

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024

RESOLUTION 4566A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated December 31, 2023
2. Expense Account Adjustment Analysis dated December 31, 2023
3. Revenue Account Adjustment Analysis dated December 31, 2023
4. Check Register #419950-420251 in the amount of \$12,815,643.83
5. Check Register #200846 in the amount of \$1,520,565.45
6. Check Register #200847 for December 2023 payroll in the amount of \$8,055,747.46
7. Treasurer's Reports of November 2023

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of December 31, 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
AND/OR WORKSHOP EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel and/or online workshop; and

WHEREAS, the attendance at stated function was previously approved by the employees’ supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel and/or workshop expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE(S)	LOCATION	ESTIMATED COSTS
Maria Isabel Barreiro Delia Bolden	Tri State Camp Conference	3/12/24- 3/14/24	Atlantic City, NJ	\$198.36
Diego Diaz Central Office	NJSBGA 25 th Annual Conference	3/17/24- 3/20/24	Atlantic City, NJ	\$1,214.60
Susan Ellis Central Office	Attendance, Residency & Homelessness Issues	3/19/24	New Providence, NJ	\$150.00
Thomas Giglio Central Office	NJSBGA 25 th Annual Conference	3/17/24- 3/20/24	Atlantic City, NJ	\$1,039.60
Kimberly Hutchinson Delia Bolden	2024 ASCD Annual Conference	3/22/24- 3/25/24	Washington, DC	\$1,200.50
Chris Mullen Central Office	Attendance, Residency & Homelessness Issues	3/19/24	New Providence, NJ	\$150.00
Richard Porfido Columbia HS	DAANJ Annual State Convention	3/10/24- 3/15/24	Atlantic City, NJ	\$1,415.54
Ann Zullo Marshall School	Managing Stress and Anxiety in Schools & Classrooms	2/6/24	New Providence, NJ	\$115.00

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566D

FOR ACTION

**SUBJECT: APPROVE BOARD MEMBER ATTENDANCE AND
RELATED TRAVEL AND/OR WORKSHOP EXPENSES**

BE IT RESOLVED THAT the Board of Education approves the following attendance and/or workshop related expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Shayna Sacket-Gable	NJSBA Women's Leadership Conference: Connection, Balance, and Inspiration	04/19/2024	Princeton Junction, NJ	\$99.00

BE IT FURTHER RESOLVED THAT the Board of Education approves the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566E

FOR ACTION

SUBJECT: APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$44,000 for the 2023-2024 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Atra Janitorial Supply Company, LLC	Custodial Supplies	Co-op
Dynamic Security, LLC	Security Hardware and Services	Co-op
Hogan security group, LLC	Mechanical & Electronic Door Locking Systems	Co-op
Vista higher learning	Digital Textbooks	Other

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$44,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566F

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation to the Parenting Center in the amount of \$1,125.00.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$1,125.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

These generous donations were made by My Sister's Keeper and the Allen/Chew Family Fund to support the Parenting Center Holiday Toy Drive.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566G

FOR ACTION

SUBJECT: ACCEPT DONATIONS TO COLUMBIA HIGH SCHOOL

BE IT RESOLVED THAT the Board of Education accepts donations to Columbia High School in the amount of \$10,100.00.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-048-200-890	Columbia High School	\$10,100.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

These donations were made by Twentieth Century Fox to support the CHS Dance Program (\$10,000) and the Allen/Chew Family Fund for the Columbia High School Class of 2024 Inclusive Prom (\$100.00).

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566H

FOR ACTION

**SUBJECT: AUTHORIZE THE BUSINESS ADMINISTRATOR TO ENTER INTO
AN AGREEMENT WITH CAMP RIVERBEND**

BE IT RESOLVED, that the Board of Education authorize the Business Administrator to enter into an agreement with Camp Riverbend of Warren, New Jersey to park buses in the Columbia High School parking lot June 22, 2024 – August 9, 2024 at a rate of \$100 per bus per week.

BACKGROUND INFORMATION

Camp Riverbend will use the Columbia High School lot to park up to 10 buses.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566I

FOR ACTION

**SUBJECT: AUTHORIZE THE BUSINESS ADMINISTRATOR TO ENTER INTO
AN AGREEMENT WITH ULTIMATE FRISBEE**

BE IT RESOLVED, that the Board of Education authorizes the Business Administrator to enter into an agreement with Ultimate Frisbee of South Orange, New Jersey for Facility Usage at Underhill Field. This agreement includes facility usage fees of \$40/hour

BACKGROUND INFORMATION

Ultimate Frisbee has requested use of the Underhill Field turf/track at a cost of \$40/hour.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566J

FOR ACTION

**SUBJECT: APPROVE MEMORANDUM OF AGREEMENT WITH DREW
UNIVERSITY MASTER OF ARTS IN TEACHING PROGRAM**

BE IT RESOLVED THAT the Board of Education approves a Memorandum of Agreement with Drew University and the South Orange Maplewood School District to provide clinical training experiences for students in the Master of Arts in Teaching Program, effective January 5, 2024.

BACKGROUND INFORMATION

The purpose of this agreement is to establish the terms and conditions between Drew University, students and SOMSD. This agreement shall remain in effect for one year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566K

FOR ACTION

**SUBJECT: APPROVE CHANGE ORDER FOR RENOVATIONS AND
 ADDITIONS TO CLINTON AND DELIA BOLDEN SCHOOL
 PROJECTS**

BE IT RESOLVED THAT the Board of Education approves the following change order to the contract with DMD Contracting, Inc. for Renovations and Additions to Clinton and Delia Bolden School Projects.

<u>Contractor</u>	<u>Change Order#</u>	<u>Amount</u>
DMD Contracting	#11	\$14,395.67 (reduce allowance) \$115.26 (increase contract)

BACKGROUND INFORMATION

Change order # 11 is to furnish and install fire department connection at the hot box as requested by the township.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566L

FOR ACTION

**SUBJECT: APPROVE CHANGE ORDERS FOR RENOVATIONS AND
 ADDITIONS TO MARSHALL AND MONTROSE SCHOOL
 PROJECTS**

BE IT RESOLVED THAT the Board of Education approves the following change orders to the contract with Hall Building Corp. for Renovations and Additions to Marshall and Montrose School Projects.

<u>Contractor</u>	<u>Change Order #</u>	<u>Change Order Amount</u>
Hall Building Corp.	4	\$15,939.87 (General Allowance)
	5	\$77,962.50 (General Allowance)

BACKGROUND INFORMATION

Change Order #4 is for additional blocking for electrical devices due to asbestos plaster walls. Change Order #5 is to furnish and install a custom built switchboard in lieu of Siemens to accelerate delivery.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566M

FOR ACTION

**SUBJECT: APPROVE SUBMISSION OF AMENDMENT TO FY 2022 FEDERAL
ARP-HYC II FUNDS**

BE IT RESOLVED THAT the Board of Education approves the submission of an amendment to the application for FY 2022 American Rescue Plan Homeless Children and Youths (ARP-HCY II) Funds in the amount of \$15,291.00.

BACKGROUND INFORMATION

The purposes of the ARP-HCY Fund are to help States and Local Education Agencies (LEAs) identify homeless children and youths, provide wraparound services that address multiple effects of COVID-19 pandemic on homeless children and youth, and to ensure that homeless children and youth are able to attend school and participate fully in school activities.

The amendment is to budget \$756.00 in additional funding received from the State for supplies and other objects to better serve the Homeless Student population.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 4566N

FOR ACTION

SUBJECT: RESOLUTION OF THE BOARD OF EDUCATION OF SOUTH ORANGE AND MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY DETERMINING TO UNDERTAKE CERTAIN CAPITAL PROJECTS AND THE NECESSITY TO RAISE MONEY FOR SUCH CAPITAL PROJECTS IN ACCORDANCE WITH N.J.S.A. 18A:22-27

WHEREAS, the Board of Education of South Orange and Maplewood, New Jersey (the "Board of Education") has determined that certain capital projects authorized by law should be undertaken by the Board of Education and that it is necessary to raise money for such capital projects; and

WHEREAS, the Board of Education wishes to record its determination in accordance with N.J.S.A. 18A:22-27; and

WHEREAS, in addition, the Board of Education wishes to accept the determination of "Eligible Costs" as provided by the New Jersey Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of South Orange and Maplewood, New Jersey (not less than two-thirds of all members thereof affirmative concurring) as follows:

Section 1. The Board of Education hereby determines that it is necessary to undertake the capital projects as set forth on the Attached Exhibit A (the "Projects") and to incur the costs associated therewith as set forth therein.

Section 2. The Board of Education hereby determines that the costs of the Projects described in Section 1 hereof are estimated to be \$29,992,765 as set forth in Exhibit A, which estimate is determined by the Board of Education to be readily understandable and is incorporated by this reference as if set forth in this resolution. It is reasonably believed that all of the costs to be borne by the Board of Education for the Projects will be funded through the issuance of school bonds and/or notes and may be funded through the issuance of temporary notes, or may be funded on a permanent basis through the issuance of one or more series of bonds.

Section 3. It is hereby determined that a public hearing will be held by the Board of School Estimate with respect to the amounts of money to be raised for the Projects described herein on February 13, 2024 at 5:00 p.m. at the Administration Building in the

District Meeting Room or at such other date and time as approved by the Board Secretary/School Business Administrator.

Section 4. The Board Secretary/School Business Administrator of the Board of Education is hereby authorized and directed to certify a copy of this resolution to each member of the Board of School Estimate not more than thirty (30) days nor less than fifteen (15) days prior to the date set for the public hearing and shall cause a notice of the public hearing and this resolution to be published at least once and not less than seven (7) days prior to the public hearing in the News Record and shall cause the resolution to be on file and open to examination of the public and to be produced at the public hearing for the information of those attending. The notice of the public hearing and the resolution shall include a statement that the resolution will be on file and open to examination to the public between the hours of 8:30 a.m. and 4:00 p.m. at the office of the Board Secretary/School Business Administrator from the date of such notice until the date of the public hearing.

Section 5. This resolution shall also constitute a declaration of intent by the Board of Education to issue tax-exempt obligations for the purpose of paying expenditures for the Projects pursuant to Treasury Regulation Section 1.150-2.

Section 6. The Board of Education hereby (i) accepts the determination of Preliminary Eligible Costs as set forth in the letters of the New Jersey Department of Education (the "NJDOE Eligibility Letter") and as set forth in Exhibit A; (ii) elects to receive the "State Share" in the form of debt service aid; (iii) determines to construct the Projects; (iv) agrees to locally fund any excess costs and (v) delegates the supervision of the Projects to the Business Administrator/Board Secretary.

Section 7. This resolution shall take effect immediately.

Exhibit A

SCHOOL	DOE PROJ. NUMBER(S)	PROJECT	Estimated Cost
South Orange Middle School	4900-050-19-1000 4900-050-19-2000	Air Conditioning Renovations	\$21,001,365.00
Columbia High School	4900-030-19-1000	Renovations	\$8,991,400.00

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
January 25, 2024**

RESOLUTION 45660

FOR ACTION

SUBJECT: AUTHORIZE REIMBURSEMENT

BE IT RESOLVED THAT the Board of Education authorizes tuition reimbursement to Kerri Waibel, Director of Access and Equity in the amount of \$1,088.00 for a Spring 2024 course required to obtain her Doctorate in Educational Leadership. Ms. Waibel will be required to continue employment with the District for two years after receipt of this reimbursement, or the District will request repayment by the employee.

BACKGROUND INFORMATION

This resolution is required because the reimbursement request is outside of the terms of Ms. Waibel's current employment agreement.