

**DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**  
**Public Meeting, September 29, 2022**  
**Personnel Fiscal Resolutions**

**FINAL RESOLUTION No. 4342**

The Superintendent recommends that the Board of Education approve the following personnel fiscal resolutions.

**4342 A. MEMORIALS**

**BE IT RESOLVED** THAT THE Board of Education approve the following memorials:

**Shekeria Brown**, Asst. Transportation Coordinator passed away on September 4, 2022  
**Roy Keller**, retired School Bus Driver passed away on August 25, 2022

The Superintendent is asked to convey our condolences to the family and friends of Shekeria Brown and Roy Keller.

**4342 B. RETIREMENTS**

NAME	ASSIGNMENT	EFFECTIVE DATE	YEARS IN DISTRICT
<b>Greenberg, Beatrice</b>	T Elem/EBR CLIN – 1.0 FTE	7/1/23	25
<b>Richman, Mark</b>	<i>T Math</i> <i>CHS – 1.0 FTE</i>	<i>12/1/22</i>	<i>18.3</i>
<b>Singer, Amy</b>	S4/12, Secretary (Athletics) CHS – 1.0 FTE	11/1/22	16.9

**Background**

The above retirees faithfully served in the public schools of South Orange and Maplewood. In appreciation of their contributions to the educational welfare of this community, they will be given recognition at one of the June 2023 meetings

**4342 C. RESIGNATIONS**

NAME	ASSIGNMENT	EFFECTIVE DATE	YEARS IN DISTRICT
<b>Connors, Michael</b>	T SPED/INC MM – 1.0 FTE	10/24/22	1
<b>Crimi, Orla</b>	T PE/H CHS – 1.0 FTE	11/4/22	3.9
<b>Freitas, Alexandra</b>	LDTC CHS – 1.0 FTE	10/28/22	20.7

**4342 D. CHANGE IN END DATE**

NAME	ASSIGNMENT	OLD END DATE	NEW END DATE
<b>Bonanne, Melanie</b>	T 3 DB – 1.0 FTE	9/2/22	8/29/22

<b>Bonheur, Pierreline</b>	T SPED/ABA CHS – 1.0 FTE	10/10/22	8/31/22
<b>Cannon, Stephanie</b>	T SPED/INC SM – 1.0 FTE	9/12/22	8/31/22
<b>Dominguez, Darlene</b>	T Science MM – 1.0 FTE	9/16/22	8/30/22
<b>Duarte, Amanda</b>	T 2 TUS – 1.0 FTE	9/23/22	8/31/22
<b>Leon, Renee</b>	T SPED/INC MM – 1.0 FTE	10/10/22	8/31/22
<b>Ortega, Yuridalva</b>	T SCI/Biology CHS – 1.0 FTE	9/23/22	8/31/22

**4342 E. CHANGE IN START DATE**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>OLD START DATE</b>	<b>NEW START DATE</b>
<b>Chan, Gary</b>	T SCI/Biology CHS – 1.0 FTE	9/28/22 or sooner	9/1/22
<b>Dyer, Erin</b>	LR T 1 SM – 1.0 FTE	9/7/22 or sooner	9/12/22
<b>Mullen, Christin</b>	Supervisor of SPED CHS – 1.0 FTE	9/12/22 or sooner	9/1/22

**4342 F. ABANDONMENT OF JOB**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>Walrond, Andre</b>	T SPED/INC CHS – 1.0 FTE	9/1/22

**4342 G. APPOINTMENTS**

(This employment is conditional and subject to the disclosure requirement; pending compliance with NJ Public Law 2018, Chapter 5)

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>	<b>ACTUAL SALARY</b>	<b>BACKGROUND</b>
<b>Ashe, Joanne</b>	T SPED/ABA CHS – 1.0 FTE	9/1/22 6/30/23	\$85,885	Replacing Pierreline Bonheur who resigned
<b>Barrett, Natalia</b>	Asst. Transportation Coord. DIST – 1.0 FTE	9/30/22 6/30/23	\$60,000	Replacing Shekeria Brown who passed away
<b>Beil, Christopher</b>	T SPED/INC SOM – 1.0 FTE	9/22/22 6/30/23	\$68,485	Replacing Debra Monesmith who resigned
<b>Carrier, Melissa</b>	School Social Worker MM/MONT 1.0 FTE	11/14/22 or sooner 6/30/23	\$80,885	Replacing Dana Robinson who was transferred
<b>Formichella, Michael</b>	T PE/H SOM 1.0 FTE	11/14/22 or sooner 6/30/23	\$59,285	Replacing Jarell Thomas who resigned

<b>Hochrun, Tim</b>	Maintenance DIST – 1.0 FTE	9/15/22 6/30/23	\$61,441	Replacing Amreen Twahir who resigned
<b>King, Denisha</b>	School Social Worker SOM/MONT 1.0 FTE	10/31/22 or sooner 6/30/23	\$83,385	Replacing Janis Catalano
<b>Lawrence, Meredith</b>	T STEM SOM – 1.0 FTE	9/1/22 6/30/23	\$64,485	Replacing Kaitlin Geraghty who resigned
<b>Mathis, Gregory</b>	A.V. Technician DIST - 1.0 FTE	9/30/22 6/30/23	\$69,468	Replacing Jason Giarratana
<b>Pasquale, Daniel</b>	T Music/Band SOM/MM 1.0 FTE	10/12/22 or sooner 6/30/23	\$78,285	Replacing Kyle Gelatka and Kaitlyn Walker who resigned
<b>Pela, Ronald</b>	<i>T SPED/SC CHS 1.0 FTE</i>	<i>11/21/22 or sooner 6/30/23</i>	<i>\$95,275</i>	<i>Replacing Adam Ziering who resigned</i>
<b>Shelton, Sonya</b>	T SPED/INC MM - 1.0 FTE	10/12/22 6/30/23	\$70,485	Replacing Michael Connors who resigned
<b>Veechione, Anthony</b>	Director of Guidance CHS 1.0 FTE	10/31/22 or sooner 6/30/23	\$108,879	Replacing Falynn Balassone who resigned

**4342 H. APPOINTMENT OF LEAVE REPLACEMENT STAFF**

(This employment is conditional and subject to the disclosure requirement; pending compliance with NJ Public Law 2018, Chapter 5)

NAME	ASSIGNMENT	EFFECTIVE DATE	ACTUAL SALARY	BACKGROUND
<b>Murr, Nicole</b>	T Music CL/SM/TUS .6 FTE	10/10/22 or sooner 6/30/23	\$33,411	Filling in while Tiffany Vintschiger is out on leave

**4342 I. TRANSFER/REASSIGNMENT**

NAME	OLD ASSIGNMENT	NEW ASSIGNMENT	EFFECTIVE DATE
<b>Bragg, Cassandra</b>	Confidential Secretary/HR DIST – 1.0 FTE	Confidential Secretary/Supt.'s Ofc. DIST – 1.0 FTE	9/30/22 6/30/23
<b>Freitas, Alexandra</b>	LDTTC CHS – 1.0 FTE	LDTTC (OOD) CHS – 1.0 FTE	9/26/22 6/30/23
<b>Lesperance, Cara</b>	T SPED/ABA CLIN – 1.0 FTE	T SPED/ABA DB – 1.0 FTE	9/1/22 6/30/23
<b>Somoza, Debra Ann</b>	T ESL CHS – .6 FTE	T ESL CHS/CLIN – 1.0 FTE	9/8/22 1/26/23

**4342 J. LEAVES OF ABSENCE**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>Chirlo, Nicole</b>	T Science SOM – 1.0 FTE	RESCIND 9/1/22-9/12/22 (Unpaid FMLA)
<b>Degioia, Damiana</b>	T SPED/INC CHS 1.0 FTE	9/13/22-11/1/22 (Paid Sick/Personal Days) 11/2/22-2/7/23 (Unpaid NJFLA) 2/8/23-6/30/23 (Unpaid Childcare Leave)
<b>Gardner, Timothy</b>	School Counselor CHS – 1.0 FTE	1/3/23-3/27/23 (Unpaid FMLA)
<b>Johnson, Monica</b>	<i>T Lang. Arts</i> <i>MM</i> <i>1.0 FTE</i>	<i>9/1/22-10/13/22</i> <i>(Paid Maternity Leave)</i> <i>10/14/22-11/1/22</i> <i>(Unpaid FMLA)</i> <i>11/2/22-2/7/23</i> <i>(Unpaid NJ FLA)</i>
<b>Williams, Raquel</b>	T 1 SB 1.0 FTE	9/8/22-10/18/22 (Paid Sick Days) 10/19/22-11/4/22 (Unpaid FMLA)

**4342 K. SALARY ADJUSTMENTS**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>	<b>ADJUSTMENT</b>	<b>ACTUAL SALARY</b>
<b>Diluzio, Dr. Nicole</b>	Physical Therapist DIST 1.0 FTE	9/1/21 6/30/22	+\$2,000	\$101,950
		9/1/22 6/30/23	+\$2,000	\$106,175
<b>Petchers, Dr. Penina</b>	School Psychologist SOM 1.0 FTE	9/1/21 6/30/22	+\$2,000	\$105,705
		9/1/22 6/30/23	+\$2,000	\$109,930
<b>Burniston, Jenna</b>	T SPED/INC CLIN – 1.0 FTE	9/1/22 6/30/23	+\$7,400	\$68,485
<b>Cashel, Sally</b>	T SCI/Physics CHS – 1.0 FTE	9/1/22 6/30/23	+\$7,900	\$73,085
<b>Chance, RaeMona</b>	T SPED/INC SOM – 1.0 FTE	9/1/22 6/30/23	+\$8,200	\$75,685
<b>Ciuba, Rebecca</b>	T 4 SM – 1.0 FTE	9/1/22 6/30/23	+\$3,800	\$72,285

<b>Cozzarelli-Wood, Laura</b>	T KDG MAR – 1.0 FTE	9/1/22 6/30/23	+\$5,800	\$98,085
<b>Davenport, Maureen</b>	T KDG SB – 1.0 FTE	9/1/22 6/30/23	+\$9,700	\$102,230
<b>Davis, Jessica</b>	T 2 SM – 1.0 FTE	9/1/22 6/30/23	+\$3,800	\$72,285
<b>Di Diego, Chelsea</b>	T Music SOM – 1.0 FTE	9/1/22 6/30/23	+\$9,100	\$80,885
<b>Donovan, Kelly</b>	T PreK/INC MONT – 1.0 FTE	9/1/22 6/30/23	+\$7,900	\$73,085
<b>Ducharme, Michelle</b>	T SPED/INC SM – 1.0 FTE	9/1/22 6/30/23	+\$4,700	\$82,985
<b>Fakhoury, Sarah</b>	T 3 SB – 1.0 FTE	9/1/22 6/30/23	+\$7,200	\$66,485
<b>Ghiretti, Robert</b>	T 5 DB – 1.0 FTE	9/1/22 6/30/23	+\$3,800	\$72,285
<b>Grutta, Ashley</b>	T Music MAR – 1.0 FTE	9/1/22 6/30/23	+\$8,200	\$75,685
<b>Herekar, Ashwin</b>	T SPED/INC CHS – 1.0 FTE	9/1/22 6/30/23	+\$7,600	\$70,485
<b>Lawson, Kimberly</b>	T Math SOM – 1.0 FTE	9/1/22 6/30/23	+\$7,900	\$73,085
<b>Lopez, Rocio</b>	T WL/Spanish CHS – 1.0 FTE	9/1/22 6/30/23	+\$5,700	\$111,430
<b>Marigliano, Paul</b>	T Art CHS – 1.0 FTE	9/1/22 6/30/23	+\$5,800	\$96,685
<b>McClure, Jennifer</b>	T Science SOM – 1.0 FTE	9/1/22 6/30/23	+\$7,600	\$70,485
<b>McCormick, Philip</b>	School Social Worker CHS – 1.0 FTE	9/1/22 6/30/23	+\$4,700	\$82,985
<b>McDowell, Jennifer</b>	School Counselor CHS – 1.0 FTE	9/1/22 6/30/23	+\$5,700	\$100,975
<b>McNamara, Tracy</b>	T English CHS – 1.0 FTE	9/1/22 6/30/23	+\$5,800	\$93,685
<b>Mincer, Ebony</b>	T SPED/INC MM – 1.0 FTE	9/1/22 6/30/23	+\$9,400	\$90,085
<b>Mitola, Megan</b>	T Math MM – 1.0 FTE	9/1/22 6/30/23	+\$3,800	\$68,285
<b>Rice, Matthew</b>	Inst. Coach Sec. DIST – 1.0 FTE	7/1/22 6/30/23	+\$6,960	\$112,422
<b>Robinson, Deborah</b>	T SPED/INC SOM – 1.0 FTE	9/1/22 6/30/23	+\$4,700	\$82,985
<b>Rodriguez, Gina</b>	T 4 TUS – 1.0 FTE	9/1/22 6/30/23	+\$7,400	\$68,485
<b>Samson, Jessica</b>	T 1 TUS – 1.0 FTE	9/1/22 6/30/23	+\$7,600	\$70,485
<b>Terranova, Laura</b>	T 1 TUS – 1.0 FTE	9/1/22 6/30/23	+\$7,600	\$70,485
<b>Thomas, Nicole</b>	T Art CHS – 1.0 FTE	9/1/22 6/30/23	+\$4,100	\$77,185

<b>Waxman, Hannah</b>	T SPED/INC MAR – 1.0 FTE	9/1/22 6/30/23	+\$7,200	\$66,485
<b>Somoza, Debra Ann</b>	T ESL CHS/CLIN- 1.0 FTE	9/8/22 1/26/23	+\$29,234 (pro-rate)	\$73,085 (pro-rated)
<b>Boni, Jeffrey</b>	T SS CHS – 1.17 FTE	9/1/22 6/30/23	+\$17,379.10	\$123,109
<b>Endlich, Matthew</b>	T SPED/SLE CHS – 1.17 FTE	9/22/22 11/30/22	+\$18,348.10 (pro-rated)	\$129,278 (pro-rated)
<b>Parks, Melissa</b>	T ESL MM – 1.17 FTE	9/1/22 6/30/23	+\$12,866	\$88,551
<b>Chiang, Chia-Chi</b>	T WL/Chinese MM – 1.2 FTE	9/1/22 6/30/23	+\$14,097	\$84,582
<b>Cashel, Sally</b>	T SCI/P CHS – 1.17 FTE	9/22/22 11/30/22	+\$11,081.45 (pro-rated)	\$76,266 (pro-rated)
<b>Silvestri, Anthony</b>	T SCI/P CHS – 1.17 FTE	9/22/22 11/30/22	+\$18,348.10 (pro-rated)	\$126,278 (pro-rated)
<b>LaPadula, Maria Cristina</b>	T WL/Italian CHS – 1.17 FTE	9/9/22 11/30/22	+\$16,300.45 (pro-rated)	\$112,185 (pro-rated)
<b>Hatchell, Lucinda</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$17,165.75 (pro-rated)	\$118,140 (pro-rated)
<b>Femenella, Matthew</b>	T SPED/SS CHS – 1.17 FTE	9/9/22 11/30/22	+\$11,982.45 (pro-rated)	\$82,467 (pro-rated)
<b>Mastrodonato, David</b>	T SS CHS – 1.17FTE	9/9/22 11/30/22	+\$18,348.10 (pro-rated)	\$129,778 (pro-rated)
<b>Anderson-Ellis, Shawna</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$15,484.45 (pro-rated)	\$106,569 (pro-rated)
<b>Quinn, Robin</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$15,484.45 (pro-rated)	\$106,569 (pro-rated)
<b>Herekar, Ashwin</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$10,690.45 (pro-rated)	\$73,575 (pro-rated)
<b>Pociask, John</b>	T Math CHS – 1.17 FTE	9/9/22 11/30/22	+\$17,379.10 (pro-rated)	\$119,609 (pro-rated)
<b>Brown, Kathleen</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$15,688.45 (pro-rated)	\$107,973 (pro-rated)
<b>Stradford, Karen</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$14,940.45 (pro-rated)	\$102,825 (pro-rated)
<b>Schiavo, Lynn</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$16,300.45 (pro-rated)	\$112,185 (pro-rated)
<b>Regler, James</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$11,863.45 (pro-rated)	\$81,648 (pro-rated)
<b>Stradford, Lynn</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$18,688.10 (pro-rated)	\$132,118 (pro-rated)
<b>Simon, Ken</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$15,314.45 (pro-rated)	\$105,399 (pro-rated)
<b>Grasso, Linda</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$15,730.10 (pro-rated)	\$108,260 (pro-rated)
<b>Passanante, John</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$15,484.45 (pro-rated)	\$106,569 (pro-rated)
<b>D'Alessio, Tara</b>	T SPED/INC CHS – 1.17 FTE	9/9/22 11/30/22	+\$27,379.10 (pro-rated)	\$123,609 (pro-rated)

<b>Fleming, Aprell</b>	<i>T SPED/INC CHS – 1.17 FTE</i>	9/9/22 11/30/22	+\$15,091.75 (pro-rated)	\$103,866 (pro-rated)
<b>Ciemniecki, Richard</b>	<i>T SCI/Chemistry CHS – 1.17 FTE</i>	9/9/22 11/30/22	+\$15,314.45 (pro-rated)	\$105,399 (pro-rated)
<b>Van Beveren, Todd</b>	<i>T Music/Orchestra CHS – 1.17 FTE</i>	9/9/22 11/30/22	+\$15,730.10 (pro-rated)	\$111,260 (pro-rated)
<b>Silva, Bianca</b>	<i>T SCI/B CHS – 1.2 FTE</i>	9/28/22 11/30/22	+\$14,857 (pro-rated)	\$89,142 (pro-rated)
<b>Kaller, Nichole</b>	<i>T SPED/Bio CHS – 1.17 FTE</i>	9/28/22 11/30/22	+\$14,175.45 (pro-rated)	\$97,560 (pro-rated)
<b>Franza, Dana</b>	<i>LDTC SOM – 1.17 FTE</i>	9/1/22 10/31/22	+\$15,484.45 (pro-rated)	\$106,569 (pro-rated)
<b>Kleitsch, Lisa</b>	<i>School Psychologist MM – 1.17 FTE</i>	9/1/22 11/14/22	+\$12,628.45 (pro-rated)	\$86,913 (pro-rated)
<b>Petchers, Dr. Penny</b>	<i>School Psychologist SOM – 1.17FTE</i>	9/1/22 10/31/22	+\$18,348.10 (pro-rated)	\$126,278 (pro-rated)
<b>Serpico, Maria</b>	<i>LDTC MM – 1.17 FTE</i>	9/1/22 11/14/22	+\$18,348.10 (pro-rated)	\$126,278 (pro-rated)
<b>Butler, Melissa</b>	Asst. Principal CHS 1.0 FTE	8/18-9/15/22 (12 days) 8/18-9/15/22 (5 days) 8/19-9/15/22 (1 day)	\$37.50 (per day) \$50.00 (per day) \$75.00 (per day)	\$450.00  \$250.00  \$75.00
<b>Hewitt, Cheryline</b>	Asst. Principal CHS 1.0 FTE	7/27-9/9/22 (13 days) 7/27-9/9/22 (9 days)	\$37.50 (per day) \$50.00 (per day)	\$487.50  \$450.00
<b>Morrison, Tracie</b>	Asst. Principal CHS 1.0 FTE	8/22-9/15/22 (13 days) 8/22-9/15/22 (2 days)	\$37.50 (per day) \$50.00 (per day)	\$487.50  \$100.00
<b>Sanchez, Frank</b>	Asst. Principal CHS 1.0 FTE	8/22-9/15/22 (13 days) 8/22-9/15/22 (4 days)	\$37.50 (per day) \$50.00 (per day)	\$450.00  \$200.00
<b>Thomany, Karen</b>	SPED Supervisor DIST 1.0 FTE	5/1-6/16/22 (60 hours)	\$83.68 (per hour)	\$5,020.80
<b>Beane, Kimberly</b>	Supv. STEM K-8 DIST – 1.0 FTE	9/1/22 6/30/23	+\$3,750	\$158,037
<b>Butler, Melissa</b>	Asst. Principal CHS – 1.0 FTE	9/1/22 6/30/23	+\$3,500	\$139,639
<b>Glander, Shannon</b>	Principal SB – 1.0 FTE	9/1/22 6/30/23	+\$3,000	\$130,099
<b>Mason, Kevin</b>	Principal SM/SMA – 1.0 FTE	9/1/22 6/30/23	+\$3,000	\$168,049

**4342 L. STIPENDS**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>	<b>ACTUAL SALARY</b>
<b>Barlow, Sarah</b>	Bus Duty SMA – .33 FTE	9/1/22 6/30/23	-\$2,257.33
<b>Dynega, Nicole</b>	Bus Duty SMA – 1.0 FTE	9/1/22 6/30/23	\$3,386
<b>Salvas, Christine</b>	Bus Duty SMA – 1.0 FTE	9/1/22 6/30/23	\$3,386
<b>Iraggi, Taylor</b>	Varsity Cross Country Girls Coach CHS – 1.0 FTE	9/1/22 11/30/22	-\$6,566
<b>Barnhart, Joanna</b>	Student Council SOM – 1.0 FTE	9/1/22 6/30/23	-\$2,734
	Student Council SOM - .5 FTE	9/1/22 6/30/23	\$1,367
<b>Phelan, Cynthia</b>	Student Council SOM - .5 FTE	9/1/22 6/30/23	\$1,367
<b>Porter, Julianne</b>	Team Leader: School Nurse DIST – 1.0 FTE	9/1/22 6/30/23	\$5,944

**4342 M. APPROVE JOB DESCRIPTION**

NEW: Director of Curriculum, K-12

**4342 N. BEYOND THE BELL APPOINTMENTS**

(see attached list)



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD  
OFFICE OF HUMAN RESOURCES**

**JOB DESCRIPTION**

<b>TITLE</b>	<ul style="list-style-type: none"><li>● New Jersey Principal or School Administrator Certification</li></ul>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>● Successful experiences in teaching, curriculum development, program assessment, and staff development</li><li>● Demonstrated ability to work effectively in the areas of program implementation</li><li>● Strong leadership and communication skills</li><li>● Strong background in data disaggregation and analytics</li><li>● Strong understanding of equity and able to use an equity lens in all aspects of C&amp;I work</li><li>● Required criminal history background check and proof of U.S. citizenship or legal resident alien status</li></ul>
<b>REPORTS TO</b>	
<b>SUPERVISES</b>	Assistant Superintendent for Curriculum & Instruction
<b>JOB GOAL</b>	Supervisors and designated support staff  To assist the Assistant Superintendent for Curriculum and Instruction

**DIRECTOR OF CURRICULUM, K-12  
PERFORMANCE RESPONSIBILITIES**

1. ***Instructional Design***
  - a. Coordinates the articulation of curriculum and instructional services among all schools.
  - b. Takes a key role in implementing the state assessment program at designated grade levels ensuring the confidentiality of all assessment materials, systematic distribution and collection of daily assessments, and the training of test administrators.
  - c. Communicate information to others, including staff, students, and the community, in a clear and understandable manner.
  - d. Assists in the disaggregation and analysis of student performance results.
  - e. Assists in the implementation and support of the District's Enrichment & Intervention and Referral Programs.
  - f. Identify, implement and provide training in the use of technology to support instructional programs and state assessments.
  - g. Ensure curriculum and instruction are aligned to address NJ QSAC requirements.
  - h. Establish and maintain relationships with community organizations, businesses, and other schools in order to share resources and promote student achievement.
  - i. Direct Summer School Program

**2. Supervises and evaluates the Supervisors**

- a. Conduct evaluations for Supervisor assigned to the Curriculum and Instruction Department
- b. Responsible for the professional development of the current best practices training for Supervisors.
- c. Provide a monthly report to the Assistant Superintendent of Curriculum and Instruction on the current status of evaluation conducted districtwide for all certificated staff.
- d. Lead weekly staff meetings.

**3. Assist in the development, implementation, and evaluation of staff development training programs for professional personnel**

- a. Assists the Assistant Superintendent for Curriculum and Instruction in the planning, scheduling, and implementation of district/building professional development supporting K-12 instruction.
- b. Coordinates K-12 professional development programs.
- c. Provide motivational leadership and develop professional relationships that guide staff towards a progressive career path.
- d. Supervise and coordinate a program of orientation for a new teacher and in-service training for experienced teachers. Establish credited in-district training for all staff.

**4. Assist in the development of the sections of the budget that pertain to curriculum and Instruction**

- a. Assist in the development of the annual budget by preparing cooperatively with the principal and faculty the curriculum and instruction portion of the budget.
- b. Collaborates with supervisors in preparing and administering the instructional budget.
- c. Monitor budgetary/curriculum disputes, if necessary, among program leaders and building principals.

**5. Support the Social and Emotional Learning (Health) for students and staff of our school district. These efforts include (but are not limited to)**

- a. Partner with the departments of Access and Equity and Special Services to align efforts in support of SEL and student support.
- b. Partner with the leadership of our Department of Access and Equity to continue our efforts to alleviate the demographic gap that exists in the enrollment (and success) in our most rigorous courses as well as our year over year student achievement data.
- c. Partner with the Director of Guidance to ensure academic scheduling and mental health supports are aligned with the District's commitment to supporting our students holistically.
- d. Partner with the Director of Access and Equity to oversee the Gaggle SEL software program. These efforts will assist the District in identifying students who are in distress and may require additional support.
- e. Supports the development, implementation, and evaluation of a comprehensive approach to SEL while ensuring that all programs align with district priorities.

**6. Attend Board monthly meetings and committee meetings.**

**7. Perform all other acts reasonable and necessary.**

**TERMS OF EMPLOYMENT**

Salary is determined by the Board of Education.

**EVALUATION**

Performance will be evaluated annually in accordance with the board's policy on the evaluation of certified staff.

**Work year:**

12 Months

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It is not the intent of this description to cover every one of the duties and responsibilities of this position. It lists most of the significant areas and is intended to convey a general understanding of the assignment. However, evaluation of performance will be based on the duties and responsibilities listed in the job description.

**BEYOND THE BELL  
APPOINTMENTS 9/29/22**

<b>Last</b>	<b>First</b>	<b>Assignment</b>	<b>From</b>	<b>To</b>	<b># of Hours</b>	<b>Hourly Pay</b>	<b>SOMSD Staff</b>
Anderson	Tanisha	Nurse	10/1/2022	6/30/2023	42	\$45.83	X
Arruda	Karla	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Bagnia	Monica	Site Supervisor	10/1/2022	6/30/2023	56	\$45.83	
Bethea	Sabrina	Clerk	10/1/2022	6/30/2023	25	\$30.00	X
Birardi	Sari	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Budhu	Vineta	Clerk	10/1/2022	6/30/2023	21	\$30.00	X
Cadorette	Catherine	Clerk	10/1/2022	6/30/2023	56	\$30.00	X
Cahn	Elliot	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Cammissa	Ava	Instructor	10/1/2022	6/30/2023	84	\$45.83	
Campos	Eileen	Instructor	10/1/2022	6/30/2023	84	\$45.83	
Cicoello	Suzanne	Site Supervisor	10/1/2022	6/30/2023	56	\$45.83	X
Ciuba	Rebecca	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Clark	Fay	Clerk	10/1/2022	6/30/2023	20	\$30.00	X
Clark	Jasmine	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Clayton	Kethrina	Site Supervisor	10/1/2022	6/30/2023	84	\$45.83	X
Colasuonno	Anna	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Copeland	Jeanette	Clerk	10/1/2022	6/30/2023	42	\$30.00	X
Costa	Jackie	Clerk	10/1/2022	6/30/2023	42	\$30.00	X
Daltorio	Cynthia	Site Supervisor	10/1/2022	6/30/2023	38	\$45.83	
Davy	Norman	Instructor	10/1/2022	6/30/2023	21	\$45.83	
Dudley	Andrea	Clerk	10/1/2022	6/30/2023	42	\$30.00	X
Edmond	Barbara	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Erdman	Lauren	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Evans	Suzette	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Farrington	Sara	Instructor	10/1/2022	6/30/2023	21	\$45.83	
Faulknor	Nicolai	Site Supervisor	10/1/2022	6/30/2023	112	\$45.83	
Fischetti	Christine	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Gailard-Johnson	Jean	Nurse	10/1/2022	6/30/2023	42	\$45.83	X
Gelin	Antoinette	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Gordon	Dawn	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Gordon	Elizabeth	Site Supervisor	10/1/2022	6/30/2023	60	\$45.83	
Grosholz	Marci	Instructor	10/1/2022	6/30/2023	42	\$45.83	X

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Harrigan	Joann	Nurse	10/1/2022	6/30/2023	42	\$45.83	X
Harris	Amanda	Instructor	10/1/2022	6/30/2023	21	\$45.83	
Harris	Jeffrey	Instructor	10/1/2022	6/30/2023	21	\$45.83	
Hartley	Maria	Site Supervisor	10/1/2022	6/30/2023	56	\$45.83	
Hein	Jesse	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Henry	Amy	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Jones	Kathy	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Kaesshaefer	Jeffrey	Instructor	10/1/2022	6/30/2023	49	\$45.83	X
Kaplus	Deborah	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Kessler-Slavin	Allison	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Kinoian	Natalie	Site Supervisor	10/1/2022	6/30/2023	10	\$45.83	
Latimer	Jennifer	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Mamrak	Emily	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Martinez	Josue	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
McNally	Eva	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Mortimer	Kelly	Site Supervisor	10/1/2022	6/30/2023	56	\$45.83	
Murphy	Tamara	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Nolan	Margy	Site Supervisor	10/1/2022	6/30/2023	84	\$45.83	
Odoemene	Kelsey	Clerk	10/1/2022	6/30/2023	20	\$30.00	
Olsen	Chelsea	Instructor	10/1/2022	6/30/2023	33	\$45.83	X
Patterson	Danielle	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Picillo	Nicholas	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Porter	Julie	Nurse	10/1/2022	6/30/2023	49	\$45.83	X
Quick	Teresa	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Robinson	Jody-Ann	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Ross	Robin	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Sinclair	Claire	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Solas	Kelli	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Sousa	Christian	Instructor	10/1/2022	6/30/2023	33	\$45.83	X
Stephenson	Coleen	Site Supervisor	10/1/2022	6/30/2023	56	\$45.83	
Stewart	Heru	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Straus	John	Instructor	10/1/2022	6/30/2023	21	\$45.83	

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Tait	Richard	Instructor	10/1/2022	6/30/2023	49	\$45.83	X
Thomas	Jennifer	Site Supervisor	10/1/2022	6/30/2023	56	\$45.83	X
Thompson	Angela	Nurse	10/1/2022	6/30/2023	36	\$45.83	X
Tuohy	Margaret	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Ward	Amanda	Instructor	10/1/2022	6/30/2023	21	\$45.83	X
Wasserman	Jan	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Wheeler	Laura	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Williams	Christine	Clerk	10/1/2022	6/30/2023	21	\$30.00	X
Williams	Whitney	Site Supervisor	10/1/2022	6/30/2023	42	\$45.83	X
Wolff	John	Instructor	10/1/2022	6/30/2023	42	\$45.83	X
Wyche	Rhonda	Instructor	10/1/2022	6/30/2023	21	\$45.83	X