

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
November 16, 2020**

**RESOLUTION        4074A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated October 31, 2020
2. Expense Account Adjustment Analysis dated October 31, 2020
3. Revenue Account Adjustment Analysis dated October 31, 2020
4. Check Register #407167-407393 in the amount of \$3,603,075.12
5. Voided check #406590, 406639, 406684, 406782 in the amount of \$690,972.60
6. Check Register #200720-200721 in the amount of \$1,828,996.45
7. Check Register #200722 for October 2020 payroll in the amount of \$7,128,166.13
8. Treasurer's Report of September 2020

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 16, 2020**

**RESOLUTION      4074B**

**FOR ACTION**

**SUBJECT:              BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of October 31, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Elizabeth Baker	_____ Date
_____ Robin Baker	_____ Date
_____ Shannon Cuttle	_____ Date
_____ Thair Joshua	_____ Date
_____ Annemarie Maini	_____ Date
_____ Anthony Mazzocchi	_____ Date
_____ Erin Siders	_____ Date
_____ Johanna Wright	_____ Date
_____ Kamal Zubieta	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 16, 2020**

**RESOLUTION           4074C**

**FOR ACTION**

**SUBJECT:**               APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
AND/OR WORKSHOP EXPENSES

WHEREAS, the following employees have requested approval for the indicated work-related travel and/or online workshop; and

WHEREAS, the attendance at stated function was previously approved by the employees’ supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel and/or workshop expenses for the following work-related events:

<b>Employee</b>	<b>Workshop/Conference</b>	<b>Travel Date(s)</b>	<b>Location</b>	<b>Estimated Cost(s)</b>
Bonita Patterson-Samuels Montrose	SEED conference	11/22/2020	Online	\$500.00
Andrea Del Guercio Central Office	Green Cleaning, Energy Savings and COVID Strategies	12/3/2020	Online	\$50.00
Paul Roth Central Office	Green Cleaning, Energy Savings and COVID Strategies	12/3/2020	Online	\$50.00
Nichole Kaller Columbia High School	Linda Mood Bell – Visualizing & Verbalizing Training	12/14/2020 – 12/17/2020	Online	\$750.00

**BACKGROUND INFORMATION**

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

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**RESOLUTION      4074D**

**FOR ACTION**

**SUBJECT:**            APPROVE RELATED SERVICE PROVIDERS FOR THE 2020-  
2021 SCHOOL YEAR

BE IT RESOLVED THAT the Board of Education approves the following providers for 2020-2021 school year for the service indicated:

<b><u>Provider</u></b>	<b><u>Service</u></b>	<b><u>Rate</u></b>
Center for Children’s Behavioral Health Fairfield, NJ	Home Instruction	\$85/hour
Stepping Forward Counseling Center, LLC Chatham, NJ	Home Instruction	\$75/hour
Anne Fetherston Sicklerville, NJ	Home ABA Therapy	\$140/hour
Community Behavior Consulting, LLC South Orange, NJ	Behavior Therapy	\$75/hour

**BACKGROUND INFORMATION**

The providers will perform services and/or evaluations for students as needed.

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November 16, 2020**

**RESOLUTION      4074E**

**FOR ACTION**

**SUBJECT:            APPROVES USE OF VENDORS**

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$40,000 for the 2020-2021 school year:

<b>VENDOR NAME</b>	<b>PRODUCT</b>	<b>TYPE OF VENDOR</b>
EAI	Library & Classroom Supplies	State Contract
Keyboard Consultants	Library & Classroom Supplies & Equipment	State Contract
Follett School Solutions	Textbooks	Other
FEA/NJSPA	Professional Development	Other

**BACKGROUND INFORMATION**

The Board is required to approve spending authority above \$40,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 16, 2020**

**RESOLUTION        4074F**

**FOR ACTION**

**SUBJECT:            ACCEPT SAFETY GRANT FROM NJSBAIG**

BE IT RESOLVED THAT the Board of Education accepts a grant from New Jersey School Boards Association Insurance Group in the amount of \$32,356.26, to be used for plant safety, building security, safety equipment and training.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-035-200-890	NJSBAIG	\$32,356.26
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary be authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The Business Administrator is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 16, 2020**

**RESOLUTION        4074G**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION TO PARENTING CENTER**

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$11,500.00

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$11,500.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

These generous donations were made by the Barham Family Foundation (\$10,000) and the St. George's Episcopal Church (\$1,500.00). The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
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**RESOLUTION      4074H**

**FOR ACTION**

**SUBJECT:            ACCEPT A DONATION TO BEYOND THE BELL AFTERSCHOOL  
PROGRAM**

BE IT RESOLVED THAT the Board of Education accepts a donation to the Beyond the Bell Afterschool Program in the amount of \$10,000.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

This generous donation was made by the Barham Family Foundation. The Assistant Superintendent of Curriculum and Instruction is responsible for administering these funds.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
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**RESOLUTION      4074I**

**FOR ACTION**

**SUBJECT:**            APPROVE SETTLEMENT AGREEMENT WITH ATALIAN US  
NORTHEAST dba Atalian Global Services, Inc. (f/k/a Temco Service  
Industries, Inc)

BE IT RESOLVED, that the Board of Education approves a settlement agreement with Atalian US Northeast, dba Atalian Global Services, Inc. (f/k/a Temco Service Industries, Inc.) and authorizes the Board President to execute the settlement agreement.

**BACKGROUND INFORMATION**

Under the terms of the settlement, the District will undertake certain action as directed under the terms of the approved settlement agreement.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
November 16, 2020**

**RESOLUTION        4074J**

**FOR ACTION**

**SUBJECT:            REFUND UNEXPENDED SPECIAL REVENUE FUNDS**

BE IT RESOLVED THAT the Board of Education approves the refund of \$43,761 special revenue funds to the Treasurer of the State of New Jersey as listed below:

Nonpublic State Aid

2019-20 Nonpublic Compensatory Aid	\$12,167
2018-19 Nonpublic Exam & Classification Aid	\$11,150
2018-19 Nonpublic Supplementary Instruction Aid	\$ 4,695
2018-19 Nonpublic Corrective Speech Aid	\$13,853
2018-19 Nonpublic Textbook Aid	\$ 168
2018-19 Nonpublic Nursing	\$ 0
2018-19 Nonpublic Technology	\$ 7
2018-19 Nonpublic Security	<u>\$ 1721</u>
Total Refund Due	\$ 43,761

BACKGROUND INFORMATION

These funds remained unexpended at the end of the FY20 program year and must be refunded to the grantor. The amounts are reflected in the June 30, 2020 audit as amounts due to grantor.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
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**RESOLUTION        4074K**

**FOR ACTION**

**SUBJECT:            APPLY FOR AND ACCEPT ALYSSA’S LAW COMPLIANCE GRANT FUNDS**

BE IT RESOLVED THAT the Board of Education approves the submission of an application for Alyssa’s Law Compliance grant funds in the amount of \$324,000 and accepts these funds to install Emergency notification systems in our schools during the 2020-2021 school year.

BE IT FURTHER RESOLVED THAT the following budgets are increased and the Superintendent or his designee is authorized to administer them:

30-000-400-450-	Alyssa’s Law Grant	\$324,000
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The grant provides funds for schools serving grades k-12 to be equipped with at least one panic alarm that is directly linked to local law enforcement authorities. The funds were approved to upgrade the existing analog system to a digital Lockdown and Emergency Notification System that automates the most common communications that need to take place in the event of an emergency, or emergency drill, such as a lockdown or building evacuation.

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**RESOLUTION            4074L**

**FOR ACTION**

**SUBJECT:                APPROVE CONTRACT WITH STRAUSS ESMAY FOR THE 2020-2021  
SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education enters into an agreement with Strauss Esmay for DISTRICTOnline, an online Internet service for school districts to have their school district’s policy and/or regulation manuals published on the Internet using an Internet browser. The fee schedule for the 2020-2021 school year is listed below.

ANNUAL FEES – 2020-2021

DISTRICTOnline Pricing Information

1.	Initial Set-Up Fee for DISTRICTOnline (one –time fee	\$1,995.00
2.	Conversion Fee for Policies & Regulations from PDF to Word format (one-time fee) (if needed)	\$ 500.00
3.	Annual DISTRICTOnline Fee (pro-rated from date of installation to June 30) (Annual Fee includes 15 Passwords*) [1 Editor/14 Users]	\$ 1,695.00
4.	Annual PUBLICACCESSOnline Fee – Bylaws & Policies (pro-rated from date of installation to June 30)	\$ 395.00
5.	Annual PUBLICACCESSOnline fee – Regulations	\$ 100.00
6.	Annual PASS Fee (2020-2021)	\$ 2,545.00

If district/school contracts with Strauss Esmay Associates for DISTRICTOnline and PASS – Annual Fee to Strauss Esmay Associates. (#3 + #6 above) \$ 4,240.00

If district/school contracts with Strauss Esmay Associates for DISTRICTOnline, PUBLICACCESSOnline, and PASS - Annual Fee to Strauss Esmay Associates (#3 + #4 + #5 + #6 above) \$ 4,735.00

**PASS Service Pricing Information:**

2020-2021 PASS Service Fee	\$2,545.00
* Additional Passwords > 15 and <= 25 Users	\$ 95.00 each
> 25 Users	\$ 75.00 each

BACKGROUND INFORMATION

DISTRICTOnline provides district authorized personnel access to their district’s policies and regulations with links to authorizing statutes, administrative codes, and *New Jersey School Digest* cases indexed by policy number. PUBLICACCESSOnline is an option districts can select in order to provide public access to the district’s bylaws, policies, and/or regulations via a link on the school district website