

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated July 31, 2020
2. Expense Account Adjustment Analysis dated July 31, 2020
3. Revenue Account Adjustment Analysis dated July 31, 2020
4. Check Register #406514-406697 in the amount of \$3,108,453.50
5. Check Register #200710-200711 in the amount of \$1,632,180.11
6. Check Register #200712 for July 2020 payroll in the amount of \$1,915,714.59
7. Treasurer's Report of June 2020

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of July 31, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Elizabeth Baker	_____ Date
_____ Robin Baker	_____ Date
_____ Shannon Cuttle	_____ Date
_____ Thair Joshua	_____ Date
_____ Annemarie Maini	_____ Date
_____ Anthony Mazzocchi	_____ Date
_____ Erin Siders	_____ Date
_____ Johanna Wright	_____ Date
_____ Kamal Zubieta	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
AND/OR WORKSHOP EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel and/or online workshop; and

WHEREAS, the attendance at stated function was previously approved by the employees’ supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel and/or workshop expenses expenses for the following work-related events:

Employee	Workshop/Conference	Travel Date(s)	Location	Estimated Cost(s)
Gwen Karl Columbia High School	Visualizing and Verbalizing for Comprehension	8/25/2020- 8/27/2020	Online	\$750.00
Dr. Ronald Taylor Central Office	NJSBA's Annual Workshop 2020	10/20/2020- 10/22/2020	Online	\$199.00
Paul Roth Central Office	NJSBA's Annual Workshop 2020	10/20/2020- 10/22/2020	Online	\$199.00

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040D

FOR ACTION

SUBJECT: APPROVE BOARD MEMBER ATTENDANCE AND
RELATED TRAVEL AND/OR WORKSHOP EXPENSES

BE IT RESOLVED THAT the Board of Education approves the following attendance and/or workshop related expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
9 Board Members	NJSBA Annual Workshop	10/20/2020- 10/22/2020	Online	\$900 Group rate

BE IT FURTHER RESOLVED THAT the Board of Education approves the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of a Board member.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040E

FOR ACTION

**SUBJECT: APPROVE RELATED SERVICE PROVIDERS FOR THE 2020-2021
SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for 2020-2021 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Pillar Care Continuum Livingston, NJ	Speech/Language Services/Oral Motor Feeding	\$250.00/hr
Maxim Healthcare Services, Inc. West Orange, NJ	Nursing Services:	
	RN	\$54.09/hr
	LPN	\$50.16/hr
Epic Health Services, Inc. dba Aveanna Health Care	Nursing Services:	
	RN	\$60.00/hr
	LPN	\$50.00/hr
	2:1 RN	\$90.00/hr
	2:1 LPN	\$75.00/hr
Platt Psychiatric Association Cedar Grove, NJ	Basic Student In-Office Psychiatric Consultation	\$700.00
	Expedited Student Psychiatric Consultation	\$850.00
	Complex Student Psychiatric Consultation	\$1,200.00
	Translation Services	\$150.00/hr
	Charge (prorated) for Ancillary Services	\$450.00/hr
	School System Employee Psychiatric Consultation	\$450.00/hr

	Conference with Attorney or Other Forensic Conference	\$600.00/hr
	Court Appearance	\$600.00/hr
	Travel Time for on-site evaluations and legal proceedings	\$125.00/20 mins
	Cancellations with less than 48- hour notice	\$350.00
	Cancellations with less than 2- hour notice / Family's failure to keep appointment	\$700.00
Pirelli Clinical & Forensic Psychology (PCFP), LLC	Psychological Evaluation with report	\$2,500.00
Jeannine Contreras Maplewood, NJ	Behavior Therapy	\$50.00/hr
Tamka Educational Products, LLC Edgewater, NJ	Inclusion Consultant	\$100.00/hr
Lindamood-Bell Learning Processes San Luis Obispo, CA	1:1 Instruction	\$172.00/hr

BACKGROUND INFORMATION

The providers will perform services and/or evaluations for students as needed.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040F

FOR ACTION

SUBJECT: APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2020-2021 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Atra	Custodial Supplies	Emergency/Co-op
Belair	Vehicle Repairs, Inspections	Co-op
BSN	Athletic Equipment	Co-op
Delta Dental	Health Insurance	Other
NEWSELA	Learning Materials	Other
PSE&G	Utility Company	Other
School Specialty	Classroom, Library Supplies	State Contract
Verizon Wireless	Telephone Services	State Contract

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040G

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$100.00

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890-GR-5902 Matthew Adam Gray Memorial Fund \$100.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This donation was made to support the Parenting Center - Matthew Adam Gray Memorial Fund.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040H

FOR ACTION

**SUBJECT: AWARD CONTRACT FOR ATHLETIC TRANSPORTATION
 FOR THE 2020-2021 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education awards a contract for Athletic Transportation for the 2020-2021 school year to Jimmy's Transportation of Irvington, New Jersey at a rate of \$141.05 per hour.

BACKGROUND INFORMATION

This is the first renewal of the 2019-2020 contract per 18A:18A-42 and it reflects a 1.70% increase from last year. These services have been budgeted for the 2020-21 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040I

FOR ACTION

**SUBJECT: RENEW PUBLIC SCHOOL TRANSPORTATION CONTRACT FOR
THE 2020-2021 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the renewal of the Public School Transportation contract for Jimmy’s Transportation of Irvington, New Jersey for the 2020-2021 school year on a net per diem bulk basis of \$449,829.00. The per diem route cost is as follows:

	19-20 SY		20-21 SY		
	Per Diem	Renewal	Per Diem	Increase/	Annual (180 Day)
School/Route	Route Cost	Number	Route Cost	Decrease	Amount (Max)
Jefferson/11	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Marshall/21	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Jefferson/12	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Marshall/22	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Jefferson/13	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Marshall/23	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Jefferson/15	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Seth Boyden/1	\$217.52	Renewal #13	\$221.22	1.70%	\$39,819.60
South Mountain/34	\$137.53	Renewal #19	\$139.87	1.70%	\$25,176.60
Seth Boyden/2	\$217.52	Renewal #13	\$221.22	1.70%	\$39,819.60
South Mountain/35	\$167.20	Renewal #19	\$170.04	1.70%	\$30,607.20
Seth Boyden/3	\$217.52	Renewal #13	\$221.22	1.70%	\$39,819.60
Clinton/ESL CL	\$135.64	Renewal #10	\$137.95	1.70%	\$24,831.00
Marshall/24	\$135.64	Renewal #10	\$137.95	1.70%	\$24,831.00
SoMtn/SMSHUTL	\$130.32	Renewal #10	\$132.54	1.70%	\$23,857.20
Marshall/25	\$135.64	Renewal #10	\$137.95	1.70%	\$24,831.00
	\$2,457.24		\$2,499.05		\$449,829.00

BACKGROUND INFORMATION

The district is required to provide home-to-school transportation for resident elementary students (grades K-8) who attend public schools more than two miles from their home and secondary students (grades 9-12) who attend public schools more than 2.5 miles from their home. The State of New Jersey Department of Education has set the Consumer Price Index renewal increase in transportation contracts at 1.70%. These services have been budgeted for the 2019-20 School Year.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020

RESOLUTION 4040J

FOR ACTION

SUBJECT: APPROVE TRANSFER FROM MAINTENANCE RESERVE ACCOUNT

Whereas, the sanitization of school buildings during a health-related emergency that is required to make them usable and safe for students and staff related to the COVID-19 health emergency should be recorded in the Required Maintenance function of the NJDOE's 2020-21 Uniform Minimum Chart of Accounts, and

Whereas, Required Maintenance does not include janitorial or custodial services related to routine cleanings, only enhanced costs for COVID-19 sanitization should be recorded in Required Maintenance, and

Whereas the costs for COVID-19 related sanitization are considered required maintenance, these enhanced sanitization costs are eligible to be funded by the Maintenance Reserve. Pursuant to N.J.A.C. 6A:23A-14.2, districts may, by board resolution, withdraw funds from the maintenance reserve account and appropriate the funds into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility;

NOW THEREFORE BE IT RESOLVED THAT the Board of Education authorize the transfer of \$727,767.42 from the Maintenance Reserve Account to cover the cost of COVID-19 related air quality systems.

BACKGROUND INFORMATION

This resolution authorizes the Business Administrator to transfer funds from the Maintenance Reserve Account for COVID-19 related sanitation.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040K

FOR ACTION

**SUBJECT: APPROVE THE PURCHASE OF COVID-19 AIR QUALITY
SYSTEMS**

BE IT RESOLVED THAT the Board of Education approves the purchase of COVID-19 Air Quality Systems from Bio-Shine, Inc. of Spotswood, New Jersey in the amount of 727,767.42

BACKGROUND INFORMATION

Bio-Shine Inc. is an approved vendor through the Middlesex Regional Educational Services Commission Co-op of which the district is a member.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040L

FOR ACTION

SUBJECT: APPROVE JOHN E. WALLACE, JR. ESQ. AS DISTRICT MONITOR

BE IT RESOLVED THAT the Board of Education approves John E. Wallace, Jr., Esq. of Brown & Connery, LLP located in Woodbury, New Jersey as a Monitor, as outlined in the settlement agreement between the Black Parents Workshop and the South Orange Maplewood School District. The Law Firm of Brown and Connery, LLP will be compensated at the following hourly rates: John E. Wallace, Jr., Esq. \$450.00, Partners, \$350.00 and Associate Attorneys \$250.00-\$295.00.

BACKGROUND INFORMATION

Mr. Wallace will undertake the responsibilities of Monitor as set forth in the settlement between the Black Parents Workshop and the South Orange Maplewood School District.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020

RESOLUTION 4040M

FOR ACTION

SUBJECT: APPLY AND ACCEPT 2021 CARES EMERGENCY RELIEF GRANT

BE IT RESOLVED THAT the Board of Education approves the submission of an application for the 2021 CARES Emergency Relief Grant and accepts these funds in the amount of \$395,370.

BACKGROUND INFORMATION

2021 Cares Emergency Relief Grant funding was allocated using the federal formula for Title I funding. The funds can be used to help Districts with their response to the coronavirus, including internet access and devices for students or other resources needed to support both students and teachers. The grant amount includes an allocation of \$8,540 for nonpublic schools.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040N

FOR ACTION

**SUBJECT: ACCEPT FY 2021 FEDERAL I.D.E.I.A. BASIC PART –B
AND PRESCHOOL HANDICAPPED FUNDS**

BE IT RESOLVED THAT the Board of Education accepts the FY 2021 Individuals With Disabilities Education Improvement Act entitlement funds as follows:

Part B Allocation	\$1,574,624
Preschool Allocation	\$ 43,371

BACKGROUND INFORMATION

The IDEIA provides federal funds to school districts for supplementary services to benefit students with disabilities enrolled in the district. The amounts include allocations for services to students with disabilities in non-public schools as follows: \$31,221 Part B Basic. The district's share of the funds will be used to support mandated educational services and or promising practices in the area of special education.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 40400

FOR ACTION

SUBJECT: AMEND RESOLUTION 4003H APPROVE AGREEMENT WITH
FRONTLINE EDUCATION FOR THE 2020-2021 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education amends resolution 4003H to include the cost for licensing and the annual subscription to Focus for Observers and Frontline Central.

Employee Evaluation Management w/Danielson 2011/2013	\$ 27,671.70
Learning & Collaboration Resources – unlimited use	\$ 21,694.73
Applicant Tracking	\$ 4,711.93
Absence & Substitute Management – Annual Subscription	\$ 19,795.84
Professional Learning Management – unlimited usage for internal employees	\$ 14,929.76
504 Project Management – unlimited usage for internal employees	\$ 585.60
IEP – Direct, unlimited usage for internal employees	\$ 2,342.40
Focus for Observers	\$ 11,049.68
Frontline Central: Accelerated Implementation	\$ 4,200.00
Frontline Central: Subscription	<u>\$ 19,000.00</u>
Total	\$125,981.64

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Resolution 4003H is being amended to include the cost of licensing and the annual subscriptions to Focus for Observers, and Frontline Central for the 2020-2021 school year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040P

FOR ACTION

SUBJECT: ADOPTION OF 2020-2021 SCHOOL BUDGET AND TAX LEVY

WHEREAS, on March 16, 2020, the South Orange and Maplewood Board of Education approved a preliminary budget to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the preliminary budget was approved by the Executive County Superintendent of Schools on April 2, 2020; and

WHEREAS, the preliminary budget was advertised in the News Record of Maplewood and South Orange on April 23, 2020; and

WHEREAS, the preliminary budget was presented to the public during a public hearing on March 16, 2020; and

WHEREAS, the tax levy was approved on May 4, 2020; and

WHEREAS, Updated state aid notices were received on July 7th, 2020, reducing special education aid by \$602,136 and pre-school education aid by \$1,623,090; and

WHEREAS, the total amount of the 2020-2021 budget shall be:

	2020-2021 Total Expenditures	Less: Anticipated Revenues	Tax Levy
General Fund	136,442,293	13,108,188	123,334,105
Special Revenues	7,534,451	7,534,451	0
Debt Service	6,378,770	1,005,009	5,373,761
Total	150,355,514	21,647,648	128,707,866

NOW THEREFORE, BE IT RESOLVED THAT the Board of Education hereby adopts the 2020-2021 School District Budget; and

BE IT FURTHER RESOLVED THAT there should be raised for the General Fund \$123,334,105 for the ensuing 2020-21 school year; and

BE IT FURTHER RESOLVED THAT there should be raised for Debt Service Fund, \$5,373,761 for the ensuing 2020-21 school year.

BE IT FURTHER RESOLVED THAT that the Board of Education makes the following line item adjustments to the 2020-2021 School district Budget:

General Fund

Account No	From	To	Difference
11-000-221-320	543,713	521,713	22,000
11-000-262-610	806,503	726,503	80,000
11-000-262-100	1,148,812	1,023,812	125,000
11-000-270-160	447,037	367,037	80,000
11-000-221-102	1,528,981	1,372,981	156,000
11-000-222-100	1,510,233	1,461,097	49,136
12-000-270-733	180,000	90,000	90,000
Total	6,165,279	5,563,143	602,136

Pre-School Program

Account No	From	To	Difference
20-218-200-321	4,637,400	3,014,310	\$1,623,090
20-218-200-516	12,000	10,000	\$2,000
20-218-200-580	0	2,000	(\$2,000)
Total	5,314,167	3,691,077	1,623,090

BACKGROUND INFORMATION

The \$123,334,105 tax levy supports a General Fund budget of \$136,442,293. The balance of the General Fund budget is supported through state aid and miscellaneous revenues.

The \$5,373,761 tax levy supports a Debt Service budget of \$6,378,770. The balance of the Debt Service budget is supported through Debt Service aid.

The overall tax impact, including debt service is 3.29% over the 2019-20 tax levy.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
August 17, 2020**

RESOLUTION 4040Q

FOR ACTION

SUBJECT: AUTHORIZE DISPOSAL OF DISTRICT PROPERTY

BE IT RESOLVED THAT the Board of Education approves the disposal either by auction or as refuse of the following items deemed unusable by the district based on knowledge of existing programs and based on the age and condition of the items.

The following items are recommended for disposal through auction:

- 2004 Blue Bird 24 Passenger School Bus VIN#1GBJG31U731163234
- 2004 Blue Bird 24 Passenger School Bus VIN#1GBJG31U131161365
- 2003 Blue Bird 24 Passenger School Bus VIN#1GBJG31R121190374
-

BE IT FURTHER RESOLVED THAT the Board of Education approves the sale of the surplus property through GovDeals pursuant to the terms and conditions of State Contract A-70967/T2581.

Any remaining items after auction will be disposed of as appropriate.

BACKGROUND INFORMATION

The equipment was examined by the Supervisor of Buildings and Grounds and the Transportation Supervisor and was determined to be unusable by the district.

The sale will be conducted online at the auction site GovDeals.com.