JOB DESCRIPTION

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<tr>
<th>POSITION TITLE</th>
<th>Grades 6-8 Mathematics/Science (STEM) Instructional Specialist</th>
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<td>MINIMUM QUALIFICATIONS</td>
<td>• Certified as a Middle School Teacher and HQT in Math</td>
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<td>• A working familiarity with the Common Core State Standards</td>
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<td>• Knowledge of current research and theory in Mathematics</td>
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<td>• A minimum of five years teaching experience at the middle</td>
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<td>• Demonstrate the necessary skill as a teacher in the field</td>
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<td>• A proven ability to work with and provide leadership for</td>
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<td>• Staff development experience desired.</td>
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REPORTS TO

K-8 Mathematics/Science Supervisor

JOB GOAL(S)

• To conduct training of teachers and administrators in the field of mathematics/science.
• To insure the quality and consistency of a comprehensive Mathematics/Science curriculum.

PRIMARY RESPONSIBILITIES

1. Works with students, teachers, parents, and administrators to strengthen student achievement in the areas of Mathematics/Science in accordance with the Common Core State Standards.

2. Uses data to help teachers:
   • Assess student needs
   • Differentiate instruction
   • Plan lessons
   • Evaluate student progress

3. Provides planning and coaching support in Mathematics/Science to teachers.

4. Provides mentoring and support for novice teachers in Mathematics/Science.

5. Models lessons and team teaches with teachers on a regularly scheduled basis using effective strategies for best Mathematics/Science practices in the classroom.

6. Works collaboratively with the K-8 Math/Science Supervisor and the Middle School principals in providing staff development at building and department level meetings in the field of mathematics/science.
7. Strives to maintain and improve professional competence.

8. Performs other Mathematics/Science program support duties as assigned by the K-8 Math/Science Supervisor.

**TERMS OF EMPLOYMENT**

10 months plus up to 20 days in the summer at the per diem rate

Salary as per SOMEA Agreement

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It is not the intent of this description to cover every one of the duties and responsibilities of this position. It lists most of the significant areas and is intended to convey a general understanding of the assignment. However, evaluation of performance will be based on the duties and responsibilities listed in the job description.

**Initial Approval**

**Revised:**