**RESOLUTION 3689A** 

FOR ACTION

**SUBJECT:** FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

- 1. Board Secretary's Report dated January 31, 2018
- 2. Expense Account Adjustment Analysis dated January 31, 2018
- 3. Revenue Account Adjustment Analysis dated January 31, 2018
- 4. Check Register# 200627-200628 in the amount of \$2,230,842.21
- 5. Check Register#397212 in the amount of \$7,747.17
- 6. Check Register#397213-397567 in the amount of \$4,492,071.12
- 7. Void Check #396575 in the amount of \$4691.00
- 8. Check Register#200629 for January 2018 payroll in the amount of \$6,350,755.61
- 9. Treasurer's Report of December 2017

RESOL	LUTION	3689B

FOR ACTION

**SUBJECT:** BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of January 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Susie Adamson	Date
Elizabeth Baker	Date
Robin Baker	Date
Stephanie Lawson-Muhammad	Date
Annemarie Maini	Date
Anthony Mazzocchi	Date
Madhu Pai	Date
Christopher Sabin	Date
Johanna Wright	 Date

**RESOLUTION 3689C** 

FOR ACTION

**SUBJECT:** APPROVE ATTENDANCE AND WORK RELATED TRAVEL

**EXPENSES** 

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

Employee	Workshop/Conference	Travel Date(s)	<u>Location</u>	Estimated Cost(s)
Lynn Irby				
SOMS	ASCD Convention	3/23/18-3/26/18	Boston, MA	1,075.20
Barbara Tsioni	Literacy Learning Across the			
SOMS	Grades	3/9/18	Garwood, NJ	205.00
Tiffani Johnson Barnes	Attendance and Decidence Level			
	Attendance and Residency Legal Issues in Schools	2/14/19	Novy Drovidonos NI	150 62
Central Office	Issues in Schools	3/14/18	New Providence, NJ	158.62
Tiffani Johnson Barnes	School Law for Administrative		Monroe Township, NJ	
Central Office	Assistants	4/25/18	manufit is whomp, it	124.83
Terri Paisner	Strategies for Teaching Reading &			
South Mountain	Writing	3/8/18	Livingston, NJ	0.00
Theresa Lee	Strategies for Teaching Reading &			
Tuscan	Writing	3/8/18	Livingston, NJ	0.00
Keith Bonds				
Central Office	NJSBA Technology Conference	3/9/18	West Windsor, NJ	99.00
Dion L. Patterson	NJPSA Legislative Conference &			
Maplewood Middle School	Membership Meeting	3/23/18	Monroe, NJ	35.54
Kevin Walston	Bilingual, Latino & Minority			
Central Office	Teacher Fair	2/28/18	New York, NY	624.00
Monique Durant	Bilingual, Latino & Minority			
Central Office	Teacher Fair	2/28/18	New York, NY	0.00
Ann Bodnar	Bilingual, Latino & Minority			
Clinton School	Teacher Fair	2/28/18	New York, NY	0.00
Kevin Walston				
Central Office	AICUNJ Education Career Fair	3/7/18	Jersey City, NJ	79.00
Monique Durant				
Central Office	AICUNJ Education Career Fair	3/7/18	Jersey City, NJ	9.00

Louis Brown				
Maplewood Middle School	AICUNJ Education Career Fair	3/7/18	Jersey City, NJ	9.00
Elizabeth Aaron	711CC143 Education Career 1 an	3/1/10	tersey enty, 110	7.00
Columbia High School	AICUNJ Education Career Fair	3/7/18	Jersey City, NJ	9.00
Kevin Walston	THE CITY ELECTION CALCULATION	0,7,720		
Central Office	Spring 2018 Career Fair	3/9/18	Wayne, NJ	165.00
Monique Durant	~F8		,	
Central Office	Spring 2018 Career Fair	3/9/18	Wayne, NJ	15.00
Dion Patterson				
Maplewood Middle School	Spring 2018 Career Fair	3/9/18	Wayne, NJ	15.00
Lynn Irby				
South Orange Middle School	Spring 2018 Career Fair	3/9/18	Wayne, NJ	15.00
Shannon Glander				
Marshall School	Spring 2018 Career Fair	3/9/18	Wayne, NJ	15.00
Kevin Walston				
Central Office	Educator's Career Day	3/14/18	W. Long Branch, NJ	35.00
Monique Durant				
Central Office	Educator's Career Day	3/14/18	W. Long Branch, NJ	35.00
Kevin Walston				
Central Office	Educator's Exchange	4/10/18	Montclair, NJ	35.00
Monique Durant				
Central Office	Educator's Exchange	4/10/18	Montclair, NJ	10.00
Christopher Preston				
Central Office	Educator's Exchange	4/10/18	Montclair, NJ	10.00
Dara Gronau				
Maplewood Middle School	Educator's Exchange	4/10/18	Montclair, NJ	10.00
Kimberly Hutchinson				
Jefferson School	Educator's Exchange	4/10/18	Montclair, NJ	10.00
Melissa Butler	2018 AASA/NJASA/FEA			
Columbia High School	Women's Leadership Conference	3/15/18-3/16/18	Monroe Township, NJ	578.00
Anna Elson	Jews and Resistance in France			
South Orange Middle School	During WWII	3/5/18	South Orange, NJ	0.00
Lauren Keegan	Jews and Resistance in France			
South Orange Middle School	During WWII	3/5/18	South Orange, NJ	0.00
Holly Gilligan	Jews and Resistance in France			
South Orange Middle School	During WWII	3/5/18	South Orange, NJ	0.00
Gregory Tuttle	Critical Urban Education Speaker			
South Orange Middle School	Series	4/18/18	Montclair, NJ	7.00
Jennifer McDowell	Critical Urban Education Speaker			
South Orange Middle School	Series	4/18/18	Montclair, NJ	7.00
Sydir Mitchell	Critical Urban Education Speaker	4/40/40	No. of the NY	<b>7</b> .00
South Orange Middle School	Series	4/18/18	Montclair, NJ	7.00
Lynn Mcglotten	Critical Urban Education Speaker	4/40/40	No. of the NYT	<b>7</b> .00
South Orange Middle School	Series	4/18/18	Montclair, NJ	7.00
Jacob Sumner	Critical Urban Education Speaker	4/10/10	Mantalain NI	7.00
South Orange Middle School	Series	4/18/18	Montclair, NJ	7.00

### **BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**RESOLUTION 3689D** 

FOR ACTION

**SUBJECT:** APPROVE BOARD MEMBER ATTENDANCE AND

RELATED TRAVEL EXPENSES

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Susie Adamson	NJSBA Technology Conference	3/9/18	West Windsor, NJ	138.00

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

#### BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of a Board member.

**RESOLUTION** 3689E

FOR ACTION

**SUBJECT:** APPROVE SPECIAL EDUCATION RELATED SERVICE

PROVIDERS FOR THE 2017-18 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for 2017-18 school year for the service indicated:

Provider 1 C 1 L	Service	<u>Rate</u>
P.G. Chambers School Cedar Knolls, NJ	PT, OT, Speech Therapy Evaluations Assistive	\$445.00/eval
	Technology/Alternative Augmentative	
	Communication (AT/AAC)	
	Evaluation	995.00/eval
	AT/AAC Evaluation Follow- up Session	\$345-520.00/eval
	<b>Direct Services</b>	
	Contracted PT, OT & Speech	
	Therapy	\$86.00/hour
	PT, OT & Speech Therapy	\$75.00/half-hour
	Aquatic Therapy	\$75.00/half-hour
	Travel (per person)	\$86.00/hour

### **BACKGROUND INFORMATION**

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

**RESOLUTION 3689F** 

FOR ACTION

**SUBJECT:** APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2017-2018 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Quest Software, Inc.	Software licensing & system	
	management	Other
Dell Marketing	Computer Equipment, Software,	
_	Licenses, Data Communications	State Contract

### **BACKGROUND INFORMATION**

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**RESOLUTION 3689G** 

FOR ACTION

**SUBJECT:** APPROVE SLIDING SCALE FOR PRESCHOOL TUITION

FOR SY 2018-2019

BE IT RESOLVED THAT the Board of Education approves the sliding scale to be used for preschool at the Montrose Early Childhood Center for the 2018-2019SY

Financial Aid is available for qualified South Orange or Maplewood residents or SOMSD staff for the Montrose Early Childhood Center.

Financial aid for tuition is provided through a sliding scale based on documented household income. Each family situation is considered on an individual basis and a tuition schedule is offered that matches the economic circumstance of the family.

Gross Taxable Income	Full Day Monthly Tuition (10 Months)
\$up to - \$19,999	\$ 50
\$20.000 – \$29.999	\$ 30 \$150
\$20,000 – \$29,999 \$30,000 – \$39,999	\$300
\$40,000 - \$49,999	\$450
\$50,000 - \$59,999	\$550
\$60,000 - \$79,999	\$700
\$80,000 - \$99,999	\$750
\$100,000 and above	\$800

#### **BACKGROUND INFORMATION**

The Montrose Early Childhood Center offers preschool services to disabled and non-disabled students ages three to five. Disabled students, in district, receive this program free as part of the mandated state services for disabled students. Non-disabled students may attend on a tuition basis. A sliding scale is being implemented to provide and affordable tuition rate for all.

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**RESOLUTION 3689H** 

**FOR ACTION** 

**SUBJECT:** APPROVE MECC SUMMER CAMP TUITION

FOR SCHOOL YEAR 2018-2019

BE IT RESOLVED THAT the Board of Education approves the following tuition rates for Summer Camp at the Montrose Early Childhood Center for the 2018-2019SY:

<u>Program</u>	Cost
6 Week Program	\$750
3 Week Program	\$375

Financial Aid is available for qualified South Orange or Maplewood residents or SOMSD staff for the Montrose Early Childhood Center.

Each family situation is considered on an individual basis and tuition in the amount of \$50 per week is offered to families in need of assistance.

### **BACKGROUND INFORMATION**

The rate schedule is being implemented to provide opportunities for all students.

**RESOLUTION 3689I** 

FOR ACTION

**SUBJECT:** APPROVE CARRY OVER UNEXPENDED FY 2017 FEDERAL

INDIVIDUALS WITH DISABILITIES EDUCATION

IMPROVEMENT ACT, PART B- BASIC AND PRESCHOOL

**FUNDS** 

BE IT RESOLVED THAT the Board of Education approves the carry-over of Fiscal Year 2017 Federal Individuals with Disabilities Education Improvement Act, (IDEIA) Part B Basic and Preschool funds in the amount of \$210,340 as listed below:

<u>Program</u>	Carryover
IDEIA Basic (public)	\$ 168,970
IDEIA Basic (non-public)	\$ <u>879</u>
Total Basic	\$ 169,849
IDEIA Preschool (public)	\$ 40,491
IDEIA Preschool (nonpublic)	\$ 0
Total Preschool	\$ 40,491
Total Carryover	\$210,340

### **BACKGROUND INFORMATION**

These funds remained unexpended at the end of the FY 2017 program year and will be carried over to the FY 2018.

**RESOLUTION 3689J** 

FOR ACTION

**SUBJECT:** APPROVE CARRY OVER UNEXPENDED FY 2017 NO CHILD

LEFT BEHIND (NCLB) CONSOLIDATED ENTITLEMENT FUNDS

BE IT RESOLVED THAT the Board of Education approves the carry-over of Fiscal Year 2017 No Child Left Behind (NCLB) Consolidated Entitlement Funds in the amount of \$68,338 as listed below:

Program	<u>Carryover</u>
Title I, Part A Improving Basic Programs	\$16,598
Title II-A, Part A: Teacher / Principal/	
Training/Recruiting	\$43,741
Title III: English Language Acquisition/	
Language Enhancement	\$ 3,096
Title III, Immigrant	<u>\$ 4,903</u>
Total Carryover	\$68,338

### **BACKGROUND INFORMATION**

These funds remained unexpended at the end of the FY 2017 program year and will be carried over to the FY 2018.

**RESOLUTION 3689K** 

FOR ACTION

**SUBJECT:** ACCEPT FEDERAL FY2018 CARL D. PERKINS

VOCATIONAL AND TECHNICAL PROGRAM

**ENTITLEMENT FUNDS** 

BE IT RESOLVED THAT the Board of Education accepts Fiscal Year 2018 Carl D. Perkins Vocational and Technical Program Entitlement Funds in the amount of \$40,007.00 to be expended between July 1, 2017 and June 30, 2018.

BE IT FURTHER RESOLVED THAT the following budgets are increased and the Superintendent or his designee is authorized to administer them:

20-361-100-600-	General Supplies - Instruction	\$ 12,787.00
20-361-200-731-	Supplies & Materials – Support Services	\$ 1,508.00
20-361-400-731-	Instructional Equipment	\$ 23,712.00
20-361-400-732-	Administrative Costs	\$ 2,000.00
TOTAL		\$ 40,007.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

### **BACKGROUND INFORMATION**

The Board approved the application for this grant on July 17, 2017 (Resolution 3591X).

**RESOLUTION 3689L** 

**FOR ACTION** 

**SUBJECT:** ACCEPT STATE NONPUBLIC AUXILIARY AND HANDICAPPED SERVICES (CHAPTERS 192 & 193) ENTITLEMENT FOR 2017-2018

BE IT RESOLVED THAT the Board of Education accepts State Nonpublic Auxiliary Services (Chapter 192) and Handicapped Services (Chapter 193) Aid Entitlement Funds for 2017-2018 for a total amount of \$67,287.00 allocated as follows:

NP Auxiliary Services	Rate/Pupil	Pupils	State Aid	Allocation
*Compensatory Education	\$ 995.33	39	\$34,548.00	
*E.S.L.	\$1,015.00	0	\$ 914.00	
*Transportation	\$ 0	0	\$ 0	
Total Auxiliary Services				\$34,548.00
NP Handicapped Services	Rate/Pupil	Pupils	State Aid	_
*Initial Exam & Class.	\$1,326.17	6	<b>\$ 7,638.00</b>	
*Annual Exam & Class.	\$ 380.00	14	\$ 5,107.00	
*Corrective Speech	\$ 930.00	13	\$11,606.00	
*Supplemental Instruction	\$ 826.00	17	\$13,480.00	
Total Handicapped Services				\$37,831.00
TOTAL 192/193 Allocation				\$67,287.00

<sup>\*</sup> Prorated at 96.00%

### **BACKGROUND INFORMATION**

The New Jersey Department of Education provides aid to nonpublic schools to provide special pupil services. The public school district administers the funding.

RESOLUTION 3689M

FOR ACTION

**SUBJECT:** AUTHORIZE JOANNE BUTLER TO PROVIDE IN-HOUSE

COUNSEL SERVICES

BE IT RESOLVED THAT the Board of Education authorize Joanne Butler of Schenck, Price, Smith and King of Florham Park, New Jersey to provide In-House Counsel services for the 2017-2018 school year at a rate of \$160 per hour with a schedule to be determined by the Superintendent.

### **BACKGROUND INFORMATION**

Ms. Butler will provide In-House Counsel services for the 2017-2018 school year with a schedule to be determined by the Superintendent.

**RESOLUTION 3689N** 

FOR ACTION

**SUBJECT:** APPROVE ORGANIZATIONAL APPOINTMENT FOR

2017-2018 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education appoint:

• Joanne Butler of Schenck, Price, Smith & King as the District ADA/504 Compliance Committee Coordinator for employees, District Anti-Bullying Coordinator and the District Truant Officer.

### **BACKGROUND INFORMATION**

This appointment replaces the previous appointment of Sydney Sayovitz.

**RESOLUTION 36890** 

FOR ACTION

**SUBJECT:** AUTHORIZE REIMBURSEMENT

BE IT RESOLVED THAT the Board of Education authorize reimbursement to William Cook in the amount of \$125 for cost of National Association for Music Education membership fee.

### **BACKGROUND INFORMATION**

Mr. Cook is paid for his membership to the National Association for Music Education membership, which is usually paid by the District. The purchase was reviewed by administration and deemed necessary.

RESOLUTION 3689P

FOR ACTION

**SUBJECT:** APPROVE THE LENOX LAW FIRM TO PROVIDE LEGAL

SERVICES

BE IT RESOLVED THAT the Board of Education approves The Lenox Law Firm of Lawrenceville, New Jersey to provide legal services effective February 21, 2018 through February 20, 2019 at the following rates:

- Partners \$175 per hour
- Associates \$145 per hour
- Paralegals \$95 per hour

### **BACKGROUND INFORMATION**

Lenox Law Firm will provide legal services as required for negotiations, labor and personnel related matters.

**RESOLUTION 3689Q** 

**FOR ACTION** 

**SUBJECT:** APPROVE THE RENEWAL OF PARAPROFESSIONALS

BE IT RESOLVED THAT the Board of Education approves the renewal of 16 paraprofessionals to be provided by the Essex Regional Educational Services Commission.

### **BACKGROUND INFORMATION**

Essex Regional Educational Services Commission (ERESC) provides paraprofessionals for classified students as per needs indicated in specific Individual Education Plans (IEP's). These paraprofessionals are currently assigned to students and require approval to continue providing services.

**RESOLUTION 3689R** 

**FOR ACTION** 

**SUBJECT:** APPROVE AN AGREEMENT WITH POWERSCHOOL GROUP LLC

TO PROVIDE A THREE DAY POWER SCHEDULER TRAINING FOR

COLUMBIA HIGH SCHOOL STAFF

BE IT RESOLVED THAT the Board of Education approves an agreement with PowerSchool Group, LLC of Folsom, CA to conduct a three day Power Scheduler training for Columbia High School Staff at a rate of \$6,600.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

### **BACKGROUND INFORMATION**

PowerSchool Group will conduct a three day on-site Power Scheduler training session for Columbia High School Staff. The training will help staff to develop their master schedule.

**RESOLUTION 3689S** 

FOR ACTION

**SUBJECT:** ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$250.00.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890

**Parenting Center** 

\$250.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

### **BACKGROUND INFORMATION**

This generous donation was made by the South Orange/Maplewood Community Coalition on Race to support the Nikole Hannah Jones event at South Orange Middle School. The Parenting Center is responsible for administering these funds.

**RESOLUTION 3689T** 

FOR ACTION

**SUBJECT:** ACCEPT ADJUSTED 2017-18 BUDGET

BE IT RESOLVED THAT the Board of Education accepts the adjusted budget for the 2017-18 school year as attached.

### **BACKGROUND INFORMATION**

The 2017-18 Adjusted Budget updates the appropriation amounts to represent the current year budget with all revisions as of February 1, 2018. It includes \$1,905,619.37. Reserve for Encumbrances (purchase orders remaining open June 30, 2017 and carried forward to be paid in 2017-18). The February 1, 2018 Adjusted Budget is the basis for comparison in the 2018-19 Advertised Appropriations.

**RESOLUTION 3689U** 

FOR ACTION

**SUBJECT:** ACCEPT DONATION FOR THE FINE ARTS DEPARTMENT

BE IT RESOLVED THAT the Board of Education accepts a donation of \$20,000 from the Columbia High School Music Parents' Association (CHSMPA) to the Columbia High School Fine Arts Department.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-048-200-890

CHS Music

\$20,000

#### BACKGROUND INFORMATION

The Columbia High School Music Parents Association (CHSMPA) actively supports and promotes the music department. CHSMPA is an important financial contributor to the Fine Arts Department and its music programming. This donation is to support grant requests made by Columbia High School music teachers for the purchase of percussion equipment and instruments, restoration of string basses and the purchase of a new piano. The Supervisor of Fine Arts is responsible for administering these funds.

**RESOLUTION 3689V** 

FOR ACTION

**SUBJECT:** APPROVE AN AGREEMENT WITH SAINT BARNABAS MEDICAL

CENTER

BE IT RESOLVED THAT the Board of Education approves an agreement Saint Barnabas Medical Center d/b/a The Matthew J. Morahan III Health Assessment Center for Athletes ("Morahan Center") of Livingston, New Jersey to provide sports medicine related services to the Columbia High School Athletic Department at a cost of \$1,320.00 to cover the spring sports season.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

### BACKGROUND INFORMATION

The Morahan Center will provide the Columbia High School Athletic Department with duly qualified physicians and support staff to perform physicals, and review medical forms related to student athletes.