

SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD
525 Academy Street. Maplewood, NJ 07040

JOB DESCRIPTION

POSITION TITLE	Grades 6-8 Mathematics/Science (STEM) Instructional Specialist
MINIMUM QUALIFICATIONS	<ul style="list-style-type: none"> • Certified as a Middle School Teacher and HQT in Math • A working familiarity with the Common Core State Standards for Mathematics/Science. • Knowledge of current research and theory in Mathematics/Science. • A minimum of five years teaching experience at the middle school level preferred. • Demonstrate the necessary skill as a teacher in the field of Mathematics and/or Science. • A proven ability to work with and provide leadership for colleagues. • Staff development experience desired.
REPORTS TO	K-8 Mathematics/Science Supervisor
JOB GOAL(S)	<ul style="list-style-type: none"> • To conduct training of teachers and administrators in the field of mathematics/science. • To insure the quality and consistency of a comprehensive Mathematics/Science curriculum.

PRIMARY RESPONSIBILITIES

1.	Works with students, teachers, parents, and administrators to strengthen student achievement in the areas of Mathematics/Science in accordance with the Common Core State Standards.
2.	Uses data to help teachers: <ul style="list-style-type: none"> • Assess student needs • Differentiate instruction • Plan lessons • Evaluate student progress
3.	Provides planning and coaching support in Mathematics/Science to teachers.
4.	Provides mentoring and support for novice teachers in Mathematics/Science.
5.	Models lessons and team teaches with teachers on a regularly scheduled basis using effective strategies for best Mathematics/Science practices in the classroom.
6.	Works collaboratively with the K-8 Math/Science Supervisor and the Middle School principals in providing staff development at building and department level meetings in the field of mathematics/science.

Job Description

Title: Grades 6-8 Mathematics/Science (STEM) Instructional Specialist

Page 2 of 2

7.	Strives to maintain and improve professional competence.
8.	Performs other Mathematics/Science program support duties as assigned by the K-8 Math/Science Supervisor.

TERMS OF EMPLOYMENT

10 months plus up to 20 days in the summer at the per diem rate

Salary as per SOMEA Agreement

It is not the intent of this description to cover every one of the duties and responsibilities of this position. It lists most of the significant areas and is intended to convey a general understanding of the assignment. However, evaluation of performance will be based on the duties and responsibilities listed in the job description.

Initial Approval

Revised: