following list of providers for the 2012-13 school year for the services indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Daytop Village of NJ Mendham, NJ	Home Instruction	\$114/day
Michael Koffman, Ph.D Montclair, NJ	Educational/Neuropsychological Testing & Written Report	\$550/hour
	Review of past records	\$200/hour
	Intake	\$250/hour
	Attend meeting	\$250/hour
Morris Union Jointure Commission New Providence, NJ	Home Program Teacher	\$155/hour
	Home program Teacher Assistant	\$135/hour
	Home Program Support Assistant	\$115/hour
Dara Monsorno Hillsborough, NJ	Behavior Consultant	\$75/hour

**BACKGROUND INFORMATION**

These providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983H**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION FOR THE PARENTING CENTER**

BE IT RESOLVED THAT the Board of Education accepts donations in the amount of \$1,730 to the Parenting Center.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$1,730
----------------	------------------	---------

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The donations were made to the Parenting Center for the Holiday Toy Drive. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983I**

**FOR ACTION**

**SUBJECT:**                    APPROVE CHANGE ORDER TO COMMON AREA  
   LIGHTING AT MAPLEWOOD SCHOOL SITES PROJECT

BE IT RESOLVED THAT the Board of Education approves the following change order to the Common Area Lighting at Maplewood School Sites project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Sal	2	\$11,161.43	15 weeks

**BACKGROUND INFORMATION**

Change Order #2 approves rewiring to new chandeliers. Funds are available to cover these additional costs.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983J**

**FOR ACTION**

**SUBJECT:            APPROVE CHANGE ORDER TO COMMON LIGHTING AT  
SOUTH ORANGE SCHOOL SITES PROJECT**

BE IT RESOLVED THAT the Board of Education approves the following change order to the Common Area Lighting at South Orange School Sites project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Jacob's Construction	2	\$12,424.56	4 weeks
	3	\$ 3,160.46	
	4	\$ 2,179.70	
	5	\$ 1,922.30	
	6	\$10,307.20	

**BACKGROUND INFORMATION**

Change Order #2 approves construction of soffits; 3 approves installation of heat detectors; 4 approves the removal and installation of circuits relative to emergency wall packs; 5 approves the installation of new drywall; 6 approves substitute fixtures due to the unavailability of the original fixtures. Funds are available to cover these additional costs

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983K**

**FOR ACTION**

**SUBJECT:**            APPROVE AGREEMENT AND DOT TESTING FEE  
                             SCHEDULE WITH PREVENTION SPECIALISTS, INC.

BE IT RESOLVED THAT the Board of Education approves the 2013 Agreement and DOT Testing Fee Schedule with Prevention Specialists, Inc. of Ocean, NJ. Cost of services is as follows:

DOT Drug Testing	\$ 68.00 per test
DOT Alcohol Testing	\$ 39.00 per test
DOT Support Services	\$515.00 per annum
Shy Bladder/Observe Fees	\$35 per hour
Substance Abuse Professional Services	\$525.00 per case
DOT Policy	\$175.00 per hour
Training & Education	\$475.00 per session
Emergency Response Services	\$135.00 first hour, \$55.00 per half hour
Litigation Support	\$175.00 per hour portal to portal
Background Verification	Price list on file

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

Prevention Specialists, Inc. provides periodic drug and alcohol testing of district bus drivers as required by the Department of Transportation.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983L**

**FOR ACTION**

**SUBJECT:            AUTHORIZE JOINT BID PROCESS WITH THE VILLAGE  
                             OF SOUTH ORANGE**

BE IT RESOLVED THAT the Board of Education authorizes a joint bid with the Township of South Orange Village and the Township of Maplewood for the mowing of large natural turf fields and playgrounds.

BE IT FURTHER RESOLVED THAT the Township of South Orange Village shall be the lead agency with regard to this bid process.

BE IT FURTHER RESOLVED THAT the Board of Education must approve the final bid before the award of contract to the lowest responsible bidder.

**BACKGROUND INFORMATION**

This is a bid for service to mow large natural turf fields and playgrounds. The district will continue to contract with a landscaping company to mow, trim and edge the street sides of buildings.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983M**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION OF EQUIPMENT FROM ACHIEVE  
                         FOUNDATION**

BE IT RESOLVED THAT the Board of Education accepts the following equipment from the Achieve Foundation to be used at Seth Boyden School valued at \$3,460.34:

3	2681444 ELMO MO-1 DOC CAM WHITE	359.63	1,078.89
3	2538012 EPSON PL S11 LCD 2600 LUM	371.07	1,113.21
2	2565744 ELMO TT-12 DOCUMENT CAMERA	634.37	1,268.74

BACKGROUND INFORMATION

The Seth Boyden principal is responsible for the distribution of the equipment.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      2983N**

**FOR ACTION**

**SUBJECT:**            APPROVE CARRY OVER UNEXPENDED FY12 FEDERAL  
INDIVIDUALS WITH DISABILITIES EDUCATION  
IMPROVEMENT ACT, PART B- BASIC AND PRESCHOOL  
FUNDS

BE IT RESOLVED THAT the Board of Education approves the carry over of Fiscal Year 2012 Federal Individuals with Disabilities Education Improvement Act, (IDEIA) Part B Basic funds in the amount of \$23,743 as listed below:

<u>Program</u>	<u>Carryover</u>
IDEIA Basic (public)	\$ 3,000
IDEIA Basic (non-public)	\$ <u>20,743</u>
IDEIA Preschool	\$ <u>0</u>
Total Carryover	\$ 23,743

**BACKGROUND INFORMATION**

These funds remained unexpended at the end of the FY 2012 program year and will be carried over to the FY 2013.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 28, 2013**

**RESOLUTION      29830**

**FOR ACTION**

**SUBJECT:    ESTABLISH GUIDELINES FOR NAMING RIGHTS FOR THE  
                 COLUMBIA HIGH SCHOOL AUDITORIUM**

WHEREAS, Board Policy 7230 allows for the naming of a facility or location as acknowledgement of a significant gift and indicates a case-by-case process for disclosure and review for upholding both the necessary limits on acknowledgements and their value as a means of recognizing individuals and organizations, and,

WHEREAS, a fundraising campaign for Columbia High School auditorium renovations is in process that has the potential of significant donations, now therefore,

BE IT RESOLVED THAT the Board of Education establishes the following guidelines for naming rights for the Columbia High School Auditorium:

- The auditorium shall not be named for an amount less than \$500,000
- The stage shall not be named for an amount less than \$150,000
- Donor recognition for other components of the auditorium may be in the form of a sponsorship or other equivalent recognition, but not named in recognition of a donation

BE IT FURTHER RESOLVED THAT the Board of Education will review any and all naming of the facilities for approval. The placement, prominence and duration of any recognition shall be related to the significance of the donation and will be decided on a case-by-case basis.

**BACKGROUND INFORMATION**

ACHIEVE is currently in the process of fundraising to help support the Columbia High School auditorium renovations. ACHIEVE has asked the Board to consider levels of donations that would be sufficient to allow for naming rights of the facility. The Policy Committee has reviewed policy 7230 with representatives of ACHIEVE and has recommended the donation levels reflected in the resolution. The Board will still need to approve any naming of the facilities as an acknowledgement of a donation. This resolution only establishes an acceptable level of donation for consideration.