

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
November 18, 2019**

**RESOLUTION        3944A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated October 31, 2019
2. Expense Account Adjustment Analysis dated October 31, 2019
3. Revenue Account Adjustment Analysis dated October 31, 2019
4. Check Register#403907-404171 in the amount of \$3,910,969.62
5. Check Register#200686-200687 in the amount of \$1,902,752.91
6. Check Register#200688 for October 2019 payroll in the amount of \$6,877,020.94

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 18, 2019**

**RESOLUTION        3944B**

**FOR ACTION**

**SUBJECT:            BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of September 30, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Susie Adamson	_____ Date
_____ Elizabeth Baker	_____ Date
_____ Robin Baker	_____ Date
_____ Shannon Cuttle	_____ Date
_____ Javier Farfan	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Annemarie Maini	_____ Date
_____ Anthony Mazzocchi	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 18, 2019**

**RESOLUTION        3944C**

**FOR ACTION**

**SUBJECT:            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

<b>Employee</b>	<b>Workshop/Conference</b>	<b>Travel Date(s)</b>	<b>Location</b>	<b>Estimated Cost(s)</b>
Brad Bertani Tuscan	Gifted Education Conference	11/22/19	New Brunswick, NJ	213.42
Dr. Jane Bean-Folkes Columbia High School	Annual Literacy Research Conference	12/5/19- 12/8/19	Tampa, FL	1,302.91
Ann Bodnar Central Office	Gifted Education Conference	11/22/19	Somerset, NJ	199.00
Catherine Campbell South Mountain	NJASL 2019 Fall Conference	12/9/19- 12/10/19	East Brunswick, NJ	245.01
Evyn Degnan Maplewood Middle	NJASL 2019 Fall Conference	12/9/19- 12/10/19	East Brunswick, NJ	249.01
James A. Manno Columbia HS	ASCAP Experience	3/30/20- 4/4/20	Los Angeles, CA	2,881.00
Sophia Mui SOMS	School Mental Health Treating Students K-12	2/7/2020	Boston, MA	310.00
Vanessa Navas Maplewood Middle	School Mental Health Treating Students K-12	2/6/2020- 2/8/2020	Boston, MA	482.60
Dr. Ronald G. Taylor Central Office	Transgender and Non-Binary Students	12/11/19	Monroe, NJ	370.38
Dr. Ronald G. Taylor	National Conference on Education	2/13/20- 2/15/20	San Diego, CA	3,016.10

**BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 18, 2018**

**RESOLUTION        3944D**

**FOR ACTION**

**SUBJECT:            ACCEPT SAFETY GRANT FROM NJSBAIG**

BE IT RESOLVED THAT the Board of Education accepts a grant from New Jersey School Boards Association Insurance Group in the amount of \$34,417.61 to be used for plant safety, building security, safety equipment and training.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-035-200-890	NJSBAIG	\$34,417.61
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary be authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The Business Administrator is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 18, 2019**

**RESOLUTION        3944E**

**FOR ACTION**

**SUBJECT:            APPROVE USE OF VENDORS**

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2019-2020 school year:

<b>VENDOR NAME</b>	<b>PRODUCT</b>	<b>TYPE OF VENDOR</b>
Rich Tree Service	Tree Trimming	State Contract
Storr Tractor	Lawn Equipment and maintenance	State Contract

**BACKGROUND INFORMATION**

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 18, 2019**

**RESOLUTION      3944F**

**FOR ACTION**

**SUBJECT:**            ACCEPT FEDERAL FY2020 ELEMENTARY AND  
SECONDARY EDUCATION ACT (ESEA)

BE IT RESOLVED THAT the Board of Education accepts the Federal FY2020 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$688,913 as follows:

Public School

Title I, Part A: Improving Basic Programs	\$494,898
Title I, Reallocated	10,622
Title II, Part A: Teacher/Principal Training/Recruiting	119,204
Title III, English Language Acquisition/Language Enhancement	17,901
Title III, Immigrant	12,597
Title IV, Part A: Student Support and Academic Enrichment	<u>30,035</u>
Total Public School Allocation	\$685,257

Non-Public School	Title I	Title II-A	Title III	Title III Immigration	Title IV	
Our Lady of Sorrows	0	2,669	184	130	673	
Total Non-Public Allocation	0	2,669	184	130	673	<u>3,656</u>

**TOTAL ESEA ALLOCATION** **\$688,913**

**BACKGROUND INFORMATION**

The public school district administers the funding for the ESEA entitlement funds. The amount of funds applied for is 100% of the entitlement allocated to the district.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
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November 18, 2019**

**RESOLUTION        3944G**

**FOR ACTION**

**SUBJECT:            RENEW CONTRACT FOR TELECOMMUNICATION  
SERVICES TO METTEL**

BE IT RESOLVED THAT the Board of Education renews the contract for telecommunication services with MetTel of New York, New York for a term of 24 months. IP PRI Service includes 5,000 local and regional calling minutes for each line per month. Long distance calls and local and regional calls exceeding 5,000 minutes per line will be billed at 1.9 cents per minute.

Additionally Centrex service will be provided at the rate of \$27.08 per line per month at POTS services will be provided at the rate of \$21.91 per month.

**BACKGROUND INFORMATION**

Carrier services provided to the district for voice and fax lines. Carrier services will be compatible with Voice over IP phone (VOIP) system approved on the October 28, 2019 BOE meeting. PRI lines may be removed and dedicated internet circuits for VOIP added without penalty. Digital voice lines will be used for backup telephone service, fire alarms, security systems, elevators, and other ancillary equipment.

The contracts are being renewed for the 2019 - 2020 and 2020 - 2021 school years. There is approximately a total savings of \$720.00 savings per month.

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November 18, 2019**

**RESOLUTION        3944H**

**FOR ACTION**

**SUBJECT:            AUTHORIZE DISPOSAL OF DISTRICT PROPERTY**

BE IT RESOLVED THAT the Board of Education approves the disposal either by auction or as refuse of the following items deemed unusable by the district based on knowledge of existing programs and based on the age and condition of the items.

The following items are recommended for disposal through auction:

- 2004 Blue Bird 24 passenger school bus VIN# 1GBJG31U131161365
- 2004 Blue Bird 24 passenger school bus VIN# 1GBJG31U731163234
- 2003 Blue Bird 24 passenger school bus VIN# 1GBJG31R121190374

BE IT FURTHER RESOLVED THAT the Board of Education approves the sale of the surplus property through GovDeals pursuant to the terms and conditions of State Contract A-70967/T2581.

Any remaining items after auction will be disposed of as appropriate.

**BACKGROUND INFORMATION**

The equipment was examined by the Custodial Supervisor and the Transportation Coordinator and was determined to be unusable by the district.

The sale will be conducted online at the auction site GovDeals.com.

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**RESOLUTION        3944I**

**FOR ACTION**

**SUBJECT:            APPROVE TRANSITION PLANNING CONTRACT**

BE IT RESOLVED THAT the Board of Education approves a Transition Planning Contract in partnership between Temple University, Dr. Edward Fergus and the South Orange Maplewood School District. SOMSD will participate in a research-driven technical assistance support program that focuses on 3 strands of support: 1) working with district and school staff and community group in developing understanding of integration goals; 2) co-facilitating equity audit of elementary school practices related to curriculum and academic support services; and 3) support technical development of integration plans including curriculum, academic support services, staffing, etc. September 1, 2019 through June 30, 2020, at a cost not to exceed \$30,000.

**BACKGROUND INFORMATION**

The goals of the work are to assist administrators and leadership teams to develop integration plans and provide support and technical guidance with community members on integration plans. Sessions will focus on process, follow-up and output of particular areas of outcomes related to integration plans. The process will involve development of a core stakeholder group including school and district staff, and community members.

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**RESOLUTION        3944J**

**FOR ACTION**

**SUBJECT:**            PEEA Program - Projected Enrollment 2020-2021

BE IT RESOLVED THAT the Board of Education approves submission of required Projected Enrollment for the 2020-2021 school year, as required by the Division of Early Childhood Education in the New Jersey State Department of Education. Projected enrollment includes a total of 398 students who will participate in the District's Pre-School Program in 2020-2021, with a total request in the amount of \$5,868,376.

**BACKGROUND INFORMATION**

Pre-School Education Expansion Aid Program (PEEA) sponsored by the New Jersey Department of Education requires an annual submission of projected enrollment on/or about November 15, 2019.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
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**RESOLUTION        3944K**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION FOR THE FINE ARTS DEPARTMENT**

BE IT RESOLVED THAT the Board of Education accepts a donation of \$4,480.00 from the Columbia High School Music Parents' Association (CHSMPA) to the Columbia High School Fine Arts Department to purchase Contrabass Clarinet.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-048-200-890	CHS Music	\$4,480.00
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**BACKGROUND INFORMATION**

The Columbia High School Music Parents Association (CHSMPA) actively supports and promotes the music department. CHSMPA is an important financial contributor to the Fine Arts Department and its music programming. This donation is to purchase Contrabass Clarinet.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
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**RESOLUTION        3944L**

**FOR ACTION**

**SUBJECT:            REFUND UNEXPENDED SPECIAL REVENUE FUNDS**

BE IT RESOLVED THAT the Board of Education approves the refund of \$24,514 special revenue funds to the Treasurer of the State of New Jersey as listed below:

Nonpublic State Aid

2018-19 Nonpublic Compensatory Aid	\$ 7,869
2018-19 Nonpublic Exam & Classification Aid	\$ 6,358
2018-19 Nonpublic Supplementary Instruction Aid	\$ 6,106
2018-19 Nonpublic Corrective Speech Aid	\$ 3,035
2018-19 Nonpublic Textbook Aid	\$ 76
2018-19 Nonpublic Nursing	\$ 863
2018-19 Nonpublic Technology	\$ 16
2018-19 Nonpublic Security	<u>\$ 191</u>
Total Refund Due	\$ 24,514

BACKGROUND INFORMATION

These funds remained unexpended at the end of the FY19 program year and must be refunded to the grantor. The amounts are reflected in the June 30, 2019 audit as amounts due to grantor.