

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
~~**January 26, 2015**~~
February 2, 2015

RESOLUTION 3246A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated December 31, 2014
2. Expense Account Adjustment Analysis dated December 31, 2014
3. Revenue Account Adjustment Analysis dated December 31, 2014
4. Check Register #384254-384616 in the amount of \$4,143,048.22
5. Check Register #384617-384618 in the amount of \$1,875.00
6. Check Register #200535 in the amount of \$1,044,426.06
7. Check Register #200536 for December 2014 payroll in the amount of \$6,121,029.23
8. Treasurer's Report of November 2014

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
~~January 26, 2015~~
February 2, 2015

RESOLUTION 3246B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of December 31, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Elizabeth Baker	_____ Date
_____ Jeffrey Bennett	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ Maureen Jones	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Madhu Pai	_____ Date
_____ Donna Smith	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

January 26, 2015

February 2, 2015

RESOLUTION 3246C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Penny Petchers Central Office	Rick Lavoie: Secrets to Turning on the Tuned-Out Child	3/20/15	Parsippany, NJ	130.00
Donna Grohman Clinton	Understanding the PARCC K-2	1/29/15	Clark, NJ	175.00
Mara Rubin CHS	Infusing the National Arts Standards in the NJ Arts	2/9/15	Monroe Township, NJ	173.00
Elizabeth Barry Central Office	Microsoft Excel	3/2/15	Saddlebrook, NJ	117.00
Judy Lobianco CHS	Eastern District Shape America Regional Conference	2/3/15- 2/7/15	Springfield, MA	458.00
Enrica Furnari CHS	FLIP Learning in the World Language Classroom	2/11/15	Parsippany, NJ	235.00
Chris Preston MMS	Successfully "Flip" Your Social Studies/History Instruction	3/3/15	Fairfield, NJ	240.00
Amy Popp Tuscan	EdTEch Team NJ Summit – Google for Education	3/14/15- 3/15/15	West Orange, NJ	280.00
Amy Popp Tuscan	Judy Freeman's Winner's Workshop	4/24/15	Whippany, NJ	200.00
Jennifer Latimer		6/28/15	Philadelphia, PA	1376.00

Clinton	ISTE 2015	-7/1/15		
Allyson Durkin Jefferson	NJAPHERD 2015 Annual Convention	2/23/15	Long Branch, NJ	149.00
Judy Lobianco CHS	NJAPHERD 2015 Annual Convention	2/23/15- 2/24/15	Long Branch, NJ	100.00
Eric Dunn Marshall	NJAPHERD 2015 Annual Convention	2/24/15	Long Branch, NJ	118.00
Wayne Calandriello CHS	NJAPHERD 2015 Annual Convention	2/24/15	Long Branch, NJ	110.00
Kandice Point Du Jour CHS	NJAPHERD 2015 Annual Convention	2/24/15	Long Branch, NJ	142.00
Peter Bauer CHS	NJMEA State conference	2/20/15- 2/21/15	East Brunswick, NJ	No Cost
Candice Beattys	NCSM Conference	4/12/15- 4/15/15	Boston, MA	1881.70
Candice Beattys CHS	NCTM Conference	4/15/15- 4/18/15	Boston, MA	1605.00
Janice Ortiz Central Office	47 th Annual NJ Pupil Transportation Conference	4/30/15- 5/1/15	Atlantic City, NJ	403.00
Marci Grosholz Marshall	NJAPHERD Annual Convention	2/24/15	Long Branch, NJ	135.00
Alexandra Cacioppo CHS	NJAPHERD Annual Convention	2/23/15- 2/24/15	Long Branch, NJ	205.00
Courtney Devomecourt S. Mountain	Understanding PARCC grades K-2	1/29/15	Clark, NJ	175.00
Debra Wright South Mountain	Understanding PARCC grades K-2	1/29/15	Clark, NJ	175.00
Gayle Schaefer Gelo South Mountain	Understanding PARCC grades K-2	1/29/15	Clark, NJ	175.00
Christine Jansen SOMS	IB MYP Online Design/Tech Training	2/4/15	South Orange, NJ	600.00
Craig Rynar CHS	Reducing Recurring Behavior Problems with Difficult, Disruptive and Noncompliant Students	2/27/15	Newark, NJ	230.00
Clair VanTine Tuscan	NJMEA Conference	2/19/15 – 2/20/15	East Brunswick, NJ	150.00
Christopher Beattys SOMS	National Council Teachers of Mathematics Annual Conference	4/14/15 – 4/18/15	Boston, MA	1964.00
Viola Deluca CHS	Building a Stronger Foundation	3/6/15	Atlantic City, NJ	100.00
Roseanne Voorhees CHS	Building a Stronger Foundation	3/6/15	Atlantic City, NJ	173.00
Craig Matthews CHS	Reducing Recurring Behavior Problems	2/27/15	Parsippany, NJ	236.00
Terry Woolard CHS	School Within a School	2/19/15	Monroe Township, NJ	149.00
Marcia Hicks	Creating an Alternative School	2/19/15	Monroe	173.00

CHS	Program for At Risk Students		Township, NJ	
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BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses n of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

~~January 26, 2015~~

February 2, 2015

RESOLUTION 3246D

FOR ACTION

SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
 PROVIDERS FOR THE 2014-15 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for 2014-15 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Somerset County Educational Services Commission	Evaluation and Report:	
	LDTC	\$380
	Social Worker	\$380
	Psychological	\$380
The Valley Hospital Ridgewood, NJ	Occupational Therapy Evaluation	\$773
	Physical Therapy Evaluation	\$773
	Speech Therapy Evaluation	\$773
	Audiological Evaluation	\$534
	Auditory Processing Evaluation	\$1271
Frederick Barbi Bayonne, NJ	ABA Instruction	\$70 per hour

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
~~January 26, 2015~~
February 2, 2015

RESOLUTION 3246E

FOR ACTION

SUBJECT: ACCEPT DONATION TO SOUTH ORANGE MIDDLE SCHOOL
MUSIC DEPARTMENT

BE IT RESOLVED THAT the Board of Education accepts a donation from the SOMS MLK / O'Ambassadors Club to the South Orange Middle School Music Department in the amount of \$5,000.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-088-200-890	SOMS MUSIC	\$5,000
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This generous donation will be used to purchase supplies and equipment for SOMS Music Department.

The Fine Arts Supervisor is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

~~January 26, 2015~~

February 2, 2015

RESOLUTION 3246F

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER TO SOUTH MOUNTAIN ANNEX

BE IT RESOLVED THAT the Board of Education approves the following change order to the roof replacement project at South Mountain Annex Elementary School:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Northeast Roof Maintenance	1	\$52,180.00	0 days

BACKGROUND INFORMATION

Change Order #1 approves additional repairs to the roof canopy and soffits uncovered during construction.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

**~~January 26, 2015~~
February 2, 2015**

RESOLUTION 3246G

FOR ACTION

SUBJECT: AUTHORIZE JOINT BID PROCESS WITH THE VILLAGE
 OF SOUTH ORANGE

BE IT RESOLVED THAT the Board of Education authorizes a joint bid with the Township of South Orange Village and the Township of Maplewood for the mowing of large natural turf fields and playgrounds.

BE IT FURTHER RESOLVED THAT the Township of South Orange Village shall be the lead agency with regard to this bid process.

BE IT FURTHER RESOLVED THAT the Board of Education must approve the final bid before the award of contract to the lowest responsible bidder.

BACKGROUND INFORMATION

This is a bid for service to mow large natural turf fields and playgrounds. The district will continue to contract with a landscaping company to mow, trim and edge the street sides of buildings.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

~~January 26, 2015~~
February 2, 2015

RESOLUTION 3246H

FOR ACTION

SUBJECT: ACCEPT DONATION FROM SOUTH MOUNTAIN SCHOOL PTA

BE IT RESOLVED THAT the Board of Education accepts donations from the South Mountain School PTA in the amount of \$2,518.06 to be used to purchase equipment for the Superstar Showcase display.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer them:

20-083-200-890	South Mountain PTA	\$2,518.06
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The generous donation of \$2,518.06 will be used to purchase the equipment for the Superstar Showcase, which will be located outside of the main office at South Mountain School. The video display will be used to showcase the student's work throughout the school year.

\$500 of this donation was contributed by the South Mountain Basketball Association.

The South Mountain School principal is responsible for administering the funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

~~January 26, 2015~~
February 2, 2015

RESOLUTION 3246I

FOR ACTION

SUBJECT: APPROVE AGREEMENT AND DOT TESTING FEE
 SCHEDULE WITH PREVENTION SPECIALISTS, INC.

BE IT RESOLVED THAT the Board of Education approves the 2014 Agreement and DOT Testing Fee Schedule with Prevention Specialists, Inc. of Ocean, NJ. Cost of services is as follows:

DOT Drug Testing	\$ 68.00 per test
DOT Alcohol Testing	\$ 39.00 per test
DOT Support Services	\$515.00 per annum
Substance Abuse Professional Services	\$525.00 per case
DOT Policy	\$175.00 per hour
Training & Education	\$475.00 per session
Emergency Response Services	\$135.00 first hour, \$55.00 per half hour
Litigation Support	\$175.00 per hour portal to portal
Background Verification	Price list on file

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Prevention Specialists, Inc. provides periodic drug and alcohol testing of district bus drivers as required by the Department of Transportation.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

**~~January 26, 2015~~
February 2, 2015**

RESOLUTION 3246J

FOR ACTION

SUBJECT: APPOINT MAUREEN JONES AS A MEMBER OF THE
REPRESENTATIVE ASSEMBLY OF THE ESSEX
REGIONAL EDUCATIONAL SERVICES COMMISSION FOR
THE REMAINDER OF THE 2014-15 SCHOOL YEAR

WHEREAS, pursuant to NJSA 18:A:6-61 et seq., the South Orange and Maplewood Board of Education must elect one of its members to represent it on the Representative Assembly of the Essex Regional Educational Services Commission; and

WHEREAS, the South Orange and Maplewood Board of Education has held such an election among its members;

NOW THEREFORE, BE IT RESOLVED THAT the Superintendent of the Essex Regional Educational Services Commission be notified that Maureen Jones has been duly elected as a member of the Representative Assembly of the Essex Regional Educational Services Commission; and

BE IT FURTHER RESOLVED THAT a copy of the minutes indicating such election be forwarded to the Superintendent/Board Secretary of the Essex Regional Educational Services Commission.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

~~January 26, 2015~~
February 2, 2015

RESOLUTION 3246K

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$3,465.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$3,465
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Donations totaling \$3,465 were made for the annual toy drive. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

~~January 26, 2015~~
February 2, 2015

RESOLUTION 3246L

FOR ACTION

**SUBJECT: ESTABLISH RESERVE FOR ENCUMBRANCES FOR 2013-14
OPEN PURCHASE ORDERS**

BE IT RESOLVED THAT the Board of Education establishes a reserve for encumbrances for purchase orders remaining open on June 30, 2014 in the amount of \$1,197,424.

BE IT FURTHER RESOLVED THAT the following budget accounts are increased and the Superintendent or his designee is authorized to administer them:

Reserved for open purchase orders:

11	000	100	Instruction - Tuition	222953
11	000	21X	Pur Svcs-OT/PT	96896
11	000	221	Imp Instructional Services	15073
11	000	222	Ed Media Services - Library	22952
11	000	223	Staff Training Services	2117
			Support Services - Central & Legal	
11	000	230	Judgments	23865
11	000	240	Support Services - School	3844
11	000	251	Support Services - Central/IT	2072
11	000	261	Required Maintenance	112069
11	000	262	Operation/Maintenance Facilities	108563
11	000	263	Care & Upkeep of Grounds	14133
11	000	266	Security	25951
11	000	270	Transportation Services	433
11	190	100	Instructional Supplies/Texts	423229
11	204	100	Special Education LD	887
11	212	100	Special Education MD	1513
11	214	100	Special Education Autistic	11877
11	230	100	Basic Skills	3982
11	240	100	Bilingual Education	99
11	40X	100	Cocurricular Activities/Athletics	17851
12	00D	400	Facilities / Construction	87000
11	000	291	Unallocated Benefits	65

Reserve for Encumbrances, June 30, 2013

1,197,424

BACKGROUND INFORMATION

The open purchase orders are primarily for contractual work performed during the end of the year, such as tuition and transportation services which had been billed but not yet paid on June 30, and equipment orders, maintenance, building repairs and capital projects performed during the summer. This resolution acknowledges the reserve for encumbrances reflected in the June 30, 2014 audit.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

**~~January 26, 2015~~
February 2, 2015**

RESOLUTION 3246M

FOR ACTION

SUBJECT: AUTHORIZE DISPOSAL OF DISTRICT PROPERTY

BE IT RESOLVED THAT the Board of Education authorizes the disposal of computer equipment from the Media and Technology Department.

The following items are recommended for disposal:

9 Plus Data System Computers
1 Hp ScanJet Plus
NEC Laser Printer
9 Dell Monitors
2 Dell GX270 Computers

BACKGROUND INFORMATION

The equipment was examined by the Network Manager and was determined to be unusable by the district.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
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~~January 26, 2015~~
February 2, 2015

RESOLUTION 3246N

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER TO MONTROSE SCHOOL ALTERATION

BE IT RESOLVED THAT the Board of Education approves the following change order to Montrose School Alteration:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
GPC, Inc.	3	7,610.97	0

BACKGROUND INFORMATION

Change order#3 includes an additional chase well to provide for rerouted pipes, the omission of elevator ventilation due to proposed change, changes to the roof and stairs additional lighting and a change to the doors to adjust for adjusted opening.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
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January 26, 2015

February 2, 2015

RESOLUTION 32460

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER FOR WATER INFILTRATION REPAIRS AT
COLUMBIA HIGH SCHOOL PROJECT

BE IT RESOLVED THAT the Board of Education approves the following change order to
Spartan Construction, Inc. for the Water Infiltration Repairs at Columbia High School project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>
Spartan Construction, Inc.	1	\$4,515.00
Spartan Construction, Inc.	2	(\$20,485.00)

BACKGROUND INFORMATION

The original contract included a \$25,000 contingency. The first change order, for additional work on the steel I-beams, utilized funds from this contingency amount. The second change order closes out the project and credits the unused portion of the contingency funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING**

January 26, 2015

February 2, 2015

RESOLUTION 3246P

FOR ACTION

SUBJECT: AWARD CONTRACT FOR EDUCATIONAL EQUITY CONSULTANT

BE IT RESOLVED THAT the Board of Education awards the contract for educational equity consultant services for the period of February 1, 2015, to December 30, 2017 to Sage Educational Consultants of Maplewood, New Jersey for a total of \$78,500 as follows:

Phase One (February 1, 2015 – December 30, 2015)	\$25,000
Phase Two (January 1, 2016 – December 30, 2016)	\$25,000
Phase Three (January 1, 2017 – December 30, 2017)	\$25,000

Additional services associated with disciplinary equity	\$ 3,500
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BACKGROUND INFORMATION

A Request for Proposal (RFP) was issued on December 22, 2014 and returned on January 15, 2015. 15 copies of the RFP were requested by external parties and 11 employees requested a copy. Three proposals were received:

Sage Educational Consultants	\$ 78,500
Ritu Pancholy	\$130,000
Pollins and Associates, Education Specialists, LLC	\$385,400 (\$699,900 alternate proposal)

The process included a request for proposals followed by interviews. Interviews were held on January 22, 2015. The proposals were rated on advertised criteria and the panel agreed upon Sage Educational Consultants.