

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2017

RESOLUTION **3533 A**

FOR ACTION

SUBJECT: ADOPT FINANCE, FACILITIES AND TECHNOLOGY COMMITTEE
CHARGE FOR CALENDAR YEAR 2017

BE IT RESOLVED THAT, pursuant to Policy 0155, for the calendar year 2017, the Board of Education charges the Finance, Facilities and Technology Committee to work with the superintendent as follows:

- **BUDGET**
 - Manage the budget approval process with the full Board;
 - Engage the full Board in establishing budget priorities for the 2017-18 school year that support the achievement of year 1 strategic implementation plan deliverables and are in line with appropriate revenue estimates;
 - Ensure that the analyses to projected revenues, expenditures, savings and others data that will influence the budget are understandably and accurately presented to the public in a timely manner to maximize public engagement in the budget process;
 - Work with administration to outline a budget development process used for the 2018-19 budget that builds upon zero based budgeting process used in 2017-18 budget;
- **LRFR (Building Inventory)**
 - Update and understand the districts building needs as well as
- **COMPREHENSIVE MAINTENCE (M-1, M-2)**
 - Recommend standards to the full board by which to monitor and communicate the status of all district real properties, their cleanliness, maintenance, facility improvements safety, and security and hold the superintendent responsible for meeting the standards;
- **FACILITIES / BONDING**
 - Update the Board of School Estimate (BSE) on the budgeting process and priorities for the 2017-2018 school year and the progress of district facility projects;
 - Ensure budget-related line items and bonding levels are appropriate to address the district's facility's needs, are fiscally responsible and are aligned to District Goals, policies and the Strategic Implementation Plan;
 - Ensure that the District's Long Range Facility Plan is updated in compliance with State law.
 - Prepare for approval by the full Board a long-range capital improvement plan that identifies priorities and projects, supports public engagement, and gains the approval of the BSE.
- **SECURITY**
 - Recommend to the Board those priorities, actions and budgets necessary for the proper care, maintenance, and security of district properties to ensure an environment that supports educational excellence and equity and the strategic implementation plan, both in the near and long term, and to preserve the community investment;
- **TECHNOLOGY**
 - Recommend to the Board those priorities, actions and budgets necessary to provide a technology infrastructure that effectively supports instruction and administration and aligns with the strategic implementation plans;
- **NEW BUSINESS**
 - Accept and address other business referred to the Committee by the Board.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2017

RESOLUTION 3533 B

FOR ACTION

**SUBJECT: ADOPT COMMUNITY ENGAGEMENT AND OUTREACH COMMITTEE
CHARGE FOR THE CALENDAR YEAR 2017**

BE IT RESOLVED THAT, pursuant to Policy 0155, for the Academic Year 2016-2017, the Board of Education charges the Community Engagement And Outreach Committee of the South Orange-Maplewood Board of Education to facilitate the review, revision, and monitoring of the District goals related to communications; formulate and present to the full Board strategies for Board engagement of the South Orange-Maplewood community; ensure that objective information is presented to the Board and public in effective ways.

- 1) Review and revision of District goals related to District communications
- 2) Monitoring of the District's achievement of District communication goals, particularly:
 - a) Response to safety crises and other challenges
 - b) Quality of district communication/interaction with parents, students, staff, community, and town officials
 - c) Utilizing a variety of vehicles to convey information, understand sentiment and monitor issues
 - d) Develop and administer process and methods for consistent messaging
- 3) Review and revision of the Committee's goals related to communications, and
- 4) Achievement of the Board's own communication goals, including:
 - a) Organization of public meetings for more effective communication and conduct of business
 - b) Communication of Board actions to staff, parents, students, and community
 - c) Outreach to community

To this end, the Committee will, with the support of the Superintendent:

- Present to the Board for consideration potential revisions to District and Board goals related to District and Board communications with parents, students, staff and community members
- Ensure that objective information is presented to the Board to enable the Board to monitor the District's achievement of District's communications goals
- Present to the Board for consideration potential strategies for the Board to achieve its communication goals
- Provide leadership on the Board to ensure that the Board's own communications goals are achieved

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2017

RESOLUTION 3533 C

FOR ACTION

**SUBJECT: ADOPT EXCELLENCE AND EQUITY COMMITTEE CHARGE FOR
CALENDAR YEAR 2017**

BE IT RESOLVED THAT, pursuant to Policy 0155, for Calendar Year 2017, the Board of Education charges the Excellence and Equity Committee of the South Orange-Maplewood Board of Education to facilitate the monitoring of the district's efforts to achieve equity and excellence by providing students with engaging and innovative academic opportunities that prepare them for college and career readiness and ; prepare for full board review of relevant information related to curriculum, assessment, professional development, student achievement, and academic placement.

Monitoring of excellence and equity shall include, but not be limited to:

Work with the superintendent to prepare for a Review by the full Board information about curriculum, instructional programs and assessment;

Review the District's curriculum revision plan and schedule plan for long and short term issues coupled with a schedule of review;

Work with the superintendent and administration to maintain oversight in the implementation and development of Access and Equity Policy;

Monitor effectiveness of Special Services delivery to our students and families by exploring best practices in programming, compliance, monitoring, communication and parental supports.

Support and monitor Strategic Plan implementation of action plans directly related to Equity and Excellence: Strategy #1 Curriculum, Instruction and Assessment, Strategy #2 Multiple Student Supports, Strategy #3 Student Engagement, Strategy #4 Professional Development, and Strategy #5 Cultural Competency.

Monitor Strategic implementation plan for CHS to include work done for Middle States Accreditation;

Review development of New Jersey Student Learning Standards (NJSLs) implementation, Gifted and Talented programming, Beyond the Bell, and other related initiatives;

Accept and address other business referred to the Committee by the Board.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2017

RESOLUTION 3533 D

FOR ACTION

**SUBJECT: ADOPT LABOR RELATIONS & PERSONNEL COMMITTEE CHARGE FOR
CALENDAR YEAR 2017**

BE IT RESOLVED THAT, pursuant to Policy 0155, for Calendar Year 2017, the Board of Education charges the Labor Relations & Personnel Committee of the South Orange-Maplewood Board of Education to administer the Board evaluation of the Superintendent; negotiate employee contracts within the district; and make recommendations to the Board for possible Board action:

- 1) Negotiate, within the parameters approved by the Board, all employee contracts within the District; provide regular updates to the Board concerning the progress of negotiations
- 2) Monitor compliance with and enforcement of the terms and conditions of any negotiated labor contract within the District
- 3) Monitor and keep the Board informed regarding all litigation arising out of applicability and enforcement of any labor relations contract
- 4) Monitor employee contractual grievances and resolution thereof
- 5) Monitor District's human resources practices including recruitment, hiring, retention, discipline and termination to ensure identification of and adherence to best practices, which are aligned with District programmatic goals, including compliance with affirmative action and non-discrimination policies
- 6) Ensure that job descriptions are prepared for all jobs within the District and monitor the District employee evaluation program
- 7) Recommend to the Board evaluation of Board solicitor, labor relations attorney, auditor, architect and other special employees of the Board
- 8) Receive updates from Administration regarding the status of recruitment and hiring of key personnel, midyear vacancies, and annual hiring and onboarding of new District staff.