

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated October 31, 2013
2. Expense Account Adjustment Analysis dated October 31, 2013
3. Revenue Account Adjustment Analysis dated October 31, 2013
4. Check Register #379269-379667 in the amount of \$4,051,190.45
5. Check Register #379668 in the amount of \$78,281.10
6. Check Register #200495 in the amount of \$1,019,709.37
7. Check Register #200496 for October payroll in the amount of \$6,029,892.82
8. Check Register #200497-200498 in the amount of \$1,077,940.54
9. Treasurer's Report of September 2013

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of October 31, 2013 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Jeffrey Bennett	_____ Date
_____ Lynne Crawford	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ William Gaudelli	_____ Date
_____ David Giles	_____ Date
_____ Sandra Karriem	_____ Date
_____ Madhu Pai	_____ Date
_____ Andrea Wren-Hardin	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Elizabeth Aaron CHS	Legal One – School Law Series	11/18/13	New Providence, NJ	150
Ann Bodnar Clinton	Legal One – School Law Series	11/18/13	New Providence, NJ	150
Marianne Hess South Mountain	Legal One – School Law Series	11/18/13	New Providence, NJ	150
Patricia O'Neill Clinton	Legal One – School Law Series	11/18/13	New Providence, NJ	150
Mara Rubin District	Legal One – School Law Series	11/18/13	New Providence, NJ	150
Roberta Baltin Tuscan	Winners! Librarians	5/2/14	Whippany, NJ	199
Jon Campbell CHS	From Jefferson to Jackson NJ Council for History Ed.	12/6/13	Princeton, NJ	111
Kristie Thomas CHS	From Jefferson to Jackson	12/6/13	Princeton, NJ	111
Jen Giordano CHS	Using the DSM-5 for Revolutionizing Diagnosis	12/11/13	Parsippany, NJ	190
Julia Leider CHS	Practical Strategies for Implementing CCSS	11/26/13	Parsippany, NJ	229
Wendy Schneck CHS	Practical Strategies for Implementing CCSS	11/26/13	Parsippany, NJ	229
Lynn McGlotten SOMS	IB MYP Math Category 2	12/6/13	Pittsburgh, PA	2035

Janice Ortiz Transportation	STS General Membership Meeting	12/6/13	Columbus, NJ	46
Joe Ugliodoro SOMS	IB	12/13-16/13	New Orleans, LA	2161
Matt Endlich CHS	Community-based Instruction	12/10/13	Morris Plains, NJ	11
Elissa Malespina SOMS	Int'l. Society of Technology Educators	6/27-7/1/14	Atlanta, GA	1742

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090D

FOR ACTION

SUBJECT: APPROVE CONTRACT FOR PROFESSIONAL DEVELOPMENT FOR
GRADE 2-5 TEACHERS WITH STAFF DEVELOPMENT FOR
EDUCATORS FOR THE 2013-2014 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves a contract with Staff Development for Educators of Peterborough, New Hampshire, to provide professional development on Singapore Math for grades 2-5 teachers during the 2013-14 school year at a rate of \$5,322.00.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Staff Development for Educators will provide professional development workshops on December 2 & 3, 2013.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090E

FOR ACTION

**SUBJECT: APPROVE AGREEMENT WITH RETHINK FOR A 36-MONTH
PERIOD**

BE IT RESOLVED THAT the Board of Education approves an agreement with Rethink Autism, Inc. of New York, New York, to provide educational content and training materials to assist the education of students with autism through paid access to its web-based service for a 36-month period at a rate of \$55,000.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Rethink Autism, Inc. has been used by our Special Services Department and this agreement will extend our ability to use their services.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090F

FOR ACTION

**SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
 PROVIDERS FOR THE 2013-14 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for the 2013-14 school year for the services indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Invo Healthcare Jamison, PA	OT	\$80/hour
Darcie Malkin Watchung, NJ	Speech Language	\$150/hour
Pacific Interpreters Monterey, CA	Language Interpretation via telephone	\$1.45/minute

BACKGROUND INFORMATION

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090G

FOR ACTION

SUBJECT: ACCEPT DONATION FOR TUSCAN SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a donation from the Tuscan PTA in the amount of \$2,500 for the purchase of a basketball backboard, school sign, and to repair a sculpture.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-074-200-600	Tuscan PTA	\$2,500
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This generous donation was made for the purchase of a basketball backboard for the gymnasium (\$1,400), a school sign (\$800), and repair of the memorial sculpture in the front yard (\$300).

The Tuscan principal is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090H

FOR ACTION

SUBJECT: ACCEPT DONATIONS FOR THE FINE ARTS DEPARTMENT

BE IT RESOLVED THAT the Board of Education accepts donations in the amount of \$1,700 to be used by the Columbia High School music program.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-071-200-890	CHS Music	\$1,700
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

These generous donations were made through two fundraisers, one sponsored by Matters Magazine for the screening of a film, The Entertainers, produced and directed by Michael Zimmer, a CHS alumnus; and the first of a series of piano concerts performed by Ethan Uslan, also a CHS alumnus.

The Supervisor of Fine Arts is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090I

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$1,700.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$1,700
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

A donation of \$1,000 was made by St. George's Episcopal Church for the annual toy drive. Donations of \$500 from the Clinton PTA, and \$200 from the Jefferson PTA were made to participate in the Parenting Center consortium.

The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090J

FOR ACTION

SUBJECT: ACCEPT COMPREHENSIVE ANNUAL FINANCIAL REPORT

BE IT RESOLVED THAT the Board of Education accepts the district's Comprehensive Annual Financial Report for the fiscal year ending June 30, 2013.

BACKGROUND INFORMATION

The Comprehensive annual Financial Report (CAFR) is a requirement of GAAP and represents the district's official annual report. It includes all of the funds and account groups and is organized into three primary sections: An introductory section; a financial section; and statistical tables.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090K

FOR ACTION

SUBJECT: ACCEPT AUDITOR'S MANAGEMENT REPORT

BE IT RESOLVED THAT the Board of Education accepts the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for the fiscal year ending June 30, 2013 as prepared by Hodulik & Morrison, Certified Public Accountants.

BACKGROUND INFORMATION

The law requires the Board to accept the Auditor's Management Report.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090L

FOR ACTION

**SUBJECT: APPROVE CONTRACT TO PROVIDE EDUCATION SERVICES FOR
STUDENTS WHO ARE VISUALLY IMPAIRED**

BE IT RESOLVED THAT the Board of Education approves the agreement with NJ Commission for the Blind & Visually Impaired of Newark, New Jersey, to provide services for district students who are visually impaired for the 2013-2014 school year at the following rates:

Level 2	\$ 4,200/year
Level 4	\$13,325/year

BACKGROUND INFORMATION

The New Jersey Commission for the Blind & Visually Impaired provides services for classified students as per needs indicated in specific Individual Education Plans (IEPs). Level 2 services are for students who use Braille as their primary reading medium and includes 9-30 lessons per school year; and Level 4 services are for students who use Braille as their primary reading medium and includes 4 lessons per week.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090M

FOR ACTION

SUBJECT: WITHDRAWN

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090N

FOR ACTION

**SUBJECT: CANCEL CONTRACT FOR SOLAR PHOTOVOLTAIC POWER
 GENERATION SYSTEM AND POWER PURCHASE AGREEMENT
 (PPA)**

BE IT RESOLVED THAT the Board of Education cancel the contract awarded on October 17, 2011, to OnForce Solar, Inc. of Fort Lee, New Jersey to: a) provide, operate and maintain two (2) Solar Photovoltaic Power Generation Systems, and to (b) provide a fifteen (15) year Power Purchase Agreement (PPA). The systems were to be located on the roofs of South Orange Middle School and Clinton Elementary School.

BACKGROUND INFORMATION

The Board approved Resolution 2810R on October 17, 2011, to award the contract to OnForce Solar. In May 2013 the electric utility provider, PSE&G, informed the contractor and Board that it would not grant permission to connect the planned solar power generation system at South Orange Middle School to the power grid. PSE&G determined that the output of the system was likely to overflow the grid, posing significant risk to its employees and equipment. Decreasing the middle school system's size to satisfy PSE&G would significantly alter the bid specifications, and the project would no longer be financially viable.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 30900

FOR ACTION

SUBJECT: ACCEPT DONATION FOR MARSHALL SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a donation from the Marshall PTA in the amount of \$5,076.60 for the purchase of two laminating machines and five iPads.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-044-200-890	Marshall PTA	\$5,076.60
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This generous donation was made for the purchase of one electronic and one manual laminating machine and all associated costs (\$3,081.60) and 5 iPads (\$1,995) for classrooms.

The Marshall principal is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090P

FOR ACTION

**SUBJECT: APPROVE AGREEMENT FOR COLUMBIA HIGH SCHOOL
SCHEDULING ANALYSIS**

BE IT RESOLVED THAT the Board of Education approves an agreement with Nicole Sherrin Kessler of Fanwood, New Jersey, for Columbia High School Scheduling Analysis at the rate of \$130 per hour, not to exceed 50 hours.

BACKGROUND INFORMATION

Nicole Sherrin Kessler has a strong scheduling background, worked in Washington D.C. public schools and is currently principal of Madison Junior School in Madison, New Jersey.

The goal is to obtain a non-partial analysis of the Columbia High School master schedule to determine how the South Orange Maplewood School District can modify it to improve or maintain student program offerings and encourage cost savings for the South Orange Maplewood School District. Creating an efficient schedule will ensure students have access to programs required for graduation and college and career readiness as cost effectively as possible. The work is anticipated to be completed in January to help inform 2014-2015 budget decisions.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090Q

FOR ACTION

SUBJECT: APPROVES DISPOSAL OF DISTRICT PROPERTY

BE IT RESOLVED THAT the Board of Education approves the disposal either by donation or as refuse, library books deemed unusable by the district based on a knowledge of existing programs and based on the age and condition of the books.

BACKGROUND INFORMATION

The books being removed from the shelves of the Maplewood Middle School, South Orange Middle School and Columbia High School libraries are ones that have not been circulating for some time. Any books that cannot be donated will be disposed of. These books are not among those to be listed on the State Textbook Sharing site.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090R

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER TO COLUMBIA HIGH SCHOOL
 AUDITORIUM PROJECT

BE IT RESOLVED THAT the Board of Education approves the following change order to the Columbia High School Auditorium project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
John O'Hara Co.	10	\$11,418.14	5 days

BACKGROUND INFORMATION

Change Order # 10 approves providing additional control wiring to separate the ceiling lighting into several zones.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090S

FOR ACTION

SUBJECT: ACCEPT DONATION FROM ACHIEVE FOUNDATION FOR
 HISTORIC RENOVATIONS TO THE AUDITORIUM AT
 COLUMBIA HIGH SCHOOL PROJECT

BE IT RESOLVED THAT the Board of Education accepts a donation from the Achieve Foundation for the Historic Renovations to the Auditorium at Columbia High School Project in the amount of \$100,000.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-076-200-890 CHS Auditorium \$100,000

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This is the third installment toward the total amount of \$350,000 pledged by the Achieve Foundation toward the auditorium project. This brings total donations from Achieve to \$265,000 to date.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090T

FOR ACTION

SUBJECT: APPROVE COLUMBIA HIGH SCHOOL RENEWAL PLAN OPTION

WHEREAS the Board of Education created a Guiding Change Document for the District Capital Improvement Plan to establish parameters for the development of capital improvement proposals for presentation to the Board,

AND, WHEREAS, the Guiding Change Document directed the Administration to present no fewer than two options for long-range capital improvements,

AND, WHEREAS, the Administration presented these five options to address the Columbia High School renewal component of the Capital Improvement Plan:

1. Renewal within the existing footprint of Columbia High School
2. Renewal with the Administration Building repurposed for classroom space
3. Renewal with a swimming pool and fitness center addition in the gym parking lot
4. Renewal with a basic swimming pool addition behind the main gym
5. Renewal with a classroom addition behind the main gym

BE IT RESOLVED THAT the Board of Education approves Option 1 for the Columbia High School renewal component to be included in the Capital Improvement Plan.

BACKGROUND INFORMATION

The Board reviewed the Guiding Change Document for the District Capital Improvement Plan on November 19, 2012 to guide administration in the development of capital improvement proposals. The parameters included consideration of a swimming pool at Columbia High School. The administration has presented multiple options and the community has been engaged in presenting feedback to the Board for review. The Board set a November timeline to vote on one of five options presented to them by administration regarding the Columbia High School renewal plan. Plans for capital improvement projects for the next three years will incorporate this decision and be presented to the Board for consideration in December 2013.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090U

FOR ACTION

**SUBJECT: APPROVE AGREEMENTS FOR LEASE OF PHOTOCOPY
EQUIPMENT, MAINTENANCE AND SUPPLIES**

BE IT RESOLVED THAT the Board of Education approves an agreement with Atlantic Tomorrow's Office of Bloomfield, New Jersey for:

- a.) A 60-month lease of Savin (1) 7520SP Digital Imaging System copy machine.

The monthly lease cost of \$370 for an annual combined cost of \$4,440 plus the cost of \$.0053 per page for maintenance and supplies (excludes paper and staples).

BACKGROUND INFORMATION

- Atlantic Tomorrow's Office will deliver and install the machine and train our personnel at no charge.
- The new machine replaces a machine at Jefferson, at the same monthly cost as the current machine, whose lease expires in August 2014.
- Atlantic Tomorrow's Office will cancel and relinquish the District from any current lease obligations on the machine, whose lease expires in August 2014.

Atlantic Tomorrow's Office has a State contract.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090V

FOR ACTION

**SUBJECT: APPROVE AGREEMENTS FOR LEASE OF PHOTOCOPY
EQUIPMENT, MAINTENANCE AND SUPPLIES**

BE IT RESOLVED THAT the Board of Education approves an agreement with Atlantic Tomorrow's Office of Bloomfield, New Jersey for:

- a.) A 60-month lease of Savin (1) 5002SP Digital Imaging System copy machine
- b.) A 60-month lease of Savin (3) 7502SP Digital Imaging System copy machines

The total combined monthly lease cost of \$1,049.00 for an annual combined cost of \$12,588 plus the cost of \$.0053 per page for maintenance and supplies (excludes paper and staples).

BACKGROUND INFORMATION

- Atlantic Tomorrow's Office will deliver and install the machines and train our personnel at no charge.
- The new machines replace four copy machines at South Orange Middle School, at a lower monthly cost than the current machines whose leases expire in August and September 2014.
- Atlantic Tomorrow's Office will pay the District up to \$18,006.75 to cover the cost of buying out the leases on the current machines.

Atlantic Tomorrow's Office has a State contract.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090W

FOR ACTION

SUBJECT: WITHDRAWN

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 18, 2013**

RESOLUTION 3090X

FOR ACTION

SUBJECT: WITHDRAWN