

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**  
**PUBLIC BOARD MEETING**  
**January 25, 2016**

**RESOLUTION        3374A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated December 31, 2015
2. Expense Account Adjustment Analysis dated December 31, 2015
3. Revenue Account Adjustment Analysis dated December 31, 2015
4. Check Register#388414 in the amount of \$2,248,232.70
5. Check Register #388415-388181 in the amount of \$4,912,565.86
6. Check Register #200568 for December 2015 payroll in the amount of \$6,126,876.67
7. Treasurer's Report of November 2015

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION      3374B**

**FOR ACTION**

**SUBJECT:            BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of December 31, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Elizabeth Baker	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Maureen Jones	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Madhu Pai	_____ Date
_____ Christopher Sabin	_____ Date
_____ Donna Smith	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION      3374C**

**FOR ACTION**

**SUBJECT:            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Stacy Bachenheimer Columbia HS	TECHSPO	1/28/16-1/29/16	Atlantic City, NJ	325.00
Ana Barrios SOMS	Successfully Flip learning in your world language classroom	2/24/16	West Orange, NJ	239.00
Wayne Calandriello Columbia HS	NJAPERD	2/23/16	Long Branch, NJ	70.00
Jessica Cavagnaro MMS	Successfully Flip learning in your world language classroom	2/24/16	West Orange, NJ	239.00
Jessica Cavagnaro MMS	Strengthening WL instruction with the three A's	4/21/16	West Orange, NJ	239.00
David Crouch MMS	2016 Shape America Convention	4/6/16-4/9/16	Minneapolis, MN	1486.00
Carla Dos Santos SOMS	Language: Planning for Differentiation	2/3/16	Monroe, NJ	175.00
Josef Ellis Tuscan	2016 NJMEA Conference	2/18/16-2/20/16	East Brunswick, NJ	165.00
Ria Favia Seth Boyden	NJAPERD	2/22/16-2/23/16	East Brunswick, NJ	50.00
Jacqueline Gilker SOMS	Concussion Across the Spectrum of Injury	2/26/16	New York, NY	150.00
Marci Grosholz Marshall	NJAPERD	2/22/16-2/23/16	Long Branch, NJ	194.00
Megan Hellthaler Clinton	Teachers College Persuasive Writing of All Kinds	2/23/16	New York, NY	85.00
Benjamin C. Johnson	Sustainable Practices Working	2/26/16	Trenton, NJ	39.00

Central Office	Session			
Benjamin C. Johnson Central Office	NJ School Building & Grounds Conference	3/14/16-3/16/16	Atlantic City, NJ	420.00
Judy Lobianco Columbia HS	Society of Health and Physical Educators Convention	4/4/16-4/10/16	Minneapolis, MN	1289.00
Toni Martinez Columbia HS	NJAPHERD	2/22/16	Long Branch, NJ	151.00
Janice Ortiz Central Office	How to help the ride to and from school	2/5/16	Wayne, NJ	30.00
Kandice Point-Du-Jour Columbia HS	NJAHPERD	2/23/16	Long Branch, NJ	152.00
Paul Roncagliolo MMS	101 Best Strategies for Teaching World Language	1/27/16	New Brunswick, NJ	239.00
Paul Roncagliolo MMS	Successfully Flip learning in your world language classroom	2/24/16	West Orange, NJ	239.00
Joel Rosario Columbia HS	SHAPE America	4/6/16-4/9/16	Minneapolis, MN	1918.00
Robin Ross Clinton	Teachers College Persuasive Writing of All Kinds	2/23/16	New York, NY	85.00
Stephanie Rotondo Marshall	Our Goal: High Quality Learning For Everyone	2/9/16	East Windsor, NJ	206.00
Mara Rubin Columbia HS	2016 AASA, NJASA, FEA Women's Leadership Conference	3/9/16	Monroe, NJ	174.00
Laurence Seltzer MMS	North East Conference	2/11/16	New York, NY	355.00
Laurence Seltzer MMS	Successfully FLIP Your World Language Class	2/24/16	West Orange, NJ	239.00
Katie Simpson MMS	Rutgers Center for Literacy Development – SIOP	2/26/16	New Brunswick, NJ	150.00
Angela Thompson Tuscan	Mommy I Don't Feel Good	3/9/16	Edison, NJ	100.00
Michelle Witrock SOMS	Languages for All: Planning for Differentiation	2/3/16	Monroe, NJ	175.00

#### BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION      3374D**

**FOR ACTION**

**SUBJECT:**            APPROVE SPECIAL EDUCATION RELATED SERVICE  
                         PROVIDERS FOR THE 2015-16 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for 2015-16 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Cheryl Corpuz Union, NJ	OT	\$80/hr

**BACKGROUND INFORMATION**

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        3374E**

**FOR ACTION**

**SUBJECT:            APPROVE TUITION FOR REGULAR EDUCATION  
STUDENT ATTENDING SUMMIT HIGH SCHOOL**

BE IT RESOLVED THAT the Board of Education approves a tuition agreement with Summit Board of Education for one district resident student attending Summit High School for the 2015-16 school year in the amount of \$13,686.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

This placement is part of the student's Individual Accommodation Plan.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        3374F**

**FOR ACTION**

**SUBJECT:            AUTHORIZE DISPOSAL OF DISTRICT PROPERTY**

BE IT RESOLVED THAT the Board of Education approves the disposal either by auction or as refuse of the following items deemed unusable by the district based on knowledge of existing programs and based on the age and condition of the items.

The following items are recommended for disposal through auction:

2002 Bluebird 24 passenger school bus VIN#1GBJG 31RX1 12027 15  
2002 Bluebird 24 passenger school bus VIN#1GBJG 31R31 12030 43

BE IT FURTHER RESOLVED THAT the Board of Education approves the sale of the surplus property through GovDeals pursuant to the terms and conditions of State Contract A-70967/T2581.

Any remaining items after auction will be disposed of as appropriate.

**BACKGROUND INFORMATION**

The equipment was examined by the Transportation Coordinator and was determined to be unusable by the district.

The sale will be conducted online at the auction site GovDeals.com.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        3374G**

**FOR ACTION**

**SUBJECT:            APPLY FOR SUSTAINABLE JERSEY FOR SCHOOL GRANT  
(SOUTH MOUNTAIN)**

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety and prosperity of our children; and;

WHEREAS, the South Orange Maplewood Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, South Mountain Elementary School is participating in the Sustainable Jersey for Schools Program; and,

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the submission of the Sustainable Jersey for Schools Small Grant Application for South Mountain Elementary School Capacity Building Grant in the amount of \$2,000.

**BACKGROUND INFORMATION**

The grant would be used for general green team expenses incurred for projects at South Mountain School.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION      3374H**

**FOR ACTION**

**SUBJECT:**    ACCEPT ADDITIONAL STATE NONPUBLIC AUXILIARY AND  
HANDICAPPED SERVICES (CHAPTERS 192 & 193) ENTITLEMENT FOR  
2015-2016

BE IT RESOLVED THAT the Board of Education accepts State Nonpublic Auxiliary Services (Chapter 192) and Handicapped Services (Chapter 193) Aid Entitlement Funds for 2015-2016 for a total amount of \$63,413.00 allocated as follows:

<u>NP Auxiliary Services</u>	<u>Rate/Pupil</u>	<u>Pupils</u>	<u>State Aid</u>	<u>Allocation</u>
*Compensatory Education	\$ 995.33	38	\$ 32,149.00	
*E.S.L.	\$1,015.00	0	\$        0	
Transportation	\$        0		\$        0	
Total Auxiliary Services				\$32,149.00
<u>NP Handicapped Services</u>	<u>Rate/Pupil</u>	<u>Pupils</u>	<u>State Aid</u>	
<b>*Initial Exam &amp; Class.</b>	<b>\$1,326.17</b>	<b>5</b>	<b>\$ 5,961.00</b>	
*Annual Exam & Class.	\$ 380.00	10	\$ 3,416.00	
*Corrective Speech	\$ 930.00	6	\$ 5,016.00	
*Supplemental Instruction	\$ 826.00	10	\$ 7,426.00	
Total Handicapped Services				<u>33,648.00</u>
TOTAL 192/193 Allocation				\$65,797.00

\* Prorated at 89.90%

BACKGROUND INFORMATION

The New Jersey Department of Education provides aid to nonpublic schools to provide special pupil services. The public school district administers the funding. Additional students indicated in **bold** were identified to receive service.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        3374I**

**FOR ACTION**

**SUBJECT:            ACCEPT SUSTAINABLE JERSEY FOR SCHOOLS SMALL GRANT  
FOR SETH BOYDEN ELEMENTARY SCHOOL**

BE IT RESOLVED THAT the Board of Education accepts a grant from the Sustainable Jersey for Schools small grant funded by NJEA in the amount of \$10,000 to be used by Seth Boyden Elementary School to develop Nature-focused “Story Trails” as addition to the Outdoor Learning Center at Seth Boyden School.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-098-200-890-SB-5900

\$10,000

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

Application for this grant was approved on October 19, 2015 (Resolution 3340F). 5,000 of grant funds were received upon award and the remaining \$5,000 will be provided after submission of final reports.

The Principal of Seth Boyden Elementary School will be responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
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**RESOLUTION        3374J**

**FOR ACTION**

**SUBJECT:**            ACCEPT FEDERAL FY2016 CARL D. PERKINS  
                             VOCATIONAL AND TECHNICAL PROGRAM  
                             ENTITLEMENT FUNDS

BE IT RESOLVED THAT the Board of Education accepts Fiscal Year 2016 Carl D. Perkins Vocational and Technical Program Entitlement Funds in the amount of \$29,735.00 to be expended between July 1, 2015 and June 30, 2016.

BE IT FURTHER RESOLVED THAT the following budgets are increased and the Superintendent or his designee is authorized to administer them:

20-361-100-600-VA-0361	General Supplies - Instruction	\$29,735.00
20-361-100-320-VA-0361	Other Purchased Services	\$        0
20-361-400-731-VA-0361	Instructional Equipment	<u>\$        0</u>
TOTAL		\$29,735.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The Board approved the application for this grant on June 15, 2015 (Resolution 3301AF).

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION      3374K**

**FOR ACTION**

**SUBJECT:**    ACCEPT FEDERAL FY2016 *NO CHILD LEFT BEHIND* (NCLB)  
CONSOLIDATED ENTITLEMENT FUNDS

BE IT RESOLVED THAT the Board of Education accepts Federal FY2016 *No Child Left Behind* (NCLB) Consolidated Entitlement Funds (Grant NCLB490016) in the amount of \$667,567 as follows: Title I \$443,560; Title II, Part A - \$161,133; Title III - \$36,856 and Title III Immigrant - \$26,018 for program activities from July 1, 2015 to June 30, 2016.

Public School

Title I, Part A: Improving Basic Programs	\$440,825
Title II, Part A: Teacher/Principal Training/Recruiting	156,863
Title III, English Language Acquisition/Language Enhancement	36,856
Title III, Immigrant Funds	<u>26,018</u>

Total Public School Allocation	\$660,562
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<u>Non-Public School</u>	<u>Title I</u>	<u>Title II-A</u>	<u>Title III</u>	
Our Lady of Sorrows		4,270		
Non-Public Schools		2,735		
Total Non-Public Allocation				<u>7,005</u>

TOTAL NCLB ALLOCATION	\$ <u>667,567</u>
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BACKGROUND INFORMATION

The public school district administers the funding for the NCLB entitlement funds. The amount of funds applied for is 100% of the entitlement allocated to the district.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        3374L**

**FOR ACTION**

**SUBJECT:**            APPOINT MAUREEN JONES AS A MEMBER OF THE  
REPRESENTATIVE ASSEMBLY OF THE ESSEX  
REGIONAL EDUCATIONAL SERVICES COMMISSION FOR  
THE REMAINDER OF THE 2015-16 SCHOOL YEAR

WHEREAS, pursuant to NJSA 18:A:6-61 et seq., the South Orange and Maplewood Board of Education must elect one of its members to represent it on the Representative Assembly of the Essex Regional Educational Services Commission; and

WHEREAS, the South Orange and Maplewood Board of Education has held such an election among its members;

NOW THEREFORE, BE IT RESOLVED THAT the Superintendent of the Essex Regional Educational Services Commission be notified that Maureen Jones has been duly elected as a member of the Representative Assembly of the Essex Regional Educational Services Commission; and

BE IT FURTHER RESOLVED THAT a copy of the minutes indicating such election be forwarded to the Superintendent/Board Secretary of the Essex Regional Educational Services Commission.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        3374M**

**FOR ACTION**

**SUBJECT:            ESTABLISH RESERVE FOR ENCUMBRANCES FOR 2014-15  
OPEN PURCHASE ORDERS**

BE IT RESOLVED THAT the Board of Education establishes a reserve for encumbrances for purchase orders remaining open on June 30, 2015 in the amount of \$1,607,066.

BE IT FURTHER RESOLVED THAT the following budget accounts are increased and the Superintendent or his designee is authorized to administer them:

Reserved for open purchase orders:

11	000	100	Instruction - Tuition	559,054
11	000	21X	Pur Svcs-OT/PT	153,819
11	000	221	Imp Instructional Services	35702
11	000	222	Ed Media Services - Library	8487
11	000	223	Staff Training Services	601
11	000	230	Support Services - Central & Legal	25,476
11	000	240	Support Services - School	776
11	000	251	Support Services - Central/IT	527
11	000	261	Required Maintenance	86,580
11	000	262	Operation/Maintenance Facilities	113,473
11	000	263	Care & Upkeep of Grounds	9,682
11	000	266	Security	0
11	000	291	Transportation Services	5,993
11	190	100	Instructional Supplies/Texts	251,966
11	204	100	Special Education LD	600
11	212	100	Special Education MD	67
11	213	100	Special Education RC	7
11	214	100	Special Education Autistic	38,677
11	230	100	Basic Skills	299
11	240	100	Bilingual Education	307
11	40X	100	Cocurricular Activities/Athletics	1939
12	00D	270	Facilities / Construction	278,373
11	000	100	Charter School	34,661
Reserve for Encumbrances, June 30, 2015				<u><u>1,607,066</u></u>

**BACKGROUND INFORMATION**

The open purchase orders are primarily for contractual work performed during the end of the year, such as tuition and transportation services which had been billed but not yet paid on June 30, and equipment orders, maintenance, building repairs and capital projects performed during the summer. This resolution acknowledges the reserve for encumbrances reflected in the June 30, 2015 audit.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        3374N**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION TO PARENTING CENTER**

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$375.00.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890-GR	Parenting Center	\$375.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

Various donations were made to support the annual toy drive. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
January 25, 2016**

**RESOLUTION        33740**

**FOR ACTION**

**SUBJECT:            AUTHORIZE JOINT BID PROCESS WITH THE VILLAGE  
                         OF SOUTH ORANGE**

BE IT RESOLVED THAT the Board of Education authorizes a joint bid with the Township of South Orange Village and the Township of Maplewood for the mowing of large natural turf fields and playgrounds.

BE IT FURTHER RESOLVED THAT the Township of South Orange Village shall be the lead agency with regard to this bid process.

BE IT FURTHER RESOLVED THAT the Board of Education must approve the final bid before the award of contract to the lowest responsible bidder.

**BACKGROUND INFORMATION**

This is a bid for service to mow large natural turf fields and playgrounds. The district will continue to contract with a landscaping company to mow, trim and edge the street sides of buildings.