

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated May 31, 2014
2. Expense Account Adjustment Analysis dated May 31, 2014
3. Revenue Account Adjustment Analysis dated May 31, 2014
4. Check Register #381369-382255 in the amount of \$4,858,128.47.
5. Check Register #200516-200517 in the amount of \$1,194,943.09.
6. Check Register # 200518 for May payroll in the amount of \$6,096,456.60.
7. Treasurer's Report of April 2014

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014

RESOLUTION 3164B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of May 31, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Jeffrey Bennett	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ William Gaudelli	_____ Date
_____ Sandra Karriem	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Madhu Pai	_____ Date
_____ Andrea Wren-Hardin	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164C

FOR ACTION

SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Susan Boer CHS	National SEED Project New Leaders Week	7/10-17/14	San Anselmo, CA	4086 *
Stephen Fradkin CHS	National SEED Project New Leaders Week	7/10-17/14	San Anselmo, CA	3927 *
Judith Hanratty District	Literacy and Common Core in a Digital world	8/11/14	Monroe, NJ	163
Judith Hanratty District	Literacy and Common Core in a Digital world	8/18/14	Monroe, NJ	163
Judith LoBianco District	National PE Institute	7/27-29/14	Asheville, NC	1025
Joe Fischetti SOMS	National PE Institute	7/27-30/14	Asheville, NC	1488
Janice Ortiz Transportation	Fleet Management Review Course	7/19/14	New Brunswick, NJ	121
Janice Ortiz Transportation	Fleet Management Review Course	8/2/14	New Brunswick, NJ	82
Kandice Point-du-Jour CHS	Polestar Pilates Course	2014-15	New Brunswick, NJ	5,000
Robert Shannon CHS	Debriefing Tools Project Adventure	7/31-8/1/14	Flemington, NJ	300
Phil Stern Central Office	Spring School Law Forum	6/18/14	Monroe Twp, NJ	277
Maria Barreiro Jefferson	Adventure Curriculum for PE	7/7-8/14	Flemington, NJ	320
Christopher Kirkland CHS	Engaging Students in Learning: Mathematical Practices	7/30-8/3/14	Chicago, IL	2472

James Cotter CHS	AP Conference	7/9-12/14	Philadelphia, PA	1494
John DeVita CHS	AP Summer Institute	7/7-11/14	New York, NY	1163
Tom Jeron District	Powerschool University	7/7-11/14	Chicago, IL	4010

* Pending County Superintendent Waiver

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164D

FOR ACTION

SUBJECT: TRANSFER OF FUNDS AT THE END OF THE SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education authorizes the Board Secretary to transfer at the close of the 2013-14 school year the surplus in certain general fund accounts to meet deficiencies in other accounts of the budget. Said transfers will be reported to the Board and approved as part of the annual audit.

BACKGROUND INFORMATION

The dollar amounts of the transfers will be available upon completion of the audit.

[NOTE: Resolutions 3164D-K are submitted for approval each year as part of the audit process.]

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164E

FOR ACTION

SUBJECT: TRANSFER FUNDS FROM CAPITAL PROJECT FUNDS

BE IT RESOLVED THAT the Board of Education authorizes the transfer of the interest earned on Capital Projects Funds to the General Fund.

BACKGROUND INFORMATION

The dollar amount will be determined as of June 30, 2014 and available as part of the audit.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164F

FOR ACTION

SUBJECT: CANCEL 2012-13 OPEN PURCHASE ORDERS

BE IT RESOLVED THAT the Board of Education authorizes the cancellation of the 2012-13 Open Purchase Orders and that said funds be returned to the General Fund Balance.

BACKGROUND INFORMATION

The Board acts annually to cancel purchase orders from the previous school years in preparation for the audit. The dollar amount involved will be available upon the completion of the 2013-14 audit.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164G

FOR ACTION

SUBJECT: CANCEL OUTSTANDING WARRANTS

BE IT RESOLVED THAT the Board of Education authorizes the cancellation of outstanding warrants dated prior to June 30, 2014, and that said funds be returned to General Fund Free Balance.

BACKGROUND INFORMATION

The dollar amount for outstanding warrants dated prior to June 30, 2014 will be determined at time of audit.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164H

FOR ACTION

**SUBJECT: AUTHORIZE THE SUPERINTENDENT TO MAKE LINE ITEM
 CHANGES**

BE IT RESOLVED THAT the Board of Education authorizes the Superintendent of Schools to make line item transfers within the 2014-15 budget.

BACKGROUND INFORMATION

As a formality, the Board of Education has approved a similar resolution since 1987, the purpose of which is to permit the Superintendent to make line item transfers between regular Board meetings. Such transfers are reported to the Board, ratified and recorded in the minutes at a subsequent action meeting of the Board of Education. Technically, a purchase order cannot be issued if an account is in deficit. This action permits the issuance of a purchase order prior to Board action authorizing the transfer and is consistent with the law. The Board approved transfers each month pursuant to this resolution. Transfers can not exceed 10% of the account line.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164I

FOR ACTION

**SUBJECT: AUTHORIZE THE SUPERINTENDENT TO AUTHORIZE AND
 APPROVE PAYMENT OF COMPENSATION TO NEWLY
 HIRED STAFF**

BE IT RESOLVED THAT the Board of Education authorizes the Superintendent, when necessary, to authorize and approve the payment of compensation to newly hired staff to enable salary payment during the interim period between the date of hire and the date of authorization for payment by the Board at its next regular scheduled meeting. Any such approval for payment issued by the Business Administrator/Board Secretary shall be presented to the Board for ratification at its next regular scheduled meeting.

BACKGROUND INFORMATION

The purpose of this resolution is primarily to address vacancies that occur during the course of the year that require a permanent staff member so that the continuity of instruction is not interrupted for any prolonged period. This resolution enables the employee to be compensated for services rendered prior to the formal approval of the Board.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164J

FOR ACTION

**SUBJECT: SUSPEND BY-LAWS IN CONNECTION WITH PROCEDURE
FOR PAYMENT OF BILLS**

BE IT RESOLVED THAT the Board of Education suspends the By-Laws of the Board of Education in connection with the procedure for the payment of bills from the date of the regular meeting in June until the regular meeting in September and authorize the payment of bills during such period upon the authorization and approval of the Business Administrator/Board Secretary, subject to confirmation by the Board of Education at its next meeting.

BACKGROUND INFORMATION

This resolution permits the Business Office to pay bills on a regular basis during the summer months with approval by the Board at a later date. A similar resolution has been passed in previous years.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164K

FOR ACTION

**SUBJECT: TRANSFER CURRENT YEAR SURPLUS TO CAPITAL
RESERVE**

BE IT RESOLVED THAT the Board of Education approve the transfer of current year surplus to capital reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A7G-31, and NJSA:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit the Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the South Orange Maplewood Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve Account at year end, and

WHEREAS, the South Orange Maplewood Board of Education has determined a maximum amount of \$500,000. for such purpose to transfer;

NOW THEREFORE BE IT RESOLVED by the South Orange Maplewood Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

BACKGROUND INFORMATION

This resolution authorizes the Business Administrator to transfer funds at the end of the fiscal year, if available. Further approval of the Board of Education would be required to transfer funds out of capital reserve for necessary capital projects.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164L

FOR ACTION

**SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
PROVIDERS FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for 2014-15 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Cerebral Palsy of North Jersey Livingston, NJ	Oral Motor/Feeding, Speech Therapy	\$205 (90 mins)
Diane Chmiel Clifton, NJ	CST Evaluations and meetings	\$350 \$70/hour
Intensive Therapeutics, Inc. Wayne, NJ	OT	\$60/hour
Learning Tree Bilingual Eval. Green Brook, NJ	CST Evaluation Multilingual	\$700-750
Jodi McCabe Cranford, NJ	Behavioral Therapy	\$70/hour
Linda Monformoso Maplewood, NJ	Braille Transcription & Material Preparation	\$50/hour
Dawn O'Dell Gladstone, NJ	OT	\$80/session
Radhika Ramaswamy Short Hills, NJ	ABA, Home Instruction	\$75/hour
Star Pediatric Home Care Teaneck, NJ	Nursing Services	\$53/hour RN \$43/hour LPN

Summit Speech School
New Providence, NJ

Teacher of the Deaf

\$150/hour

BACKGROUND INFORMATION

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164M

FOR ACTION

**SUBJECT: SUBMIT RENEWAL APPLICATION FOR TEMPORARY
INSTRUCTIONAL SPACE FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education submit a renewal application for temporary instructional space for the 2014-15 school year.

BE IT FURTHER RESOLVED that temporary instructional space exists at Clinton, Marshall, Seth Boyden, and Tuscan Schools.

BACKGROUND INFORMATION

The temporary space is necessary to support the educational program within the district and is reflected as needed in the Long Range Facility Program. They are maintained properly and are included within the buildings' fire alarm systems.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164N

FOR ACTION

**SUBJECT: APPROVES TUITION FOR ALTERNATIVE EDUCATION STUDENTS
ATTENDING SOMERSET COUNTY EDUCATIONAL SERVICES
COMMISSION'S SOMERSET SECONDARY ACADEMY FOR THE
2013-14 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves a tuition agreement with Somerset County Educational Services Commission for each district resident student referred to the Somerset Secondary Academy for the 2013-14 school year at the following annual tuition rate:

Alternative Academic Program	\$26,418 per year
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Somerset Secondary Academy is an alternative Education Program designed to serve pupils in an individualized and highly structured environment. We currently have one student attending SSA who began attending in May.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 31640

FOR ACTION

SUBJECT: ABSOLVE PRIVATE SCHOOL FROM CHARGING FOR
REDUCED AND/OR PAID MEALS FOR THE 2014-15
SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education does not require the following out-of-district school to charge the families of our district students attending this school during the 2014-15 school year for a reduced and/or paid meal, nor to apply for reimbursement from the Child Nutrition Program:

The Gramon School Family
Fairfield, NJ

BE IT FURTHER RESOLVED THAT the cost of meals be included in the annual tuition rate charged for students attending the above school.

BACKGROUND INFORMATION

Effective July 1, 2007, State code 6A:23-4.5(a) mandated that all approved private schools for students with disabilities enroll in the Division of Food and Nutrition Program unless the Boards of a majority of the sending districts approve a resolution absolving the private school from charging for reduced and/or paid meals. The school listed above has requested that we pass such a resolution to meet this requirement.

The Gramon School Family consists of The Gramon School, Glenview Academy, New Beginnings and New Beginnings Annex.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164P

FOR ACTION

SUBJECT: APPLY FOR FEDERAL FY2015 CARL D. PERKINS
 VOCATIONAL AND TECHNICAL PROGRAM
 ENTITLEMENT FUNDS

BE IT RESOLVED THAT the Board of Education approve the submission of an application for federal fiscal year 2015 Carl D. Perkins Vocational and Technical Program Entitlement Funds in the amount of \$35,817 to provide supplementary services to vocational students during the 2014-2015 school year.

BACKGROUND INFORMATION

The Carl D. Perkins Vocational and Technical Education Act of 1998 provides funds to states for distribution to local education agencies with approved programs in vocational education. The amount of the 2014-15 allocation is determined using a formula derived from federal census data and local district vocational education enrollments. The funds are planned to be used by the Business Technology program at Columbia High School.

The Columbia High School Principal will administer the program.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164Q

FOR ACTION

**SUBJECT: APPROVE AGREEMENT WITH EFFECTIVE SCHOOL
 SOLUTIONS**

BE IT RESOLVED THAT the Board of Education approves an agreement with Effective School Solutions, LLC, of Summit, New Jersey, to provide wrap-around therapeutic services to district students through licensed mental health professionals at Columbia High School as outlined in the agreement at a rate of \$251,800 for the 2014-15 school year.

BACKGROUND INFORMATION

2014-15 will be the third year with this provider. Services are provided for up to 18 students enrolled at CHS. The type of services provided may include individual or family psychotherapy, group therapy sessions, and multifamily group therapy session, teacher-led study skills classes, monitoring of one daily lunch period, crisis management, partial hospitalization recommendations, etc.

In-service staff training is also provided. This program allows the district to keep more psychiatrically impaired students in district, thus avoiding the cost of an out of district placement. This cost savings will make the program cost neutral to the district. It will also provide an avenue to keep more students in-district while providing the therapeutic support they need to be successful.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164R

FOR ACTION

**SUBJECT: RENEW AGREEMENT WITH THE CONCERN EMPLOYEE
 ASSISTANCE PROGRAM**

BE IT RESOLVED THAT the Board of Education renews an agreement with Atlantic Behavioral Health Services Hospital Corporation, d.b.a. CONCERN Employee Assistance Program, located at 25 Lindsley Drive, Suite 100, Morristown, New Jersey, to provide a program of assistance to district employees through early detection of personal problems at a fee of \$2.10 per employee per month for a total of \$19,152 for the period of July 1, 2014 to June 30, 2015.

BACKGROUND INFORMATION

This is the third renewal with CONCERN. These services are provided to district employees as part of the Board/SOMEA contract.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164S

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER TO RESTROOM RENOVATIONS AT
MAPLEWOOD MIDDLE SCHOOL PROJECT

BE IT RESOLVED THAT the Board of Education approves the following change order to the Restroom Renovations at Maplewood Middle School project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Fine Wall	4	\$737.50	0

BACKGROUND INFORMATION

Change Order # 4 approves the new hardware for 7 doors due to change in vendor.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164T

FOR ACTION

SUBJECT: ESTABLISH 2014-15 TUITION RATES

BE IT RESOLVED THAT the Board of Education establishes 2014-15 tuition rates as listed below:

Grades 9-12	\$ 14,512
Grades 6-8	\$ 13,995
Grades 1-5	\$ 13,235
Preschool/Kindergarten	\$ 12,514
Learning and/or Language Disabilities	\$ 30,140
Multiple Disabilities	\$ 22,168
Autism	\$101,294

BACKGROUND INFORMATION

The tuition rates have been determined by using the state formula as per N.J.A.C. 6:20-3.1 and are at the maximum.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164U

FOR ACTION

SUBJECT: ACCEPT DONATION FROM ACHIEVE

BE IT RESOLVED THAT the Board of Education accepts a donation from Achieve, Inc. in the amount of \$4,842.00 for the purchase of technology equipment.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-006-100-610	Achieve	\$4,842.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This generous donation was made for the purchase of 18 Chrome books for use at Marshall School.

The Chief Information Officer is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164V

FOR ACTION

SUBJECT: ACCEPT DONATION FOR CHS TRACK TEAM

BE IT RESOLVED THAT the Board of Education accepts a donation for the Columbia High School Track Team from track parents in the amount of \$1,091 for the purchase of a tent to be used by the track team at events.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-068-200-890	CHS Sports	\$1,091
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This generous donation was made by parents of the track team. The Athletic Director is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164W

FOR ACTION

SUBJECT: ACCEPT DONATION CLINTON PTA

BE IT RESOLVED THAT the Board of Education accepts a donation from Clinton School PTA of library furniture valued at \$2,988.24 for use in the Clinton School library.

BACKGROUND INFORMATION

This generous donation consists of 1 magazine spinner, 4 tables and 8 chairs.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164X

FOR ACTION

**SUBJECT: AWARD CONTRACT FOR MONTHLY ELEVATOR MAINTENANCE
FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards the contract for monthly elevator maintenance for the 2014-15 school year to Elevator Maintenance Company (EMCO) of Kearny, New Jersey, for the lowest responsible bid of \$1,000.00 per month for a total of \$12,000.00.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 15, 2014 and received on May 28, 2014. Bid packages were requested by five companies and returned by two:

	<u>Monthly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Time & Half</u>	<u>Double Time</u>
EMCO	\$ 1,000	\$12,000	\$120.00	\$180.00	\$180.00
Slade	\$ 1,279	\$15,348	\$190.00	\$285.00	\$360.00

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164Y

FOR ACTION

**SUBJECT: AWARD CONTRACT FOR MONTHLY CHAIRLIFT MAINTENANCE
FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards the contract for monthly chairlift maintenance for the 2014-15 school year to Elevator Maintenance Company (EMCO) of Kearny, New Jersey, for the lowest responsible bid of \$300.00 per month for a total of \$3,600.00.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 15, 2014 and received on May 28, 2014. Bid packages were requested by five companies and returned by two:

	<u>Monthly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Time & Half</u>	<u>Double Time</u>
EMCO	\$ 300	\$3,600	\$120.00	\$180.00	\$180.00
Slade	\$ 800	\$9,600	\$190.00	\$285.00	\$380.00

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164Z

FOR ACTION

**SUBJECT: AWARD CONTRACT FOR GROUNDS CARE FOR THE 2014-15
SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards the contract for grounds care for the 2014-15 school year to Pat Scanlan Landscaping of New York, New York, for the lowest responsible bid of \$45,650.00.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 8, 2014 and received on May 22, 2014. Bid packages were requested by four companies and returned by two:

<u>Scanlan</u>	\$45,650
<u>D'Onofrio</u>	\$45,900

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AA

FOR ACTION

**SUBJECT: AWARD CONTRACT FOR UNDERHILL BASEBALL FIELDS LAWN
TREATMENT FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards the contract for Underhill baseball fields lawn treatment for the 2014-15 school year to Pat Scanlan Landscaping of New York, New York, for the lowest responsible bid of \$7,380.00.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 8, 2014 and received on May 22, 2014. Bid packages were requested by five companies and returned only by Scanlan.

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AB

FOR ACTION

SUBJECT: RENEW CONTRACT FOR REFUSE REMOVAL FOR THE
2014-15 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education renews the contract for refuse removal at all district facilities for the 2014-2015 school year with South Orange Disposal of South Orange, New Jersey, for the lowest responsible bid of \$77,225.04.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 8, 2014 and received on May 21, 2014. Bid packages were requested and returned by two companies:

South Orange Disposal	\$ 77,225.04
Waste Management	\$110,133.00

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

These services have been budgeted for the 2014-2015 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AC

FOR ACTION

**SUBJECT: AWARD CONTRACT FOR INTEGRATED PEST MANAGEMENT
FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards the contract for integrated pest management services for the 2014-15 school year to Alliance Commercial Pest Control of Tinton Falls, New Jersey, for the lowest responsible bid of \$10,161.00 and \$65 per hour for services outside of scope.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 15, 2014 and received on May 28, 2014. Bid packages were requested by five companies and returned by two:

	<u>Annual</u>	<u>Hourly</u>
Alliance	\$10,161.00	\$ 65.00
Emergency	\$14,508.00	\$150.00

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AD

FOR ACTION

SUBJECT: AWARD CONTRACT FOR FIRE ALARM ANNUAL MONITORING,
INSPECTION SERVICES & REQUIRED REPAIR SERVICES FOR
THE 2014-15 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education awards the contract for fire alarm monitoring, inspection services and repairs of the fire alarm systems for the 2014-15 school year to Allied Fire & Safety Equipment Co., Inc. of Neptune, New Jersey, for the lowest responsible bid of \$18,856.00 for monthly monitoring and annual inspection.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 22, 2014 and received on June 3, 2014. Bid packages were requested by seven companies and returned by two:

	<u>Monthly Monitoring & Inspection</u>	<u>Weekday Hourly Rate</u>	<u>Weekend Hourly Rate</u>
Allied Fire & Safety	\$18,856.00	\$ 121.00	\$181.50
Vanwell Electronics	\$26,172.50	\$ 99.00	\$148.50

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AE

FOR ACTION

SUBJECT: AWARD CONTRACT FOR ELECTRICAL REPAIRS FOR THE
2014-15 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education awards the contract for emergency Electrical repairs for the 2014-15 school year to Sal Electric of Jersey City, New Jersey, for the lowest responsible bid of \$64.00 per hour for mechanic and \$25.00 per hour for mechanic's helper, plus the cost of parts and materials.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 8, 2014 and received on May 21, 2014. Bid packages were requested by two companies and returned by:

	<u>Mechanic</u>	<u>Mechanic's Helper</u>
Sal Electric	\$64.00 per hour	\$25.00 per hour
Redmann Electric	\$74.99 per hour	\$17.47 per hour

The bids have been reviewed by the Assistant Business Administrator. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AF

FOR ACTION

SUBJECT: AUTHORIZE DISPOSAL OF DISTRICT PROPERTY

BE IT RESOLVED THAT the Board of Education approves the disposal either by auction, sale, or as refuse of the following items deemed unusable by the district based on a knowledge of existing programs and based on the age and condition of the items.

The following items are recommended for disposal through auction or sale:

2001 Bluebird 54 passenger school bus VIN# 1BAAGCPA21F098022
1973 Chevy Van VIN# CPY353V313492
Graves Printing Press

BE IT FURTHER RESOLVED THAT the Board of Education approves the disposal of the surplus property through sale or auction at GovDeals.com pursuant to the terms and conditions of State Contract A-70967/T2581.

Any remaining items after auction will be disposed of as appropriate.

BACKGROUND INFORMATION

These items are no longer used by the district.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AG

FOR ACTION

**SUBJECT: AWARD CONTRACTS FOR ATHLETIC TRAINING SUPPLIES
 FOR CHS FOR 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards contracts for the purchase of athletic training supplies for Columbia High School for the 2014-15 school year for the items on the attached list.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 8 to be returned by May 22. Bid packages were requested by seven and returned by four companies.

The bids have been reviewed by the Athletic Trainer and the Assistant Business Administrator.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AH

FOR ACTION

**SUBJECT: AWARD CONTRACT FOR ROOF REPLACEMENT AT
ADMINISTRATION BUILDING**

BE IT RESOLVED THAT the Board of Education awards the contract for Roof Replacement at Administration Building to Arista Roofing of Jackson, New Jersey, for the lowest responsible bid of \$87,000.00.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 5, 2014 and received on June 11, 2014. Bid packages were requested by four companies and returned by three. The lowest responsible bids are:

	<u>Base Bid</u>
Arista Builders	\$87,000
Barrett Roofs	\$95,200

The bids have been reviewed by the Assistant Business Administrator and the architect and the lowest bid was found to be not responsible due to the bid being insufficient to cover the market value cost of the project (Kraft Roofing \$56,650).

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AI

FOR ACTION

SUBJECT: AWARD CONTRACT FOR ROOF REPLACEMENT AT CHS D-WING

BE IT RESOLVED THAT the Board of Education awards the contract for Roof Replacement at Columbia High School D-Wing to Northeast Roof of Perth Amboy, New Jersey, for the lowest responsible bid of \$140,000.00.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 5, 2014 and received on June 11, 2014. Bid packages were requested by five companies and returned by four:

	<u>Base Bid</u>
Northeast Roof	\$140,000
Arista Builders	\$147,000
Barrett Roofs	\$170,000

The bids have been reviewed by the Assistant Business Administrator and the architect and the lowest bid was found to be not responsible due to the bid being insufficient to cover the market value cost of the project (Kraft Roofing \$93,650). These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AJ

FOR ACTION

SUBJECT: AWARD CONTRACT FOR MONTROSE ALTERATIONS

BE IT RESOLVED THAT the Board of Education awards the contract for Montrose Alterations to GPC, Inc. of Millburn, New Jersey, for the lowest responsible bid of base price and Alternates 1-5, for a total bid price of \$2,132,000.00.

BACKGROUND INFORMATION

Solicitation for bids was issued on May 5, 2014 and received on June 11, 2014. Bid packages were requested by eleven companies and returned by six. The three lowest bidders are:

	<u>Base Bid</u>	<u>Deductions for Alternates 1-5</u>
GPC	\$2,495,000	\$(363,000)
SMBA	\$2,687,000	\$(375,000)
Precision	\$2,850,000	\$(349,151)

The bids have been reviewed by the Assistant Business Administrator and the architect. These services have been budgeted for the 2014-15 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AK

FOR ACTION

**SUBJECT: SUBMIT REQUEST TO COUNTY SUPERINTENDENT FOR
 APPROVAL TO TRANSFER FUNDS TO CAPITAL OUTLAY**

BE IT RESOLVED THAT the Board of Education authorizes the submittal of a request along with written documentation to the County Superintendent to transfer funds to Capital Outlay for a partial roof replacement at the Administration Building for an emergent circumstance pursuant to 6A:23A-13.3(h).

BE IT FURTHER RESOLVED THAT should the County Superintendent authorize the transfer that the Board of Education authorizes the transfer of \$87,000 from the General Fund to Capital Outlay.

BACKGROUND INFORMATION

A partial roof replacement at the Administration Building is necessary to address roofing areas that have been exhibiting wear and leaks over the past few months. This roof replacement was not scheduled to take place at the current time, but has risen to the level of necessity. A request to transfer funds to the capital outlay account for a project not previously approved by the Board must be submitted to the Executive County Superintendent for approval.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AL

FOR ACTION

**SUBJECT: APPROVE LETTER OF SUPPORT FOR TOWNSHIP OF
 MAPLEWOOD SAFE ROUTES TO SCHOOL GRANT APPLICATION**

BE IT RESOLVED THAT the Board of Education approve the submission of the attached letter of support for the Township of Maplewood's Safe Routes to School grant application. The application addresses traffic safety around Clinton Elementary School.

BACKGROUND INFORMATION

The Township of Maplewood's grant proposes a project that will renovate the sidewalks, and curb cuts, renew and add striping, and include new signage in the area around Clinton Elementary School. The grant does not require financial support from the school district.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AM

FOR ACTION

SUBJECT: APROVE TRANSITION CONSULTANT AGREEMENT

BE IT RESOLVED THAT the Board of Education approves a superintendent transition consultant agreement with Brian Osborne for the period of July 1 through July 31, 2014, at a rate of \$740 per day, as needed.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The Board and Dr. Osborne agree that at certain times during the month of July, the Board may need to consult with Dr. Osborne as it transitions to an Acting and/or Interim Superintendent of Schools.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 16, 2014**

RESOLUTION 3164AN

FOR ACTION

SUBJECT: APPOINT FIRM TO CONDUCT SUPERINTENDENT'S SEARCH

BE IT RESOLVED THAT the Board of Education approve the firm of Hazard, Young, Attea & Associates (HYA Executive Search Division, ECRA Group, Inc.) of Rosemont, Illinois, to conduct the search for a superintendent at a rate of \$21,500 plus related expenses.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Two companies made presentations to the Board of Education on June 13, 2014. It was a unanimous recommendation to award a contract to the firm of Hazard, Young, Attea & Associates as the firm to conduct the superintendent's search. Additional related expenses include the cost of advertisements, interview expenses and travel expenses.