

DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
Public Meeting, March 21, 2024
Personnel Fiscal Resolutions

FINAL RESOLUTION No. 4586

The Superintendent recommends that the Board of Education approve the following personnel fiscal resolutions.

4586 A. RETIREMENT

NAME	ASSIGNMENT	EFFECTIVE DATE	YEARS IN DISTRICT
Cook, William	T Music/Strings SOM – 1.0 FTE	7/1/24	26

Background

The above retiree faithfully served in the public schools of South Orange and Maplewood. In appreciation of his contribution to the educational welfare of this community, he will be given recognition at one of the June 2024 meetings.

4586 B. RESIGNATIONS

NAME	ASSIGNMENT	EFFECTIVE DATE	YEARS IN DISTRICT
Axon, Hillary	T SPED/INC MM – 1.0 FTE	3/14/24	2.6
King, Russell	<i>Assistant Principal</i> <i>CHS – 1.0 FTE</i>	7/1/24	4

4586 C. APPOINTMENT OF LEAVE REPLACEMENT STAFF

(This employment is conditional and subject to the disclosure requirement; pending compliance with NJ Public Law 2018, Chapter 5)

NAME	ASSIGNMENT	EFFECTIVE DATE	ACTUAL SALARY	BACKGROUND
Donahue, Nicole	Speech/Language Specialist CLIN – 1.0 FTE	4/1/24 6/20/24	\$63,385	Filling in while Jillian DeGironimo is out on leave

4586 D. CHANGE IN END DATE

NAME	ASSIGNMENT	OLD END DATE	NEW END DATE
Howard, Talj	LR T Art SB – 1.0 FTE	5/31/24	6/20/24
Martinez, Angela	LR T SPED/INC Gr. 4 SB – 1.0 FTE	5/31/24	6/20/24
Snyder, Caroline	LR T Art TUS – 1.0 FTE	5/31/24	6/30/24

4586 E. LEAVES OF ABSENCE

NAME	ASSIGNMENT	EFFECTIVE DATE
Dean, Andrew	T Art TUS – 1.0 FTE	5/30/24-6/30/24 (Unpaid Personal Leave)

Gluckman, Erica	T 2 SB 1.0 FTE	4/4/24-6/30/24 (Unpaid Childcare Leave) 8/29/24-6/19/25 (Unpaid Childcare Leave)
Haldeman, Sarah	T SPED/INC SB – 1.0 FTE	6/3/24-6/30/24 (Unpaid Childcare Leave)
Kruglinski, Laura	T Art SB 1.0 FTE	5/31/24-6/30/24 (Unpaid Childcare Leave) 8/29/24-5/30/25 (Unpaid Childcare Leave)
Stewart, Kandice	T Art CHS – 1.0 FTE	1/18/24-2/5/24 (Paid Maternity Leave) 2/6/24-3/4/24 (Unpaid FMLA) 3/5/24-3/21/24 (Unpaid NJ FLA)
Walsh, Lauren	Guidance Counselor SOM 1.0 FTE	2/5/24-3/5/24 (Paid Maternity Leave) 3/6/24-3/18/24 (Unpaid FMLA) 3/19/24-5/31/24 (Unpaid NJ FLA)

4586 F. SALARY ADJUSTMENTS

NAME	ASSIGNMENT	EFFECTIVE DATE	ADJUSTMENT	ACTUAL SALARY
Mullen, Christin	Supervisor SPED DIST 1.0 FTE	1/9-1/29/24 (8 days)	\$235.00 (per day)	\$1,880.00
Swyberius, Laura	<i>Asst. Principal MAR – 1.0 FTE</i>	<i>1/17-3/1/24 (31 days)</i>	<i>\$150.00 (per day)</i>	<i>\$4,650.00</i>
Allanson, Aaron	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$66.43 (per day)	\$1,129.31
Cahill, Allison	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$116.82 (per day)	\$1,985.94
Iraggi, Taylor	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$66.43 (per day)	\$1,129.31
Pilone, Jr., Joseph	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$123.15 (per day)	\$2,093.55
Pruden, Christopher	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$66.43 (per day)	\$1,129.27
Clesmere, Lindsey	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$84.65 (per day)	\$1,439.05
Hurley, Pat	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$116.82 (per day)	\$1,985.94
Mobley, Gary	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$116.82 (per day)	\$1,985.94

Shannon, Robert	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$116.82 (per day)	\$1,985.94
Hamilton, Erik	T PE/Health CHS - .2 FTE	2/5-2/29/24 (17 days)	\$68.43 (per day)	\$1,163.27
Fox, Mara	LDTC DB/MAR - .2 FTE	9/6-10/9/23 (23 days)	\$107.09 (per day)	\$2,463.07
Melendez-Pallitto, Dr. M. Laura	School Psychologist DB/MAR – .2 FTE	9/6-10/9/23 (23 days)	\$98.21 (per day)	\$2,258.83
Fox, Mara	LDTC DB/MAR - .2 FTE	1/12-1/22/24 (5 days)	\$107.09 (per day)	\$535.45
Melendez-Pallitto, Dr. M. Laura	School Psychologist DB/MAR – .2 FTE	1/12-1/22/24 (5 days)	\$98.21 (per day)	\$491.05
Buzar, Marissa	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$12,509 (@ 17%)	\$86,094
D'Alessio, Tara	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$17,873 (@ 17%)	\$127,008
Fleming, Aprell	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$15,586 (@ 17%)	\$107,266
Obasi, Mabel	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$15,025 (@ 17%)	\$103,410
Hatchell, Lucinda	T SPED CHS - 1.2 FTE	9/7/23 3/5/24	+\$17,660 (pro-rated @ 17%)	\$121,540 (pro-rated)
Kaller, Nichole	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$14,685 (@ 17%)	\$101,070
Miller, Colleen	T SPED CHS - 1.2 FTE	9/7/23 4/5/24	+\$15,399 (pro-rated @ 17%)	\$105,984 (pro-rated)
Passanante, John	T SPED CHS - 1.2 FTE	10/2/23 6/20/24	+\$16,011 (pro-rated @ 17%)	\$110,196 (pro-rated)
Sampson, Mercedeh	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$17,660 (@ 17%)	\$121,540
Falk, Suzanne	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$16,385 (@ 17%)	\$112,770
Gallof, Pamela	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$19,087	\$114,522
Quinn, Robin	T SPED CHS - 1.2 FTE	9/7/23 6/20/24	+\$16,011 (@ 17%)	\$110,196
Reichenstein, Steven	T SPED CHS - 1.2 FTE	9/28/23 6/20/24	+\$13,206 (pro-rated @ 17%)	\$90,891 (pro-rated)
Anderson-Ellis, Shawna	T SPED CHS - 1.2 FTE	10/16/23 6/20/24	+\$19,237 (pro-rated)	\$115,422 (pro-rated)
Degioia, Damiana	T SPED/INC CHS - 1.2 FTE	10/16/23 6/20/24	+\$15,237 (pro-rated)	\$91,422 (pro-rated)
Regler, James	T SPED/INC CHS - 1.2 FTE	10/16/23 6/20/24	+\$14,457 (pro-rated)	\$86,742 (pro-rated)
Schiavo, Lynn	T SPED/INC CHS - 1.2 FTE	10/16/23 6/20/24	+\$19,717 (pro-rated)	\$118,302 (pro-rated)
Stradford, Karen	T SPED/INC CHS - 1.2 FTE	10/16/23 6/20/24	+\$18,117 (pro-rated)	\$108,702 (pro-rated)
Stradford, Lynn	T SPED/INC CHS - 1.2 FTE	10/4/23 6/20/24	+\$22,567 (pro-rated)	\$138,902 (pro-rated)

Martinez, Dorota	SAC CHS - .2 FTE	2/1-2/29/24 (19 days)	\$106.85 (per day)	\$2,030.15
Griffiths, Sara	T SS CHS - 1.2 FTE	1/8/24 6/20/24	+\$21,027 (pro-rated)	\$129,662 (pro-rated)
Luzzi, Christina	T SS CHS - 1.2 FTE	1/8/24 6/20/24	+\$13,597 (pro-rated)	\$81,582 (pro-rated)
Bachenheimer, Stacey	T SCI/B CHS - .2 FTE	2/1-2/29/24 (19 days)	\$123.15 (per day)	\$2,339.85
Barber, Kristin	T SCI/B CHS - .2 FTE	2/1-2/29/24 (19 days)	\$123.15 (per day)	\$2,339.85
Biasucci, Amy	T SCI/B CHS - .2 FTE	2/1-2/29/24 (19 days)	\$116.82 (per day)	\$2,219.58
Nugent, James	T SCI/B CHS - .2 FTE	2/1-2/29/24 (19 days)	\$123.15 (per day)	\$2,339.85
Tedeschi, Chasity	T SCI/B CHS - .2 FTE	2/1-2/29/24 (19 days)	\$90.21 (per day)	\$1,713.99
Johannsen, George	T English CHS - .2 FTE	2/1-2/29/24 (19 days)	\$106.42 (per day)	\$2,021.98
MacPherson, Stephen	T English CHS - .2 FTE	2/1-2/29/24 (19 days)	\$123.15 (per day)	\$2,339.85
Martling, Lori	T English CHS - .2 FTE	2/1-2/29/24 (19 days)	\$125.37 (per day)	\$2,382.03
McNamara, Tracy	T English CHS - .2 FTE	2/1-2/29/24 (19 days)	\$107.09 (per day)	\$2,034.71
Pollioni, Eugene	T English CHS - .2 FTE	2/1-2/29/24 (19 days)	\$123.15 (per day)	\$2,339.85
LiPuma, Elizabeth	T SPED SOM - .2 FTE	2/1-2/29/24 (19 days)	\$78.87 (per day)	\$1,498.53
Meade, Megan	T SPED SOM - .2 FTE	2/1-2/29/24 (19 days)	\$116.82 (per day)	\$2,219.58
Winter, Benjamin	T SPED SOM - .2 FTE	2/1-2/29/24 (19 days)	\$107.09 (per day)	\$2,036.61
Bethea, Sabrina	Clerical Aide TUS – 1.0 FTE	2/14-2/29/24 (19.5 hours)	\$7.81 (per hour)	\$152.30
Cadorette, Catherine	Clerical Aide SB – 1.0 FTE	12/12-3/7/24 (61.25 hours)	\$7.81 (per hour)	\$478.36

4586 G. STIPENDS

NAME	ASSIGNMENT	EFFECTIVE DATE	ACTUAL SALARY
Frisch, Julia	Intramural SOM - .5 FTE	9/1/23 6/30/24	\$4,628

4586 H. JOB DESCRIPTIONS

Revised: Stipend: Assistant to the Principal

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD

525 Academy Street. Maplewood, NJ 07040

JOB DESCRIPTION

POSITION TITLE

ASSISTANT TO THE PRINCIPAL - STIPEND

**MINIMUM
QUALIFICATIONS**

- Certified Teacher
- Trained in First Aide and CPR
- Computer proficiency essential
- Excellent people skills

REPORTS TO

PRINCIPAL

JOB GOAL(S)

To assist the principal in providing curricular, instructional, professional development and administrative support within the building.

PRIMARY RESPONSIBILITIES

1. Assists the Assistant Superintendent for Curriculum and Instruction, the Director of Curriculum & Instruction, and Principal to implement the District's curriculum as it applies to the K-12 content areas.
2. Supports the staff development program necessary for teachers to implement the K-12 program.
3. Assists with the development and administration, together with the Assistant Superintendent for Curriculum and Instruction, the Director Curriculum & Instruction, and the Principal, of a budget, including instructional research and staff development, to support the K-12 program.
4. Oversees, with the approval of the Assistant Superintendent for Curriculum and Instruction, the Director of Curriculum & Instruction, and the Principal, the selection, purchase and inventory of all textbooks, teaching supplies and equipment to support the K-12 program.
5. Is available for instructional assistance to the K-12 teachers.
6. Assists with the identification of teachers who will provide leadership in the areas of professional development and curriculum development.
7. Provides periodic presentations to parent and other community groups.
8. Assists the Principal and/or K-12 Supervisor in conducting curriculum meetings; attends District curriculum meetings, team, content, and grade-level meetings, in order to effect horizontal and vertical continuity and articulation of the K-12 program.
9. Assists the Principal in the operation of the building intervention team.
10. Assists the Principal in implementing the testing and assessment program under the

Job Description

Title: Assistant to the Principal – Stipend

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direction of the Director of Curriculum & Instruction.

- 11.** Assists the Principal in promoting appropriate student behavior and enforcing discipline as necessary.
- 12.** Be in charge of lunch duty to be scheduled by the Principal.
- 13.** Be responsible for building coverage during emergencies (e.g. fire, rescue squad, DYFS) when the Principal is in District but not in the building.
 - Coverage does not mean conferencing with parents or other activities of a non-emergency nature.
 - In the event the assistant to the principal judges he/she cannot handle the situation, he/she may call the Principal.
- 14.** Other responsibilities as assigned by the Principal.

The Assistant to the Principal will not be responsible for supervising, observing or evaluating certified staff.

**WORKING RELATIONSHIPS
OF THE POSITION**

To maintain effective relationships with teachers, students, parents, administrators and appropriate community groups.

TERMS OF EMPLOYMENT

10 Months Stipend
Salary as per SOMEA Agreement

It is not the intent of this description to cover every one of the duties and responsibilities of this position. It lists most of the significant areas and is intended to convey a general understanding of the assignment. However, evaluation of performance will be based on the duties and responsibilities listed in the job description.

Date Developed: April 2002

Initial Approval: April 2002

Revised: April 2004; July 19, 2004; March 21, 2024