RESOLUTION 3396A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

- 1. Board Secretary's Report dated February 29, 2016
- 2. Expense Account Adjustment Analysis dated February 29, 2016
- 3. Revenue Account Adjustment Analysis dated February 29, 2016
- 4. Check Register #389086-389435in the amount of \$5,520,785.30
- 5. Check Register #200572 for February 2016 payroll in the amount of \$6,243,705.06
- 7. Treasurer's Report of January 2016

RESOLUTION 3396B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of February 29, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Elizabeth Baker	Date
Elizabeth Daugherty	Date
Maureen Jones	Date
Stephanie Lawson-Muhammad	Date
Annemarie Maini	Date
Madhu Pai	Date
Christopher Sabin	Date
Donna Smith	Date
Johanna Wright	Date

RESOLUTION 3396C

FOR ACTION

SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL

EXPENSES

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated
				Cost (\$'s)
Brenda Brown	Social Media, Schools and the	5/13/16	Annandale, NJ	150.00
Columbia HS	Law			
Melissa Butler	ASCD Annual Conference &	4/2/16-4/4/16	Atlanta, GA	1071.00
SOMS	Exhibit Show			
Lynn Irby	ASCD Annual Conference &	4/1/16-4/4/16	Atlanta, GA	1322.00
SOMS	Exhibit Show			
Mary Pfister	Managing Diabetes in Children	6/17/16	Stillwater, NJ	118.00
Central Office				
John Pociask	2016 NCTM Research Conference	4/13/16-4/16/16	San Francisco,	2061.00
Columbia HS			CA	
Elizabeth Savoia	2016 NCTM Research Conference	4/13/16-4/16/16	San Francisco,	2061.00
Columbia HS			CA	
Lynn Schwartz	Re-Stock Your Pediatric ToolBox	5/11/16	Somerset, NJ	325.00
Columbia HS				
Joanne Harrigan	Re-Stock Your Pediatric ToolBox	5/11/16	Somerset, NJ	325.00
Clinton				
Kevin Mason	Best Practices for Better Schools	7/6/16-7/8/16	National Harbor,	1584.00
Tuscan			MD	
Scott Cohen	OSHA	5/3/16-5/4/16	New Brunswick,	228.00
Columbia HS			NJ	
Scott Cohen	NJ Wage and HR Law	4/28/16	New Brunswick,	110.00
Columbia HS			NJ	
Scott Cohen	SLE Certification	4/4/16-4/6/16	New Brunswick,	330.00
Columbia HS			NJ	
Laura Kruglinski	Educator Workshop	6/9/16	New York, NY	56.00
Jefferson				

Laura Kruglinski	2016 Visual Arts Center of NJ	4/29/16	Summit, NJ	75.00
Jefferson	Teachers Symposium			
William Mullen	Project Adventure	4/28/16-5/1/16	Chappaqua, NY	816.40
Seth Boyden				
Joel Rosario	Project Adventure	4/28/16-5/1/16	Chappaqua, NY	1482.00
Columbia HS				
Janice Ortiz	Annual Pupil Transportation	4/5/16	Netcong, NJ	22.00
Transportation	Meeting			
Janine Guida Poutre	Winners Workshop	5/20/16	Whippany, NJ	208.00
Marshall				
Kevin Walston	Teacher Job Fair	4/7/16	Union, NJ	50.00
Central Office				
Monique Durant	Teacher Job Fair	4/7/16	Union, NJ	50.00
Central Office				
Ella Rideau	Dealing w/Difficult	4/5/16	New Providence,	145.00
Central Office	Parents/Reducing the Cost Special		NJ	
	Education			

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

RESOLUTION 3396D

FOR ACTION

SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE

PROVIDERS FOR THE 2015-16 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for 2015-16 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	Rate
American Tutor, Inc. Hillsborough, NJ	Bedside Instruction	\$58/hr
Silvergate Prep Bridgewater, NJ	Homebound Instruction	\$55/hr
Invo Healthcare Associates Jamison, PA	OT/PT Evaluations	\$405/eval
Kathryn Boruta Clark, NJ	Speech/Language Evaluation	\$1,500/Session
Christopher Perez Kearny, NJ	ABA Therapy	\$45/hr
Glasberg Behavioral Consulting Services	FBA/ Behavior Therapy	\$175/hr
Newark Renaissance House Newark, NJ	Homebound Instruction	\$40/hr

BACKGROUND INFORMATION

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

RESOLUTION 3396E

FOR ACTION

SUBJECT: ACCEPT DONATION FROM ACHIEVE

BE IT RESOLVED THAT the Board of Education accepts a donation from Achieve, Inc. in the amount of \$1,680 for the purchase of Chromebooks.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-006-100-610 Achieve

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

\$1,680

BACKGROUND INFORMATION

This generous donation was made for the purchase of Chromebooks to be used by students in Amanda Buckley's class at Columbia High School.

RESOLUTION 3396F

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$1,200.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890-GR

Parenting Center

\$1,200

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Various donations were made for the annual toy drive totaling \$1,200. The Parenting Center is responsible for administering these funds.

RESOLUTION 3396G

FOR ACTION

SUBJECT: APPROVES AWARDING OF JOINT CONTRACT WITH

SOUTH ORANGE VILLAGE FOR MOWING OF FIELDS

BE IT RESOLVED THAT the Board of Education approves the awarding of a joint contract with the Township of South Orange Village and the Township of Maplewood to Pat Scanlan Landscaping of New City, New York for the mowing of large natural turf areas for the amount of \$62,175.00. The Board of Education's share of the total bid is \$12,541.26 for 28.8 acres of the total 142.78 acres.

BACKGROUND INFORMATION

Pat Scanlan Landscaping was the lowest responsible bidder to submit a bid to the Township of South Orange Village on February 24, 2016. Resolution to authorize joint bid process was approved on January 25, 2016 #3374O.

RESOLUTION 3396H

FOR ACTION

SUBJECT: ACCEPT DONATION TO SETH BOYDEN SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a donation from the Seth Boyden PTA in the amount of \$5,000 to be used for the NJPAC Dancing Classrooms program.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-054-200-890

Seth Boyden School

\$5,000

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The Seth Boyden Principal is responsible for administering these funds.

RESOLUTION 3396I

FOR ACTION

SUBJECT: REDUCTION OF VEHICLE IDLING

WHEREAS, petroleum-based gasoline and diesel fuel are nonrenewable fuels and should be used wisely and not wasted; and

WHEREAS, emissions from gasoline and diesel powered vehicles contribute significantly to air pollution, including greenhouse gases, ozone formation, and fine particulates; and a multitude of potentially harmful pollutants that can trigger an asthma attack and other ailments; and

WHEREAS, we can avoid producing unnecessary greenhouse gas emissions and exposure to air toxics by reducing or eliminating wasteful vehicle idling; and

WHEREAS, idling more than 10 seconds uses more fuel and emits more pollutants than turning a warm engine off and on again, and idling for 10 minutes uses as much fuel as it takes to travel 5 miles, and idling is not generally beneficial to a vehicle's engine because it wears engine parts; and

WHEREAS, current state law prohibits the idling of vehicles for more than three minutes and studies have shown that an anti-idling policy will save fuel, prolong engine life, and improve air quality; and

WHEREAS, moving beyond NJ's existing no-idling code of 3 minutes would significantly improve public health, air quality, and reduce costs and greenhouse gas emissions; and

WHEREAS, the American Academy of Pediatrics recommends that children's exposure to diesel exhaust particles should be decreased and that idling of diesel vehicles in places where children live and congregate should be minimized to protect their health; and

WHEREAS, vehicle idling occurs on school drop off and pick up locations and parking lots where children are more highly exposed to air pollutant emissions;

THEREFORE BE IT RESOLVED THAT the South Orange and Maplewood Board of Education supports the adoption of "Idle Reduction Zones" on school grounds, including communications to school employees, parents, students and the public to:

- Turn off school bus engines while waiting to load and to unload students
- Turn off vehicles when parents are parked and waiting to pick up and drop off children
- Installing "idle free zone" signs at school drop-off and pick-up locations
- Use newest buses for the longest routes and maintain buses properly to eliminate any
 visible exhaust
- Complete school-bus driver training on eliminating idling
- Encourage parent, student, faculty and staff drivers to turn off their engines after 10 seconds if they plan to remain at a location for more than 30 seconds, particularly at school drop-off and pick —up times

BACKGROUND INFORMATION

The District Green Team is working on a number of action items associated with the Sustainable Jersey for Schools program. One of the identified action items being addressed by the Green Team is "Anti-Idling Education and Enforcement." Training and practices already takes place for our transportation department and individual schools have tried to reduce idling around the schools. The passing of this policy supports district-wide efforts to communicate the harmful effects of idling on children's health and to reduce idling around the schools especially at pick-up and drop-off times.

RESOLUTION 3396J

FOR ACTION

SUBJECT: APPROVE 2016-2017 PRELIMINARY BUDGET

BE IT RESOLVED THAT the South Orange and Maplewood Board of Education approves the Preliminary Budget for the 2016-2017 school year in the amount of:

	2016-17	Less: Anticipated	Tax Levy
	Total Expenditures	Revenues	
General Fund	119,655,772	7,929,095	111,726,677
Special Revenues	1,931,997	1,931,997	0
Debt Service	4,152,635	318,938	3,833,697
Total	125,740,404	10,180,030	115,560,374

BE IT FURTHER RESOLVED that the 2016-17 Budget includes adjustments for the use of banked cap, in accordance with N.J.A.C. 6A:23A-10.3(b), in the amount of \$409,103,

BE IT FURTHER RESOLVED that the South Orange and Maplewood Board of Education authorizes the Business Administrator to submit the 2016-2017 Preliminary Budget to the County Superintendent for review and approval.

BE IT FURTHER RESOLVED that the South Orange and Maplewood Board of Education, in accordance with N.J.A.C. 6A:23A-7.3(a), establishes a maximum travel expenditure for the 2016-2017 school year not to exceed the amount of \$150,000.

BACKGROUND INFORMATION

The 2016-2017 Preliminary Budget is submitted to the County Superintendent for his approval for the official advertisement of the budget statement. The Public Hearing to approve the budget is scheduled for Monday, May 2, 2016.

RESOLUTION 3396K

FOR ACTION

SUBJECT: APPROVE USE OF BANKED CAP FOR THE 2016-2017 BUDGET

BE IT RESOLVED THAT the South Orange and Maplewood Board of Education, in accordance with N.J.A.C. 6A:23A-10.3(b)2, approves the use of \$409,103 banked cap (2013-14 unused health care adjustment) to meet budgetary requirements for the 2016-17 school year. The funds are needed for teaching staff to meet the increasing enrollment needs of the district. The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$409,103 for the purpose of maintaining the academic program in compliance with the state and local academic goals. The additional staffing is necessary for the 2016-17 operating budget and this need must be completed by June 2017 and cannot be deferred or incrementally completed over a longer period of time.

BACKGROUND INFORMATION

N.J.S.A. 18A:7F-39 was amended in 2010, effective beginning in 2011-12, to allow a school district that has not been granted approval to exceed the tax levy cap by a separate proposal to "bank" the unused tax levy for use in any of the next three succeeding budget years. In accordance with N.J.A.C. 6A:3A-10.3(b) a district can request the use of "banked cap" only after it has fully exhausted all eligible statutory spending authority in the budget year. Banked cap is available from 2013-14 (\$409,103), 2014-15 (\$970,247) and 2015-16 (\$147,754). The banked cap from the earliest pre-budget year must be used first.

RESOLUTION 3396L

FOR ACTION

SUBJECT: APPROVE MAPLEWOOD TOWNSHIP CAPITAL PROJECT

AT CLINTON ELEMENTARY SCHOOL

WHEREAS, Maplewood Township has received a Safe Street to Schools grant to improve traffic flow around Clinton Elementary School including expansion of the Clinton driveway for improved drop-off and pick-up; and

WHEREAS, alterations to the original plans have been reviewed by the School District and Clinton administration and the new plans appear to be beneficial to the Clinton community;

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education approves the Maplewood Township Capital Project and supports the work to be done on the Clinton Elementary School property; and

BE IT FURTHER RESOLVED THAT the Board of Education appreciates the support of the Maplewood Township and the efforts on behalf of the school community.

BACKGROUND INFORMATION

Maplewood Township received approvals for a Safe Street to School grant to make improvements around Clinton Elementary School including driveway work on the school grounds. The original plan included a circular driveway in front of the school. The Clinton community asked that consideration be given to an alternate plan that expanded the existing driveway rather than creating the circular drive. An adjusted plan based on the feedback was shared with the Clinton Administration and is anticipated to have a positive impact on the traffic situation around the school.

RESOLUTION 3396M

FOR ACTION

SUBJECT: ACCEPT DONATION FOR THE MUSIC DEPARTMENT

BE IT RESOLVED THAT the Board of Education accepts a donation of equipment and Instruments for the Columbia High School Music Department as described below.

- (1) Roland SPDS sampling drum pad Value \$650
- (1) Toca Cajon Value \$210
- (1) LP Snare Cajon Value \$250
- (4) Beyer Dynamic opus 88 microphones (\$220 x 4) = Value \$880
- (1) Ibanez guitar amplifier Value \$89
- (1) Kustom Guitar amplifier Value \$220
- (1) Shure BG 4.1 microphone Value \$75
- (1) pair Beyer Dynamic DT 770M Headphones Value \$220
- (1) M Audio O2 USB keyboard Value \$115
- (1) M Audio Oxygen 8 keyboard Value \$50
- (1) Hafler pro1200 studio monitor power amplifier Value \$250
- (1) Gibraltar heavy-duty snare drum stand Value \$90
- (1) Gibraltar single bass drum pedal Value \$50
- (2) Patch bays (2 x \$100) Value \$200
- Assorted Evans drum heads Value \$130

BACKGROUND INFORMATION

This equipment will be used for the continued development of our percussion and music technology programs at Columbia.

RESOLUTION 3396N

FOR ACTION

SUBJECT: APPROVE CONTRACT WITH MORRIS UNION JOINTURE

COMMISSION FOR RELATED SERVICES FOR THE 2015-16

SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves a contract with Morris Union Jointure Commission of Warren, New Jersey, to provide related services for district students who attend their Developmental Learning Center during the 2015-16 school year as follows:

Occupational Therapy \$200/hour Physical Therapy \$225/hour Speech/Language Services \$240/hour

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This contract is for related services that are not included in the cost of tuition and includes 2015 ESY.

RESOLUTION 33960

FOR ACTION

SUBJECT: AWARD BID OF HEART MONITORS AND SUPPLIES

BE IT RESOLVED THAT the Board of Education awards the bid of heart monitors and supplies for the 2015-2016 school year to Polar Electro, Inc. of Lake Success, New York for the following items:

Heart Sensors	\$46.03
Straps XS-S	\$11.25
Straps M-XXL	\$11.25
Batteries 10-pack	\$19.35

BACKGROUND INFORMATION

Solicitation for bids was issued on February 18, 2016. Bid packages were requested by six companies and returned by four on March 3, 2016. The bids have been reviewed and it is recommended that it be awarded to Polar Electro Inc. as per the itemized list above. This equipment is purchased through the PEP Grant. The District may purchase up to 840 units.

RESOLUTION 3396P

FOR ACTION

SUBJECT: APPROVE PURCHASE OF NETWORKING EQUIPMENT

BE IT RESOLVED THAT the Board of Education approves the purchase of the following networking equipment from Dyntek Technologies of Mount Laurel, New Jersey:

Core Upgrade (Columbia High School)	\$104,104.02
Core Upgrade (Maplewood Middle School)	\$ 53,776.90
Core Upgrade (South Orange Middle)	\$ 69,249.70

BACKGROUND INFORMATION

The request proposal was posted through the e-rate process as required by law and we received 4 proposals as follows:

	Dyntek	Millennium	CDWG	GovConnection
Columbia High School Core	104,104.02	111,194.86	Nonresponsive	Incomplete
Maplewood Middle Core	53,776.70	52,285.66	Nonresponsive	Incomplete
South Orange Middle Core	69,249.90	71,528.28	Nonresponsive	Incomplete
	227,130.62	235,008.80		

CDWG was considered nonresponsive because of an exception regarding the cost of installation.

It is recommended to purchase the equipment and services from Dyntek for \$227,130.62. If erate approved, the district will be reimbursed for 40% of costs the following year after purchase.

RESOLUTION 3396Q

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER FOR ROOF REPLACEMENT FOR B

AND D WINGS AT COLUMBIA HIGH SCHOOL

BE IT RESOLVED THAT the Board of Education approves the following change orders to Northeast Roof Maintenance for the Roof Replacement for B and D Wings at Columbia High School project:

Change	Change Order Amount	Contingency	Additional
Order #		Balance in Base	Contract Cost
		Contract	
2	\$3,500	\$7,000	\$0
3	Close out contingency	\$3,500	(\$3,500)

BACKGROUND INFORMATION

Change Order # 2 approves the addition of the front canopy roof to the project scope.

Change Order # 3 deducts the balance of the \$7,000 contingency allowance from the cost of the final contract.

RESOLUTION 3396R

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER TO SETH BOYDEN ELEMENTARY

SCHOOL OUTDOOR LEARNING CLASSROOM

BE IT RESOLVED THAT the Board of Education approves the following change orders to Seth Boyden Elementary School Outdoor Learning Classroom:

Contractor	Change Order #	Amount	Time Extension
	_		
Evergreen Landscaping	1	(\$4,930)	0

BACKGROUND INFORMATION

Change order# 1 approves the replacement of bluestone pavers with concrete pavers.