

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION        3704A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated February 28, 2018
2. Expense Account Adjustment Analysis dated February 28, 2018
3. Revenue Account Adjustment Analysis dated February 28, 2018
4. Check Register# 397568 in the amount of \$1,166.53
5. Check Register# 397569-397869 in the amount of \$3,644,733.08
6. Check Register# 200630-200631 in the amount of \$2,226,596.45
7. Check Register#200632 for February 2018 payroll in the amount of \$6,416,415.46
8. Treasurer's Report of January 2018

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION        3704B**

**FOR ACTION**

**SUBJECT:            BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of February 28, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Susie Adamson	_____ Date
_____ Elizabeth Baker	_____ Date
_____ Robin Baker	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Anthony Mazzocchi	_____ Date
_____ Madhu Pai	_____ Date
_____ Christopher Sabin	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION      3704C**

**FOR ACTION**

**SUBJECT:**            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees’ supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

<u>Employee</u>	<u>Workshop/Conference</u>	<u>Travel Date(s)</u>	<u>Location</u>	<u>Estimated Cost(s)</u>
Kevin Walston Central Office	Rutgers On-Campus Interview day	4/20/18	New Brunswick, NJ	24.99
Monique Durant Central Office	Rutgers On-Campus Interview day	4/20/18	New Brunswick, NJ	24.99
Melissa Butler Columbia High School	Rutgers On-Campus Interview day	4/20/18	New Brunswick, NJ	24.99
Christopher Preston Columbia	Rutgers On-Campus Interview day	4/20/18	New Brunswick, NJ	24.99
Jameel Misbahuddin Columbia High School	Rutgers On-Campus Interview day	4/20/18	New Brunswick, NJ	24.99
Dara Gronau Maplewood Middle School	Rutgers On-Campus Interview day	4/20/18	New Brunswick, NJ	24.99
Kevin Walston Central Office	Kean Teacher Job Fair	3/28/18	Union, NJ	80.00
Monique Durant Central Office	Kean Teacher Job Fair	3/28/18	Union, NJ	4.50
Melissa Butler Columbia High School	Kean Teacher Job Fair	3/28/18	Union, NJ	4.50
Dion Patterson Maplewood Middle School	Kean Teacher Job Fair	3/28/18	Union, NJ	4.50
Ramon Robles Columbia High School	MSU - Educator’s Exchange	4/10/18	Montclair, NJ	9.50
Kevin Walston Central Office	AICUNJ Education Career Fair	4/11/18	Jersey City, NJ	79.00
Monique Durant Central Office	AICUNJ Education Career Fair	4/11/18	Jersey City, NJ	9.00

**BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION      3704D**

**FOR ACTION**

**SUBJECT:            APPROVE BOARD MEMBER ATTENDANCE AND  
RELATED TRAVEL EXPENSES**

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Anne Marie Maini	Analyzing and Constructing Salary Guides	3/23/18	West Trenton, NJ	199.00

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

**BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of a Board member.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION      3704E**

**FOR ACTION**

**SUBJECT:            APPROVES USE OF VENDORS**

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2017-2018 school year:

<b>VENDOR NAME</b>	<b>PRODUCT</b>	<b>TYPE OF VENDOR</b>
Beyer Ford	Vans and Trucks	State Contract
Educere	Virtual Learning	Other

**BACKGROUND INFORMATION**

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION      3704F**

**FOR ACTION**

**SUBJECT:**            ACCEPT STATE NONPUBLIC AUXILIARY AND HANDICAPPED SERVICES (CHAPTERS 192 & 193) ENTITLEMENT FOR 2017-2018

BE IT RESOLVED THAT the Board of Education accepts State Nonpublic Auxiliary Services (Chapter 192) and Handicapped Services (Chapter 193) Aid Entitlement Funds for 2017-2018 for a total amount of \$67,287.00 allocated as follows:

<u>NP Auxiliary Services</u>	<u>Rate/Pupil</u>	<u>Pupils</u>	<u>State Aid</u>	<u>Allocation</u>
*Compensatory Education	\$ 995.33	39	\$34,548.00	
*E.S.L.	\$1,015.00	0	\$ 0.00	
*Transportation	\$ 0	0	\$ 0	
Total Auxiliary Services				\$34,548.00
<u>NP Handicapped Services</u>	<u>Rate/Pupil</u>	<u>Pupils</u>	<u>State Aid</u>	
<b>*Initial Exam &amp; Class.</b>	<b>\$1,326.17</b>	<b>9</b>	<b>\$14,004.00</b>	
*Annual Exam & Class.	\$ 380.00	14	\$ 5,107.00	
*Corrective Speech	\$ 930.00	13	\$11,606.00	
*Supplemental Instruction	\$ 826.00	17	\$13,480.00	
Total Handicapped Services				<u>\$44,197.00</u>
TOTAL 192/193 Allocation				\$78,745.00

\* Prorated at 96.00%

**BACKGROUND INFORMATION**

The New Jersey Department of Education provides aid to nonpublic schools to provide special pupil services. The public school district administers the funding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
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March 19, 2018**

**RESOLUTION      3704G**

**FOR ACTION**

**SUBJECT:            AWARD BID FOR NEW ELECTRICAL SERVICE AT  
                         SETH BOYDEN ELEMENTARY SCHOOL**

BE IT RESOLVED THAT the Board of Education awards the bid for New Electrical Service at Seth Boyden Elementary School to TSUJ Corp of, Kinnelon NJ for the lowest responsible bid of \$263,707.

**BACKGROUND INFORMATION**

Solicitation for bids was issued on February 2, 2018 and returned on February 28, 2018. Eight companies requested and eight returned bids. Bid packets were reviewed by the Assistant Business Administrator and the Architect.

<u>Contractor</u>	<u>Bid Amount</u>
TSUJ Corp	263,707
Power with Prestige	272,222
Manor II Electric	289,000
Sal Electric	295,409
Post & Kelly	304,440
ACI Electric	309,000
CV Electrical	399,000
Belacon LLC	432,000

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION        3704H**

**FOR ACTION**

**SUBJECT:            EMERGENCY EVACUATION AGREEMENT**

**Whereas**, the Board of Education and the Le Petit Academy share concerns about student safety and security and recognize the need to respond to such concerns on an expedited basis; and

**Whereas**, the parties recognize that there may be some instances when, in case of an emergency, the Academy students require evacuation to off-site facilities; and

**Whereas**, the Board has offered to provide such facilities in case of emergency evacuation and the Academy has determined that the Board's facilities are adequate and beneficial to the academy's students for such use.

**Now, therefore**, in consideration of the conditions and agreements contained herein and other valuable consideration which has been deemed by each party to be acceptable, the receipt and sufficiency of which are hereby acknowledged, the Board of Education and the Le Petit Academy agree to the following:

The Board of Education will provide, and the Le Petit Academy will utilize, adequate and safe facility space which shall be located in a designated part of the Seth Boyden Elementary School located at 274 Boyden Avenue, Maplewood, New Jersey, for the receipt and placement of La Petit Academy students during an emergency event which jeopardizes the safety of the students or La Petit Academy facilities and/or which necessitates the evacuation of Academy students from the building to off-site location, as may be ordered or determined by law enforcement and/or Academy administration. Such events include but are not limited to, bomb threats, school security and intruder threats and warnings, and facility breakdowns, among other things. The term of this agreement shall be from the date of execution through June 30, 2019.

**BACKGROUND INFORMATION**

Le Petite Academy is a local childcare center that services children ages six weeks to five years. Seth Boyden Elementary School is in close proximity and will serve as an evacuation location in the event of an emergency.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**



**RESOLUTION      3704I**

**FOR ACTION**

**SUBJECT:            APPROVE ENERGY SUPPLIER TO PROVIDE ELECTRIC SERVICE**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the South Orange-Maplewood Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for

electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until June, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

#### BACKGROUND INFORMATION

ACES is an energy aggregation program that provides energy savings to New Jersey school districts through the competitive purchase of electricity. Aces will obtain an electric service vendor for street lights in front of district school buildings.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION        3704J**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION TO PARENTING CENTER**

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$3446.73.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$3446.73
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

This generous donation was made by Rent Pantry Inc. (\$3,436.73) and Drew Bauman (\$10.00). The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
March 19, 2018**

**RESOLUTION      3704K**

**FOR ACTION**

**SUBJECT:            APPOINT ARCHITECT FIRM FOR CLOSE OUT DOCUMENT  
REVIEWS**

BE IT RESOLVED THAT the Board of Education appoints Element Architectural Group, of Paramus, New Jersey as the Architectural Firm to Conduct Close Out Document Reviews for three open projects at a rate of \$150 per hour.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The Board was advised by legal counsel to appoint the original architect of record to provide the necessary information to close out the following projects: Maplewood Middle School Addition, Technology Lab at Maplewood Middle School and Restroom Rehabilitation at Maplewood Middle School. Element Architectural Group is the original architect of record.