

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725A

FOR ACTION

SUBJECT: FINANCIAL REPORTS

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. December 2024 Board Secretary's Report
2. December 2024 Treasurer Report
3. December 2024 Transfer Report
4. January 2025 Expense Account Adjustment Analysis
5. January 2025 Revenue Account Adjustment Analysis
6. Check Register #200888 in the amount of \$ \$1,551,735.23
7. Check Register #200889 in the amount of \$ \$7,774,575.75 for December 2024 payroll
8. Check Register #424286-424925 in the amount of \$9,369,598.50

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025

RESOLUTION 4725B

FOR ACTION

SUBJECT: BOARD OF EDUCATION'S MONTHLY CERTIFICATION

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of December 31, 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725C

FOR ACTION

**SUBJECT: APPROVE ATTENDANCE AND WORK RELATED TRAVEL
AND/OR WORKSHOP EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel and/or online workshop; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel and/or workshop expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE(S)	LOCATION	ESTIMATED COSTS
Tunde Adedoyin Central Office	Spring 2025 Educator's Exchange	04/10/25	Montclair, NJ	\$26.45
Tunde Adedoyin Central Office	NJASPA 2025 Inaugural Spring Summit	03/06/25	South Orange, NJ	\$0.00
Jane Bean Folkes Columbia HS	Teaching Kindergarten Conference	03/07/25 03/08/25	New York, NY	\$249.00
Jane Bean Folkes Columbia HS	Education Career Fair	04/08/25	New York, NY	\$173.50
Cassandra Bragg Central Office	2025 Inaugural Spring Summit	03/06/25	South Orange, NJ	\$100.00
Louis Brown Maplewood Middle	Education Opportunities Fair	03/05/25	Ewing, NJ	\$326.70
Melissa Butler Clinton School	Spring 2025 Educator's Exchange	04/10/25	Montclair, NJ	\$26.45
Michael Calissi Tuscan School	I&RS to MTSS	03/26/25	Virtual	\$100.00
Anthony Cicensia South Mountain	I&RS to MTSS	03/26/25	Virtual	\$100.00
Dr. Zoila Correa Central Office	I&RS to MTSS	03/26/25	Virtual	\$100.00

Kati Costello Central Office	Supercharge Your MTSS Implementation	03/13/25	West Orange, NJ	\$0.00
Maureen Davenport Seth Boyden	I&RS to MTSS	03/26/25	Virtual	\$100.00
Maureen Davenport Seth Boyden	2025 Education Interview Day & Mini Career Day	02/28/25	Wayne, NJ	\$108.80
Jennifer De Los Angeles Central Office	NJASPA 2025 Spring Summit	03/06/25	South Orange, NJ	\$100.00
Owen Divers Clinton School	Teaching Kindergarten Conference	03/07/25 03/08/35	New York, NY	\$249.00
Eshaya Draper Central Office	NJSPRA Spring 2025 Workshop	03/13/25	Monroe Township, NJ	\$95.63
Eshaya Draper Central Office	NJSPRA Spring 2025 Professional Development	03/20/25 04/17/25 05/22/25 06/12/25	Virtual	\$1,000.00
Monique Durant Central Office	Spring 2025 Educator's Exchange	04/10/25	Montclair, NJ	\$26.45
Monique Durant Central Office	2025 Inaugural Spring Summit	03/06/25	South Orange, NJ	\$102.35
Susan Ellis Central Office	Spring 2025 Careers in Education Job Fair	04/09/25	Union, NJ	\$114.05
Karissa Handler Columbia High School	High Point University Counselor Open House	03/19/25 03/21/25	High Point, NC	\$0.00
Yves Hart Central Office	Supercharge Your MTSS Implementation	03/13/25	West Orange, NJ	\$0.00
Marcia Hicks Columbia High School	I&RS to MTSS	03/26/25	Virtual	\$100.00
Kim Hutchinson Central Office	2025 Education Interview Day & Mini Career Day	02/28/25	Wayne, NJ	\$33.80
Lynn Irby-Hill South Orange Middle	Education Career Fair	04/08/25	New York, NY	\$73.50
Keysha Knight Columbia HS	The Extraordinary Administrative Professional	03/21/25	Virtual	\$0.00
Melissa Koes Tuscan School	Teaching Kindergarten Conference	03/07/25 03/08/25	New York, NY	\$249.00
Leroy Johnson Central Office	NJPSA/FEA	03/07/25	Monroe Township, NJ	\$92.30
Peter Kassalow Maplewood Middle	I&RS to MTSS	03/26/25	Virtual	\$100.00
Nicole Monfasani Columbia High School	Shape America 2025 National Convention	03/31/25- 04/05/25	Baltimore, MD	\$2,707.10
Imani Moody Central Office	NJASBO Annual Conference	06/04/25- 06/06/25	Atlantic City, NJ	\$1,218.52

Tracie Morrison Columbia High School	Spring 2025 Careers in Education Job Fair	04/09/25	Union, NJ	\$14.05
Tracie Morrison Columbia High School	Women's Leadership Conference	04/07/25 04/08/25	Somerset Park, NJ	\$491.29
Tracie Morrison Columbia High School	Driving Student Empowerment Through Arts Education	02/28/25	New Providence, NJ	\$162.60
Tracie Morrison Columbia High School	The Power of Relationships PSEL, 3, 5, 10	03/27/25	Monroe, NJ	\$40.61
Kyndell Pierce-Tuttle Marshall School	I&RS to MTSS	03/26/25	Virtual	\$100.00
Jesse Pierre Tuscan School	Managing Sudden Traumatic Loss	03/04/25 03/05/25	Bloomfield, NJ	\$0.00
Angela Rivera Delia Bolden	I&RS to MTSS	03/26/25	Virtual	\$100.00
Dr. Donovan Smalls South Orange Middle	Education Opportunities Fair	03/05/25	Ewing, NJ	\$76.70
Dr. Donavan Smalls South Orange Middle	I&RS to MTSS	03/26/25	Virtual	\$100.00
Maggie Tuohy Seth Boyden School	Teaching Kindergarten Conference	03/07/25 03/08/25	New York, NY	\$249.00
Lavonne Wallace Clinton School	I&RS to MTSS	03/26/25	Virtual	\$100.00
Sjocquelyn Winstead Columbia High School	DAANJ	03/10/25- 03/14/25	Virtual	\$1,827.84
Kendra Wolsky Central Office	Rutgers Emergency Management	04/01/25- 04/29/25	Virtual	\$390.00
Andrew Zabiega Central Office	NJASBO Annual Conference	06/04/25- 06/06/25	Atlantic City, NJ	\$1,155.92
Total				\$12,480.61

BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725D

FOR ACTION

SUBJECT: APPROVE RELATED SERVICE PROVIDERS

BE IT RESOLVED THAT the Board of Education approves the following provider(s) for the service indicated for the 2024-2025 school year:

Provider Name	Service	Rate
Best of You Therapy, Inc. Wayne, NJ	Speech Therapist	\$100/hr (in school) \$125/hr (home based) \$425/eval
	Bilingual Therapist (PT, OT, SLP)	\$110/hr (in school) \$135/hr (home based) \$625/eval
	Occupational Therapist	\$100/hr (in school) \$125/hr (home based) \$425/eval
	LDTC	\$90/hr \$425/eval
	Psychologist	\$90/hr \$425/eval
	Physical Therapist	\$100/hr (in school) \$125/hr (home based) \$425/eval
	Special Education Teacher	\$70/hr (in school) \$95/hr (home based)
	ABA Therapy Services	\$95/hr (in school) \$125/hr (home based)

BACKGROUND INFORMATION

The providers will perform services and/or evaluations for students as needed. Pursuant to the Local Public Contracts Law N.J.S.A. 18A:4-1, et seq., the Board is permitted to enter into professional service contracts without the necessity of public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725E

FOR ACTION

SUBJECT: APPROVES USE OF VENDORS

BE IT RESOLVED THAT the Board of Education approves the use of the following vendors in excess of the \$44,000 for the 2024-2025 school year:

VENDOR NAME	PRODUCT	TYPE OF VENDOR
Creative Library Concepts	Furniture	Co-Op
KI	Furniture	Co-op

BACKGROUND INFORMATION

The Board is required to approve spending authority above \$44,000 for items not awarded by public bidding. Copyrighted materials and vendors on co-op and state contract are exempt from public bidding.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725F

FOR ACTION

**SUBJECT: AUTHORIZE THE BUSINESS ADMINISTRATOR TO ENTER INTO
AN AGREEMENT WITH CAMP RIVERBEND**

BE IT RESOLVED, that the Board of Education authorize the Business Administrator to enter into an agreement with Camp Riverbend of Warren, New Jersey to park buses in the Columbia High School parking lot June 23, 2025 – August 15, 2025 at a rate of \$100 per bus per week.

BACKGROUND INFORMATION

Camp Riverbend will use the Columbia High School lot to park up to 10 buses.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725G

FOR ACTION

SUBJECT: ACCEPT DONATION TO SOUTH ORANGE MIDDLE SCHOOL

BE IT RESOLVED THAT the Board of Education accepts a donation to South Orange Middle School in the amount of \$1,112.80.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-006-200-890-SO-5900	South Orange Middle School	\$1,112.80
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

Community Member Carolina Rubio MacWright generously donated these funds to cover transportation costs associated with the YWC STEM program.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725H

FOR ACTION

SUBJECT: ACCEPT DONATION FROM THE ACHIEVE FOUNDATION

BE IT RESOLVED THAT the Board of Education accepts a donation from the Achieve Foundation in the amount of \$1008.00

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-006-200-890	Education Foundation	\$1,008.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

BACKGROUND INFORMATION

This Achieve Foundation Educator Grant was awarded to Columbia High School Chemistry Teacher Emily Peterson to purchase white boards.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725I

FOR ACTION

SUBJECT: ACCEPT DONATION TO 6-8 ART AND MUSIC PROGRAMS

BE IT RESOLVED THAT the Board of Education accepts the donation of art and music supplies and equipment from Music and Arts Education Project, Inc (MAEP) to support 6-8 Art and Music programs. The donated value of the supplies is \$4,538.78.

BACKGROUND INFORMATION

This generous donation was made by MAEP as requested by teachers to support 6-8 art and music programs within the district.

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025

RESOLUTION 4725J

FOR ACTION

SUBJECT: APPROVE AGREEMENT WITH ATLANTIC TOMORROW'S OFFICE
FOR LEASE OF PHOTOCOPY EQUIPMENT, MAINTENANCE AND
SUPPLIES

BE IT RESOLVED that the Board of Education approves an agreement with Atlantic Tomorrow's Office of Bloomfield, New Jersey for a 60-month lease for the following Digital Imaging System copy machines:

- (1) Ricoh IM3500
- (2) Ricoh IM4000
- (1) Ricoh IM8000
- (1) Ricoh IM550

The total combined monthly lease cost of \$2,211.00 for an annual combined cost of \$26,532.00 plus the cost of \$.0053 per page for maintenance and supplies (excludes paper and staples).

BACKGROUND INFORMATION

- Atlantic Tomorrow's Office will deliver and install the machines and train our personnel at no charge.
- The new machines will replace machines at the Administration Building Mail Room and Registration Office, Colombia High School Main Office and Guidance Office, and South Orange Maplewood Middle School Main Office
- Atlantic Tomorrow's Office will cancel and relinquish the district from lease 40108114 obligations on the machines, whose lease was to expire in 2027.
- Atlantic Tomorrow's Office has a State contract.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725K

FOR ACTION

SUBJECT: ACCEPT COMPREHENSIVE ANNUAL FINANCIAL REPORT,
AUDITOR’S MANAGEMENT REPORT, AUDIT FINDINGS,
RECOMMENDATIONS AND CORRECTIVE ACTION PLAN FOR
THE 2023-2024 AUDIT

WHEREAS, the South Orange Maplewood Board of Education has received the audit; reviewed the recommendations contained in the Management Report on Administrative Findings, Financial, Compliance and Performance Reporting Audit Report for the period July 1, 2023 through June 30, 2024 as prepared by PKF O’Connor Davies, LLP; and

WHEREAS, the South Orange Maplewood Board of Education upon the recommendation of the Superintendent, does hereby,

1. Authorize the Board Secretary to enter said discussion in the minutes of this meeting;
2. Accept the audit and approve and authorize the implementation of the Corrective Action Plan that addresses the Audit Findings and Recommendations in the Management Report on Administrative Findings, Financial, Compliance and Performance for the Fiscal Year ending June 2024, presented by PKF O’Connor Davies, LLP.

BE IT FURTHER RESOLVED, that the South Orange Maplewood Board of Education authorizes the Superintendent of Schools and the School Business Administrator to produce two (2) certified copies of said Corrective Action Plan to be filed with the County Superintendent of Schools and the State Department of Education.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725L

FOR ACTION

**SUBJECT: APPROVE CHANGE ORDER FOR RENOVATIONS TO MAPLEWOOD
MIDDLE SCHOOL AND SOUTH ORANGE MIDDLE SCHOOL**

BE IT RESOLVED THAT the Board of Education approves the following change order to the contract with The Bennett Company, Inc. for Renovations to Maplewood Middle School and South Orange Middle School.

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>
The Bennett Company	9	\$46,554.00 (contract increase)
	10	\$45,745.00 (contract increase)

BACKGROUND INFORMATION

Change order #9 will address:

- Roof scupper repairs at the cafeteria
- Steam valve replacement
- Steam leak repair
- Electrical conduit relocations
- Hardware revision at door 290B and additional PA/clock at Library.

Change order #10 will correct existing HVAC conditions in rooms 11 and 19.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725M

FOR ACTION

SUBJECT: APPROVE CHANGE ORDER FOR RENOVATIONS AND
 ADDITIONS TO COLUMBIA HIGH SCHOOL PROJECT

BE IT RESOLVED THAT the Board of Education approves the following change orders to the contract with G&P Parlamas, Inc. for Renovations and Additions to Columbia High School Project.

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>
G&P Parlamas, Inc.	18	\$ 85,430.00 (contract increase)
	19	\$111,649.00 (contract increase)

BACKGROUND INFORMATION

Change order #18 will address:

- Electrical revisions – conduits for I.T.
- Lighting revisions
- A wing controls
- Signage revisions

Change order #19 will address:

- Asbestos abatement RFQ-7
- Asbestos abatement and ex conditions Area C
- Fitness and robotic rooms HVAC controls

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY
PUBLIC BOARD MEETING
February 27, 2025**

RESOLUTION 4725N

FOR ACTION

SUBJECT: AUTHORIZE REIMBURSEMENT

BE IT RESOLVED THAT the Board of Education authorizes tuition reimbursement to Kerri Waibel, Director of Access and Equity in the amount of \$1,988.00 for Spring 2025 courses required to obtain her Doctorate in Educational Leadership. Ms. Waibel will be required to continue employment with the District for two years after receipt of this reimbursement, or the District will request repayment by the employee.

BACKGROUND INFORMATION

This resolution is required because the reimbursement request is outside of the terms of Ms. Waibel's current employment agreement.