

DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY

Public Meeting, July 16, 2018

Personnel Fiscal Resolutions

FINAL RESOLUTION No. 3751

The Superintendent recommends that the Board of Education approve the following personnel fiscal resolutions.

3751 A. MEMORIAL

BE IT RESOLVED that the Board of Education approve the following memorials:

Audrey Van Duyne former secretary passed away on May 15, 2018.

The Superintendent is asked to convey our condolences to the family and friends of Audrey Van Duyne.

3751 B. RETIREMENT

NAME	ASSIGNMENT	EFFECTIVE DATE
McCourt, Mary	T Art MM – 1.0 FTE	7/1/18

Background

Ms. McCourt faithfully served in the public schools of South Orange and Maplewood for 28 years. In appreciation of her contributions to the educational welfare of this community; she will be given recognition at one of the June 2019 meetings.

3751 C. RESIGNATIONS

NAME	ASSIGNMENT	EFFECTIVE DATE
Cox, Caitlin	Social Worker (Non-CST) JEFF – 1.0 FTE	7/31/18
Favia, Ria	T Physical Education SB – 1.0 FTE	7/1/18
Korte, Stirling	T SPED/INC SOM – 1.0 FE	7/1/18
Lentine, Stephanie	T SPED/INC SB – 1.0 FTE	7/1/18
Martelli, Nicole	Guidance Counselor CHS – 1.0 FTE	7/1/18
Nwigwe, Udoka	School Psychologist JEFF – 1.0 FTE	8/9/18
Pistner, Blake	T SPED/INC JEFF – 1.0 FTE	11/1/18
Vecchione, Jenna	T SPED CHS – 1.0 FTE	7/1/18
Walston, Kevin	Assistant Superintendent for Administration DIST – 1.0 FTE	7/20/18

Background

Ms. Cox, Ms. Favia, Ms. Lentine, Ms. Pistner, Ms. Vecchione, Mr. Walston are each resigning to accept positions in other districts.

Ms. Korte is resigning due to relocation out of state.

Ms. Martelli, Mr. Nwigwe are each resigning for personal reasons.

3751 D. CHANGE IN END DATE

NAME	ASSIGNMENT	OLD END DATE	NEW END DATE
Komarin, Jenna	LR T KDG SMA – 1.0 FTE	2/21/18 5/29/18	2/21/18 6/21/18

3751 E. APPOINTMENTS

(This employment is conditional and subject to the disclosure requirement; pending compliance with NJ Public Law 2018, Chapter 5)

NAME	ASSIGNMENT	EFFECTIVE DATE	ACTUAL SALARY
Bonane, Melanie	4 th Grade Teacher JEFF – 1.0 FTE	9/3/18 6/30/19	\$49,409*
Cappucci, Alexandra	T Art CHS – 1.0 FTE	9/3/18 6/30/19	\$56,903*
Catalano, Giulia	T Math SOM – 1.0 FTE	9/3/18 6/30/19	\$49,409*
Charney, Dr. Jeffrey	Consultant for Administration DIST – 1.0 FTE	7/17/18 9/30/18	\$500 (per day)
Delk, Jonelle	Beyond the Bell Director DIST - .4 FTE	7/3/18 6/30/19	\$34,000
Greco, Angela	T Italian/Spanish CHS – 1.0 FTE	9/3/18 6/30/19	\$87,113*
Horn, Raquel	<i>Principal</i> MAR – 1.0 FTE	7/17/18 6/30/19	\$120,169*
Kenny, Sophia	Guidance Counselor CHS – 1.0 FTE	9/3/18 6/30/19	\$55,610*
Komarin, Jenna	1 st Grade Teacher MAR – 1.0 FTE	9/3/18 6/30/19	\$55,610*
Milburn, Sarah	3 rd Grade Teacher JEFF – 1.0 FTE	9/3/18 6/30/19	\$49,409*
Quatrone, Brianna	T Language Arts SOM – 1.0 FTE	9/3/18 6/30/19	\$55,610*
Rothbard, Jessica	1 st Grade Teacher MAR – 1.0 FTE	9/3/18 6/30/19	\$49,409*
Rucker, Courtney	Guidance Counselor CHS – 1.0 FTE	9/3/18 6/30/19	59,984*
Shook, Gretchen	School Nurse CHS – 1.0 FTE	9/3/18 6/30/19	\$61,773*
Somma, Nicole	Teacher of Science SOM – 1.0 FTE	9/3/18 6/30/19	\$56,570*
Subbie, Katherine	T Art SMA - .2 FTE	9/3/18 6/30/19	\$9,881*
Weinberg, Heather	T SPED/INC MM – 1.0 FTE	9/3/18 6/30/19	\$55,610*

Background

- Ms. Bonanne is replacing *Rhoshonda Williams*.
- Ms. Cappucci is replacing *Mailissa Yamba-Butler*, who resigned.
- Ms. Catalano is filling a new position.
- Ms. Delk is replacing *Christina Waldon*, who resigned.
- Mr. Fasciana is replacing *Damion Frye*.
- Ms. Greco is replacing *Nathaly Noguera*, who resigned.
- Ms. Horn is replacing *Bonita Patterson-Samuels*, who was transferred.

Ms. Kenny is filling a new position.
Ms. Komarin is replacing *Dania-Lee Virgo*, who resigned.
Ms. Milburn is replacing *Camille Darius*.
Ms. Quatrone is replacing *Diana Stewart-Perkins*, who resigned. This appointment is pending receipt of appropriate NJ certification.
Ms. Rothbard is filling a new position. This appointment is pending receipt of appropriate NJ certification.
Ms. Rucker is replacing *Nicole Martelli*, who resigned.
Ms. Shook is being increased in FTE (from .5 to 1.0) to replace *Lynn Schwartz*, who retired.
Ms. Somma is replacing *Melanie Reuter*. This appointment is pending receipt of appropriate NJ certification.
Ms. Subbie is replacing *Elizabeth Buccellato*, who resigned.
Ms. Weinberg is replacing *Janine Williams*, who was transferred. This appointment is pending receipt of appropriate NJ certification.

3751 F. TRANSFERS/REASSIGNMENTS

NAME	OLD ASSIGNMENT	NEW ASSIGNMENT	EFFECTIVE DATE
Aaron, Elizabeth	Principal CHS – 1.0 FTE	Principal on Special Assignment DIST – 1.0 FTE	7/1/18 6/30/19
DeVomecourt, Courtney	1 st Grade Teacher SM – 1.0 FTE	1 st Grade Teacher CLIN – 1.0 FTE	9/3/18 6/30/19
Hellthaler, Megan	1 st Grade Teacher CLIN – 1.0 FTE	Academic Intervention Teacher MAR – 1.0 FTE	9/3/18 6/30/19
Joyce, Renee	Early Childhood Supervisor MONT – 1.0 FTE	Supervisor of Special Services DIST – 1.0 FTE	7/1/18 6/30/19
Patterson-Samuels, Bonita	Principal on Special Assignment DIST – 1.0 FTE	Principal MONT – 1.0 FTE	7/1/18 6/30/19
Rotondo, Stephanie	Academic Intervention Teacher MAR – 1.0 FTE	1 st Grade Teacher MAR – 1.0 FTE	9/3/18 6/30/19

Background

Ms. DeVomecourt is replacing *Megan Hellthaler*, who is being transferred.
Ms. Hellthaler is replacing *Robin Margent*, who has retired.

3751 G. APPROVE SALARIES FOR THE 2018-19 SCHOOL YEAR

NAME	ASSIGNMENT	EFFECTIVE DATE	ANNUAL SALARY
Archibald, Gerald	Network Manager DIST – 1.0 FTE	7/1/18 6/30/19	\$119,990*
Armstrong, Judith	Confidential Secretary DIST – 1.0 FTE	7/1/18 6/30/19	\$83,141*
Basra, Manjit	Information Systems Manager DIST – 1.0 FTE	7/1/18 6/30/19	\$134,038*
Biunno, Ella	Payroll Supervisor DIST – 1.0 FT	7/1/18 6/30/19	\$109,311*
Bragg, Cassandra	Confidential Secretary DIST – 1.0 FTE	7/1/18 6/30/19	\$83,141*
Brinkerhoff, Elizabeth	Confidential Secretary DIST – 1.0 FTE	7/1/18 6/30/19	\$83,141*
DelGuercio, Andrea	Asst. Business Administrator/ Asst. Board Secretary	7/1/18 6/30/19	\$121,156*

	DIST – 1.0 FTE		
Durant, Monique	Human Resource Coordinator DIST – 1.0 FTE	7/1/18 6/30/19	\$93,992*
Johnson, Patricia	Food Services Supervisor DIST – 1.0 FTE	7/1/18 6/30/19	\$99,287*
Moore, Caralyn	Confidential Secretary DIST – 1.0 FTE	7/1/18 6/30/19	\$83,141*
Morgan, Dr. Kalisha	Interim Principal CHS – 1.0 FTE	7/1/18 6/30/19	\$143,570
Ortiz, Janice	Transportation Coordinator DIST – 1.0 FTE	7/1/18 6/30/19	\$77,135*
Sullivan, Dana	Treasurer DIST – 1.0 FTE	7/1/18 6/30/19	\$9,164*
Turner, Suzanne	Strategic Communications Director DIST – 1.0 FTE	7/1/18 6/30/19	\$84,621*
Wilsher, Dorothy	Confidential Secretary DIST – 1.0 FTE	7/1/18 6/30/19	\$83,141*

3751 H. LEAVES OF ABSENCE

NAME	ASSIGNMENT	EFFECTIVE DATE
Baldino, Alyssa	T 3 JEFF 1.0 FTE	6/8/8-6/29/18 (Paid Maternity Leave) 9/3/18-11/23/18 (Unpaid FMLA)
Dore, Deirdre	T 2 TUS – 1.0 FTE	9/1/18-6/30/19 (Unpaid Personal Leave)
Esposito, Christine	T SPED/INC MAR 1.0 FTE	5/18/18-6/1/18 (Paid Maternity Leave) 6/2/18-6/30/18 (Unpaid Medical Leave)

3751 I. SALARY ADJUSTMENTS

NAME	ASSIGNMENT	EFFECTIVE DATE	ADJUSTMENT	ACTUAL SALARY
Araujo, Vivana	School Bus Aide DIST - .5 FTE	6/1-21/18 (38.25 hours)	\$6.85 (per hour)	\$262.01
Bodnar, Ann	Principal CLIN 1.0 FTE	3/19/18 6/21/18 (63 days)	\$150 (per day)	\$9,450
Buckholtz, Carly	T English CHS – 1.2 FTE	3/5/18 6/21/18	+\$12,685.20 (pro-rated)	\$76,111
Cadorette, Catherine	Clerical Aide SB - 1.0 FTE	6/13/18 (3.5 hours)	\$9.41 (per hour)	\$32.94
Goodman, Treena	Clerical Aide SM - 1.0 FTE	6/5-13/13 (10.5 hours)	\$9.17 (per hour)	\$96.29
Hutchinson, Kimberly	Principal JEFF	4/30/18 6/21/18	\$150 (per day)	\$5,700

	1.0 FTE	(38 days)		
Jacobs, Alyna	Principal SM/A 1.0 FTE	6/5/18 6/21/18 (13 days)	\$150 (per day)	\$1,950
Maebert, Stacey	S3, Secretary SM - 1.0 FTE	6/11-28/18 (49.25 hours)	\$2.44 (per hour)	\$120.17
Martling, Lori	T English CHS – 1.2 FTE	3/5/18 6/21/18	+\$19,082.40 (pro-rated)	\$114,494
Pollioni, Eugene	T English CHS – 1.2 FTE	3/5/18 6/21/18	+\$19,082.40 (pro-rated)	\$116,494
Ritchwood, Sandra	S3, Secretary SOM - 1.0 FTE	5/14/18-6/22/18 (84 hours)	\$2.44 (per hour)	\$204.96
Toledo, Maria	Clerical Aide MAR - 1.0 FTE	5/16/18-6/18/18 (18.75)	\$9.17 (per hour)	\$171.94
Tyson, Angela	School Bus Aide DIST - .8 FTE	6/1-21/18 (40 hours)	\$8.34 (per hour)	\$333.60

Background

Ms. Araujo and Ms. Tyson are being compensated for the hours they filled in as school bus driver.

Ms. Bodnar, Ms. Hutchinson, and Ms. Jacobs are each being compensated, as per the ASCA Agreement, for providing coverage while being without another administrator.

Ms. Buckoltz, Ms. Martling and Mr. Pollioni are being compensated for teaching a sixth class while *Ann Crowther* was out on medical leave.

Ms. Cadorette, Ms. Goodman, Ms. Maebert, Ms. Ritchwood and Ms. Toledo are each being compensated for the hours they filled in as school secretary.

3751 J. STIPEND

NAME	ASSIGNMENT	EFFECTIVE DATE	SALARY
Tazewell, Lora	Newspaper SOM – 1.0 FTE	9/1/17 6/30/18	\$2,634

3751 K. STIPENDS FOR 2018-19 SCHOOL YEAR

NAME	ASSIGNMENT	EFFECTIVE DATE	SALARY
Abdelhadi, Mazin	Math Lab CHS – 1.0 FTE	9/1/18 6/30/19	\$9,128
Bas, Juan	Varsity Coach, Volleyball CHS – 1.0 FTE	9/1/18 11/30/18	\$5,614
Bauer, Peter	Brass Ensemble CHS – 1.0 FTE	9/1/18 6/30/19	\$3,419
	Jazz Ensemble CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
	Marching Band (P/T) CHS – 1.0 FTE	9/1/18 6/30/19	\$4,966
	Orchestra CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
Bekkedahl, Alison	F.L.E.S CHS - .5 FTE	9/1/18 6/30/19	\$2,257

Borkowski, Matthew	Mock Trial CHS – 1.0 FTE	9/1/18 6/30/19	\$2,834
Bunce, Jamie	Choral CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
Bustrin, Janet	Parnassian CHS – 1.0 FTE	9/1/18 6/30/19	\$4,126
	Production CHS – 1.0 FTE	9/1/18 6/30/19	\$4,711
Buzar, Marissa	Key Club CHS – 1.0 FTE	9/1/18 6/30/19	\$2,734
	Yearbook CHS - .5 FTE	9/1/18 6/30/19	\$3,266.50
	Asst. Coach, Field Hockey CHS – 1.0 FTE	9/1/18 11/30/18	\$4,676
Camina, Diane	Stage Crew Dir CHS – 1.0 FTE	9/1/18 6/30/19	\$5,832
Campiglia, Anthony	Channel 35 CHS – 1.0 FTE	9/1/18 6/30/19	\$6,533
	Public Announcer CHS – 1.0 FTE	9/1/18 6/30/19	\$2,834
Corino, Ashley	Varsity Coach, Girls Soccer CHS – 1.0 FTE	9/1/18 6/30/19	\$6,566
Crouch, David	JV Coach, Volleyball CHS – 1.0 FTE	9/1/18 11/30/19	\$4,676
Degnan, Eryn	Intramural MM - .5 FTE	9/1/18 6/30/19	\$4,627
Dynega, Nicole	Bus Duty SMA – 1.0 FTE	9/1/18 6/30/19	\$3,386
Enyeart, Joshua	Columbian CHS - .5 FTE	9/1/18 6/30/19	\$1,661.50
	Newspaper CHS - .5 FTE	9/1/18 6/30/19	\$3,266.50
Frankoski, Rebecca	JV Coach, Field Hockey CHS – 1.0 FTE	9/1/18 11/30/18	\$4,676
Hannen, Katherine	Freshman Coach, Field Hockey CHS – 1.0 FTE	9/1/18 11/30/1	\$3,811
Hicks, Marcia	MAC Scholars CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
Johnson, Beth	Spectrum CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
Lopez, Rocio	Assembly CHS – 1.0 FTE	9/1/18 6/30/19	\$2,760
	Power CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
MacPherson, Stephen	Shakespeare CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
Maietta, Sam	Intramural (PT) CHS – 1.0 FTE	9/1/18 6/30/19	\$3,198
Malhotra, Cindy	Columbian CHS - .5 FTE	9/1/18 6/30/19	\$1,661.50
Malhotra, Cindy	Guildscript CHS - .5 FTE	9/1/18 6/30/19	\$1,661.50

	Newspaper CHS - .5 FTE	9/1/18 6/30/19	\$3,266.50
Massoud, Nicole	MLKA CHS - .5 FTE	9/1/18 6/30/19	\$1,661.50
McCormick, Phillip	Diversity Rocks CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
	Yearbook CHS - .5 FTE	9/1/18 6/30/19	\$3,266.50
	Student Activities CHS - .5 FTE	9/1/18 6/30/19	\$2,483
	Student Council CHS - .5 FTE	9/1/18 6/30/19	\$2,916
McNamara, Tracy	Guildscript CHS - .5 FTE	9/1/18 6/30/19	\$1,661.50
Meade, Meghan	Asst. Coach, Girls Soccer CHS – 1.0 FTE	9/1/18 11/30/18	\$4,676
Morgan, Dr. Kalisha	Interim Principal CHS – 1.0 FTE	7/1/18	\$2,600 (per month)
Muirhead, Ryan	FBLA CHS – 1.0 FTE	9/1/18 6/30/19	\$2,834
	Asst. Coach, Boys Soccer CHS – 1.0 FTE	9/1/18 11/30/18	\$4,676
O’Dell, Ryan	Intramural MM - .5 FTE	9/1/18 6/30/19	\$4,797
Perez, Jorge	Math Team CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
Rivera, Stephanie	Model UN CHS – 1.0 FTE	9/1/18 6/30/19	\$2,760
Ryan, Suzanne	Student Council CHS -.5 FTE	9/1/18 6/30/19	\$2,916
Salvas, Christine	Bus Duty SMA - .5 FTE	9/1/18 6/30/19	\$1,693
	Bus Duty SMA – 1.0 FTE	9/1/18 6/30/19	\$3,386
Savoia, Elizabeth	JV Coach, Girls Soccer CHS – 1.0 FTE	9/1/18 11/30/18	\$4,676
Solis, Irma	F.L.E.S. CHS - .5 FTE	9/1/18 6/30/19	\$2,257
Spagnuolo, Meghan	Freshman Coach, Girls Soccer CHS – 1.0 FTE	9/1/18 11/30/18	\$3,811
Thomas, Kristie	Quiz Bowl CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
Tumolillo, Alan	Robotics CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
	Science Team CHS – 1.0 FTE	9/1/18 6/30/19	\$3,323
	Senior Class Advisor CHS – 1.0 FTE	9/1/18 6/30/19	\$4,966
Whitaker, Thomas	MLKA CHS - .5 FTE	9/1/18 6/30/19	\$1,661.50

NAME	ASSIGNMENT	EFFECTIVE DATE	ACTUAL SALARY
Karis, Katerina	English Teacher CHS Summer Session	6/27/18 8/31/18	\$50 (per hour)
McArdle, Shauna	Lang. Arts Teacher SOM Summer Intervention Program	6/27/18 8/31/18	\$50 (per hour)
Mobley, Gary	Physical Education Teacher CHS Summer Session	6/27/18 8/31/18	\$50 (per hour)

3751 M. APPROVE JOB DESCRIPTIONS

NEW: Stipend Position - School Nurse Leader
Stipend Position - Special Education Teacher Leader

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD
525 Academy Street. Maplewood, NJ 07040

JOB DESCRIPTION

POSITION TITLE

STIPEND: School Nurse Leader

MINIMUM QUALIFICATIONS

- NJ Standard School Nurse Certificate required.

REPORTS TO

Executive Director of Special Services

JOB RESPONSIBILITY

The School Nurse Leader will provide nursing leadership within the District. The School Nurse Leader will serve as the liaison between the Department of Special Services and school administration, for purpose of supporting the organization and implementation of the district's educational goals; promoting an optimum level of wellness for students, families and staff.

PRIMARY RESPONSIBILITIES

1. Provide leadership for the K-12 school nurses by coordinating the activities and serving as a liaison between the team members, non-team members, the school administration, and the Director of Special Services.
2. Ensure timely completion and submission of required reports.
3. Meet regularly with the school nurse staff members, building and/or departmental administrators, and the Director of Special Services to coordinate activities.
4. Work with the District Substitute Service to provide substitute school nurses for staff absences and field trips.
5. Collaborate with School Nurses and Float Nurse(s) to create monthly schedule according to individual school's needs.
6. Perform all other duties as assigned by the Assistant Superintendent for Curriculum and Instruction.

TERMS OF EMPLOYMENT

10 Months Stipend Position
Salary as per SOMEA Agreement

It is not the intent of this description to cover every one of the duties and responsibilities of this position. It lists most of the significant areas and is intended to convey a general understanding of the assignment. However, evaluation of performance will be based on the duties and responsibilities listed in the job description.

Initial Approval: January 22, 2018

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD
525 Academy Street. Maplewood, NJ 07040

JOB DESCRIPTION

POSITION TITLE

STIPEND: Special Education Teacher Leader

MINIMUM QUALIFICATIONS

- NJ Standard Instructional Certificate: Teacher of the Handicapped or Teacher of Students with Disabilities required.

REPORTS TO

Executive Director of Special Services

JOB RESPONSIBILITY

The primary responsibilities of the position are to provide guidance and support for department staff members. In this role, the Special Education Teacher Leader will assist staff in the continuing effort to improve instructional opportunities and outcomes for students. The Special Education Teacher Leader will promote effective professional development of instructional staff members. The position of Special Education Teacher Leader is a non-administrative stipend position, which is to be filled by a teaching staff member.

PRIMARY RESPONSIBILITIES

1. Provide leadership for the K-12 special education teachers by coordinating activities and serving as a liaison between the team members, non-team members, the school administration, and the Director of Special Services.
2. Collaborate with K-12 special education teachers and school administration in the development of an interdisciplinary approach to the curriculum delivery.
3. Participate in ongoing reflection and planning of professional development for the Department of Special Services.
4. Meet regularly with the special education staff members, building and/or departmental administrators, and the Director of Special Services to coordinate activities.
5. Perform all other duties as assigned by the Director of Special Services.

TERMS OF EMPLOYMENT

10 Months Stipend Position
Salary as per SOMEA Agreement

It is not the intent of this description to cover every one of the duties and responsibilities of this position. It lists most of the significant areas and is intended to convey a general understanding of the assignment. However, evaluation of performance will be based on the duties and responsibilities listed in the job description.

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