

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated July 31, 2017
2. Expense Account Adjustment Analysis dated June 30, 2017
3. Revenue Account Adjustment Analysis dated June 30, 2017
4. Expense Account Adjustment Analysis dated July 31, 2017
5. Revenue Account Adjustment Analysis dated July 31, 2017
6. Check Register#395420-395612 in the amount of \$2,661,276.18
7. Check Register#200611-200612 in the amount of \$1,597,259.14
8. Check Register#200613 for July 2017 payroll in the amount of \$1,867,212.86
9. Treasurer's Report of June 2017

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of July 31, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Susie Adamson

Date

Elizabeth Baker

Date

Maureen Jones

Date

Stephanie Lawson-Muhammad

Date

Annemarie Maini

Date

Madhu Pai

Date

Christopher Sabin

Date

Donna Smith

Date

Johanna Wright

Date

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Timothy Beaumont Clinton	2017 ASCD Conference on Educational Leadership Pending County Approval	10/26/17 – 10/29/17	Kissimmee, FL	1932.00
Kevin Walston Central Office	2017 ASCD Conference on Educational Leadership Pending County Approval	10/25/17 – 10/29/17	Kissimmee, FL	2104.00
Paul Roth Central Office	NJASBO Workshops	9/14/17 10/5/17 11/16/17 12/7/17 1/23/18 2/13/18 3/20/18 4/12/18 5/10/18	Rockaway, NJ	1055.31
Andrea Del Guercio Central Office	NJASBO Workshops	9/14/17 10/5/17 11/16/17 12/7/17 1/23/18 2/13/18 3/20/18 4/12/18 5/10/18	Rockaway, NJ	1055.31
Kevin Mason Tuscan School	2017 ASCD Conference on Educational Leadership Pending County Approval	10/26/17 – 10/29/17	Kissimmee, FL	2425.00
Bonita Samuels Marshall School	2017 ASCD Conference on Educational Leadership Pending County Approval	10/26/17 – 10/29/17	Kissimmee, FL	2375.00

Kalisha Morgan C.O.	NJSBA Fall Workshop & Law Forum	10/23/17-10/26/17	Atlantic City, NJ	550.00
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BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604D

FOR ACTION

SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
 PROVIDERS FOR THE 2017-18 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for 2017-18 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Maxim Healthcare Services, Inc West Orange, NJ	Nursing - LPN Nursing - RN	\$47.75/hour \$51.50/hour
Deborah Singer South Orange, NJ	Home Instruction	\$80.00/hour
Summit Speech School New Providence, NJ	<u>Audiology Services</u> Acoustic Evaluation K-5 Acoustic Evaluation 6-12 Staff In-Service (care and use of Has, CIs, Bahas, DM/FM systems) Staff In-Service - (Educational regarding auditory disorders Record Review	\$500.00/hr \$600.00/hr \$200.00/hr \$200.00/hr \$75.00/hr
	<u>IEP</u> Planning meeting w/staff: Conference call On-Site Meeting w/staff & parents: Conference call On-Site Equipment Trouble shooting (onsite) Other Consultative Services	 \$150.00 \$200.00 \$150.00 \$200.00 \$200.00/hr \$200.00/hr
KDH Enterprises Highstown, NJ Bergen County Special Services School District Rochelle Park, NJ	Assistive Technology & Augmentative Communication Evaluation	 \$850.00/eval

Educational Specialized Associates, LLC Caldwell, NJ	Training	\$155.00/hr
	OT/PT/Speech Therapy Evaluations	\$790.00
	Social, Psychological, Educational Evaluations	\$790.00
	Functional Behavioral Assessment	\$790.00
	Transitional Services – Functional Assessment	\$850.00
	Functional Behavior Assessment	\$700.00
	Behavior Intervention Plans	\$400.00
	Counseling	\$90.00/hr
	Counseling-Group	\$125.00/hr
	Home Instruction	\$75.00/hr
Mindful Assessments & Psychological Services, LLC. Pequannock, NJ	Educational, Psychological, Speech/Language Evaluations	\$500.00/eval
	Social Assessment	\$375.00
	IEP Development – Producing	\$250.00
	Revision of IEP	\$150.00
	CST Initial and re-eval	\$200/hr
	Neuropsychological Assessment & diagnostic assessment	\$200/hr

BACKGROUND INFORMATION

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604E

FOR ACTION

SUBJECT: ACCEPT STATE NONPUBLIC TEXTBOOK AID
ENTITLEMENT FOR 2017-18

BE IT RESOLVED THAT the Board of Education accepts school year 2017-2018 New Jersey Nonpublic Textbook Aid Entitlement Funds in the amount of \$8,327.00 to be allocated as follows:

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
Our Lady of Sorrows	152	\$ 9,741.00

BACKGROUND INFORMATION

The allocation amount is \$54.78 per pupil. The public school district administers the funding.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604F

FOR ACTION

SUBJECT: ACCEPT STATE NONPUBLIC NURSING AID ENTITLEMENT FOR
2017-18

BE IT RESOLVED THAT the Board of Education accepts school year 2017-2018 New Jersey Nonpublic Nursing Aid Entitlement Funds in the amount of \$14,744.00 to be allocated as follows:

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
Our Lady of Sorrows	152	\$14,744.00

BACKGROUND INFORMATION

The allocation amount is \$97.00 per pupil. The public school district administers the funding.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604G

FOR ACTION

SUBJECT: ACCEPT STATE NONPUBLIC TECHNOLOGY AID ENTITLEMENT
FOR 2017-18

BE IT RESOLVED THAT the Board of Education accepts school year 2017-2018 New Jersey Nonpublic Technology Aid Entitlement Funds in the amount of \$5,624.00 to be allocated as follows:

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
Our Lady of Sorrows	152	\$5,624.00

BACKGROUND INFORMATION

The allocation amount remains at \$37.00 per pupil. The public school district administers the funding.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604H

FOR ACTION

SUBJECT: **ACCEPT STATE NONPUBLIC SECURITY AID FOR 2017-18**

BE IT RESOLVED THAT the Board of Education accepts school year 2017-2018 New Jersey Nonpublic Security Aid Entitlement Funds in the amount of \$11,400.00 to be allocated as follows:

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
Our Lady of Sorrows	152	\$11,400.00

BACKGROUND INFORMATION

The allocation amount remains at \$75.00 per pupil. The public school district administers the funding.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604I

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH ESSEX REGIONAL
EDUCATIONAL SERVICES COMMISSION FOR
TECHNOLOGY SERVICES TO NONPUBLIC SCHOOL STUDENTS
FOR 2017-18

BE IT RESOLVED THAT the Board of Education enters into an agreement with Essex Regional Educational Services Commission to provide Technology Services to nonpublic school students for the period of July 1, 2017 to June 30, 2018.

BACKGROUND INFORMATION

The Essex Regional Educational Services Commission will provide services to students attending nonpublic schools in the district. The amount allocated by the State is \$5,624.00 for the 2017-18 school year.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604J

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH ESSEX REGIONAL
EDUCATIONAL SERVICES COMMISSION FOR 2017-18
NURSING SERVICES FOR NONPUBLIC SCHOOL STUDENTS

BE IT RESOLVED THAT the Board of Education enters into an agreement with Essex Regional Educational Services Commission to provide Nursing Services for Nonpublic School students for the period of July 1, 2017 to June 30, 2018.

BACKGROUND INFORMATION

In accordance with Chapter 226, Laws of 1991, we are required to provide nursing services to non-public schools located in South Orange and Maplewood consistent with the amount of state funding that we receive for this purpose. The amount allocated by the State is \$14,744.00 for the 2017-18 school year.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604K

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$7,200.00

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-002-100-101	Municipal Alliance	\$6,550.00
20-019-200-890	Parenting Center	\$ 650.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Donations were made by the Township of Maplewood (\$6,550), Seth Boyden School PTA (\$150) and South Mountain PTA (\$500). The Parenting Center is responsible for administering these funds.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604L

FOR ACTION

SUBJECT: ACCEPT DONATION TO SETH BOYDEN SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a donation in the amount of \$1450.00 from Benevity Community Impact Fund to be used for the Seth Boyden Outdoor Learning Center.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-054-200-890	Seth Boyden School	\$1,450.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The Seth Boyden Principal is responsible for administering these funds.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604M

FOR ACTION

**SUBJECT: APPROVE SERVICES FOR EMERGENCY RESPONSE TO
 ASBESTOS REMOVAL AT COLUMBIA HIGH SCHOOL**

BE IT RESOLVED THAT the Board of Education approve the services of Apex Development, in the amount of \$14,200 to remove and dispose of asbestos ceiling plaster and pipe insulation at Columbia High School to prevent a ceiling collapse and asbestos release.

BACKGROUND INFORMATION

Pursuant to N.J.S.A. 18A:18A-7 any contract may be negotiated or awarded by a board of education without public advertising for bids and bidding when an emergency affecting the health or safety of occupants of school property requires the immediate delivery of goods or the performance of services. The Essex County Superintendent was notified of the emergency situation existing at the Administration Building on July 12, 2017.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604N

FOR ACTION

**SUBJECT: APPROVE AGREEMENT WITH FRONTLINE EDUCATION FOR
THE 2017-2018 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves an agreement with Frontline Education of Malvern, Pennsylvania, for the 2017-18 school year for the following:

Focus for Observers- Annual Subscription	\$199 x 40	\$ 7,960.00
Employee Evaluation Management Annual Subscription Danielson 2011/2013	\$34.98 x 641	\$22,422.18
Learn - Annual Subscription (per school)	\$1,500 x 9	\$13,500.00
Applicant Tracking		\$ 3,567.97
Post Hire Training – ETC on Demand Courses	\$1,500x9	\$13,500.00
Professional Learning Management Instructional Users	\$16.00x655	<u>\$10,480.00</u>
TOTAL		\$71,430.15
IEP Direct – 504 Direct One-Time Initial Fee		\$ 500.00
504 Direct Training - Day(s)	\$1,400 x 5	\$ 7,000.00
504 Direct (Per 504 Student) Annual Subscription	\$1.75 x 400	\$ 700.00
Centris Sync – Setup		\$ 750.00
Centris Sync – per student support/maintenance		<u>\$ 1959.60</u>
IEP DIRECT TOTAL		\$10,909.60

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Frontline Education is a professional growth software used to complete, track and manage teacher evaluations and professional learning. Frontline also provides a 504 Plan module to help school districts meet the requirements of section 504 and effective management of student information. This agreement is to purchase necessary licensing and annual subscription for the 2017-2018 school year.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 36040

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH ESSEX REGIONAL
EDUCATIONAL SERVICES COMMISSION FOR
MANAGEMENT SERVICES FOR THE 2017-18
SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education enters into an agreement with Essex Regional Educational Services Commission to provide Management Services for the Beyond the Bell Afterschool Program at the followings rates:

- \$45.83 per hour for each instructor, plus a flat rate of \$30 per student over a class size of 16 students
- \$45.83 per hour for each Nurse
- \$20.83 per hour for each Coordinator
- \$20.83 per hour for each Clerk
- Plus all payroll taxes
- Plus a service fee of 6% of total payroll

BACKGROUND INFORMATION

The Essex Regional Educational Services Commission will provide Management Services for the Beyond the Bell Afterschool Program. ERESC will recruit, screen and hire qualified instructors, nurses, coordinators and clerks to be assigned to the School District in accordance with district time lines and procedures.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604P

FOR ACTION

SUBJECT: **APPROVE RATES FOR BEYOND THE BELL AFTER SCHOOL
PROGRAM FOR THE 2017-18 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following rates to be used for Beyond the Bell Afterschool Program:

\$95 per student [full price lunch]
\$25 per student [if approved for reduced price lunch]
FREE [if approved for free lunch]

BACKGROUND INFORMATION

Beyond The Bell Afterschool Program was created by the South Orange Maplewood School District's Parenting Center. Beyond the Bell is designed to help all students stretch and grow by coordinating, deepening and expanding after-school opportunities at the elementary level.

The rate schedule is being implemented to provide opportunities for all students.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604Q

FOR ACTION

SUBJECT: AWARD BID FOR 9-12 SCIENCE SUPPLIES

BE IT RESOLVED THAT the Board of Education awards a bid for 9-12 Science Supplies to Fisher Science Education, Parco Scientific, Wards Science and Edvotec for the items on the attached list.

BACKGROUND INFORMATION

Solicitation for bids was issued on July 13, 2017 and returned by July 26, 2017. Bid packages were requested by seven and returned by four companies.

The bids have been reviewed by the Supervisor of Science 9-12 who made the above recommendations.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604R

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER TO A-WING MECHANICAL
UPGRADES FOR COLUMBIA HIGH SCHOOL

BE IT RESOLVED THAT the Board of Education approves the following change order to A-Wing Mechanical Upgrades for Columbia High School:

Contractor	Change Order #	Amount	Time Extension
GDS Mechanical	1	\$0	0

BACKGROUND INFORMATION

Change order# 1 approves the following:

- Additional Abatement
- Omit Porta-John
- Faculty cafeteria pipe reduction
- Phase one delay for completion
- Relocation of existing electrical receptacles for installation of fin tube

The net change order amount is \$85,451.61. There are sufficient contingency funds in the project budget for this change. The balance of the contingency is \$29,548.39

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604S

FOR ACTION

SUBJECT: APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2017-2018 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Bio-Shine	Custodial Supplies and equipment	Co-Op
Houghton Mifflin/Harcourt	Textbooks	Other
Apex Learning	Virtual Learning Service Provider	Other
Follett School Solutions, Inc.	Library books and subscriptions	Other

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604T

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH OUR P-GAME MATTERS

BE IT RESOLVED THAT the Board of Education approves an agreement with Our P-Game Matters to lead a series of parenting workshops for Title-I families of Maplewood Middle School at a rate of \$3,300.

- Nine one-hour conference calls \$250 per call, September 2017-May 2018 \$2,250
- Tasks and activities for parent engagement work \$150.00/hr, with 7 hours to span September 2017 – May 2018

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Amillah Williamson of Our P-Game Matters will present a series of parenting workshops for Title-I families of Maplewood Middle School. To increase family engagement monthly workshops will take the form of interactive conference calls set collaboratively with Maplewood Middle School administrators.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 21, 2017

RESOLUTION 3604U

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH METAMORPHOSIS TEACHING
LEARNING COMMUNITIES, INC.

BE IT RESOLVED THAT the Board of Education approves an agreement with Metamorphosis Teaching Learning Communities Inc., of New York, NY to provide professional development services at a rate of \$14,990.00.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Math professional development is critical to ensuring that teachers have the skills and strategies to meet the diverse needs of their students. Metamorphosis offers best practices for teaching and learning. Using a highly skilled coach, teachers will receive personalized support.

The on-site coaching and content institutes will assist teachers in:

- Supporting struggling students
- Differentiating instruction to support diverse groups of learners.
- Implementing best practices to support critical thinking in the math classroom.
- Preparing students for PARCC and supporting them in Common Core literacy
- Supporting teachers with modeling and expression cluster for PARCC

This professional development is title 1 funded for Maplewood Middle School.