

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION        2995A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1.     Board Secretary's Report dated January 31, 2013
2.     Expense Account Adjustment Analysis dated January 31, 2013
3.     Revenue Account Adjustment Analysis dated January 31, 2013
4.     Check Register # 376036-376037 in the amount of \$61,557.44
5.     Check Register #276038-376376 in the amount of \$3,440,321.03
6.     Void check #374290 in the amount of \$1,124.00
7.     Void check #374454 in the amount of \$922.00
8.     Void check #375436 in the amount of \$2,387.00
9.     Check Register #200465-200467 in the amount of \$1,494,159.90
10.    Check Register #200468 for January payroll in the amount of \$6,070,456.06
11.    Treasurer's Report for December 2012

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION      2995B**

**FOR ACTION**

**SUBJECT:            BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of January 31, 2013 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Jeffrey Bennett	_____ Date
_____ Lynne Crawford	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ William Gaudelli	_____ Date
_____ David Giles	_____ Date
_____ Sandra Karriem	_____ Date
_____ Madhu Pai	_____ Date
_____ Andrea Wren-Hardin	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION        2995C**

**FOR ACTION**

**SUBJECT:            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Chris Beattys SOMS	National Conference for Teachers of Mathematics (NCTM)	4/16-20/13	Denver, CO	2168
Tom Keating SOMS	NCTM Annual	4/16-20/13	Denver, CO	2168
Stephanie Schroeter MMS	NCTM Annual	4/17-20/13	Denver, CO	1825
Beatrix Ospina Smith MMS	NCTM Annual	4/14-18/13	Denver, CO	1598
Nicole Gilhuley CHS	Rutgers Pre-Calculus Conference	3/22/13	Piscataway, NJ	165
Yves Norton Pierre CHS	Rutgers Pre-Calculus Conference	3/22/13	Piscataway, NJ	165
John Pociask CHS	Rutgers Pre-Calculus Conference	3/22/13	Piscataway, NJ	165
Meghan Power CHS	Rutgers Pre-Calculus Conference	3/22/13	Piscataway, NJ	165
Elizabeth Savoia CHS	Rutgers Pre-Calculus Conference	3/22/13	Piscataway, NJ	165
Elaine Weiland CHS	Rutgers Pre-Calculus Conference	3/22/13	Piscataway, NJ	165

Barbara Eames Jefferson	Classroom Management	3/15/13	Totowa, NJ	164
Cathy McDonough SOMS	Intervention – Referral Services	3/13/13	Long Branch, NJ	353
Dana Rutkowski SOMS	Intervention – Referral Services	3/13/13	Long Branch, NJ	250
Danielle Perrotta Tuscan	Google Apps Summit	3/14 & 3/15/13	Union, NJ	204
Ana Reyes Tuscan	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Matthew Robinson Tuscan	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Maura Sackett Tuscan	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Beth Wislinski Tuscan	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Maureen O’Sullivan MMS	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Richard Palmgren MMS	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Robert Schmidt MMS	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Amy Tomsey MMS	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
John Wackerman MMS	Google Apps Summit	3/14 & 3/15/13	Union, NJ	199
Patricia O’Neill Clinton	NJASCD	3/7/13	Monroe Twp, NJ	199
Jean Johnson Marshall	NJ School Nurse Association Conference	3/8 & 3/9/13	Parsippany, NJ	229
Nancy Weinstein Seth Boyden	NJ School Nurse Association Conference	3/8 & 3/9/13	Parsippany, NJ	229
Theresa Murphy Tuscan	Rutgers Annual Reading & Writing Conference	4/12/13	Somerset, NJ	150
Christy Skawinski Tuscan	Rutgers Annual Reading & Writing Conference	4/12/13	Somerset, NJ	150
Roberta Baltin Tuscan	Winners! Workshop	4/26/13	Whippany, NJ	189
Therese Crigler CHS	Medical Records Law in NJ	4/18/13	Newark, NJ	328
Karen Deas CHS	National Association of Black Social Workers Conference	4/2 - 6/13	Jacksonville, FL	375
Monique Durant C.O.	Seniority Seminar	4/12/13	Edison, NJ	348
Steve Gardberg C.O.	School Safety, Security & Preparedness	2/27/13	Union City, NJ	11
Janine Gregory District	Rutgers Center for Literacy Development	2/28/13	New Brunswick, NJ	55
Judith Hanratty District	NJASK – Short-Term Strategies to Improve Reading & Writing	2/27/13	Clark, NJ	175
Benjamin Johnson Buildings & Grounds	The Ultimate Supervisor	3/26/13	Saddle Brook, NJ	159
Benjamin Johnson Buildings & Grounds	How to Communicate with Tact & Professionalism	4/15 & 16/13	Edison, NJ	326

Rocio Lopez CHS	Seven Learning Strategies to Engage Struggling Students	3/1/13	Monroe Twp, NJ	179
Junior Spencer MMS	iPad Apps for Reading & Publishing Electronics Books	4/12/13	Union, NJ	129
Junior Spencer MMS	iPad Apps for Productivity	5/10/13	Union, NJ	129
Chris Preston District	Middle States Conference for Social Studies	3/1-2/13	Dover, DE	455
Kathleen Hester SOMS	Middle States Conference for Social Studies	3/1-2/13	Dover, DE	455
Sheila Paschall Property Services	School Dude University 2013	4/20-24/13	Myrtle Beach, SC	1325
Shira Martin Marshall	Teaching Students to be Strategic Independent Readers	3/19/13	Newark, NJ	229
Candice Beattys District	NCSM/NCTM	4/14-4/20/13	Denver, CO	3167
Janine Poutre Marshall	Follett Institute	3/8/13	Edison, NJ	113

### BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION        2995D**

**FOR ACTION**

**SUBJECT:**            APPROVE TUITION FOR REGULAR EDUCATION STUDENTS  
ATTENDING ESSEX REGIONAL EDUCATIONAL SERVICES  
COMMISSION ESSEX HIGH SCHOOL IN THE ALTERNATIVE  
EDUCATION PROGRAM FOR THE 2012-13 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approved a tuition agreement with Essex Regional Educational Services Commission for each district resident student referred to the Essex High School Alternative Education Program for the 2012-13 school year at the following annual tuition rates:

Alternative Education Program	\$17,339 per year
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and board Secretary are authorized to execute and delivery any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

Essex High School is a county-wide alternative education program designed to serve pupils ages 12-19 in an individualized and highly structured environment. The district currently has one student attending the alternative education program.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION        2995E**

**FOR ACTION**

**SUBJECT:**            AMEND RESOLUTION 2972J OF DECEMBER 17, 2012  
AND ACCEPT GRANT FROM THE ITALIAN AMERICAN  
COMMITTEE ON EDUCATION

BE IT RESOLVED THAT the Board of Education amends resolution 2972J of December 17, 2012, and accepts a grant in the amount of \$3,000 that has been set aside by the Italian American Committee on Education to be used for reimbursement of purchases of educational material to supplement the Italian curriculum at Columbia High School.

**BACKGROUND INFORMATION**

The Supervisor of World Languages is responsible for providing IACE with receipts necessary for reimbursement. Resolution 2972J had accepted a monetary donation.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION      2995F**

**FOR ACTION**

**SUBJECT:            AUTHORIZE DISPOSAL OF DISTRICT PROPERTY**

BE IT RESOLVED THAT the Board of Education approves the disposal either by auction or as refuse of the following items deemed unusable by the district based on a knowledge of existing programs and based on the age and condition of the items.

The following items are recommended for disposal through auction:

11 Cisco routers,  
1 Cisco firewall,  
26 Cisco switches  
29 Dell servers

BE IT FURTHER RESOLVED THAT the Board of Education approves the sale of the surplus property through GovDeals pursuant to the terms and conditions of State Contract A-70967/T2581.

Any remaining items after auction will be disposed of as appropriate.

**BACKGROUND INFORMATION**

The sale will be conducted online at the auction site Govdeals.com.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**  
**PUBLIC BOARD MEETING**  
**February 25, 2013**

**RESOLUTION        2995G**

**FOR ACTION**

**SUBJECT:            APPROVE TUITION FOR PRESCHOOL PROGRAM FOR THE  
2013-2014 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the tuition rate of \$3,800 for students enrolled in the district's preschool program for the 2013-2014 school year, pursuant to N.J.A.C. 18A:44-4b. Tuition is payable in ten monthly installments of \$380. Failure to make monthly tuition payments will result in removal of the child from the preschool program. The students' parents or guardians shall be responsible for providing transportation to and from school.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary be authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The program is comprised of 1/3 disabled students, 1/3 preschool Title I students, and 1/3 paying students.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION      2995H**

**FOR ACTION**

**SUBJECT:**            APPROVES PARTICIPATION IN ARTIST-IN-RESIDENCE  
PROGRAM FOR THE 2012-13 SCHOOL YEAR AT SETH BOYDEN  
SCHOOL

BE IT RESOLVED THAT the Board of Education approves participation in an Artist-in-Residence program which includes the hiring of Kathleen Clayton of Matawan, New Jersey, a knitter/fiber artist who will lead Seth Boyden's Recess Knitting Program at a rate of \$9,000 for the 2012-13 school year.

BE IT FURTHER RESOLVED THAT the Board of Education acknowledges that the program requires a \$6,000 match provided by the school district in addition to the \$3,000 donation made by the Seth Boyden PTA.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

Ms. Clayton will lead Seth Boyden's Recess Knitting Program for grades 2-5 that includes knitting, dying, spinning and weaving, 12 hours a week for 37 weeks.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION        2995I**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION FOR PARENTING CENTER**

BE IT RESOLVED THAT the Board of Education accepts a donation in the amount of \$2,002.98 to the Parenting Center.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$ 30.00
20-002-100-101	Municipal Alliance	\$1,972.98

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

These generous donations were made for the toy drive (\$30), and by the Village of South Orange (\$1,972.98) for the Parenting Center's Anti-Drug Initiative.

The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 22, 2012**

**RESOLUTION        2995J**

**FOR ACTION**

**SUBJECT:            ACCEPT ADJUSTED 2012-13 BUDGET**

BE IT RESOLVED THAT the Board of Education accepts the adjusted budget for the 2012-13 school year as attached.

**BACKGROUND INFORMATION**

The 2012-13 Adjusted Budget updates the appropriation amounts to represent the current year budget with all revisions as of February 1, 2013. It includes \$1,508,912 Reserve for Encumbrances (purchase orders remaining open June 30, 2012 and carried forward to be paid in 2012-2013). The February 1, 2013 Adjusted Budget is the basis for comparison in the 2013-2014 Advertised Appropriations.

2012-2013 ADJUSTED BUDGET	2012-13 Original Budget	2012-13 Adjusted Budget
<b>BUDGET CATEGORY</b>		
<b>GENERAL CURRENT EXPENSE (FUND 11)</b>		
Regular Programs - Instruction	34,053,791	34,828,640
Salaries for classroom staff, textbooks & supplies		
Special Education - Instruction	9,810,698	9,915,562
Resource Rooms Salaries & Supplies		
Basic Skills - Instruction	1,730,141	1,616,222
Salaries		
Bilingual Education - Instruction	501,236	499,882
Salaries & Supplies		
School Sponsored Cocurricular Activities	397,338	398,904
School Sponsored Athletics	643,837	684,000
Community Services	105,275	105,275
<b>SUBTOTAL GENERAL CURRENT EXP.</b>	<b>47,242,316</b>	<b>48,048,485</b>
<b>UNDISTRIBUTED EXPENDITURES</b>		
All charges which are not readily assigned directly to a program		
Instruction	9,081,784	8,910,298
Tuition - out of district placement		
Attendance and Social Work Services	863,665	874,086
Registration, Attendance, Social Work salaries		
Health Services	927,061	941,719
Salaries for nurses, health exams, supplies		
Related Services	2,044,350	2,156,790
Speech, Occupational Therapy/Physical Therapy		
Other Support Services - Regular	1,988,569	1,979,539
Salaries & Supplies for Counselors		
Other Support Services - Special	2,579,415	2,514,451
Salaries & Supplies for Child Study Teams		
Improvement of Instructional Services	2,161,233	2,012,567
Salaries for Curriculum Leaders, secretaries to Curriculum Leaders, miscellaneous expenses		
Educational Media Services	1,599,129	1,555,037
Salaries for librarians, multi-media; including library supplies, magazines		
Staff Training	177,530	181,608
Salaries and Inservice expenditures		
Support Services - General Administration	2,001,975	1,963,434
Salaries for C.O. (except Business Office), Board of Education expenses, consultants & professional services, telephones		
Support Services - School Administration	4,729,062	4,883,459
Salaries for Principals, school secretaries, admin supplies		
Central Services	1,005,423	982,025
Salaries for fiscal services, human services, and admin supplies		
Administrative Information Technology	489,850	546,891
Salaries for supporting the districts information technology systems		
Operation and Maintenance of Plant	11,437,463	12,175,997
Salaries for Custodians & Maintenance, supplies, equipment, utilities, service contracts		
Student Transportation	4,636,210	4,654,399
District Provided & Contracted Services		
Employee Benefits	15,804,264	15,773,527
<b>SUBTOTAL UNDISTRIB. EXPEND.</b>	<b>61,526,983</b>	<b>62,105,826</b>
<b>TOTAL CURRENT EXPENSE (FUND 11)</b>	<b>108,769,299</b>	<b>110,154,311</b>
<b>CAPITAL OUTLAY (FUND 12)</b>		
Equipment	0	
Construction Project (debt service assessment)	68,186	192,086
Interest Deposit	0	0
<b>TOTAL CAPITAL OUTLAY (FUND 12)</b>	<b>68,186</b>	<b>192,086</b>
<b>TOTAL GENERAL FUND (FUND 10)</b>	<b>108,837,485</b>	<b>110,346,397</b>
Special Revenue Fund (FUND 20)	2,301,960	2,208,441
Debt Service Fund (FUND 40)	3,776,445	3,776,445
<b>TOTAL APPROPRIATIONS</b>	<b>114,915,890</b>	<b>116,331,283</b>

The adjusted budget includes \$1,508,912 reserved for encumbrances and contingent liabilities incurred in 2011-12 to be paid in 2012-13.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 25, 2013**

**RESOLUTION      2995K**

**FOR ACTION**

**SUBJECT:            APPROVE SPECIAL EDUCATION RELATED SERVICE  
                         PROVIDERS FOR THE 2012-13 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following list of providers for the 2012-13 school year for the services indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Educational Specialized Associates Caldwell, NJ	CST Services as follows:	
	Educational Evaluations	\$500
	IEP Development – Producing	\$250
	Revisions of IEP	\$150
	504 Planning Development	\$150
	CST Meetings	\$100
	Psychological Evaluations	\$500
	Neuro/Psychiatric-Developmental	\$800
	Social Assessment	\$375
	Speech & Language Assessment	\$500
	Flowchart and management	\$100
	Initial-Annual-Reevaluation	Per case/quantity
	OT Evaluation	\$500
	PT Evaluation	\$500
	PT & OT Therapy	\$ 87
Home Instruction	\$ 87	
Assistive Technology Evaluation	Upon Request	

**BACKGROUND INFORMATION**

These providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.