

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020

RESOLUTION 3975A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated December 31, 2019
2. Expense Account Adjustment Analysis dated December 31, 2019
3. Revenue Account Adjustment Analysis dated December 31, 2019
4. Check Register#404505 in the amount of \$21,409.50
5. Check Register#404506-404832 in the amount of \$5,186,173.61
6. Check Register#200691 in the amount of \$1,387,823.40
7. Check Register#200692 for December 2019 payroll in the amount of \$6,891,159.75
8. Treasurer's Report of November 2019

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of December 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Elizabeth Baker	_____ Date
_____ Robin Baker	_____ Date
_____ Shannon Cuttle	_____ Date
_____ Thair Joshua	_____ Date
_____ Annemarie Maini	_____ Date
_____ Anthony Mazzocchi	_____ Date
_____ Erin Siders	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

Employee	Workshop/Conference	Travel Date(s)	Location	Estimated Cost(s)
Elizabeth Barry Central Office	NJASBO Purchasing Workshop	3/19/2020	Rockaway, NJ	118.90
Jane Bean Folkes Columbia High School	Teaching Kindergarten, Where did the Garden Go?	4/3/2020- 4/4/2020	New York, NY	225.00
Ann Bodnar Central Office	Teaching Kindergarten, Where did the Garden Go?	4/3/2020- 4/4/2020	New York, NY	343.59
Diego Diaz Central Office	Maintaining a Healthy & Safe Learning Environment	3/22/2020- 3/25/2020	Atlantic City, NJ	705.94
Donna Grohman Central Office	Teaching Kindergarten, Where did the Garden Go?	4/3/2020- 4/4/2020	New York, NY	225.00
Lynn Irby South Orange Middle	ASCD Empower 20	3/12/2020 3/16/2020	Los Angeles, CA	\$2,418.72
Heather Merrigan Marshall School	Teaching Kindergarten, Where did the Garden Go?	4/3/2020- 4/4/2020	New York, NY	277.00
Ramon Robles Columbia High School	TESOL 2020 International Convention	4/2/2020- 4/5/2020	Denver, CO	2,535.99
Claire Sinclair Tuscan	Teaching Kindergarten, Where did the Garden Go?	4/3/2020- 4/4/2020	New York, NY	225.00

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975D

FOR ACTION

SUBJECT: APPROVE BOARD MEMBER ATTENDANCE AND
RELATED TRAVEL EXPENSES

BE IT RESOLVED THAT the Board of Education approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost
Annemarie Maini	NJSBA: Equity from the Board to the Classroom	2/8/2020	Montville, NJ	\$69.00
Shannon Cuttle	NJSBA: Equity from the Board to the Classroom	2/8/2020	Montville, NJ	\$69.00
Thair Joshua	NJSBA: Equity from the Board to the Classroom	2/8/2020	Montville, NJ	\$69.00
Erin Siders	NJSBA: Equity from the Board to the Classroom	2/8/2020	Montville, NJ	\$69.00
Annemarie Maini	Social and Emotional Learning	2/14/2020	West Windsor, NJ	\$144.00
Annemarie Maini	School Law Essentials	2/19/2020	Trenton, NJ	\$251.00

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of a Board member.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975E

FOR ACTION

SUBJECT: APPROVE RELATED SERVICE PROVIDERS FOR THE 2019-2020
SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for the 2019-2020 school year for the service indicated:

Provider Name	Service	Rate
Epic Health Services, Inc. dba Aveanna Healthcare Atlanta, GA	Nursing Services - RN	\$55/hr
	Nursing Services - LPN	\$45/hr

BACKGROUND INFORMATION

The providers will perform services and/or evaluations for students as needed.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975F

FOR ACTION

SUBJECT: APPROVE USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2019-2020 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Keyboard Consultants	Library, Classroom Supplies & Equipment	State Contract
R & L Data Center	Payroll	Other
NJPSA	Professional Development/Association	Other
Paper Mart	Copy Paper	Co-op

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975G

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$2,975.00

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$2975.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

These generous donations were made by My Sisters Keeper and others to support the annual toy drive. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975H

FOR ACTION

SUBJECT: APPOINT ROBIN BAKER AS A MEMBER OF THE REPRESENTATIVE ASSEMBLY OF THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION FOR YEAR 2020

WHEREAS, pursuant to NJSA 18:A:6-61 et seq., the South Orange and Maplewood Board of Education must elect one of its members to represent the Board on the Representative Assembly of the Essex Regional Educational Services Commission; and

WHEREAS, the South Orange and Maplewood Board of Education has held such an election among its members;

NOW THEREFORE, BE IT RESOLVED THAT the Superintendent of the Essex Regional Educational Services Commission be notified that Robin Baker has been duly elected as a member of the Representative Assembly of the Essex Regional Educational Services Commission; and

BE IT FURTHER RESOLVED THAT a copy of the minutes indicating such election be forwarded to the Superintendent/Board Secretary of the Essex Regional Educational Services Commission

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020

RESOLUTION 3975I

FOR ACTION

SUBJECT: SETH BOYDEN CHOICE 2020-2021

WHEREAS, elementary families residing in the geographic zones for Tuscan, Marshall, Jefferson, Clinton and South Mountain elementary schools have had the choice of enrolling in the Seth Boyden Demonstration School since the Demonstration School's inception, but it was not until the pilot in the 2017-2018 school year that families zoned for Seth Boyden were provided with a choice to opt in to another elementary school; and

WHEREAS, the SOMSD believes that all elementary families should be afforded equal access and choice; and

WHEREAS, the SOMSD is currently developing an expansion plan to increase the capacity of the District's elementary schools and as part of that plan, the District will adopt an organizational model and/or attendance zones that will ensure integration and socioeconomic diversity in the District's elementary schools and it is anticipated that a plan will be approved by the Board for submission and approval by the New Jersey Department of Education

WHEREAS, the SOMSD can create a level playing field for all students and all families to have choice at the elementary level with courtesy busing if they reside more than one (1) mile away from the designated school;

WE RESOLVE that the Superintendent and the Administration are directed to provide opportunities for Seth Boyden-zoned families to have choice in elementary schools for the 2020-2021 school year by opting in to Marshall and Jefferson within a defined timeframe to be determined by the Superintendent;

BE IT FURTHER resolved that the SOMSD shall provide courtesy bussing to Seth Boyden-zoned families who opt to enroll in Marshall or Jefferson in accordance with the existing courtesy busing practices; and

BE IT FURTHER resolved that the SOMSD shall communicate with all families seeking to register in elementary school regarding the Seth Boyden Demonstration School and its programming and how families who are outside the Seth Boyden Zone can opt in, and the District shall likewise communicate with families in the Seth Boyden the zone who are seeking to register the option of opting in to Marshall and Jefferson.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020

RESOLUTION 3975J

FOR ACTION

SUBJECT: ACCEPT GRANT FROM RUTGERS THE STATE UNIVERSITY FOR
 SETH BOYDEN SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a grant from Rutgers, The State University of New Jersey for Seth Boyden School in the amount of \$500.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-054-200-890-SB	Seth Boyden	\$500
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Seth Boyden Elementary School teacher Ms. Fakhoury received this grant to cover the cost of transportation for a class trip to Trenton for a special tour of the State House. Seth Boyden School Principal is responsible for the administration of these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975K

FOR ACTION

**SUBJECT: ACCEPT COMPREHENSIVE ANNUAL FINANCIAL REPORT AND
AUDITOR'S MANAGEMENT REPORT**

BE IT RESOLVED THAT the Board of Education accepts the district's Comprehensive Annual Financial Report and Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for the fiscal year ending June 30, 2019 as prepared by Hodulik & Morrison, Certified Public Accountants.

BACKGROUND INFORMATION

The Comprehensive annual Financial Report (CAFR) is a requirement of GAAP and represents the district's official annual report. It includes all of the funds and account groups and is organized into three primary sections: An introductory section; a financial section; and statistical tables. The law requires the Board to accept the Auditor's Management Report.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975L

FOR ACTION

SUBJECT: APPROVE AGREEMENT FOR ITINERANT SERVICES FOR THE 2019-
2020 SCHOOL YEAR WITH CAPE MAY COUNTY TECHNICAL HIGH
SCHOOL BOARD OF EDUCATION

BE IT RESOLVED THAT the Board of Education enters into an agreement with Cape May County Technical High School Board of Education for the following Itinerant Services:

Physical Therapy/Occupational Therapy	\$100 per 1 hour session
Speech (Individual) * A Day is defined as 6.5 hours	\$535 per day*
Physical Therapy/Occupational Therapy/ Speech Evaluation	\$325
Learning Evaluation	\$325
Psychological Evaluation	\$325
Social History	\$325
Augmentative Evaluation	CMCSSSD cost plus 10%
Conferences:	
IEP Conference Identification Conference Eligibility Conference Behavior Intervention Planning Conference Annual Review Conference Transition Planning Conference	\$100 per participant/per hour
Child Study Team Case Management Scheduling Case Case Review IEP Development	\$80 per hour \$500 per day*
* A Day is defined as 6.5 hours	
One-to-One Nurse	
Licensed Practical Nurse (LPN) Registered Nurse (RN)	CMCSSSD cost plus 10% CMCSSSD cost plus 10%

Transportation To and From School (LPN)	CMCSSSD cost plus 10%
Transportation To and From School (RN)	CMCSSSD cost plus 10%
Certified (NJDDHH)	\$65 per hour
Non-Certified	\$50 per hour
Spanish Non-Certified	\$50 per hour
Specialty Clinics:	
Neurological	\$675
Psychiatric	\$675
Counseling:	
Social Worker	\$95 per hour
Psychologist	\$95 per hour
Special Education Administrator	\$130 per hour
Homebound Instruction	\$50 per hour
In-service	\$150 per hour
Bus Driver and Aide Training	\$100 per hour
Functional Behavior Assessment (FBA)	\$850
Board Certified Behavioral Analyst (BCBA)	\$100 per hour
Behavior, consultation and support services	

BACKGROUND INFORMATION

The providers will perform services and/or evaluations for students as needed.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020

RESOLUTION 3975M

FOR ACTION

**SUBJECT: APPROVE PARTNERSHIP WITH NEW YORK UNIVERSITY
METROPOLITAN CENTER**

BE IT RESOLVED THAT the Board of Education approves a partnership with New York University's Metropolitan Center IESC to lead an academic and behavioral data trend analysis project, as a critical step in enhancing program and service delivery to students with special needs in grades K-9 and in supporting short and long-term planning, for the period February 2020 through June 2020 at a cost not to exceed \$7,000.

BACKGROUND INFORMATION

The goal of this proposal is for the NYU Metro Center-IESC to partner with South Orange-Maplewood School District to conduct a comprehensive data analysis with the current 9th grade high school cohort. The scope of work at the selected school will focus on: (1) assessing the schooling trajectory disaggregated by race/ethnicity, gender, IEP/Non-IEP, and ELL/Non-ELL status of the current 9th grade high school cohort from Kindergarten to 9th grade to identify systemic response/lack of response to student's needs, and its' impact on student outcomes, including special education classification, academic, and discipline; and (2) providing an academic and behavior workbook reflecting the disciplinary and academic outcomes of the current 9th grade cohort based on 2018-19 data.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975N

FOR ACTION

**SUBJECT: APPROVE CONTRACT WITH RUTGERS CENTER FOR
LITERACY DEVELOPMENT**

BE IT RESOLVED THAT the Board of Education approves a contract with Rutgers Center for Literacy Development to conduct independent comprehensive reading assessments, complete individual reports, and to provide professional development about assessing children as a guide for reading interventions, at a cost not to exceed \$8,000 for the 2019-2020 school year.

BACKGROUND INFORMATION

A critical aspect of the work of the Department of Special Services is mitigating litigation around student placement, programming and/or related services delivery. Responding to the individual needs of students with special needs is complex and time-consuming. To this end, a creative approach must be at the core of the decision-making process. This may entail independent evaluations, enhanced programming, professional development for all staff and the acquisition of resources and materials.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 39750

FOR ACTION

SUBJECT: AUTHORIZE DISPOSAL OF DISTRICT PROPERTY

BE IT RESOLVED THAT the Board of Education approves the disposal of the items on the attached list either by auction or as refuse. These items are deemed unusable by the district based on knowledge of existing programs and based on the age and condition of the items.

BE IT FURTHER RESOLVED THAT the Board of Education approves the sale of the surplus property through GovDeals pursuant to the terms and conditions of State Contract A-70967/T2581,

BACKGROUND INFORMATION

The equipment was examined by the Director of Technology and determined was obsolete or no longer functional.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975P

FOR ACTION

SUBJECT: APPROVE CONTRACT WITH HETRICK-MARTIN INSTITUTE

BE IT RESOLVED THAT the Board of Education approves an agreement with the Hetrick-Martin Institute of New Jersey, to provide the following services:

- Student Counseling \$75/hour not to exceed \$4,500
- Case Consultation \$2500/case not to exceed \$5,000

BACKGROUND INFORMATION

The Hetrick-Martin Institute of New Jersey will provide on-site counseling and case consultation services for the district as needed.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975Q

FOR ACTION

SUBJECT: APPROVE 2019-20 SPECIAL EDUCATION TUITION
AGREEMENT WITH UNION COUNTY EDUCATIONAL
SERVICES COMMISSION

BE IT RESOLVED THAT the Board of Education approves a tuition agreement with Union County Educational Services Commission for each district resident special education student referred to them for the 2019-2020 school year at the following annual tuition rates:

	<u>TUITIONS</u>
<u>Westlake School:</u>	
Multiply Disabled Program (Elementary/Middle School)	\$ 52,590.00
Multiply Disabled Program (High School)	\$ 52,975.00
Autistic Program (Elementary/Middle School)	\$ 73,600.00
Autistic Program (High School)	\$ 74,150.00
<u>Half-Day Shared Program – Ages 16-21</u>	
Focus on Vocational and Life Skills Development	\$ 34,400.00
Half-Day Shared Personal Aide	\$31,200.00
<u>Crossroads School:</u>	\$ 73,600.00
<u>Lamberts Mill Academy including Educational Component</u>	\$ 55,720.00
At New Pointe	
<u>Transition Services Department</u>	
Work Readiness Academy – Full Time	\$ 59,000.00
Project SEARCH at Overlook Medical Center	\$ 49,000.00
Contracted SLE Programs (Rates vary based on district needs)	
<u>Personal Aides – All (3) Three Schools:</u>	\$ 46,815.00
Related Services – Speech, OT, PT, Counseling	\$78.00/session
<u>Hospital Services – Trinitas Bedside Instruction – Regular</u>	\$ 68.00/hour
- Specialized	\$ 100.00/hour
Children’s Specialized – Home Instruction-Regular	\$ 380.00/week
- Special Education Classified	\$ 755.00/week

Child Study Team Services

Educational Psychological, Social and Speech	\$ 420.00/evaluation
Required CST meeting	\$ 100.00/meeting
Administrative Support including due process hearings, travel record reviews and additional meetings	\$ 125.00/hour
½ Day and Full Day Services available	Call for rates

Extended School Year

Westlake School	\$ 6,200.00
Westlake School – Autistic Program	\$ 8,570.00
Crossroads	\$ 8,570.00
Lamberts Mill Academy	\$ 9,220.00
New Pointe Specialty Residential Treatment Facility	\$ 9,220.00
Personal Aides – All (3) Three Schools	\$ 4,160.00

Work Readiness Training Program

Half-day Program	\$ 4,935.00
Full-day Program	\$ 9,220.00

BACKGROUND INFORMATION

The Union County Educational Services Commission provides educational programs for classified students that are unavailable within the district. This agreement covers any students attending one or more schools operated by the Commission.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 27, 2020**

RESOLUTION 3975R

FOR ACTION

SUBJECT: APPROVE SIDEBAR AGREEMENT WITH SOMEA

BE IT RESOLVED THAT the Board of Education hereby approves the sidebar agreement between the South Orange-Maplewood Board of Education and the South Orange/Maplewood Education Association (SOMEA) to adopt the negotiated and agreed upon Extra Duty Pay Schedule for the period 2018-2021 and the agreed upon stipend amounts for the position of Fencing Coach.

BACKGROUND INFORMATION

This agreement amends the current contract with SOMEA and therefore requires Board Approval.

BOARD OF EDUCATION
School District of South Orange-Maplewood
525 Academy Street, Maplewood, NJ 07040

CALENDAR FOR PUBLIC BOARD MEETINGS 2020

Board of Education meetings commence on Monday evenings at 7:30 p.m. in the District Meeting Room at the Board of Education Administration Building, 525 Academy Street, Maplewood.

January 6, 2020 (Reorganization)
January 27, 2020¹
February 24, 2020²
March 16, 2020
April 20, 2020³
May 11, 2020 (Organizational Mtg., Renewals)
June 1, 2020 (Staff Recognition/Retirement)
June 15, 2020
July 20, 2020
August 17, 2020
September 21, 2020
October 19, 2020
November 16, 2020
December 14, 2020
January 6, 2021 (Wednesday)

NOTE: Public Board Meetings cannot be held on the third Mondays because of the following holidays or school vacation schedule conflicts:

January 20, 2020 ¹	Martin Luther King Day
February 17, 2020 ²	President's Day