

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016

RESOLUTION 3439A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated June 30, 2016
2. Expense Account Adjustment Analysis dated June 30, 2016
3. Revenue Account Adjustment Analysis dated June 30, 2016
4. Check Register #390673-390909 in the amount of \$3,329,373.87
5. Check Register #390910-390991 in the amount of \$2,113,251.16
6. Check Register#390992-390998 in the amount of \$63,225.24
7. Check Register #390671-390672 in the amount of \$108,962.59
8. Check Register #200581 for June 2016 payroll in the amount of \$6,606,192.19
9. Treasurer's Report of May 2016

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of June 30, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Elizabeth Baker	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Maureen Jones	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Madhu Pai	_____ Date
_____ Christopher Sabin	_____ Date
_____ Donna Smith	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Elizabeth Aaron Columbia HS	National Seed Project New Leader's Week	7/28/16- 8/3/16	Rancine, WI	4,821.00
Judy Lobianco Columbia HS	National PE and School Sports Institute	7/24/16- 7/26/16	Asheville, NC	1,124.00

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439D

FOR ACTION

**SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
PROVIDERS FOR THE 2016-17 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for 2016-17 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
To Be of Service, LLC Maplewood, NJ	Occupational Therapy	\$80/hr
Maxim HealthCare Services, Inc. South Orange, NJ	Nursing	\$47.75 LPN \$51.50 RN
EDB Speech/Language Assoc. LLC Somerset, NJ	Speech/Language Service	\$80/hr
Supreme Consultants Rutherford, NJ	Monolingual Evaluation Bilingual Evaluations Interpreting Services	\$600 \$750 \$47/hr
Trudy Bier Livingston, NJ	Physical Therapy	\$100/session
SN Pediatric Potentials Inc. Livingston, NJ	Occupational Therapy	\$165/hr
Deborah Singer South Orange, NJ	Home Instruction	\$80/hr
Cerebral Palsy North Jersey Livingston, NJ	Speech Therapy Oral Motor/Feeding	\$205 Session (90 min/month)

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439E

FOR ACTION

SUBJECT: FEES FOR USE OF FACILITIES FOR 2016-17 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the fees for use of district facilities effective July 1, 2016:

<u>Facility</u>	<u>Cost per hour</u>
Auditorium: CHS	\$250*
Black Box Theater (CHS)	\$100
Middle Schools	\$150
Elementary	\$100
Gym: High School & Middle Schools	\$120
Elementary	\$100
Cafeteria	\$ 90
Pool	\$200
Classrooms/Library	\$ 50
Ritzer Field	\$ 50
Underhill Complex: Football Field	\$ 150
Baseball Field	\$ 100
Track	\$ 75
Project Adventure	\$30 per person - minimum 10 people

- CHS Auditorium Rate includes a stage manager
- Rehearsals: 75% of regular rate
- Use of kitchen will require a cafeteria worker who must be compensated at their overtime rate (4 hour minimum). Dishes, silverware, and utensils of the cafeteria may not be used.
- Red Cross certified lifeguard must be on duty and supplied by the user of the facility when pool is used.
- Facility use fee includes cost of one custodial worker for the duration of the scheduled event, including set up and clean up time. If additional custodians and/or additional hours beyond the time scheduled are required, the additional custodial hours will be charged at the custodial rate of \$50 per hour per custodian.
- Security guard (required for groups with more than 100 people in attendance) \$30 per hour per guard.
- Use of stage lighting/sound equipment facilities must be under the supervision of a representative of the Board of Education to be paid by the applicant at a rate of \$55 per hour. One microphone and lectern are included with use of auditorium. The following fees will be charged for all other equipment or services used:

Stage Manager/Staff	\$55 per hour per person
Projector	\$25 per event
VCR	\$25 per event
Microphone	\$20 per event (each microphone)
Tripod Screen	\$20 per event
Stage Screen	\$20 per event
Overhead	\$25 per event
Audio System	\$30 per event (and requires Stage Manager)
Stage Lighting	\$35 per event (and requires Stage Manager)
Underhill Sound Booth	\$100 per event
Underhill Concession Stand	\$100 per event
CHS Cafeteria Equipment	\$30 per event (and requires Stage Manager)

- Use of Project Adventure must be under the supervision of a Project Adventure certified representative of the Board of Education.

BACKGROUND INFORMATION

The New Jersey School Boards Association recommends that the district have a policy addressing who may use district facilities, and directing the chief school administrator to develop regulations and procedures for implementation of the policy (N.J.A.C. 6:29-1.3(a)8).

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439F

FOR ACTION

**SUBJECT: APPROVE CONTRACT TO PROVIDE EDUCATION SERVICES FOR
STUDENTS WHO ARE VISUALLY IMPAIRED**

BE IT RESOLVED THAT the Board of Education approves the agreement with NJ Commission for the Blind & Visually Impaired of Newark, New Jersey, to provide services for district students who are visually impaired for the 2016-2017 school year at the following rates:

Level 1	\$1,900/year
Level 2	\$ 4,500/year
Level 3	\$12,600/year
Level 4	\$14,300/year

BACKGROUND INFORMATION

The New Jersey Commission for the Blind & Visually Impaired provides services for classified students as per needs indicated in specific Individual Education Plans (IEPs). Level 1 services are based upon individual student needs as determined by the instructor and includes 4-8 lessons per school year; and Level 3 services are for students whom Braille will be their primary reading medium and includes 2-3 lessons per week.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439G

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$2,000.00

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$ 2,000.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Clinton, Jefferson, Marshall and Tuscan School PTA's each made a donation of \$500.00 to support the Parenting Center. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439H

FOR ACTION

**SUBJECT: RENEW AGREEMENT WITH THE CONCERN EMPLOYEE
ASSISTANCE PROGRAM**

BE IT RESOLVED THAT the Board of Education renews an agreement with Atlantic Behavioral Health Services Hospital Corporation, d.b.a. CONCERN Employee Assistance Program, located at 25 Lindsley Drive, Suite 100, Morristown, New Jersey, to provide a program of assistance to district employees through early detection of personal problems at a fee of \$2.10 per employee per month for a total of \$19,152 for the period of July 1, 2016 to June 30, 2017.

BACKGROUND INFORMATION

This is the third renewal with CONCERN. These services are provided to district employees as part of the Board/SOMEA contract.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439I

FOR ACTION

SUBJECT: AWARD BID FOR MOBILE CLIMBING WALL

BE IT RESOLVED THAT the Board of Education awards the bid for a Mobile Climbing Wall to Extreme Engineering of Athens, Texas for the lowest responsible bid of \$38,649.95

BACKGROUND INFORMATION

Solicitation for bids was issues June 23, 2016 and returned on July 12, 2016. Bid packets were requested by three companies and returned by one. The bid packet was reviewed by the Assistant Business Administrator.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439J

FOR ACTION

**SUBJECT: APPLY FOR FY 2017 FEDERAL I.D.E.I.A. BASIC PART –B
AND PRESCHOOL HANDICAPPED FUNDS**

BE IT RESOLVED THAT the Board of Education approves the submission of an application for FY 2017 Individuals with Disabilities Education Improvement Act entitlement funds as follows:

Part B Allocation	\$1,424,976
Preschool Allocation	\$ 40,491

BACKGROUND INFORMATION

The IDEA provides federal funds to school districts for supplementary services to benefit students with disabilities enrolled in the district. The amounts include allocations for services to students with disabilities in non-public schools as follows: \$12,902 Part B Basic. The district share of the funds will be used to support mandated educational services and/or promising practices in the area of special education.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439K

FOR ACTION

**SUBJECT: RENEW CONTRACT FOR LUNCH MONITOR SERVICES FOR
2016-2017 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education Renews the contract for Lunch Monitor Services to Pomptonian Food Service of Fairfield, NJ for the 2016-2017 School Year at the rate \$671,922.00.

BE IT FURTHER RESOLVED THAT the Board of Education approves the rates for additional services, if needed, including salaries, taxes and benefits, as follows:

Hourly Rate for Monitors	\$16.93
Hourly Rate for Leads	\$18.90
Annual Rate for Monitor	\$7,408.60
Annual Rate for Lead	\$8,269.57
Annual Rate for Breakfast Monitor	\$4,137.81

BACKGROUND INFORMATION

This is the first renewal of the 2014-2016 contract per 18A:18A-42 and it reflects a 0.50% increase from last year. These services have been budgeted for the 2016-2017 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439L

FOR ACTION

**SUBJECT: ABSOLVE PRIVATE SCHOOL FROM CHARGING FOR
REDUCED AND/OR PAID MEALS FOR THE 2016-17
SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education does not require the following out-of-district school to charge the families of our district students attending this school during the 2016-17 school year for a reduced and/or paid meal, nor to apply for reimbursement from the Child Nutrition Program:

Green Brook Academy
Bound Brook, NJ

BE IT FURTHER RESOLVED THAT the cost of meals be included in the annual tuition rate charged for students attending the above school.

BACKGROUND INFORMATION

Effective July 1, 2007, State code 6A:23-4.5(a) mandated that all approved private schools for students with disabilities enroll in the Division of Food and Nutrition Program unless the Boards of a majority of the sending districts approve a resolution absolving the private school from charging for reduced and/or paid meals. The school listed above has requested that we pass such a resolution to meet this requirement.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
June 18, 2016**

RESOLUTION 3439M

FOR ACTION

**SUBJECT: ABSOLVE PRIVATE SCHOOLS FROM CHARGING FOR
REDUCED AND/OR PAID MEALS FOR THE 2016-17
SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education does not require the following out-of-district school to charge the families of our district students attending this school during the 2016-17 school year for a reduced and/or paid meal, nor to apply for reimbursement from the Child Nutrition Program:

The Arc Kohler School
Mountainside, NJ

BE IT FURTHER RESOLVED THAT the cost of meals be included in the annual tuition rate charged for students attending the above school.

BACKGROUND INFORMATION

Effective July 1, 2007, State code 6A:23-4.5(a) mandated that all approved private schools for students with disabilities enroll in the Division of Food and Nutrition Program unless the Boards of a majority of the sending districts approve a resolution absolving the private school from charging for reduced and/or paid meals. The school listed above has requested that we pass such a resolution to meet this requirement.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439N

FOR ACTION

SUBJECT: APPROVE AGREEMENT FOR DR. IRENE CUCINA TO PRESENT A
ONE DAY IN-SERVICE WITH MIDDLE SCHOOL AND HIGH
SCHOOL PHYSICAL EDUCATION TEACHERS

BE IT RESOLVED THAT the Board of Education approves an agreement with Dr. Irene Cucina to complete a one day in-service with middle school and high school Physical Education Teachers on September 2, 2016. The total cost of the in-service is \$2,000, plus the cost of travel expenses, paid by the PEP Grant.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The one day in-service will emphasize assessment principles and practices for middle and high school physical education teachers.

The emphasis of the in-service will include what is currently being assessed as well as the use and development of performance rubrics and grading outcomes.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 34390

FOR ACTION

SUBJECT: APPROVE AGREEMENT FOR PROJECT ADVENTURE TO
 PROVIDE A ONE DAY CUSTOM WORKSHOP FOR PHYSICAL
 EDUCATION TEACHERS

BE IT RESOLVED THAT the Board of Education approves an agreement with Project Adventure for a custom one day workshop on the Columbia High School Challenge Course for up to 15 Physical Education teachers on September 2, 2016. The total cost of the workshop is \$2,922 paid by the PEP Grant.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The one day in-service is a custom challenge course team building day. Participants will engage in a variety of low and high challenge course activities, review and practice belaying skills including the Australian belay and deepen appreciation and understanding of the importance of relying on one another for support.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439P

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH BLOOMBOARD INC. FOR THE
2016-2017 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves an agreement with Bloomboard Inc. professional development platform to purchase licenses and services in the amount of \$56,000.

BACKGROUND INFORMATION

The platform offers sets of professional growth tools including:

- A performance observation and evaluation system, with an authentic suite of tools and resources to facilitate professional growth.
- Personalized, competency-based professional learning programs, which includes onsite and remote coaching.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 216**

RESOLUTION 3439Q

FOR ACTION

SUBJECT: ESTABLISH 2016-17 TUITION RATES

BE IT RESOLVED THAT the Board of Education establishes 2016-17 tuition rates as listed below:

Grades 9-12	\$ 14,018
Grades 6-8	\$ 13,141
Grades 1-5	\$ 12,825
Kindergarten	\$ 12,176
Learning and/or Language Disabilities	\$ 18,615
Multiple Disabilities	\$ 19,270
Pre-K Disabled	\$ 49,696

BACKGROUND INFORMATION

The tuition rates have been determined by using the state formula as per N.J.A.C. 6:20-3.1 and are at the maximum.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439R

FOR ACTION

**SUBJECT: RENEW AGREEMENT WITH NJSBA FOR
SCHOOLBOARDNET SERVICES**

BE IT RESOLVED THAT the Board of Education renews the agreement with New Jersey School Boards Association of Trenton, New Jersey, to provide Schoolboardnet Services for the 2016-17 school year at a rate of \$2,360.

BACKGROUND INFORMATION

This is the third year that the district has contracted with NJSBA for these services that provides the district with electronic communication and associated information processing services accessible via the internet.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439S

FOR ACTION

SUBJECT: AWARD BID FOR 6-12 SCIENCE SUPPLIES

BE IT RESOLVED THAT the Board of Education awards a bid for 6-12 Science Supplies to Fisher Science Education, School Specialty Frey Scientific, Parco Scientific, Wards Science-Sargent Welch for the items on the attached list.

BACKGROUND INFORMATION

Solicitation for bids was issued on June 23, 2016 and returned by July 12, 2016. Bid packages were requested by ten and returned by four companies.

The bids have been reviewed by the Supervisor of Science 6-12 who made the above recommendations.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439T

FOR ACTION

**SUBJECT: APPROVE CHANGE ORDER TO SETH BOYDEN ELEMENTARY
 SCHOOL OUTDOOR LEARNING CLASSROOM**

BE IT RESOLVED THAT the Board of Education approves the following change orders to Seth Boyden Elementary School Outdoor Learning Classroom:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Evergreen Landscaping	2	\$2,776	0

BACKGROUND INFORMATION

Change order# 2 approves the following:

- Addition of four bollards without chains
- Moving of 2 additional boulders
- Change brick pavers from concrete to clay
- Removal of additional top soil
- Installation of extra stone dust
- Moving of topsoil upon request
- Omit concrete foundations below tables and the permanent mounting of tables.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439U

FOR ACTION

**SUBJECT: APPROVE CONTRACT FOR PROFESSIONAL SERVICES WITH
 EDUCATIONAL RESOURCE GROUP FOR THE 2016-17 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves a contract with Educational Resource group of Wayne, New Jersey to provide professional services related to the district's "Striving for Social Justice" initiative not to exceed \$26,000 during the 2016-17 school year.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This program builds upon the initiative started in October 2014, which provided the district with the means to create experiences in order to increase the awareness of Administrators on matters of individual and institutional bias, with the goal of building and perpetuating an inclusive culture and thereby improving student outcomes and the overall climate of the school.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
July 18, 2016**

RESOLUTION 3439V

FOR ACTION

**SUBJECT: APPROVE CHANGE ORDER TO ASBESTOS ABATEMENT AT
COLUMBIA HIGH SCHOOL PROJECT**

BE IT RESOLVED THAT the Board of Education approves the following change orders to the Asbestos Abatement at Columbia High School Project:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Savic Construction Corp.	1	\$4,200	0

BACKGROUND INFORMATION

Change order#1 approves labor, material, equipment and insurance required to remove and dispose of an additional 2 Sq. Ft. of ceiling plaster in the basement areas at Columbia High School in order to facilitate renovation activities.