

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated February 28, 2019
2. Expense Account Adjustment Analysis dated February 28, 2019
3. Revenue Account Adjustment Analysis dated February 28, 2019
4. Check Register#401386-401634 in the amount of \$3,714,925.88
5. Check Register#200663-200664, 200666 in the amount of \$3,176,635.03
6. Check Register#200665 for February 2019 payroll in the amount of \$6,566,050.86
7. Treasurer's Report of January 2018

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of February 28, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Susie Adamson	_____ Date
_____ Elizabeth Baker	_____ Date
_____ Robin Baker	_____ Date
_____ Shannon Cuttle	_____ Date
_____ Javier Farfan	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Anthony Mazzocchi	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

<u>Employee</u>	<u>Workshop/Conference</u>	<u>Travel Date(s)</u>	<u>Location</u>	<u>Estimated Cost(s)</u>
Ann Bodnar Central Office	Magnet Schools of America National Conference	4/10/19- 4/13/19	Baltimore, MD	1,991.66
Kimberly Hutchinson Jefferson School	Magnet Schools of America National Conference	4/10/19- 4/13/19	Baltimore, MD	1,921.90
Karen Weiland Central Office	Magnet Schools of America National Conference	4/10/19- 4/13/19	Baltimore, MD	1813.90
Elizabeth Aaron Central Office	School District Leadership Team Visit to Cambridge Massachusetts	5/1/19- 5/3/19	Cambridge, MA	823.50
Ann Bodnar Central Office	School District Leadership Team Visit to Cambridge Massachusetts	5/1/19- 5/3/19	Cambridge, MA	823.50
Kimberly Beane Central Office	School District Leadership Team Visit to Cambridge Massachusetts	5/1/19- 5/3/19	Cambridge, MA	592.50
Alyna Jacobs South Mountain	School District Leadership Team Visit to Cambridge Massachusetts	5/1/19- 5/3/19	Cambridge, MA	592.50
Shannon Glander Seth Boyden	School District Leadership Team Visit to Cambridge Massachusetts	5/1/19- 5/3/19	Cambridge, MA	592.50
Elizabeth Aaron Central Office	School District Leadership Team Visit to White Plains, NY	4/25/19	White Plains, NY	21.70
Ann Bodnar Central Office	School District Leadership Team Visit to White Plains, NY	4/25/19	White Plains, NY	21.70
Andrea Del Guercio Central Office	NJ Ethics & Law	5/17/19	East Hanover, NJ	189.00
Dion L. Patterson Maplewood Middle	NJPSA Council & Board of Directors Meeting	3/29/19	Monroe, NJ	35.54
Dion L. Patterson Maplewood Middle	2019 Education Expo	3/28/19	Glassboro, NJ	285.33
Monique Durant Central Office	2019 Education Expo	3/28/19	Glassboro, NJ	60.33
Gayle Carrick Central Office	Kean Teacher Job Fair	3/27/19	Union, NJ	154.40
James Manno	Kean Teacher Job Fair	3/27/19	Union, NJ	4.40

Columbia High School				
Gerri Colon Central Office	Kean Teacher Job Fair	3/27/19	Union, NJ	4.40
Dion Patterson Maplewood Middle	Kean Teacher Job Fair	3/27/19	Union, NJ	4.40
Monique Durant Central Office	Kean Teacher Job Fair	3/27/19	Union, NJ	4.40
Gayle Carrick Central Office	Spring 2019 Job and Internship Fair	3/28/19	Madison, NJ	82.19
Shannon Glander Seth Boyden	Spring 2019 Job and Internship Fair	3/28/19	Madison, NJ	7.19
Monique Durant Central Office	Spring 2019 Job and Internship Fair	3/28/19	Madison, NJ	7.19
Gayle Carrick Central Office	Spring 2019 Education Career Fair	3/29/19	Wayne, NJ	139.78
Dion Patterson Maplewood Middle	Spring 2019 Education Career Fair	3/29/19	Wayne, NJ	14.78
Karen Thomany Central Office	Spring 2019 Education Career Fair	3/29/19	Wayne, NJ	14.78
Gayle Carrick Central Office	MSU Educator's Exchange	4/9/19	Montclair, NJ	9.42
Alyna Jacobs South Mountain	MSU Educator's Exchange	4/9/19	Montclair, NJ	9.42
Christopher Preston Columbia High School	MSU Educator's Exchange	4/9/19	Montclair, NJ	9.42
Dara Gronau Maplewood Middle	MSU Educator's Exchange	4/19/19	Montclair, NJ	9.42
Laura Morana Central Office	MSU Educator's Exchange	4/9/19	Montclair, NJ	9.42
Melissa Butler Columbia High School	MSU Educator's Exchange	4/9/19	Montclair, NJ	9.42
Lynn Irby South Orange Middle	MSU Educator's Exchange	4/9/19	Montclair, NJ	9.42
Monique Durant Central Office	MSU Educator's Exchange	4/9/19	Montclair, NJ	9.42
Gayle Carrick Central Office	Rutgers On-Campus Interview Day	4/10/19	New Brunswick, NJ	24.99
Raquel Horn Marshall School	Rutgers On-Campus Interview Day	4/10/19	New Brunswick, NJ	24.99
James Manno Columbia High School	Rutgers On-Campus Interview Day	4/10/19	New Brunswick, NJ	24.99
Louis Brown Maplewood Middle	Rutgers On-Campus Interview Day	4/10/19	New Brunswick, NJ	24.99
Monique Durant Central Office	Rutgers On-Campus Interview Day	4/10/19	New Brunswick, NJ	24.99
Gayle Carrick Central Office	AICUNJ Education Career Fair	4/25/19	South Orange, NJ	98.25
Lynn Irby South Orange Middle	AICUNJ Education Career Fair	4/25/19	South Orange, NJ	8.25
Kevin Mason Columbia High School	AICUNJ Education Career Fair	4/25/19	South Orange, NJ	8.25
Melissa Butler	AICUNJ Education Career Fair	4/25/19	South Orange, NJ	8.25

Columbia High School				
Sheila Murphy Seth Boyden School	AICUNJ Education Career Fair	4/25/19	South Orange, NJ	8.25
Gerri Colon Central Office	AICUNJ Education Career Fair	4/25/19	South Orange, NJ	8.25
Benjamin Katsva Central Office	Accredited Locksmith Training	4/10/19	Secaucus, NJ	13.45
Benjamin Katsva Central Office	Accredited Locksmith Training	4/18/19	Secaucus, NJ	138.45
Benjamin Katsva Central Office	Accredited Locksmith Training	5/14/19	Secaucus, NJ	13.45

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851D

FOR ACTION

**SUBJECT: APPROVE SPECIAL EDUCATION RELATED SERVICE
 PROVIDERS FOR THE 2018-19 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for 2018-19 school year for the service indicated:

Provider	Service	Rate
Prime Healthcare – St. Clare’s Hospital Boonton, NJ	Home Instruction	\$55/hr
Barnabas Health Livingston, NJ	Central Auditory Processing Test	\$700
	Complete Audiological Testing	\$500
Delta-T Bryn Mawr, PA	Bilingual Speech Evaluations	\$450.00
	English Speech Evaluations	\$350.00

BACKGROUND INFORMATION

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019

RESOLUTION 3851E

FOR ACTION

SUBJECT: ACCEPT DONATION TO CLINTON ELEMENTARY SCHOOL

BE IT RESOLVED THAT that Board of Education accepts a donation from the ton School 5th Grade Legacy Committee in the amount of \$962.00 to purchase an outdoor GAGA Pit.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-057-200-890	Clinton School	\$962.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The purpose of the 5th grade legacy committee is to help foster ideas and to facilitate a project or to leave a tangible item behind as a memento and a reminder of the current 5th grade class. This year's 5th grade class chose a GAGA pit to add another opportunity for play during recess, it is great for students of any size or athletic ability, the structure is movable and durable and creates excitement, enthusiasm and general activity while working on children's cardiovascular endurance, hand eye coordination and teamwork.

The principal is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851F

FOR ACTION

**SUBJECT: AMEND AGREEMENT WITH MONTCLAIR STATE
UNIVERSITY FOR THE 2018-19 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education amends the agreement with Montclair State University's Center for Autism and Early Childhood Mental Health of Montclair, New Jersey, to extend consultation services related to the implementation of a student's transition plan. Services will not exceed 30 hours, at an hourly rate of \$200.00 not to exceed \$6,000.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This resolution is to amend the agreement previously approved at the October 15, 2018 Board meeting (resolution#3784S) to extend consultation services related to the implementation of a student's transition plan as per a settlement agreement.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851G

FOR ACTION

SUBJECT: APPROVE USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2018-2019 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Lowes	Building Supplies	State Contract
Storr Tractor Company	Landscaping equipment and supplies	Co-op

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851H

FOR ACTION

SUBJECT: APPROVE 2019-2020 PRELIMINARY BUDGET

BE IT RESOLVED THAT the South Orange and Maplewood Board of Education approves the Preliminary Budget for the 2019-2020 school year in the amount of:

	2019-2020 Total Expenditures	Less: Anticipated Revenues	Tax Levy
General Fund	133,779,345	12,863,556	120,915,789
Special Revenues	4,922,254	4,922,524	0
Debt Service	4,061,475	372,546	3,688,929
Total	142,763,344	18,158,626	124,604,718

BE IT FURTHER RESOLVED that the South Orange Maplewood Board of Education authorizes the Business Administrator to submit the 2019-2020 Preliminary Budget to the County Superintendent for review and approval.

BE IT FURTHER RESOLVED that the South Orange Maplewood Board of Education in accordance with the N.J.A.C. 6A:23A-7.3(a), establishes a maximum travel expenditure for the 2019-2020 school year not to exceed the amount of \$150,000.

BACKGROUND INFORMATION

The 2019-2020 Preliminary Budget is submitted to the County Superintendent for his approval for the official advertisement of the budget statement. The public hearing to approve the budget is tentatively scheduled for the week of April 29, 2019.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851I

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$1,250.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$1,250
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This donation was made by St. George's Episcopal Church to support the Parenting Center. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851J

FOR ACTION

SUBJECT: APPROVE THE PURCHASE OF LANDSCAPING EQUIPMENT

BE IT RESOLVED THAT the Board of Education approves the purchase of Landscaping Equipment from Storr Tractor Company of Branchburg, New Jersey in the amount of \$116,408.06.

BACKGROUND INFORMATION

Storr Tractor Company is an approved vendor through the Educational Services Commission of New Jersey Co-op which the district is a member.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851K

FOR ACTION

**SUBJECT: APPLY FOR SUSTAINABLE JERSEY FOR SCHOOL GRANT
FUNDED BY PSEG FOUNDATION (SOUTH MOUNTAIN)**

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety and prosperity of our children; and;

WHEREAS, the South Orange Maplewood Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, the South Orange Maplewood School District is participating in the Sustainable Jersey for Schools Program; and,

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the submission of the Sustainable Jersey for Schools Small Grant Application funded by PSEG Foundation for South Mountain Elementary School in the amount of \$2,000.

BACKGROUND INFORMATION

The grant would be used for general green team expenses incurred for projects at South Mountain School.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
March 18, 2019**

RESOLUTION 3851L

FOR ACTION

**SUBJECT: APPROVE BOARD MEMBER ATTENDANCE AND
RELATED TRAVEL EXPENSES**

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Annemarie Maini	School Mental Health Conference	4/9/19	West Windsor, NJ	136.61
Shannon Cuttle	School Mental Health Conference	4/9/19	West Windsor, NJ	136.61

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of a Board member.