

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated April 30, 2017
2. Expense Account Adjustment Analysis dated April 30, 2017
3. Revenue Account Adjustment Analysis dated April 30, 2017
4. Check Register#394170 in the amount of \$1,800
5. Check Register#394171-394447 in the amount of \$2,902,795.63
6. Check Register#200603 in the amount of \$1,232,882.34
7. Check Register#200604 for April 2017 payroll in the amount of \$6,290,982.27
8. Treasurer's Report of March 2017

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of April 30, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Susie Adamson	_____ Date
_____ Elizabeth Baker	_____ Date
_____ Maureen Jones	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Madhu Pai	_____ Date
_____ Christopher Sabin	_____ Date
_____ Donna Smith	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Elizabeth Mehl Clinton School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Yalonda Kirkland Clinton School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Cristina Swan Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Donna Friedrich Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Mary Desarno Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Alexa Wilken Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Stacey Padalino Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Theresa Murphy Tuscan School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Kashon Lopes SOMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00

Shauna McArdle SOMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Maureen O'Sullivan MMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Donna Grohman Central Office	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Debra Silva MMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Maria Bradley Jefferson	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Barbara McCarthy Our Lady of Sorrows	ISTE	6/24/17- 6/28/17	San Antonio, TX	2023.00
Dr. John Ramos Central Office	Garden State Coalition of Schools Annual Meeting	5/31/17	Jamesburg, NJ	95.00
Pamela Murray Columbia HS	Special Ed Law Symposium	6/22/17- 6/23/17	Bethlehem, PA	586.00
Timothy Beaumont Clinton School	School Law: Year in Review & Planning for Next year	6/29/17	Monroe, NJ	174.00
Ray Mantes MMS	National Seed Project	7/26/17- 8/3/17	Southborough, MA	4352.00
Rebecca Frankoski South Mountain	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	450.00
Christina Hopkins Seth Boyden	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	458.00
Christine Stewart Jefferson School	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	462.00
Alyssa Olsen Jefferson School	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	462.00
Lisa Heumann South Mountain	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	450.00
Tamar Herman Seth Boyden	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	547.00
Kristen Prisco South Mountain	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	450.00
Jorge Perez Columbia HS	AP Calculus Summer AP Institute	8/7/17- 8/10/17	New Brunswick, NJ	1086.00

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564D

FOR ACTION

**SUBJECT: APPROVE BOARD MEMBER ATTENDANCE AND
RELATED TRAVEL EXPENSES**

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Annemarie Maini	Garden State Coalition of Schools Annual Meeting	5/31/17	Monroe Township, NJ	95.00
Christopher Sabin	NJSBA School Security & Safety Conference	6/2/17	West Windsor, NJ	30.00
Elizabeth Baker	Garden State Coalition of Schools Annual Meeting	5/31/17	Monroe Township, NJ	95.00
Susie Adamson	NJSBA School Security & Safety Conference	6/2/17	West Windsor, NJ	30.00

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of a Board member.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564E

FOR ACTION

SUBJECT: APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2016-2017 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Scholastic Inc.	Library and textbooks	Other
Camcor	Audio Visual, Projectors and Photography equipment and supplies	Quote
Gillespie Group	Asbestos removal/commercial flooring and installation \$105,644.19	Co-op
CDWG	Computer supplies and printer cartridges	Co-op
Booksource	Textbooks	Other

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564F

FOR ACTION

**SUBJECT: APPROVES AWARDING OF JOINT CONTRACT WITH
SOUTH ORANGE VILLAGE FOR MOWING OF FIELDS**

BE IT RESOLVED THAT the Board of Education approves the awarding of a joint contract with the Township of South Orange Village and the Township of Maplewood to D'Onofrio & Sons of Maplewood, New Jersey for the mowing of large natural turf areas for the amount of \$66,980.00. The Board of Education's share of the total bid is \$13,510.46 for 28.8 acres of the total 142.8 acres.

BACKGROUND INFORMATION

D'Onofrio & Sons was the lowest responsible bidder to submit a bid to the Township of South Orange Village on March 22, 2017. Resolution to authorize joint bid process was approved on January 30, 2017 #3521L.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017

RESOLUTION 3564G

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH ESSEX REGIONAL
EDUCATIONAL SERVICES COMMISSION TO PROVIDE
CHILD STUDY TEAM SERVICES FOR 2017-18

BE IT RESOLVED THAT the Board of Education enters into an agreement with Essex Regional Educational Services Commission to provide Child Study Team Services to students in the South Orange Maplewood School District for the period of July 1, 2017 to June 30, 2018 at the following rates:

Social Assessment	\$331.22
Educational Evaluation	\$331.22
Psychological Evaluation	\$331.22
Speech Evaluations	\$331.22
Bilingual Evaluations	\$441.63
Additional projective tests (if needed)	\$342.26

BACKGROUND INFORMATION

These services will be provided on an as-needed basis only. Traditionally, these services are used very infrequently.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564H

FOR ACTION

**SUBJECT: APPROVE AGREEMENT WITH ESSEX REGIONAL
EDUCATIONAL SERVICES COMMISSION TO PROVIDE NURSING
SERVICES FOR 2017-18 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education enters into an agreement with Essex Regional Educational Services Commission for the period of July 1, 2017 to June 30, 2018 to provide certain specified nursing services to support the medical needs of a student with an approved "504 Plan" at a rate of \$44.17 per hour.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The Essex Regional Educational Services Commission will provide nursing services as determined by the district. Currently, the district has one student receiving these services.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564I

FOR ACTION

SUBJECT: APPROVE ARCHITECTURAL AND ENGINEERING SERVICES FOR
 SETH BOYDEN ELEMENTARY SCHOOL ELECTRICAL SERVICES
 UPGRADES

BE IT RESOLVED THAT the Board of Education approves the Architectural and Engineering Services for Phase I (Schematic Design Phase), Phase II (Contract Documents Phase) and Phase III (Bidding & Construction Services Phase) for Electrical Services Upgrades at Seth Boyden School as submitted in the proposal by EI Associates, Cedar Knolls, NJ, in accordance with the following fee schedule:

Phase I – Schematic Design Phase	\$ 4,800
Phase II – Contract Documents Phase	\$58,400
Phase III – Bidding & Construction Services Phase	\$19,800

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND

EI Associates will prepare the construction documents for bidding and will oversee the construction process.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564J

FOR ACTION

SUBJECT: RENEW THE CONTRACT FOR TECHNICAL SUPPORT SERVICES

BE IT RESOLVED THAT the Board of Education awards the bid for Technical Support Services for the 2017-2018 school year as per the following: Security Systems Services, to Synergy Light, Sound and Video Inc. of Holmdel, New Jersey in the amount of \$100,089.60 per year, Help Desk Technician Services to Dyntek Services, Inc. of Mount Laurel, New Jersey in the amount of \$77,854.56.00 per year and Wiring and Installation Technician Services to Synergy Light, Sound and Video Inc. in the amount of \$100,089.60 per year.

BE IT FURTHER RESOLVED THAT the Board of Education approves the rates for additional services, including salaries, taxes and benefits, if needed, as follows:

<u>Hourly Rates</u>	<u>Primary</u>	<u>Secondary</u>
Building Technical Support Technician	Dyntek Services, Inc. \$43.43 per hour	Synergy Systems \$52.13 per hour
Security Systems Technician	Synergy Systems \$52.13 per hour	Dyntek Services, Inc. \$57.12 per hour
Help Desk Technician	Dyntek Services, Inc. \$41.82 per hour	Synergy Systems \$52.13 per hour
Wiring and Installation Technician	Synergy Systems \$52.13 per hour	withdrawn
Sound/Lighting Technician	Dyntek Services, Inc. \$39.78 per hour	Synergy Systems \$52.13 per hour

BACKGROUND INFORMATION

This is the first renewal of the 2015-16 contract per 18A:18A-42 and it reflects a 1.0% increase from last year for Synergy Light, Sound and Video Inc. and a 2.0% increase from last year for Dyntek Services Inc.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564K

FOR ACTION

SUBJECT: APPROVE AGREEMENT FOR TRANSPORTATION SERVICES FOR
THE 2017-2018 SCHOOL YEAR WITH THE CAPE MAY
COUNTY SHARED SERVICES TRANSPORTATION

BE IT RESOLVED THAT the Board of Education enters into an agreement with Cape May County Shared Services Transportation to provide transportation services for one student placed by the Department of Special Services.

BACKGROUND INFORMATION

The district is required to provide transportation for resident students who attend out of district placements.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564L

FOR ACTION

SUBJECT: APPLY FOR 2017 SAFETY GRANT FROM NJEIF

BE IT RESOLVED THAT the Board of Education approves application to North Jersey Educational Insurance Fund for a grant in the amount of \$24,130.96 to be used for plant safety, building security, safety equipment and training.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The North Jersey Educational Insurance Fund developed a formula to equitably distribute grant funds to qualifying districts. Safety grants have been used in the past to update fire alarm systems and address security systems throughout the district. The 2017 safety grant will support safety and security.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564M

FOR ACTION

SUBJECT: APPROVE THE PURCHASE OF CUSTODIAL EQUIPMENT

BE IT RESOLVED THAT the Board of Education approves the purchase of custodial equipment from Bio-Shine, Inc. of Spotswood, New Jersey in the amount of \$219,715 and W.W. Grainger, Inc. of South Plainfield, New Jersey in the amount of \$66,695 for a total cost of \$286,410.

BACKGROUND INFORMATION

Moving forward the district will supply and maintain custodial equipment in lieu contracted services. Bio-Shine Inc. is an approved vendor through the Middlesex Regional Educational Services Commission Co-op of which the district is a member. W.W. Grainger is an approved vendor on the state of New Jersey contract list.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564N

FOR ACTION

**SUBJECT: APPROVE AGREEMENT WITH EDUCATIONAL SERVICES
COMMISSION OF MORRIS COUNTY TO PROVIDE
PROFESSIONAL SUPPORT/NON PUBLIC SERVICES
FOR THE 2017-18 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education enters into an agreement with the Educational Services Commission of Morris County for the period of July 1, 2017 to June 30, 2018 to provide occupational therapy, physical therapy, and speech services at a rate of \$104 per hour, and professional support/non-public services at a rate of \$380 per evaluation, and additional professional support/non-public services for nursing at a rate of \$58 per hour, and for home instruction at a rate of \$70 per hour.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The Educational Services Commission of Morris County will provide sixty minutes per week each of OT, PT and Speech services as appropriate for district students who attend Park Lake or Regional Day School, and evaluations and additional support of nursing services and home instruction as necessary.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 35640

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH NUTLEY BOARD OF EDUCATION

WHEREAS the South Orange Maplewood School District has students who wish to participate on an ice hockey team and currently the South Orange Maplewood School District does not have an ice hockey team;

The Nutley Board of Education has agreed to allow students from the South Orange Maplewood School District to join the Nutley Public Schools ice hockey team.

Be it resolved that the South Orange Maplewood School District hereby approves the Cooperative Sports Program with Nutley Board of Education to allow district's students who wish to participate to join the Nutley Public Schools ice hockey team.

BACKGROUND INFORMATION

The district will enter into an agreement with Nutley Board of Education to allow district's students to join the Nutley Public Schools ice hockey team. The financial cost of the program for the students to participate in the program will be the responsibility of the parents of the participating students.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564P

FOR ACTION

SUBJECT: AUTHORIZE REIMBURSEMENT

BE IT RESOLVED THAT the Board of Education authorize reimbursement to Kashon Lopes in the amount of \$400 for the purchase of supplies to support the language arts program.

BACKGROUND INFORMATION

Mr. Lopes purchased supplies to support the language arts program. The vendor would not accept a purchase order for the items needed. The purchase was reviewed by administration and deemed necessary.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564Q

FOR ACTION

SUBJECT: AWARD BID FOR PHOTOCOPIER PAPER SUPPLIES

BE IT RESOLVED THAT the Board of Education awards the bid for photocopier paper supplies for the 2017-18 school year to Papermart of East Hanover, New Jersey for the lowest responsible bid as follows:

<u>Type of Paper</u>	<u>Cost Per Ream</u>
8 ½ x 11 white	\$2.36
8 ½ x 11 colors	\$3.15
8 ½ x 11 cyber orange	\$5.33
8 ½ x 14 white	\$3.10
11 x 17 white	\$5.46
110 lb. white card stock	\$5.10
110 lb. color card stock	\$5.75
110 lb. cosmic orange/ terrestrial teal card stock	\$6.75

BACKGROUND INFORMATION

Solicitation for bids was issued on April 27, 2017 and returned on May 10, 2017. Bid packages were requested by nine companies and received from two companies.

Bid packages were reviewed by the Assistant Business Administrator.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564R

FOR ACTION

**SUBJECT: AWARD BID FOR MISCELLANEOUS PRINTED FORMS
AND PURCHASE ORDERS**

BE IT RESOLVED THAT the Board of Education awards the bid of Miscellaneous Printed Forms for the 2017-18 school year to Ridgewood Press Company of Ridgewood, NJ for the following items:

Ridgewood Press

<u>Item</u>	<u>Unit</u>	<u>Price</u>
BOE Return Address Envelope #10 Hand Carry to Parent	Bx/500	16.00
BOE Return Address #10 w/Return Service Requested	Bx/500	13.30
BOE Return Address Window Envelope #10-RSR	Bx/500	13.70
Dept. Special Services Return Address Envelope #10	Bx/500	13.10
Human Resources Return Address Envelope #10	BX/500	13.50
Human Resources Return Address Window Envelope #10	Bx/500	13.60
Permanent Record of Certified Personnel (card)	Each	.27
Application for School Use of Property (NCR-4)	Each	.1358
Application for Approval of Courses (Teachers)	Each	.181
Tuition Reimbursement Request (NCR-3)	Each	.27
Receipt of Health Coverage Information (NCR-2)	Each	.40
S26 Report Card Envelopes (gold)	Each	.0929
Guidance Folders (card stock)	Each	.159
#10 White Envelopes with School Return Address		
• Columbia High School	Box	13.20
• Maplewood Middle School	Box	13.20
• South Orange Middle	Box	13.20
• Jefferson Elementary	Box	13.20
• Marshall Elementary	Box	13.20
• Seth Boyden Demonstration	Box	13.20
• South Mountain Elementary	Box	13.20
• South Mountain Annex	Box	13.20
• Tuscan Elementary	Box	13.20
• Montrose	Box	13.20
#10 White Window Envelopes with School Return Address		
• Columbia High School	Box	14.00
• In-House Counsel	Box	15.00

Record of Material Loaned Card	Each	.10
Receipt for Payment of Fines (NCR-3)	Each	.15
SHS-18 Driver Education Theory Certificate (Blue)	Each	.05
SHS-70 CHS Student Participation in Educational Excursion (NCR2)	Each	.0395
White Hall Pass Pads (NCR-2)	Pad	2.29
Deposit Slips (NCR-2)	Each	.048
Withdrawal Slips (NCR-2)	Each	.048
Purchase Orders	Box	158.50
Bus Conduct Report	Box	117.00
Application for Approval of Courses (support staff)	Each	.114
Personnel File for Certified Positions	Each	.20
Temporary Excuse from Physical Education	Pad	1.933
Pass to Nurse Card	Each	.072
Request of Absence Authorization & Reimbursement	Each	.0866
Incomplete Personnel Records	Each	.55
MMS Report Envelope	Each	.35
MMS Notice of Payment Due For Lost/Damaged Materials	Each	.056

BACKGROUND INFORMATION

Solicitation for bids was issued on April 27, 2017. Bid packages were requested by Six companies and returned by two on May 10, 2017. The bids have been reviewed and it is recommended that it be awarded to Ridgewood Press as per itemized list above. These services are budgeted for the 2017-2018 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564S

FOR ACTION

SUBJECT: AWARD BID FOR CUSTODIAL SERVICES

BE IT RESOLVED THAT the Board of Education awards the bid for Custodial Services for the 2017-18 school year to Temco Building Maintenance Inc. of New York, NY for the lowest responsible bid of \$3,914,700 with the following hourly rates for additional services:

- Boiler Operator \$30.74/hr
- Snow Removal (before or after shift) \$29.26/hr
- Holidays and weekends \$42.96/hr
- Community Functions/Extracurricular Activities \$29.26/hr

BACKGROUND INFORMATION

Solicitation for bids was issued on April 27, 2017 and returned on May 11, 2017. Bid packets were requested by twelve companies and returned by three. The bid packets were reviewed by the Assistant Business Administrator.

Contractor	Base Bid	Boiler Operator	Snow Removal	Holidays/Weekends	Community Functions/Extra Curr Act
GCA	4,223,674.00	\$31.58	\$31.58	\$29.10	\$29.10
Pritchard	4,046,147.71	\$34.00	\$40.00	\$40.00	\$34.00
Temco	3,914,700.00	\$30.74	\$29.26	\$42.96	\$29.26

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564T

FOR ACTION

**SUBJECT: AWARD BID FOR ASBESTOS ABATEMENT AT
VARIOUS SCHOOLS**

BE IT RESOLVED THAT the Board of Education awards the bid for Asbestos Abatement at the following school to the vendors listed below:

School	Contractor	Base Bid	Unit Price	Unit Price	Unit Price	Unit Price
			Wall Plaster	Pipe & Fitting Insulation	Floor Tile and Mastic	Window Caulk
S. Mountain School	Lilich Corporation Woodland Park, NJ	\$7,200	\$20.00/s.f.	\$40.00/l.f.	\$5.00/ s.f.	\$20.00/ l.f.
Jefferson School	VMC Company Inc. Clifton, NJ	\$11,600	\$80.00/s.f.	\$180.00/l.f.	\$6.00/s.f.	\$15.00/l.f.
Columbia High School	Apex Development, Inc. Newark, NJ	\$68,000	\$25.00/s.f.	\$45.00/l.f.	\$10.00/s.f.	\$28.00/l.f.
Tuscan School	Apex Development, Inc. Newark, NJ	\$42,000	\$25.00/s.f.	\$45.00/l.f.	\$10.00/s.f.	\$28.00/l.f.

BACKGROUND INFORMATION

Solicitation for bids was issued on April 12, 2017 and returned on April 27, 2017. Bid packets were requested by 10 companies and returned by 9. The bid packets were reviewed by the Assistant Business Administrator and the Supervisor of Buildings & Grounds.

Company	Columbia HS	Tuscan School	Jefferson School	S. Mountain School
Unicorn	\$93,600.00	\$47,000.00	\$19,200.00	\$11,800.00
Asbestos and Mold Remediation	\$116,250.00	\$55,500.00	\$16,390.00	\$11,050.00
Lillich	\$89,500.00	\$60,500.00	\$11,700.00	\$7,200.00
AMAX	\$105,000.00	\$45,400.00	\$16,300.00	\$9,500.00
APEX	\$68,000.00	\$42,000.00	\$24,400.00	\$15,040.00
New American	\$168,620.00	\$66,200.00	\$18,200.00	\$9,400.00
Greenwood	\$116,000.00	\$44,400.00	\$24,000.00	\$78,600.00
Two Brothers (TBC)	\$143,800.00	\$138,800.00	\$18,100.00	\$14,800.00
VMC	\$159,000.00	\$74,800.00	\$11,600.00	\$7,300.00

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017

RESOLUTION **3564U**

FOR ACTION

SUBJECT: RENEW FOOD SERVICE MANAGEMENT CONTRACT FOR 2017-2018 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education enter into a contract with Pomptonian Food Service, of Fairfield, New Jersey, for Food Service Management Services during the 2017-2018 school year to provide a federally sponsored school lunch program in all the District's schools. The FSMC shall receive, in addition to the costs of operation, an annual administrative/management fee of ninety-one thousand and five hundred and ninety-five dollars (\$91,595.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$9,159.50 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the SFA's account. All vended meals receipts deposited into the SFA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a minimum profit of fifty thousand dollars (\$50,000) for school year 2017-2018.

This guarantee is contingent upon the guarantee requirements as stated below.

- Minimum of 178 serving days at the High School, 174 serving days at the Middle Schools and 172 serving days at the Elementary Schools
- Adoption of Student Lunch Price List and Faculty Lunch Price List
- Reimbursement rates for 2016-17 are not less than the previous year
- Value of USDA donated foods for 2016-17 is not less than the previous year
- Enrollment remains constant
- The SFA is responsible for kitchen equipment maintenance and repair, smallwares purchases and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating revenue or expense
- A change in Federal or State regulation that was not in effect at the conclusion of the previous school year that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the SFA's operating performance and adjust the guarantee by the actual amount of the change.
- Based on the labor schedule submitted.

- A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
- Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- The Food Service Director will cooperate in implementing service initiatives as well as cost containment efforts
- The Food Service Director will remain an employee of the SFA and that the Food Service Director's salary and benefits will be paid out of the SFA's Funds. The expense of replacing this employee due to retirement or sick time will increase the Food Service Management Company's operating costs and reduce the guaranteed (minimum profit or no cost).

In the event that program costs exceed total revenues (from all sources), Pomptonian Food Service shall be responsible for any losses (shortfalls).

BE IT ALSO RESOLVED THAT meals will be priced at the following schedule:

<u>School Level</u>	<u>Breakfast</u>	<u>Reduced Breakfast</u>	<u>Lunch</u>	<u>Variable Lunch</u>	<u>Reduced Lunch</u>
Elementary School	\$1.75	\$0.30	\$3.00	N/A	\$0.40
Middle School	\$2.00	\$0.30	\$3.25	\$4.00	\$0.40
High School	\$2.25	\$0.30	\$3.50	\$4.25	\$0.40

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564V

FOR ACTION

SUBJECT: AWARD BID FOR K-8 MATH AND SCIENCE KIT REPLACEMENT PARTS

BE IT RESOLVED THAT the Board of Education awards the bid for K-8 Math and Science Kit Replacement Parts for the 2017-18 school year per the attached list.

BACKGROUND INFORMATION

Solicitation for bids was issued on April 16, 2017 and returned by April 27, 2017. Bid packages were requested by four companies and returned by three.

The bids have been reviewed by the Supervisor of Math and Science K-8 who made the above recommendations

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564W

FOR ACTION

SUBJECT: ACCEPT DONATION FOR MARSHALL SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a donation from the Marshall PTA in the amount of \$15,506.00 for the purchase of ten cafeteria tables and four fans for the Marshall Cafetorium.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-044-200-890	Marshall PTA	\$15,506.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This generous donation was made for the purchase of cafeteria tables and fans for the Marshall Elementary School Cafetorium.

The Marshall Principal is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564X

FOR ACTION

**SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
 PROVIDERS FOR THE 2016-17 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for 2016-17 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Transylvania County Board of Ed. Brevard, NC	Psychological Evaluations Additional testing (TBI, AU, Social & Emotional)	\$275.00/eval \$75.00/ test

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564Y

FOR ACTION

SUBJECT: AWARD CONTRACT WITH SUBSTITUTE SERVICES,
INC. FOR 2017-18 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education awards a contract to Substitute Services, Inc. for an amount not to exceed \$17,107.54 for services during the 2017-18 school year.

BACKGROUND INFORMATION

This rate is based on the number of current employees and will be adjusted up or down according to the actual number of employees on staff for the 2017-18 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
May 15, 2017**

RESOLUTION 3564Z

FOR ACTION

**SUBJECT: AWARD CONTRACTS FOR ATHLETIC TRAINING SUPPLIES
FOR CHS FOR 2017-18 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards contracts for the purchase of athletic training supplies for Columbia High School for the 2017-18 school year for the items on the attached list.

BACKGROUND INFORMATION

Solicitation for bids was issued on April 13, 2017 to be returned by May 2, 2017. Bid packages were requested by nine and returned by three companies.

The bids have been reviewed by the Athletic Trainer and the Assistant Business Administrator