

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated November 30, 2017
2. Expense Account Adjustment Analysis dated November 30, 2017
3. Revenue Account Adjustment Analysis dated November 30, 2017
4. Check Register#396633-396977 in the amount of \$3,574,718.07
5. Check Register#200622 and 200624 in the amount of \$1,775,080.44
6. Check Register#200623 for November 2017 payroll in the amount of \$6,412,605.64
7. Treasurer's Report of October 2017

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of November 30, 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Susie Adamson	_____ Date
_____ Elizabeth Baker	_____ Date
_____ Maureen Jones	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Madhu Pai	_____ Date
_____ Christopher Sabin	_____ Date
_____ Donna Smith	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees’ supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

<u>Employee</u>	<u>Workshop/Conference</u>	<u>Travel Date(s)</u>	<u>Location</u>	<u>Estimated Cost(s)</u>
Keith Bonds Central Office	Techspo 18	1/25/18-1/26/18	Atlantic City, NJ	746.00
Thomas Ficarra Central Office	Techspo 18	1/25/18-1/26/18	Atlantic City, NJ	746.00
Hellana Koflowich Columbia HS	Yoga and Mindfulness in the Classroom	1/18/18	Edison, NJ	200.00
Greg Speth South Orange Middle	Brain Health-Mood, Metabolism & Cognition	1/19/18	Fairfield, NJ	84.00
Michael Zarabi South Orange Middle	Brain Health-Mood, Metabolism & Cognition	1/19/18	Fairfield, NJ	91.00

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653D

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$6,375.00.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$6,375.00
----------------	------------------	------------

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Donations were made to support the annual toy drive (\$4025) and guest speaker Nikole Hannah Jones scheduled to speak at South Orange Middle School (\$2350). The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653E

FOR ACTION

SUBJECT: ACCEPT COMPREHENSIVE ANNUAL FINANCIAL REPORT

BE IT RESOLVED THAT the Board of Education accepts the district's Comprehensive Annual Financial Report for the fiscal year ending June 30, 2017.

BACKGROUND INFORMATION

The Comprehensive annual Financial Report (CAFR) is a requirement of GAAP and represents the district's official annual report. It includes all of the funds and account groups and is organized into three primary sections: An introductory section; a financial section; and statistical tables.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653F

FOR ACTION

SUBJECT: ACCEPT AUDITOR’S MANAGEMENT REPORT

BE IT RESOLVED THAT the Board of Education accepts the Auditor’s Management Report on Administrative Findings – Financial, Compliance and Performance for the fiscal year ending June 30, 2017 as prepared by Hodulik & Morrison, Certified Public Accountants.

BACKGROUND INFORMATION

The law requires the Board to accept the Auditor’s Management Report.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653G

FOR ACTION

SUBJECT: ACCEPT DONATION TO SETH BOYDEN SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a donation from DonorsChoose of the following items to be used at Seth Boyden Elementary School:

• [3-Pack] Supershieldz for All-New Fire 7 Tablet 7" Screen Protector	\$7.99
• Maomi Amazon Fire 7" Case	\$9.99
• YUANFAN All New Fire 7 Case	\$9.99
• Fire HD 8 Tablet with Alexa, 8" HD Display, 32 GB, Marine Blue	\$109.99
• [3-Pack] Supershieldz Anti-Glare & Anti-Fingerprint (Matte) screen Protector for Fire HD 8 Tablet 8"	\$7.99
• Fire 7 Tablet with Alexa, 7" Display, 8 GB, Canary Yellow	\$49.99
• Fire 7 Tablet with Alexa, 7" Display, 8 GB, Punch Red	<u>\$49.99</u>
 Total Value of Donation	 \$245.93

BACKGROUND INFORMATION

This generous donation was made by various donors through DonorsChoose.Org. DonorsChoose.org makes it easy for anyone to help a classroom in need. Public school teachers create classroom project requests. Donors can give any amount to support teacher project requests. The equipment will be used by students in Ms. Nolan's classroom at Seth Boyden School.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653H

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH PUBLIC CONSULTING GROUP

BE IT RESOLVED THAT the Board of Education approves an agreement with Public Consulting Group, Inc. of Boston, Massachusetts, to provide an internet-based special education tool to assist with reporting requirements pursuant to the IDEA Act, for the period of July 1, 2017 through June 30, 2018 at a rate of \$26,500. PCG will also provide the IEP signature module and IEP translation module for up to three languages for an annual fee of \$15,750.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The program offered, *Easy IEP* including electronic document storage, is synchronized with Power School, Semi and NJ Smart Programs currently being used by the district.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653I

FOR ACTION

**SUBJECT: APPROVE AGREEMENT WITH THE NEW JERSEY FENCING
 ALLIANCE**

BE IT RESOLVED THAT the Board of Education approves an agreement with the New Jersey Fencing Alliance to provide space at their facility to the Columbia High School Fencing team, coaches, trainers and related staff for practices and dual meets from December 1, 2017 to March 15, 2018 at the rate of \$12,324.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Should the Columbia High School fencing team advance to the State Championships, the facility will be available to them free of charge for the after season tournaments.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653J

FOR ACTION

SUBJECT: AUTHORIZE DISPOSAL OF DISTRICT PROPERTY

BE IT RESOLVED THAT the Board of Education approves the disposal either by auction or as refuse of the following items deemed unusable by the district based on knowledge of existing programs and based on the age and condition of the items.

The following items are recommended for disposal through auction:

- 2008 Blue Bird 54 passenger school bus VIN# 1BAKFCKH59F259616
- 2001 Blue Bird 24 passenger school bus VIN# 1GBJG31RX11202715
- 2001 Blue Bird 24 passenger school bus VIN# 1GBJG31R311203043
- 2002 Blue Bird 24 passenger school bus VIN# 1GBJG31R621112706
- 1999 Dodge Dump Truck Vin#: 3B6MF3650XM569026
- 2006 Chevrolet StepVan – Workhorse VIN#: 5B4KPD24463415508
- 1990 Ford Truck F35 VIN#: 2FDKF37MOLCA96223
- 1973 Chevrolet Stepvan VIN#: PIF011961200504755042

BE IT FURTHER RESOLVED THAT the Board of Education approves the sale of the surplus property through GovDeals pursuant to the terms and conditions of State Contract A-70967/T2581.

Any remaining items after auction will be disposed of as appropriate.

BACKGROUND INFORMATION

The equipment was examined by the Custodial Supervisor and the Transportation Coordinator and was determined to be unusable by the district.

The sale will be conducted online at the auction site GovDeals.com.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653K

FOR ACTION

**SUBJECT: APPOINT ARCHITECTURAL FIRM SPIEZLE ARCHITECTURAL
GROUP**

BE IT RESOLVED THAT the Board of Education appoints Spiezle Architectural Group, of Hamilton Township, New Jersey as the architectural firm for the District. Fees are determined per agreement on file in the Board Secretary's Office.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Spiezle Architectural was chosen for their competitive price and extensive experience in this field.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653L

FOR ACTION

SUBJECT: **AUTHORIZE SPIEZLE ARCHITECTURAL GROUP TO CONDUCT A
CAPITAL PROJECTS NEED ASSESSMENT**

BE IT RESOLVED THAT the Board of Education authorizes Spiezle Architectural Group to conduct at capital projects need assessment at a cost of \$12,800 plus reimbursable expenses.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND

The district is required to update the long range facility plan (LRFP) every five years or update the LRFP to obtain state approval for new facility projects and for property acquisition. Spiezle Architectural Group will update the LRFP to reflect the capital plan being developed.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
December 18, 2017**

RESOLUTION 3653M

FOR ACTION

**SUBJECT: APPROVE CONTRACT FOR PROFESSIONAL SERVICES WITH
ALISON BROWN**

BE IT RESOLVED THAT the Board of Education approves a contract with Alison Brown, of Maplewood, New Jersey to assist with implementation of the Gifted and Talented Policy at a rate not to exceed \$10,000 during the 2017-18 school year.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Ms. Brown will continue to serve as a consultant within the district to meet with principals, teachers and parents. She will be available to make suggestions for differentiation within the classrooms, to consult on individual requests for support, to coordinate the gifted mentor program, and will be proactive in clarifying and ensuring parental understanding as well as the fidelity of implementation of the district's Gifted and Talented Policy. In addition, Ms. Brown will maintain a database of students recommended for G & T strategies and document examples of successful practices.