

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION        3210A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated September 30, 2014
2. Expense Account Adjustment Analysis dated September 30, 2014
3. Revenue Account Adjustment Analysis dated September 30, 2014
4. Check Register #383127 - 383132 in the amount of \$5,265.72
5. Check Register #383133 - 383520 in the amount of \$4,465,311.15
6. Check Register #200527 - 200528 in the amount of \$1,076,349.84
7. Check Register #200529 for September payroll in the amount of \$5,776,364.84
8. Treasurer's Report of August 2014

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION      3210B**

**FOR ACTION**

**SUBJECT:              BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of September 30, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Jeffrey Bennett	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ William Gaudelli	_____ Date
_____ Sandra Karriem	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Madhu Pai	_____ Date
_____ Andrea Wren-Hardin	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION      3210C**

**FOR ACTION**

**SUBJECT:            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Nicole Banas S. Mountain	Understanding Grief & Loss: ways to support children	10/28/14	Morristown, NJ	99.00
Caitlin Cox Jefferson	Understanding Grief & Loss: ways to support children	10/28/14	Morristown, NJ	99.00
Teresa Quick CHS	Federal Financial Education Day	10/22/14	Philadelphia, PA	64.00
Lori Hersh CHS	N.E. Conference for School Based SLP's	12/9/14	West Orange, NJ	351.00
Pat Hurley CHS	Creating Change Payment through PEP Grant	2/3/15 – 2/8/15	Denver, CO	1795.00
Phoebe Schwinder Jefferson	Impact for Early Adverse Childhood Experiences	12/5/14	Piscataway, NJ	123.00
Geraldine Colon Marshall	Woodcock Johnson IV – Tests of Achievement	11/21/14	New Providence, NJ	185.00
Mara Leibowitz Clinton	Woodcock Johnson IV – Tests of Achievement	11/21/14	New Providence, NJ	185.00
Julianne Porter MMS	School Health Conference – 2014	10/22/14	Edison, NJ	175.00
William E. Gaines CHS	NJCHE Annual History Conference	12/5/14	Princeton, NJ	112.00
Peter F. Bauer CHS	Conducting Symposium	11/23/14- 11/24/14	Montclair, NJ	209.00
Nicole Martelli CHS	International Institute for Restorative Practices	10/29/14- 10/31/14	Bethlehem, PA	943.00
Cheryl Schneider Board Office	NEW SDA Program and QPA Conference	11/18/14	Robbinsville, NJ	37.00

Suzanne Turner Board Office	Ready, Set, Go! Media Training Bootcamp	11/18/14	Pennington, NJ	\$40.00
Katerina Karis Soms	Chromebooks & The Common Core	11/3/14	Monroe Township, NJ	172.00
Elizabeth Harris Soms	Chromebooks & The Common Core	11/3/14	Monroe Township, NJ	172.00
Diane Grant Soms	Chromebooks & The Common Core	11/3/14	Monroe Township, NJ	138.00
Melissa Butler Soms	Chromebooks & The Common Core	11/3/14	Monroe Township, NJ	172.00

### BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION      3210D**

**FOR ACTION**

**SUBJECT:            APPROVE SPECIAL EDUCATION RELATED SERVICE  
                         PROVIDERS FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for 2014-15 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Speech Rehab Services, LLC Boca Roton, FL	Speech/Language/Therapy	\$75 per hour \$250 per Evaluation
Rebecca Russell West Orange, NJ	Home Instruction	\$35 per hour
SN Pediatric Potentials, Inc. Livingston, NJ	Occupational Therapy	\$165 per hour
Middlesex Regional Educational Services Commission	Home Instruction	\$63 per hour
Helix Services LLP Maplewood, NJ	Educational Evaluation	\$2500 per evaluation

**BACKGROUND INFORMATION**

The Special Education providers will perform services and evaluations for classified students as per needs indicated in specific Individual Education Plans.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION        3210E**

**FOR ACTION**

**SUBJECT:**            AUTHORIZE A REVIEW OF COMPLIANCE WITH PRIOR  
ANNUAL CONTINUING DISCLOSURE OBLIGATIONS AND  
PARTICIPATION IN THE SECURITIES AND EXCHANGE  
COMMISSION'S MUNICIPALITIES CONTINUING DISCLOSURE  
COOPERATION INITIATIVE

**WHEREAS**, the South Orange-Maplewood Board of Education, in the County of Essex, New Jersey (the "Board of Education") has previously issued one or more series of bonds, including in the past five (5) years, pursuant to one or more preliminary and final official statements (collectively, the "Bonds"); and

**WHEREAS**, in connection with the issuance of such Bonds, the Board of Education covenanted with Bondholders to provide certain secondary market information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port (2009 to present) ("EMMA"), including, but not limited to, audited financial statements, other financial and operating data, and ratings changes; and

**WHEREAS**, the Securities and Exchange Commission (the "SEC") has recently focused attention on what it alleges is widespread failure of issuers of municipal bonds across the nation to meet their continuing disclosure obligations and misrepresentation through material misstatements in an official statement (innocently, inadvertently or otherwise) of past compliance with continuing disclosure obligations; and

**WHEREAS**, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (the "SEC Initiative"), a limited-time program ending at 5:00 p.m. on December 1, 2014, that encourages issuers of municipal bonds, including the Board of Education, to self-report possible material misstatements or

omissions, made in the past five (5) years in an official statement regarding compliance with prior continuing disclosure obligations; and

**WHEREAS**, by participating in the SEC Initiative, issuers of municipal bonds agree to accept certain non-monetary penalties, in lieu of unknown, but potentially significant, monetary and non-monetary penalties that the SEC has threatened on issuers of municipal bonds that do not participate in the SEC Initiative, should the SEC determine that an issuer has made material misstatements in an official statement regarding compliance with prior continuing disclosure obligations; and

WHEREAS, by participating in the SEC Initiative, issuers of municipal bonds agree to accept the following penalties, if imposed by the SEC: (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC, (ii) implementation of policies, procedures and training regarding continuing disclosure obligations, (iii) compliance with all existing continuing disclosure undertakings, (iv) cooperation with any further SEC investigation, (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings, and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

**WHEREAS**, the Board of Education desires to conduct a disclosure audit which will: (i) summarize the results of the Board of Education's prior compliance with its secondary market disclosure obligations and (ii) compare those results to the statements made by the Board of Education regarding past compliance in its official statements (the "Disclosure Audit"); and .

**WHEREAS**, the Board of Education further desires to retain the services of a disclosure specialist to conduct the Disclosure Audit; and

**WHEREAS**, based on the results of the Disclosure Audit, and considering the known, non-monetary penalties that may come through the Board of Education's participation in the SEC Initiative versus the unknown monetary and non-monetary penalties the SEC has threatened on issuers of municipal bonds that do not self-report, the Board of Education further desires to delegate to the Board Administrator, in consultation with the Board of Education's general counsel, bond counsel, auditor and other finance professionals, the power to prepare and submit all documentation required to enter the Board of Education's Bond issues into the SEC Initiative, as necessary;

**NOW**, therefore, be it resolved by the South Orange - Maplewood Board of Education, in the county of Essex, New Jersey as follows:

Section 1. The Board of Education hereby authorizes completion of the Disclosure Audit.

Section 2. The Board of Education hereby authorizes the Business Administrator of the Board of Education to engage the services of Phoenix Advisors, LLC, the Board of Education's current financial advisor, to complete the Disclosure Audit.

Section 3. In the event the Disclosure Audit reveals that the Board of Education may have made a material misstatement regarding the Board of Education's compliance with prior

continuing disclosure undertakings, the Board of Education hereby authorizes and directs the Business Administrator of the Board of Education to prepare and submit all documentation necessary to enter the Board of Education's applicable Bond issues into the SEC Initiative.

Section 4. Any action taken by the Business Administrator of the Board of Education or any other officer of the Board of Education, with respect to the Disclosure Audit, the engagement of the disclosure specialist and participation in the SEC Initiative is hereby ratified and confirmed.

Section 5. This resolution shall take effect immediately.

#### BACKGROUND INFORMATION

Local governments have an obligation to provide certain information at the time of issuing new debt, and frequently to continue to provide information while debt remains outstanding. The SEC has focused attention on continuing disclosure obligations. This resolution approves participation in a self-assessment of compliance with disclosure obligations.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION      3210F**

**FOR ACTION**

**SUBJECT:            ACCEPT COMPREHENSIVE MAINTENANCE PLAN**

BE IT RESOLVED THAT the Board of Education accepts the district's Comprehensive Maintenance Plan for the 2015-16 school year and the Annual Maintenance Reserve Deposit Worksheet per N.J.A.C. 6:24 (form M-1) as submitted.

BE IT FURTHER RESOLVED THAT the Board of Education states that the district's required maintenance activities are reasonable to keep the schools' facilities open and safe for use or in its original condition and maintain the validity of their warranties.

**BACKGROUND INFORMATION**

As per 6A:26A-3.1, the Comprehensive Maintenance Plan and the Annual Maintenance Reserve Deposit Worksheet (form M-1) is required to be submitted to NJDOE by November 15<sup>th</sup> of each year, accompanied by a Board resolution approving the submission of the plan.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION      3210G**

**FOR ACTION**

**SUBJECT:**            APPROVE AGREEMENT FOR SCHOOL SPECIALTY SPARK TO  
PRESENT K-12 PHYSICAL EDUCATION WORKSHOP USING  
TECHNOLOGY IN PHYSICAL EDUCATION

BE IT RESOLVED THAT the Board of Education approves an agreement with School Specialty Spark Program of San Diego, California to provide two 3-hour workshops on October 27, 2014 for K-12 physical education teachers at a rate of \$3,699.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

The workshop will take place on October 27, 2014 session #1 8:30am to 11:30 am, session#2 12:00 pm to 3:00 pm. Location of workshop will be determined by Supervisor of Health and Physical Education. Funding for these workshops is through the 2013-16 PEP Grant.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION      3210I**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION FROM CHS BASEBALL  
                         BOOSTERS**

BE IT RESOLVED THAT the Board of Education accepts a donation from CHS Baseball Boosters in the amount of \$3,600 for baseball field improvements at Underhill field.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-068-200-890	CHS Sports	\$3,600
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

This generous donation was made possible through fundraising efforts of the CHS baseball team. The Athletic Director is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION      3210J**

**FOR ACTION**

**SUBJECT:    APPROVE CHANGE ORDER TO COLUMBIA HIGH SCHOOL D-WING  
                 ROOF REPLACEMENT**

BE IT RESOLVED THAT the Board of Education approves the following change order to the D-wing roof replacement project at Columbia High School:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
Northeast Roof Maintenance	1	(\$4,709)	53 days

**BACKGROUND INFORMATION**

Change Order #1 approves a credit of \$4709 for the application of flat insulation in lieu of tapered insulation and a 53 day time extension due to complete demolition and removal of additional roofing work under separate contracts before the start of school.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
OCTOBER 20, 2014**

**RESOLUTION      3210K**

**FOR ACTION**

**SUBJECT:    APPROVE CHANGE ORDER TO MONTROSE SCHOOL ALTERATION**

BE IT RESOLVED THAT the Board of Education approves the following change order to Montrose School Alteration:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
GPC, Inc.	1	\$19,413.47	0

**BACKGROUND INFORMATION**

Change Order # 1 approves new molding for first and second floors, new plywood underlayment over existing hardwood on first floor and cementitious backer board over the existing strip hardwood floors on the first and second floor toilet rooms.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD NEW JERSEY  
PUBLIC BOARD MEETING  
October 20, 2014**

**RESOLUTION        3210L**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION FOR MARSHALL SCHOOL**

BE IT RESOLVED THAT the Board of Education accepts a donation from the Marshall PTA in the amount of \$1,170 for the purchase of three Elmo document cameras.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-044-200-890	Marshall PTA	\$1,170.00
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

This generous donation was made for the purchase of three Elmo MO-1 Visual Presenter – document cameras.

The Marshall Principal is responsible for administering these funds.