# **RESOLUTION** 3776A

FOR ACTION

**SUBJECT:** FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

- 1. Board Secretary's Report dated August 31, 2018
- 2. Expense Account Adjustment Analysis dated August 31, 2018
- 3. Revenue Account Adjustment Analysis dated August 31, 2018
- 4. Check Register#399569 in the amount of \$782.96
- 5. Check Register#399570-3998342 in the amount of \$2,823,792.85
- 6. Check Register#200647 in the amount of \$1,364,288.94
- 7. Check Register#200648 for August 2018 payroll in the amount of \$1,288,182.81
- 8. Treasurer's Report of July 2018

# **RESOLUTION** 3776B

## FOR ACTION

## SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of August 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Susie Adamson	Date
Elizabeth Baker	Date
Robin Baker	Date
Stephanie Lawson-Muhammad	Date
Annemarie Maini	Date
Anthony Mazzocchi	Date
Madhu Pai	Date
Christopher Sabin	Date
Johanna Wright	Date

## **RESOLUTION** 3776C

### FOR ACTION

# **SUBJECT:** APPROVE ATTENDANCE AND WORK RELATED TRAVEL EXPENSES

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

Employee	Workshop/Conference	Travel	Location	<b>Estimated</b>
		Date(s)		Cost(s)
Dr. Laura Morana	NJSBA Fall Workshop & Law	10/22/18-	Atlantic City, NJ	\$550
Central Office	Forum	10/25/18		
Dr. Donna Rando	NJSBA Fall Workshop & Law	10/22/18-	Atlantic City, NJ	\$550
Central Office	Forum	10/25/18		
Keith Bonds	NJSBA Fall Workshop & Law	10/22/18-	Atlantic City, NJ	\$550
Central Office	Forum	10/25/18		
Melissa Butler				
Columbia High School	MUJC Member Districts	9/25/18	New Providence, NJ	\$7.19
Matthew Endlich	Non-Violent Crisis	9/25/18-		
Columbia High School	Intervention Training Program	9/28/18	New Providence, NJ	\$3,049
Manjit Basra	Powerschool Advanced	10/28/18-		
Central Office	Customizations Academy	10/04/18	Malvern, PA	\$1,525
Ramon Robles-		11/15/18-		
Fernandez	ACTFL Conference	11/19/18	New Orleans, LA	\$1871
Columbia High School				
		10/3/18		
Alyna Jacobs		11/7/18		
South Mountain		12/5/18		

	TCRWP Principal Conference	1/1/19 2/27/19	New York, NY	\$2,200
		10/3/18 11/7/18		
Dara Gronau		12/5/18		
Maplewood Middle		1/1/19		
School	<b>TCRWP</b> Principal Conference	2/27/19	New York, NY	\$2,200

# **BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

#### **RESOLUTION** 3776D

#### FOR ACTION

# **SUBJECT:** APPROVE SPECIAL EDUCATION RELATED SERVICE PROVIDERS FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for 2018-19 school year for the service indicated:

Provider Name	Service	<u>Rate</u>
Vanessa DeMarmels West Caldwell, nj	Occupational Therapy	\$80/hour
Epic Health Services, Inc.	Nursing Services:	
Mt. Laurel, NJ	One-on-One RN	\$55/hr
	One-On-One LPN	\$45/hr
	Substitute School Nurse	\$60/hr
	Transportation Services: RN/LPN	\$115/trip
	Consultations: RN/LPN	\$60/hr
	Skilled Nursing: RN/LPN	\$80/visit
Prism Behavioral Consulting, LLC Nutley, NJ	BCBA Coordinator	\$125/hr
Advancing Opportunities	Services:	
Ewing, NJ	AT Evaluation	\$925.00
	AT Support & Training	\$120/hour
	AAC Evaluation	\$1,200.00
	ACC Support & Training	\$150.00/hour
Travel: For on-site services, travel is each appointment, round trip.	s charged at \$60/hr. Travel time is actual travel tin	ne by the staff person for

Intensive Therapeutics, Inc.	Occupational Therapy	\$60/hr group
Wayne, NJ		\$120/hr individual

#### **BACKGROUND INFORMATION**

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

# **RESOLUTION** 3776E

# FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION FOR MANAGEMENT SERVICES FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education enters into an agreement with Essex Regional Educational Services Commission to provide Management Services for the Beyond the Bell Afterschool Program at the followings rates:

- \$45.83 per hour for each instructor, plus a flat rate of \$30 per student over a class size of 16 students
- \$45.83 per hour for each Nurse
- \$20.83 per hour for each Coordinator
- \$20.83 per hour for each Clerk
- Plus all payroll taxes
- Plus a service fee of 18% of total payroll

# **BACKGROUND INFORMATION**

The Essex Regional Educational Services Commission will provide Management Services for the Beyond the Bell Afterschool Program. ERESC will recruit, screen and hire qualified instructors, nurses, coordinators and clerks to be assigned to the School District in accordance with district time lines and procedures.

## **RESOLUTION 3776F**

## FOR ACTION

# **SUBJECT:** APPROVE RATES FOR BEYOND THE BELL AFTER SCHOOL PROGRAM FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following rates to be used for Beyond the Bell Afterschool Program:

\$95 per student [full price lunch]\$25 per student [if approved for reduced price lunch]FREE [if approved for free lunch]

#### **BACKGROUND INFORMATION**

Beyond The Bell Afterschool Program was created by the South Orange Maplewood School District's Parenting Center. Beyond the Bell is designed to help all students stretch and grow by coordinating, deepening and expanding after-school opportunities at the elementary level.

The rate schedule is being implemented to provide opportunities for all students.

## **RESOLUTION** 3776G

## FOR ACTION

# **SUBJECT:** APPROVE INTERLOCAL AGREEMENT WITH MAPLEWOOD FOR VEHICLE MAINTENANCE

BE IT RESOLVED THAT the Board of Education approves an Interlocal agreement with the Township of Maplewood for furnishing of vehicle maintenance services by the Township to the Board of Education for its vehicles pursuant to N.J.S.A. 26:3A(e)-1, et. Seq. and N.J.S.A.40:8A-1, et.seq.

## **BACKGROUND INFORMATION**

This is the sixth year of such an agreement with the Township of Maplewood. The district will be charged \$60 per hour for the services plus the cost of materials.

# **RESOLUTION 3776H**

# FOR ACTION

# **SUBJECT:** RENEW INTERLOCAL AGREEMENT WITH TOWNSHIP OF MAPLEWOOD FOR FURNISHING OF DIESEL FUEL

BE IT RESOLVED THAT the South Orange Maplewood Board of Education renew the Interlocal agreement with the Township of Maplewood for furnishing of diesel fuel by the Township to the Board of Education for its vehicles pursuant to N.J.S.A. 26:3A(e)-1, et. seq. and N.J.S.A. 40:8A-1, et. seq.

# **BACKGROUND INFORMATION**

This is the 17th year of the agreement with the Township of Maplewood. There is a \$0.04 per gallon administrative fee on the fuel used by the district.

## **RESOLUTION** 3776I

## FOR ACTION

## **SUBJECT:** ACCEPT STATE NONPUBLIC AUXILIARY AND HANDICAPPED SERVICES (CHAPTERS 192 & 193) ENTITLEMENT FOR 2018-2019

BE IT RESOLVED THAT the Board of Education accepts State Nonpublic Auxiliary Services (Chapter 192) and Handicapped Services (Chapter 193) Aid Entitlement Funds for 2018-2019 for a total amount of \$49,907.00 allocated as follows:

NP Auxiliary Services	Rate/Pupil	Pupils	State Aid	Allocation
*Compensatory Education	\$ 995.33	21	\$17,767.00	
*E.S.L.	\$1,015.00	0	\$ 0	
*Transportation	\$ 0	0	\$ 0	
Total Auxiliary Services				\$17,767.00
NP Handicapped Services	Rate/Pupil	Pupils	State Aid	
*Initial Exam & Class.	\$1,326.17	10	\$ 12,731.00	
*Annual Exam & Class.	\$ 380.00	4	\$ 1,459.00	
*Corrective Speech	\$ 930.00	13	\$ 11,606.00	
*Supplemental Instruction	\$ 826.00	8	\$ 6,344.00	
Total Handicapped Services				\$32,140.00
TOTAL 192/193 Allocation				\$49,907.00

\* Prorated at 96.00%

## **BACKGROUND INFORMATION**

The New Jersey Department of Education provides aid to nonpublic schools to provide special pupil services. The public school district administers the funding.

# **RESOLUTION** 3776J

## FOR ACTION

## **SUBJECT:** APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2018-2019 school year:

VENDOR NAME	PRODUCT	<b>TYPE OF VENDOR</b>
BSN Sports	Athletic Equipment/Sporting Goods	Co-op
Hertz Furniture Systems Corp.	Furniture	Co-Op
Public Service Electric & Gas	Utilities	Other
BSN Sports	Sporting Goods	Co-Op
Hertz Furniture Systems Corp.	Furniture	Co-Op
Bio Shine, Inc.	Custodial Supplies	Co-Op
Educere, LLC	Virtual Learning	Other
Data Network Solutions	ACT Hosted Phone Services	Co-Op
New Jersey Schools Insurance	Insurance Services	Other
Group		
Atalian Global Services	Custodial Services	Bid

# **BACKGROUND INFORMATION**

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

# **RESOLUTION 3776K**

## FOR ACTION

SUBJECT: ACCEPT DONATION TO COLUMBIA HIGH SCHOOL

BE IT RESOLVED THAT the Board of Education accepts an additional donation from the MSO Cougar Youth Wrestling Club to Columbia High School in the amount of \$1,451.16 for the purchase and installation of new floor and wall mats in the wrestling room.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-068-200-890 Columbia High School \$1,451.16

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

## **BACKGROUND INFORMATION**

The funds for this donation were made through fundraising efforts facilitated by Cougar Recreational Wrestling/MSO Cougar Youth Wrestling club.

The Building Principal is responsible for administering these funds.

# **RESOLUTION** 3776L

## FOR ACTION

**SUBJECT:** ACCEPT DONATION FROM SETH BOYDEN PTA

BE IT RESOLVED THAT the Board of Education accepts a donation from Seth Boyden School PTA Outdoor Learning Center in the amount of \$5,238 to be used for the installation of a sunshade in the Seth Boyden Outdoor Learning Center.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-054-200-890 Seth Boyden School \$5,238.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

## **BACKGROUND INFORMATION**

The Seth Boyden School Principal is responsible for administering these funds.

# **RESOLUTION** 3776M

# FOR ACTION

# **SUBJECT:** APPROVE ORGANIZATIONAL APPOINTMENT FOR 2018-2019 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education appoints:

• Dr. Laura Morana, Interim Executive Director of Special Services as the Homeless Liaison for the school district.

# **BACKGROUND INFORMATION**

These appointments replace the previous appointment of Dr. Kalisha Morgan.

# **RESOLUTION** 3776N

## FOR ACTION

# **SUBJECT:** APPROVES AWARDING OF JOINT CONTRACT WITH SOUTH ORANGE VILLAGE FOR MOWING OF FIELDS

BE IT RESOLVED THAT the Board of Education approves the awarding of a joint contract with the Township of South Orange Village and the Township of Maplewood to D'Onofrio & Sons of Maplewood, New Jersey for the mowing of large natural turf areas for the amount of \$79,980. The Board of Education's share of the total bid is \$16,186.46 for 28.8 acres of the total 142.8 acres.

## **BACKGROUND INFORMATION**

D'Onofrio & Sons was the lowest responsible bidder to submit a bid to the Township of South Orange Village on March 22, 2018. Resolution to authorize joint bid process was approved on January 22, 2018 #3667L.

### **RESOLUTION** 37760

#### FOR ACTION

# **SUBJECT:** ACCEPT FEDERAL FY2019 ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)

BE IT RESOLVED THAT the Board of Education accepts the Federal FY2019 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$724,074 as follows:

<u>Public School</u> Title I, Part A: Improving Basic Programs Title II, Part A: Teacher/Principal Training/Recruiting Title III, English Language Acquisition/Language Enhancement Title III, Immigrant Title IV, Part A: Student Support and Academic Enrichment Total Public School Allocation					\$519,944 142,013 16,474 9,805 <u>31,050</u> \$719,286	
Non-Public School	Title I	Title II-A	Title III	Title III Immigration	Title IV	
Our Lady of Sorrows	1,094	3,031	0	0	663	
Total Non-Public Allocation	1,094	3,031	0	0	663	4,788
TOTAL ESEA ALLOCATIO	DN					\$724,074

## **BACKGROUND INFORMATION**

The public school district administers the funding for the ESEA entitlement funds. The amount of funds applied for is 100% of the entitlement allocated to the district.

**RESOLUTION** 3776P

FOR ACTION

**SUBJECT:** ACCEPT PRESCHOOL EDUCATION EXPANSION AID (PEEA)

BE IT RESOLVED THAT the Board of Education accepts the Preschool Education Expansion Aid (PEEA) Discretionary Grant in the amount of \$1,422,081.

# **BACKGROUND INFORMATION**

The PEEA grant it designed to increase access to high-quality preschool programs for three and four year old children during the 2018-2019 school year.

# **RESOLUTION** 3776Q

FOR ACTION

**SUBJECT:** ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$500.00

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890 Parenting Center \$500.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

## **BACKGROUND INFORMATION**

Donations were made by Jefferson School PTA's to support the Parenting Center Speaker Series. The Parenting Center is responsible for administering these funds.

### **RESOLUTION** 3776R

#### FOR ACTION

**SUBJECT:** APPROVE TRANSITION PLANNING CONTRACT

BE IT RESOLVED THAT the Board of Education approves a Transition Planning Contract in partnership between Temple University, Dr. Edward Fergus and the South Orange Maplewood School District. SOMSD will participate in a research-driven technical assistance support program that focuses on 3 strands of support: 1) working with district and school staff in developing understandings of integration goals; 2) conducting focus groups and planning conversations with community groups; and 3) support technical development of integration plans including curriculum, staffing, etc., effective September 1, 2018 through June 30, 2019, at a cost not to exceed \$30,000.

#### **BACKGROUND INFORMATION**

The goals of the work are to assist administrators and leadership teams to develop integration plans and provide support and technical guidance with community members on integration plans. Sessions will focus on process, follow-up, and output of particular areas of outcomes related to integration plans. The process will involve development of a core stakeholder group including school and district staff, and community members.

# **RESOLUTION** 3776S

## FOR ACTION

**SUBJECT:** APPROVE ORTON/GILLINGHAM TRAINING

BE IT RESOLVED THAT the Board of Education approves a partnership with Farleigh Dickinson University and the South Orange Maplewood School district for Orton/Gillingham reading certification training program. Gerri Colon, LDT-C will continue to serve as the coordinator of the second year of a training program being offered to staff for the 2018-2019 school year. The anticipated cost for the coordination of the program is as follows:

Fall 2018 Semester - \$1,840 (46 hours x \$40.00) Spring 2019 Semester - \$1,960 (49 hours x \$40.00)

Total Cost: \$3,800

## **BACKGROUND INFORMATION**

In partnership with Fairleigh Dickinson University, eight teachers have been enrolled in a twoyear Orton/ Gillingham reading certification program. The completion of the certification program is timely as two teachers who were certified left the district in June 2018.

Furthermore, the district has sensitive cases that require the implementation of an evidence-based reading program, namely Orton/Gillingham, which was delineated in the students' IEPs.

# **RESOLUTION** 3776T

# FOR ACTION

# **SUBJECT:** PRESCHOOL BATHROOM WAIVER FOR MONTROSE EARLY CHILDHOOD CENTER

BE IT RESOLVED THAT the Board of Education elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h)4(3)ii, by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms for use by preschool classrooms at Montrose Early Childhood Center. The school children shall be supervised in the following manner:

The classroom teacher will monitor student use of the lavatory facilities, which are immediately adjacent to and within the line of sight of the preschool classroom.

## **BACKGROUND INFORMATION**

Preschool classrooms at Montrose Early Childhood Center have bathrooms adjacent to or within the line of sight of the classrooms as allowed by NJAC 6A:2.6-6.3(h)4ii. The Board of Education must approve this alternate method of compliance.

# **RESOLUTION** 3776U

# FOR ACTION

**SUBJECT:** ACCEPT PRESCHOOL EDUCATION EXPANSION AID (PEEA)

BE IT RESOLVED THAT the Board of Education enters into a partnership with Lepetit Academy and Maggie's Kidz Early Learning and Enrichment Academy, Inc. to implement the New Jersey Department of Education's Preschool Education Expansion Aid Grant (PEEA).

# **BACKGROUND INFORMATION**

The PEEA grant opportunity is designed to increase the number of children being served in highquality and full-day preschool programs.

# **RESOLUTION** 3776V

# FOR ACTION

# **SUBJECT:** AWARD CONTRACT FOR INSURANCE BROKER OF RECORD - HEALTH BENEFITS

BE IT RESOLVED THAT the Board of Education awards a contract with Balken Risk Management, of Morristown, New Jersey for Insurance Broker of Record – Health Benefits in the amount of \$72,500.

# **BACKGROUND INFORMATION**

Request for Proposals (RFP) was issued on June 21, 2018 and returned on July 11, 2018. Packages were requested by ten companies and received from six. Proposals were reviewed and Balken Risk Management was selected to provide these services.

# **RESOLUTION** 3776W

## FOR ACTION

# **SUBJECT:** APPROVE A-WING MECHANICAL UPGRADES AT COLUMBIA HIGH SCHOOL

BE IT RESOLVED THAT the Board of Education approves the following change order to GDS Mechanical, Inc. for the A-Wing Mechanical Upgrades at Columbia High School:

Contractor	Change Order#	Amount	Time Extension
GDS Mechanical, Inc.	2	\$104,200	0

## **BACKGROUND INFORMATION**

Change order #2 will reduce the allowable balance to \$25,348.39