CODE of GOVERNANCE BEST PRACTICES

BEFORE a meeting:

- Be prepared for board meetings by reading packets prior to board meetings (and holding administration responsible for delivering draft agendas and packet information in accordance to bylaws.)
- Arrive and begin on time for meetings.
- Board members to notify the board officers and the superintendent of absence or late arrival in advance of the meeting
- Ask questions ahead of time to allow administration to research requested information

DURING a meeting:

- Listen and speak with respect for others at all times
- Reflect on personal comments prior to speaking to avoid duplication
- Listen with an open mind to the opinions of others and work to find consensus
- Respect the majority decision of the board
- Maintain the focus on student achievement

AFTER a meeting:

- Uphold all decisions of the board
- Systematic follow through on topics and discussions from board meetings
- Understand and respect the separate roles and responsibilities of the board and the administration. Confine activities within the boundaries of the respective roles and ensure that both the administration and the board can fulfill their respective roles
- Continually develop trust among board members and with the administration

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any concerns that arise should be dealt with at the earliest practical opportunity.

We the undersigned members of the board of education and superintendent agree to abide by these objectives as a commitment to valuing education, showing good character and strong leadership to our students, staff and community:

Name	Signature	Date