

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated April 30, 2018
2. Expense Account Adjustment Analysis dated April 30, 2018
3. Revenue Account Adjustment Analysis dated April 30, 2018
4. Check Register#398249-398496 in the amount of \$3,786,712.01
5. Check Register#398497 in the amount of \$1,511.15
6. Check Register#200638 in the amount of \$1,403,066.15
7. Check Register#200637 for April 2018 payroll in the amount of \$7,445,049.28
8. Treasurer's Report of March 2018

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733B**

**FOR ACTION**

**SUBJECT:            BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of April 30, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Susie Adamson	_____ Date
_____ Elizabeth Baker	_____ Date
_____ Robin Baker	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Anthony Mazzocchi	_____ Date
_____ Madhu Pai	_____ Date
_____ Christopher Sabin	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION      3733C**

**FOR ACTION**

**SUBJECT:            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees’ supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

<u>Employee</u>	<u>Workshop/Conference</u>	<u>Travel Date(s)</u>	<u>Location</u>	<u>Estimated Cost(s)</u>
Caralyn Moore Central Office	HIB Training Program – Spring 2018	5/23/18	Toms River, NJ	193.00
Caralyn Moore Central Office	2017-18 Annual School Ethics Law Conference	6/1/18	Lincroft, NJ	30.34
Lynn Irby South Orange Middle School	School Leadership Institute with Principal Kafele	7/15/18-7/18/18	Hampton, VA	1689.50
Barbara McCarthy Our Lady of Sorrows	ISTE Conference	6/25/18-6/27/18	Chicago, IL	2,156.50 <b>Title II-A funds</b>

**BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION      3733D**

**FOR ACTION**

**SUBJECT:            APPROVE BOARD MEMBER ATTENDANCE AND  
RELATED TRAVEL EXPENSES**

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Annemarie Maini	GSCS Annual Meeting	5/30/18	Trenton, NJ	100.00

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

**BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of a Board member.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733E**

**FOR ACTION**

**SUBJECT:            APPROVE AGREEMENT FOR TRANSPORTATION SERVICES FOR  
THE 2018-2019 SCHOOL YEAR WITH THE CAPE MAY  
COUNTY SHARED SERVICES TRANSPORTATION**

BE IT RESOLVED THAT the Board of Education enters into an agreement with Cape May County Shared Services Transportation to provide transportation services for one student placed by the Department of Special Services.

**BACKGROUND INFORMATION**

The district is required to provide transportation for resident students who attend out of district placements.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733F**

**FOR ACTION**

**SUBJECT:            APPROVE AGREEMENT FOR TRANSPORTATION SERVICES  
                             WITH HUNTERDON COUNTY EDUCATIONAL SERVICES  
                             COMMISSION**

BE IT RESOLVED THAT the Board of Education enters into an agreement with Hunterdon County Educational Services Commission for the 2017-2018 school year to provide transportation services for one student placed by the Department of Special Services.

**BACKGROUND INFORMATION**

The district is required to provide transportation for resident students who attend out of district placements.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733G**

**FOR ACTION**

**SUBJECT:            APPROVE AGREEMENT FOR COORDINATED TRANSPORTATION  
SERVICES WITH UNION COUNTY EDUCATIONAL SERVICES  
COMMISSION FOR THE 2018-19 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves an agreement with Union County Educational Services Commission to provide transportation coordination services for transporting special education, non-public, public, vocational school students during the period of July 1, 2018 through June 30, 2019 for an administrative fee of 4% of the actual cost paid for transportation.

**BACKGROUND INFORMATION**

The Union County Educational Services Commission provides educational programs for classified students that are unavailable within the district. This agreement covers any students attending one or more schools operated by the Commission that require transportation.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733H**

**FOR ACTION**

**SUBJECT:            AWARD BID FOR PHOTOCOPIER PAPER SUPPLIES**

BE IT RESOLVED THAT the Board of Education awards the bid for photocopier paper supplies for the 2018-19 school year to Papermart of East Hanover, New Jersey for the lowest responsible bid as follows:

<u>Type of Paper</u>	<u>Cost per Ream</u>
8 1/2 x 11 white	\$2.95
8 1/2 x 11 colors	\$3.78
8 1/2 x 14 white	\$5.05
11 x 17 white	\$6.22
110lb Index Cards-white	\$2.87
110lb Index Cards-colors	\$3.02

**BACKGROUND INFORMATION**

Solicitation for bids was issued on April 12, 2018 and returned on April 26, 2018. Bid packages were requested by ten companies and received from two companies.

Bid packages were reviewed by the Assistant Business Administrator.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733I**

**FOR ACTION**

**SUBJECT:            AWARD BID FOR MISCELLANEOUS PRINTED FORMS  
AND PURCHASE ORDERS**

BE IT RESOLVED THAT the Board of Education awards the bid of Miscellaneous Printed Forms for the 2018-19 school year to Ridgewood Press Company of Ridgewood, NJ for the following items:

**Ridgewood Press:**

<b><u>Item</u></b>	<b><u>Unit</u></b>	<b><u>Price</u></b> <b><u>Each</u></b>
SHS-8 Receipt for Payment for Fines (NCR-3)(5 1/4 X 4 1/4	Each	0.195
SHS-18 Driver Education Theory Certificate (Yellow Card) (3 1/2 X 2 1/2)	Each	0.05
SHS-70 CHS Student Participation in Educational Excursion (NCR2) (5 1/2 X 8 1/2)	Each	0.10
White Hall Pass Pads (NCR-2)	Pad	2.25
SHS-74 Deposit Slips (NCR-2)	Each	0.08
SHS-75 Withdrawal Slips (NCR-2)	Each	0.08
Purchase Orders	Bx/500	81.30
BOE Return Address #10 w/Return Service Requested	Bx/500	16.50
BOE Return Address Window Envelope #10-RSR	Bx/500	17.80
Dept. Special Services Return Address Envelope #10	Bx/500	16.50
Human Resources Return Address Envelope #10	BX/500	16.50
Human Resources Return Address Window Envelope #10	Bx/500	17.00
Dept of Transportation Return Address Envelope #10	Bx/500	22.50
Dept of Transportation Return Address Window #10 Envelope with RSR	Bx/500	23.50
Board of Education Return Address Bulk Mail Window Envelope #10	Bx/500	23.50
Board of Education Return Address Bulk Mail Envelope #10	Bx/500	22.50
B15 Permanent Record of Cert Personnel (two-sided) card 8x5	Each	0.27
B16 Application for Use of School Facility (NCR-4) two-sided	Each	0.21
B26 Request for Absence Authorization & Reimbursement (NCR-3)	Each	0.11
Bus Conduct Report (NCR-4)	Bx/500	95.00
B30 Application for Approval of Educational Course & Semester Hours of Credit		0.23
Incomplete Personnel Records (NCR-2)	Each	0.55
Application for Approval of Courses (Support Staff) (NCR-2)	Each	0.14

Tuition Reimbursement Request (NCR-3)		0.31
Application for Substitute Employee	Each	0.68
Personnel File for Certified Positions	Each	0.72
Receipt of Health Coverage Information	Each	1.00
M27 - Temporary Excuse from Physical Education	Pads	3.20
M30 - Pass to Nurse Card	Each	0.08
S26 - Report Card Envelopes	Each	0.09
S28 - Guidance Folders	Each	0.37
JHS-2 - Pupil Permit	Pads	0.67
JHS-19 - (SHS-10) Record of Material Loaned card	Each	0.07
JHS-36 - MMS Report Envelope	Each	0.32
MMS Notice of Payment Due for Lost/Damaged Materials	Each	0.72
#10 White Envelopes with School Return Address		
· Maplewood Middle School	Box	14.95
· South Orange Middle	Box	14.95
· Jefferson Elementary	Box	15.25
· Marshall Elementary	Box	19.25
· Seth Boyden Demonstration	Box	15.00
· South Mountain Annex	Box	15.25
· Tuscan Elementary	Box	15.00
· Montrose	Box	19.25

### BACKGROUND INFORMATION

Solicitation for bids was issued on April 12, 2018. Bid packages were requested by six companies and returned by three on April 26, 2018. The bids have been reviewed and it is recommended that it be awarded to Ridgewood Press as per itemized list above. These services are budgeted for the 2018-2019 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733J**

**FOR ACTION**

**SUBJECT:**            APPROVE THE FEE SCHEDULE FOR SERVICES PROVIDED TO THE DISTRICT AS A MEMBER OF THE MORRIS-UNION JOINTURE COMMISSION

BE IT RESOLVED THAT the Board of Education approves the following fee schedule for services provided to the South Orange Maplewood District at a Member of the Morris Union Jointure Commission of New Providence, New Jersey, to provide the following related and specialized services for the 2018-19:

<u>Service Name</u>	<u>Member Rate 2018-2019</u>	<u>Rate Type</u>
ABA Home Program-Supervision	\$195	Hourly
ABA Home Program-Teacher	\$160	Hourly
ABA Home Program-Teacher Assistant	\$145	Hourly
ABA Home Program-Support Assistant	\$125	Hourly
Adaptive Physical Education/Hourly	\$180	Hourly
After School Assistant for Behavioral Svcs	\$45	Hourly
Personal Aide Outside School Activities	\$45	Hourly
Community-Based Instruction	\$13,655	Flat Rate
Inservice, full day	\$1,250	Flat Rate
Inservice, half day	\$705	Flat Rate
Occupational Therapy/Daily	\$800	Flat Rate
Occupational Therapy/Hourly w/OTR	\$190	Hourly
Outreach Services 1/2 Day	\$685	Flat Rate
Outreach Services Daily	\$975	Flat Rate
Outreach Services Hourly	\$250	Hourly
Physical Therapy/Daily	\$880	Flat Rate
Physical Therapy/Hourly	\$210	Hourly
Speech/Language Therapy/Daily	\$900	Flat Rate
Speech/Language Therapy/Hourly	\$220	Hourly
Technology Assessment/Hourly	\$360	Hourly
Transition Assessment Workshop/Full Day	\$725	Flat Rate
Transition Assessment Workshop/Half Day	\$440	Flat Rate
Basic Transition Assessment	\$575	Flat Rate
Basic Transition Assessment (package of 3)	\$1,635	Flat Rate
Advanced Transition Assessment	\$1,570	Flat Rate
Advanced Transition Assessment (package of 3)	\$4,465	Flat Rate

Advanced & Community Assessment	\$2,125	Flat Rate
Advanced & Community Assessment (package of 3)	\$6,050	Flat Rate
Transition Program Evaluation	\$1,525	Flat Rate
<u>Job Sampling / Coaching:</u>		
TA	\$75	Hourly
Teacher	\$85	Hourly
Transition Coordinator	\$95	Hourly
Teaching Opportunities for Transitioning to Adult Life (T.O.T.A.L.) -One Time Initial Fee	\$1,015	Flat Rate
Teaching Opportunities for Transitioning to Adult Life (T.O.T.A.L.) -F.O.C.U.S. I	\$895	Flat Rate
Teaching Opportunities for Transitioning to Adult Life (T.O.T.A.L.) -Personal Reflection and Investigation	\$895	Flat Rate

#### BACKGROUND INFORMATION

This contract is for related and specialized services for classified students as per needs indicated in specific Individual Education Plans.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733K**

**FOR ACTION**

**SUBJECT:**            APPROVE TUITION FOR REGULAR AND SPECIAL  
EDUCATION STUDENTS ATTENDING UNION COUNTY  
VOCATIONAL SCHOOLS FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approve a tuition agreement with Union County Vocational-Technical Schools for each district resident student referred to them for the 2018-19 school year at the following annual tuition rates:

<u>PROGRAM</u>	<u>STATUS</u>	<u>TUITIONS</u>
Union County Academy for Allied Health Sciences	Full-time	\$9,000.00*
Union County Academy for Information Technology	Full-time	\$9,000.00*
Union County Magnet High School for Science, Mathematics, & Technology	Full-time	\$9,000.00*
Union County Vocational-Technical HS	Full-time	\$9,000.00*
Union County Academy for the Performing Arts	Full-time	\$9,000.00*
Union County Vocational-Technical HS	Shared-time	\$4,000.00*
All Self-Contained Special Needs Vocational-Technical Programs	Shared-time	\$6,000.00*

\* reflects out of county tuition rates

BACKGROUND INFORMATION

The Board of Education of the Vocational Schools in the County of Union provides educational programs for students that are unavailable within district. This agreement covers any students attending one or more Union County vocational schools during the 2018-19 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733L**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION FROM ACHIEVE FOUNDATION**

BE IT RESOLVED THAT the Board of Education accepts a donation from the Achieve Foundation in the amount of \$1,409.55.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-006-100-610	Education Foundation	\$1,409.55
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

This donation is to support the technology purchases associated with Path to Professional Recording teacher grant awarded to Peter Bauer. The Supervisor of Fine Arts is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION      3733M**

**FOR ACTION**

**SUBJECT:            APPROVES USE OF VENDORS**

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2017-2018 school year:

<b>VENDOR NAME</b>	<b>PRODUCT</b>	<b>TYPE OF VENDOR</b>
Treasurer State of New Jersey	Inspection Fees	Other
Direct Energy Business	Gas Supply	Other
R&L Data Center	Payroll Services	Other
Public Service Electric and Gas	Electric and Gas Services	Other
Metropolitan Telecommunications	Telephone Usage	Other

**BACKGROUND INFORMATION**

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION                      3733N**

**FOR ACTION**

**SUBJECT:                              RENEW CONTRACT FOR LANDSCAPING AND  
   MAINTENANCE OF SMALL TURF AREAS**

BE IT RESOLVED THAT the Board of Education renews the contract for Landscaping & Maintenance of Small Turf Areas for the 2018-19 school year to D'Onofrio & Sons, Inc., Maplewood, New Jersey in the amount of \$56,744.

**BACKGROUND INFORMATION**

This is the first renewal of the 2017-18 contract per 18A:18A-42 and it reflects a 1.51% increase from last year. These services have been budgeted for the 2018-2019 school year.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        37330**

**FOR ACTION**

**SUBJECT:            EMERGENCY EVACUATION AGREEMENT**

**Whereas**, the Board of Education and the Temple Sharey Tefilo-Israel share concerns about student safety and security and recognize the need to respond to such concerns on an expedited basis; and

**Whereas**, the parties recognize that there may be some instances when, in case of an emergency, the Montrose Early Childhood Center students require evacuation to off-site facilities; and

**Whereas**, the Temple Sharey Tefilo-Israel has offered to provide such facilities in case of emergency evacuation and the Board of Education has determined that the facilities are adequate and beneficial to the Montrose Early Childhood Center students for such use.

**Now, therefore**, in consideration of the conditions and agreements contained herein and other valuable consideration which has been deemed by each party to be acceptable, the receipt and sufficiency of which are hereby acknowledged, the Board of Education and the Temple Sharey Tefilo-Israel agree to the following:

The Temple Sharey Tefilo-Israel will provide, and the Montrose Early Childhood Center will utilize, adequate and safe facility space which shall be located in a designated part of the Temple Sharey Tefilo-Israel, located at 432 Scotland Road, South Orange, New Jersey, for the receipt and placement of Montrose Early Childhood Center students during an emergency event which jeopardizes the safety of the students or Montrose Early Childhood Center facilities and/or which necessitates the evacuation of Montrose Early Childhood Center students from the building to an off-site location, as may be ordered or determined by law enforcement and/or Montrose Early Childhood Center Administration. Such events include but are not limited to, bomb threats, school security and intruder threats and warnings, and facility breakdowns, among other things.

The term of this agreement shall be from the date of execution through June 30, 2019.

**BACKGROUND INFORMATION**

Temple Sharey Tefilo-Israel is in close proximity and will serve as an evacuation location in the event of an emergency.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733P**

**FOR ACTION**

**SUBJECT:            DIRECT THE BUSINESS ADMINISTRATOR TO SOLICIT  
REQUESTS FOR PROPOSALS (RFP)**

BE IT RESOLVED THAT the Board of Education directs the Business Administrator, as Purchasing Agent for the School District, to Solicit Request Proposals (RFP) for the following:

- Website Creation
- Comprehensive Therapeutic Mental Health Wrap-Around Program
- Superintendent's Search
- Health Insurance Broker

**BACKGROUND INFORMATION**

This resolution directs the Business Administrator to develop specifications to solicit for proposals and begin the solicitation process.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733Q**

**FOR ACTION**

**SUBJECT:            AUTHORIZE THE BUSINESS ADMINISTRATOR  
                         TO ADVERTISE FOR BIDS**

BE IT RESOLVED THAT the Board of Education authorizes the Business Administrator to advertise for bids for following services:

- Paraprofessional Services
- Restorative Practices

**BACKGROUND INFORMATION**

This resolution directs the Business Administrator to develop specifications to solicit bids for Paraprofessional Services and Restorative Practices.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION      3733R**

**FOR ACTION**

**SUBJECT:            APPROVE CONTRACT FOR PROFESSIONAL SERVICES WITH  
TSL CONSULTING**

BE IT RESOLVED THAT the Board of Education approves a contract with TSL Consulting to provide Restorative Practice Services to the South Orange Maplewood School District and community at a rate not to exceed \$11,000 for the 2017-18 school year.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

TSL Consulting will provide Restorative Practice Services to the South Orange Maplewood School District and Community.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION      3733S**

**FOR ACTION**

**SUBJECT:            APPROVE AN AGREEMENT WITH SOPAC**

BE IT RESOLVED THAT the Board of Education approves an agreement with the South Orange Performing Arts Center (SOPAC) to contribute approximately \$65,000 of services over two years via a partnership with the Alvin Ailey American Dance Theatre to bring dance residencies to South Orange and Maplewood Middle Schools.

**BACKGROUND INFORMATION**

Mr. James Manno, Supervisor of Fine Arts and Mark Packer, SOPAC Executive Director worked together to make this program a reality for the District. These residencies will help the South Orange-Maplewood School Districts fulfill New Jersey Student Learning Standards (NJSLS), and will greatly enhance arts learning for students. The dance program will be developed in conjunction with the South Orange-Maplewood School District, and the Alvin Ailey American Dance Theatre.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**  
**PUBLIC BOARD MEETING**  
**May 14, 2018**

**RESOLUTION        3733T**

**FOR ACTION**

**SUBJECT:            RENEW FOOD SERVICE MANAGEMENT CONTRACT FOR 2018-2019 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education enter into a contract with Pomptonian Food Service, of Fairfield, New Jersey, for Food Service Management Services during the 2018-2019 school year to provide a federally sponsored school lunch program in all the District's schools. The FSMC shall receive, in addition to the costs of operation, an annual administrative/management fee of ninety-four thousand and two hundred and fifty dollars (\$94,250.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$9,425.00 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the SFA's account. All vended meals receipts deposited into the SFA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a minimum profit of fifty thousand dollars (\$50,000) for school year 2018-2019.

This guarantee is contingent upon the guarantee requirements as stated below.

- Minimum of 178 serving days at the High School, 174 serving days at the Middle Schools and 172 serving days at the Elementary Schools
- Adoption of Student Lunch Price List and Faculty Lunch Price List
- Reimbursement rates for 2018-19 are not less than the previous year
- Value of USDA donated foods for 2018-19 is not less than the previous year
- Enrollment remains constant
- The SFA is responsible for kitchen equipment maintenance and repair, smallwares purchases and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating revenue or expense
- A change in Federal or State regulation that was not in effect at the conclusion of the previous school year that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the SFA's operating performance and adjust the guarantee by the actual amount of the change.
- Based on the labor schedule submitted.

- A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
- Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- The Food Service Director will cooperate in implementing service initiatives as well as cost containment efforts
- The Food Service Director will remain an employee of the SFA and that the Food Service Director's salary and benefits will be paid out of the SFA's Funds. The expense of replacing this employee due to retirement or sick time will increase the Food Service Management Company's operating costs and reduce the guaranteed (minimum profit or no cost).

In the event that program costs exceed total revenues (from all sources), Pomptonian Food Service shall be responsible for any losses (shortfalls).

BE IT ALSO RESOLVED THAT meals will be priced at the following schedule:

<u>School Level</u>	<u>Breakfast</u>	<u>Reduced Breakfast</u>	<u>Lunch</u>	<u>Variable Lunch</u>	<u>Reduced Lunch</u>
Elementary School	\$1.75	\$0.30	\$3.00	N/A	\$0.40
Middle School	\$2.00	\$0.30	\$3.25	\$4.00	\$0.40
High School	\$2.25	\$0.30	\$3.50	\$4.25	\$0.40

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION      3733U**

**FOR ACTION**

**SUBJECT:            AWARD BID FOR CONSTRUCTION MANAGER**

BE IT RESOLVED THAT the Board of Education awards the bid for Construction Manager to Cumming Construction Management, Inc. of Cranford, New Jersey for the lowest responsible bid for Part-Time Construction Management Services at a cost of \$18,500.

**BACKGROUND INFORMATION**

Solicitation for bids was issued on April 12, 2018 and returned on May 1, 2018. Bid packages were requested by 14 companies and received from four companies.

<u>Contractor</u>	<u>Full Time</u>	<u>Part Time</u>
P.W. Moss & Associates	34,000.00	
Cumming	37,000.00	18,500.00
Legacy Construction Management	34,000.00	22,500.00
Remington & Vernick Engineers	34,946.00	19,766.00

Bid packages were reviewed by the Assistant Business Administrator.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
May 14, 2018**

**RESOLUTION        3733V**

**FOR ACTION**

**SUBJECT:            APPROVE RATES FOR SUMMER SCHOOL**

BE IT RESOLVED THAT the Board of Education approves the following rates for Summer School 2018:

**FREE [if approved for free or reduced lunch]**

**HIGH SCHOOL MATH ADVANCEMENT**

5 Credit Course	\$350
2.5 Credit Course	\$175

**HIGH SCHOOL CREDIT RECOVERY**

5 Credit Course	\$350
2.5 Credit Course	\$175
1.25 Credit Course	\$ 90

<b><u>MIDDLE SCHOOL MATH</u></b>	<b>\$350</b>
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**BACKGROUND INFORMATION**

The rate schedule is being implemented to provide opportunities for all students.