

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION **4686A**

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. October 2024 Expense Account Adjustment Analysis
2. October 2024 Revenue Account Adjustment Analysis
3. July, August and September 2024 Transfer Reports
4. Check Register #200883-200884 in the amount of \$3,742,761.97
5. Check Register #200885 for October 2024 payroll in the amount of \$7,870,036.96
6. Check Register#423439 in the amount of \$1,289,603.66
7. Check Register #423440-423669 in the amount of \$7,484,304.34
8. Check Register #423670-423764 in the amount of \$3,898,401.11
9. August and September 2024 Treasurer Reports

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686B

FOR ACTION

SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
AND/OR WORKSHOP EXPENSES

WHEREAS, the following employees have requested approval for the indicated work-related travel and/or online workshop; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel and/or workshop expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE(S)	LOCATION	ESTIMATED COSTS
Jason Bing Central Office	STEM Connections: Building Bridges to our Workforce	1/16/25	Newark, NJ	\$30.64
Ann Bodnar Central Office	Regional Women's Educational Leadership Forum	12/4/24	Union, NJ	\$55.00
Michael Calissi Tuscan School	NJPSA/ASCA	1/8/25- 2/25/25	Virtual	\$450.00
Zoila Correa Central Office	Regional Women's Educational Leadership Forum	12/4/24	Union, NJ	\$55.00
Maureen Davenport Seth Boyden	NJ Coalition for Inclusive Education	1/10/25	Galloway, NJ	\$223.70
Sue Ellis Central Office	Regional Women's Educational Leadership Forum	12/4/24	Union, NJ	\$55.00
Carey Guido Maplewood MS	NJASPERD Annual Conference	2/24/25	Princeton, NJ	\$0.00
Christina Punturieri Central Office	Regional Women's Educational Leadership Forum	12/4/24	Union, NJ	\$55.00
Total				\$924.34

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686C

FOR ACTION

SUBJECT: APPROVE RELATED SERVICE PROVIDERS

BE IT RESOLVED THAT the Board of Education approves the following provider(s) for the service indicated for the 2024-2025 school year:

Provider Name	Service	Rate
Educational Audiology Resources, LLC Brick, NJ	Audiologic Evaluation with Tympanometry	\$300.00
	Central Auditory Processing w/AE	\$800.00
	Classroom Acoustic Evaluation (per Classroom)	\$1,050.00
	Classroom Observation for Auditory Interventions	\$600.00
	FM/DM Amplification Evaluation w/o A/E/Functional Assessment & Electroacoustic Verification between equipment A/E not included	\$550.00
	Functional Hearing Aid/CI/BAHS Evaluation with Electroacoustic Verification between equipment A/E not included	\$650.00
	Educational Audiologist	\$185.00/hour
	Report/Record Review	\$350.00
	Half Day Workshop (3.5 hours)	\$700.00
	Full Day Workshop (6 hours)	\$1,300.00
	Custom Ear Molds for Hearing Aids	\$250.00/pair
Prism Behavioral Consulting Lincoln Park, NJ	Behavior Therapy BCBA	\$135.00/hour
	ABA Program Coordination	\$135.00/hour

BACKGROUND INFORMATION

The providers will perform services and/or evaluations for students as needed. Pursuant to the Local Public Contracts Law N.J.S.A. 18A:4-1, *et seq.*, the Board is permitted to enter into professional service contracts without the necessity of public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686D

FOR ACTION

SUBJECT: APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$44,000 for the 2024-2025 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Fire and Security Technologies	Fire & Security Alarms	Co-op
Municipal Capital Corporation	Copiers	State Contract
NJ American Water Co.	Water Service	Other
NRG Business Marketing LLC	Utilities	Other
NJ Principals & Supervisors Assoc.	Professional Org	Other
Shi International Corp.	Technology Licenses	Co-op
Troller Electric, LLC	Electrical Services	Co-op

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$44,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686E

FOR ACTION

**SUBJECT: APPROVE ORGANIZATIONAL APPOINTMENTS FOR
THE 2024-2025 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following organizational appointments:

1. Appoints Andrew Zabiega as Assistant Board Secretary and authorize him to sign checks, notes, drafts, bills of exchange, acceptance, undertakings or other orders for the payment of money in the absence of the Board Secretary.
2. Approve the Business Office Purchasing Manual as recommended by the Superintendent of Schools.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686F

FOR ACTION

**SUBJECT: APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE
 PLAN AND M1**

BE IT RESOLVED THAT the Board of Education approves the submission of the District's Comprehensive Maintenance Plan for the for the 2024-2025 school year and the Annual Maintenance Worksheet (M1).

BE IT FURTHER RESOLVED THAT the Board of Education states that the district's required maintenance activities are reasonable to keep the schools' facilities open and safe for use or in its original condition and maintain the validity of their warranties.

BACKGROUND INFORMATION

As per 6A:26A-20.5, the Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet (form M-1) is required to be submitted to NJDOE in November of each year, accompanied by a Board resolution approving the submission.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686G

FOR ACTION

SUBJECT: ACCEPT SAFETY GRANT FROM NJSIG

BE IT RESOLVED THAT the Board of Education accepts a grant from New Jersey School Insurance Group in the amount of \$10,449.00 to be used for risk management projects and safety related improvements.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Acting Superintendent or his designee is authorized to administer it:

20-035-200-890	NJSBAIG	\$10,449.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary be authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

The application for this grant was approved on May 30, 2024 (Resolution 4614F). Funds can be used for plant safety, building security, safety equipment and training.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686H

FOR ACTION

SUBJECT: ACCEPT DONATION TO PARENTING CENTER

BE IT RESOLVED THAT the Board of Education accepts a donation to the Parenting Center in the amount of 500.00.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$500.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This generous donation was made by the Allen/Chew Family Fund to support the Parenting Center.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686I

FOR ACTION

SUBJECT: REFUND UNEXPENDED SPECIAL REVENUE FUNDS

BE IT RESOLVED THAT the Board of Education approves the refund of \$25,918.00 special revenue funds to the Treasurer of the State of New Jersey as listed below:

Nonpublic State Aid

2023-24 Nonpublic Compensatory Aid	\$ 2,161.00
2023-24 Nonpublic Exam & Classification Aid	\$ 7,407.00
2023-24 Nonpublic Supplementary Instruction Aid	\$ 8,921.00
2023-24 Nonpublic Corrective Speech Aid	\$ 4,464.00
2023-24 Nonpublic Textbook Aid	\$ 1,214.00
2023-24 Nonpublic Nursing	\$ 0.00
2023-24 Nonpublic Technology	\$ 211.00
2023-24 Nonpublic Security	<u>\$ 1,540.00</u>
Total Refund Due	\$25,918.00

BACKGROUND INFORMATION

These funds remained unexpended at the end of the FY24 program year and must be refunded to the grantor. The amounts will be reflected in the June 30, 2024 audit as amounts due to grantor.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686J

FOR ACTION

**SUBJECT: APPROVE AFFILIATION AGREEMENT WITH CALDWELL
UNIVERSITY**

BE IT RESOLVED THAT the Board of Education approves an affiliation agreement with Caldwell University for the purposes of providing Clinical Experience and/or Clinical Practice for nurses seeking certification as a school nurse effective October 9, 2024.

BACKGROUND INFORMATION

The purpose of this agreement is to define rules and responsibilities of the University and SOMSD in the implementation and planning for the clinical experience and clinical practice for nurses. This agreement shall remain in effect for one year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686K

FOR ACTION

SUBJECT: APPROVE MEMBERSHIP IN CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on November 21, 2024 the governing body of the South Orange Maplewood School District, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the South Orange Maplewood School District.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
November 21, 2024**

RESOLUTION 4686L

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER FOR RENOVATIONS TO MAPLEWOOD
MIDDLE SCHOOL AND SOUTH ORANGE MIDDLE SCHOOL

BE IT RESOLVED THAT the Board of Education approves the following change order to the contract with The Bennett Company, Inc. for Renovations to Maplewood Middle School and South Orange Middle School.

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>
The Bennett Company	6	\$32,058.00 (contract increase)

BACKGROUND INFORMATION

Change order #6 will address the following:

- Credit due to PCO-36
- Unforeseen existing field conditions
- Repair of unforeseen steam leaks
- Abatement through September 30, 2024
- Reinsulating of steam header
- Plaster repair credit
- Credit for deletion of duct painting
- Stage skylight – furnish and install spray foam coating
- Abatement through October 31, 2024
- Steam Pipe repairs
- Privacy Room casework