

BOARD OF EDUCATION
The School District of South Orange and Maplewood
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November 16, 2015

MEMORANDUM

TO: Members, Board of Education
Members, Board of School Estimate
Dr. John Ramos, Superintendent

FROM: Cheryl Schneider, Business Administrator

SUBJECT: BASELINE DATA FOR 2016-17 SCHOOL BUDGET DEVELOPMENT

The school budget is a planning document. Building the school budget is not done by simply inflating prior year spending by a given percentage. The development process requires the thoughtful review of the current education program, compilation and analysis of a variety of data, and the involvement of a multitude of stakeholders. The following information will provide baseline data for development of the 2016-17 school budget.

Enrollment Projections

Enrollment is an important element of budget development. It is used to determine appropriate amounts to budget in several areas including staffing levels, facility needs, equipment, textbooks, supplies and materials. The New Jersey Department of Education considers district enrollment in the state aid formula and per pupil cost analyses are used for comparative purposes among districts.

The district enrollments are determined as of October 15 and filed with the NJDOE. It appears from the October 15, 2015 data that while the overall enrollment state virtually flat from last year, we continue to see significant growth at the elementary level. Overall enrollment has increased by nearly 13% (over 780 students) since 2007. For the third year in a row, kindergarten enrollment has substantially exceeded projections resulting in a sustained high enrollment at the elementary level. While we anticipated continued enrollment growth at the middle school and high school levels, we experienced decreases at both levels from last years' enrollments. The enrollments were lower than projected specifically at the 7th grade and the 9th grade levels. With the continued increase in enrollment, we need to consider staffing needs to support the increasing enrollment as well as the increased demand on supplies. The continued growth at the elementary levels, with significantly larger than anticipated numbers at the Kindergarten level now three years in a row, continue to raise questions about elementary facility needs and questions regarding the need for redistricting, both at the elementary and middle school levels. There were 6,880 students on the roll, 13 more than on the October 15, 2014 roll. The 2015 figure includes 19 non-Special Education preschool students enrolled at the Montrose Early Learning Center. The count of students "on the roll" does not include resident students placed in schools out of the district.

As of Oct 15	Elementary (K-5)	% Change	Middle (6-8)	% Change	High School (9-12)	% Change	PK (not SE)	Self - Contained Special Education	% Change	Total Enrolled	% Change
2002	2,806	-2%	1,511	-0.7%	1,877	1%	N/A	170	22%	6,364	-0.4%
2003	2,753	-2%	1,474	-3%	1,996	6%	N/A	167	-2%	6,390	0.4%
2004	2,716	-1%	1,450	-2%	2,004	0.4%	N/A	130	-22%	6,300	-1%
2005	2,716	0%	1,404	-3%	1,975	-1%	N/A	126	-3%	6,221	-1%
2006	2,683	-1%	1,361	-3%	1,885	-5%	N/A	171	36%	6,100	-2%
2007	2,750	2.5%	1,332	-2%	1,862	-1%	N/A	153	-11%	6,097	0%
2008	2,847	3.5%	1,356	2%	1,840	-1%	N/A	145	-5%	6,188	2%
2009	3,016	6%	1,394	3%	1,851	0.6%	N/A	153	6%	6,414	4%
2010	3,133	4%	1,404	0.7%	1,803	-3%	N/A	119	-22%	6,459	0.7%
2011	3,153	1%	1,416	0.9%	1,834	1.7%	N/A	129	8%	6,532	1.1%
2012	3,216	2%	1,438	1.6%	1,847	0.7%	N/A	124	-4%	6,625	1.4%
2013	3,238	0.6%	1,557	8.3%	1,832	-0.8%	N/A	133	7.3%	6,760	2.0%
2014	3,253	0.5%	1,587	1.9%	1,898	3.6%	N/A	129	-3.0%	6,867	1.6%
2015	3,320	2.1%	1,560	-1.7%	1,877	-1.1%	19	104	-19.4%	6,880	0.2%

Self-contained special education in-district enrollment indicated a significant decrease in students reported. This could be partially due to the reporting of preschool students separately, but this would not account for the total decrease. At the same time, the number of special education students (160.5) sent to out-of-district schools full-time and shared-time has decreased slightly from 2.5% to 2.3% of the total resident enrollment, compared to the previous year. A further analysis of the overall special education program has been requested by the Board of Education as part of this budget process and will include an examination of the enrollment trends both in-district and in out of district placements.

The annual Application for State School Aid (ASSA) details all resident students, those on the roll and sent out of district on October 15. This data has been submitted through the NJSmart reporting system, with the final ASSA report being due in December. A draft copy of the summary data previously reported through the ASSA is included as **Attachment A**. A copy of the District Enrollment summary reported for October 15 is provided as **Attachment B**.

Enrollment data has been provided to Whitehall Associates, Inc., professional demographers, to update district level and building level enrollment projections for future planning. The demographer will also complete a migration analysis to identify trends.

Low-income (at-risk) Students.

The number of students eligible for free or reduced-price lunches is also an important element of budget development. The concentration of free eligible students is used by NJDOE to determine whether the district qualifies for additional state aid. The number of low-income students is also used to determine qualification for federal Title I funding and the requirement to provide a breakfast program. The number of eligible students in 2015 (1,343) is a decrease of 61 students from 2014 and represents about 20% of the total student population. The number of eligible students has remained about 20% of the student population for the past few years. However, the percentage of free and reduced lunch students at Seth Boyden Elementary School, continues to increase and is now 46% of the total enrollment. A report that presents the trends in the

numbers of eligible students by school, by category as a percentage of enrollments and the percent of change from the previous years is provided as **Attachment C**.

Transported Students.

The cost of transporting resident students within the district and to out-of-district schools is a major expenditure in the school budget. The number of students transported as of October 15 is reported to NJDOE in the annual District Report of Transported Resident Students (DRTRS). The New Jersey Department of Education considers the number of transported students in the state aid formula and per pupil cost analyses used for comparative purposes among districts. An efficiency analysis is also performed by NJDOE to determine that buses are fully loaded. The state standard for efficiency is 120%. The district's rating in 2014-15 was 1.03, below the state standard, mainly as a result of the courtesy busing that we offer as bus seats filled with courtesy students are considered empty.

The district transports 2,100 students to and from school each day. Of the students transported, 1,043 are regular ed students transported to district schools, (548 of the 1,043 are transported as a courtesy due to policies regarding the Marshall-Jefferson school pairing, Seth Boyden Demonstration school and hazardous walking routes), 746 are transported to non-public schools (or paid aid in lieu of transportation) and 17 are transported to charter schools (or paid aid in lieu of transportation) and 294 special needs students are transported to district and out of district schools. A copy of the DRTRS summary is provided as **Attachment D**.

Salaries and Benefits.

Salaries and benefits comprise the largest expenditure of the school budget. The budgeted count of district employees for the 2015-16 school year was 737.57 full-time equivalent certificated and non-certificated staff members including 676.57 members of South Orange and Maplewood Education Association (SOMEA), 37 members of Administrators, Supervisors and Coordinators Association (ASCA) and 24 central office staff (including 8 confidential secretaries). An agreement between the Board of Education and SOMEA was ratified this past week to cover the terms of the 2015-16 and 2016-17 school year. The agreement expires on June 30, 2017. The salary increase for the current school year, unknown during the last budget development was 2.5% for certificated staff and 1.8% for non-certificated staff. The increases for 2016-2017 are an additional 2.5% for certificated staff and 1.8% for non-certificated staff. In addition increases were made to stipend amounts and to support staff classifications that will further increase the overall salaries in the budget. The Board of Education and ASCA agreement extends through June 30, 2017. The salary increase for 2016-17 is 2.25%.

Benefits for all groups include group insurance, social security, unemployment compensation, workmen's compensation, health benefits, tuition reimbursement, and retiree unused sick-day reimbursement. All employees are required to make contributions towards their health benefits based on statute. During the 2016-17 school year, employees will need to contribute a percentage of the premium expense for the equivalent of the Direct 15 benefit plan, based on year four of the required statutory tiered percentages, or 1.5% of their salary, whichever is greater. They will also need to contribute 100% of the difference in premium if they opt for a more expensive plan than Direct 15. The total benefit package is estimated to be approximately 26% of salaries. A recent switch to insurance coverage directly with Horizon Blue Cross/Blue Shield from the State Health Benefits Plan extends through December 2016. Claims experience data should be more readily available to help predict potential premium rates for the second half

of the 2016-2017 school, however enough data will likely not be available until very late in the budget process or after budget approval.

A summary chart comparing the budgeted staff for 2015-16 to the actual staffing for 2014-15 and 2013-14 is provided as **Attachment E**. This staffing chart will be updated to reflect the actual staffing for 2015-16 as part of the budget building documentation.

School Facilities.

The aging school facilities require major investments of resources. Funds are budgeted in three categories. Custodial services and routine maintenance are funded in the operating budget and capital improvements are funded primarily by bond proceeds. The NJDOE has established a minimum requirement that 0.2% of building replacement value must be budgeted annually for routine maintenance. For the past few years, the district has established a minimum budget of 1% of building value each year due to the age and condition of the buildings. A copy of the Annual Maintenance Budget Amount Worksheet and Comprehensive Maintenance Plan are provided as **Attachment F**. The Long Rang Facilities Plan is being reviewed for updates and a long range capital plan is under development. A Facilities Conditions Assessment was completed and the results were used to help inform the comprehensive maintenance plan and will help inform the budget as well as determine future projects and maintenance planning.

The 2014-15 Comprehensive Annual Financial Report (audit) and Management Discussion and Analysis (MD&A).

This document presents historical financial information prepared by an independent auditing firm. The document will be distributed to the Board of Education and Board of School Estimate members separately. Mr. Morrison from the auditing firm of Hodulik and Morrison will be available to present the preliminary audit findings at the December Board meeting to answer questions from members of the Board.

General Fund Free Balance Status

The amount of general fund free balance is important to determine if surplus funds are available to supplement revenues and reduce taxes. It is also used to identify the amount available for dealing with contingencies. The Board of Education has established a policy that it is prudent to maintain a minimum amount equal to 3% of budgeted appropriations for unforeseen circumstances. The NJDOE requires that amounts exceeding 2% are surplus and must be appropriated in the subsequent school budget.

A report of changes in general fund free balance from 2005-06 to 2015-16 will be provided after the 2015 audit is complete. It is anticipated that the amount to be legally reserved and appropriated toward the 2016-17 revenues will be \$2,275,894, approximately \$200,000 lower than the \$2,471,003 that was appropriated toward the 2015-16 revenues.

Debt Service Status

Debt service expenditures are not included in the 2% tax cap calculation, but do have an impact on the annual burden on taxpayers. The District has traditionally issued bonds every three years to support an ongoing capital plan. The current debt service schedules, however, have resulted in

relatively flat tax burdens each year through the 2025-26 school year. Therefore it would be financially prudent to consider the bond sale schedule and weigh the impact of any future increase in tax burden versus the capital needs of the district. A schedule of the current debt service payments anticipated for the next 7 years is provided as **Attachment G**. The schedule assumes a 2% increase in general fund taxes each year and indicates the debt service as a percent of the total taxes.

Budget Process, Calendar and Priorities

The reports provided in this document represent the key information needed to build the 2016-17 school budget. Budget discussions have been ongoing since this past summer beginning with the discussion of the district goals. The district goals, adopted by the Board of Education provide the priorities for budget development and allocation of scarce resources. Additional data will be collected and compiled as needed to perform various analyses and complete reports to aid in the overall budget development process. They will be provided to the Board of Education and Board of School Estimate as part of those reports. The reports will also be available on-line at www.sommsd.k12.nj.us. The District Goals adopted by the Board of Education are provided as **Attachment H**. The budget will also take into account action plans being developed as part of the District Strategic Plan. Because the Strategic Plan is being developed simultaneously with the budget development, budget discussions will incorporate public updates to the Strategic Plan development. District staff involved in budget development are being asked to consider the Strategic Plan discussions and the implementation of the recently approved Access and Equity Policy in their planning for 2016-2017.

The administration is scheduled to present a preliminary 2016-17 school budget to the Board of Education at a public meeting in March 2016. The Board of Education will hold a public hearing to raise the taxes necessary to fund the budget tentatively scheduled for April 25, 2016. A copy of the DRAFT 2016-17 budget calendar is provided as **Attachment I**.

Please contact me if you have any questions about the data provided.



New Jersey
Department of Education

NJDOE ASSA ONLINE

4900-SOUTH ORANGE-MAPLEWOOD

2016-2017 School District Budget Statement - ASSA Summary

Date : 11/10/2015 Time : 11:04:09

Attachment A

Line	Enrollment Categories	Enroll		Sent		Received		Sent	Private Schools	Charter Schools	Resident Students	Resident Low INC	RES LEP LOW INC	RES LEP NOT LOW
		Full	Shared	Full	Shared	Full	Shared							
C1	HALF DAY PREK-3YR	1.0												
C2	HALF DAY PREK-4YR	4.0												
D1	FULL D PREK-3YR	16.0												
D2	FULL D PREK-4YR	537.0												
01	HALF DAY K	546.0												
02	FULL DAY K	537.0												
03	ONE	524.0												
04	TWO	483.0												
05	THREE	466.0												
06	FOUR	422.0												
07	FIVE	464.0												
08	SIX	440.0												
09	SEVEN	452.0												
10	EIGHT	444.0												
11	NINE	379.0	1.0	2.0										
12	TEN	383.0	4.0											
13	ELEVEN													
14	TWELVE													
15	POST-GRAD.													
16	ADULT H.S. (15+CR.)													
17	ADULT H.S. (1-14 CR.)													
18	SUBTOTAL (C1&2, D1&2, 1-17)	6098.0	5.0	2.0						25.0	6105.5	1099.0	48.0	19.0

Line	Enrollment Categories	Enroll		Sent		Received		Sent	Private Schools	Charter Schools	Resident Students	Resident Low INC	RES LEP LOW INC	RES LEP NOT LOW
		Full	Shared	Full	Shared	Full	Shared							
19	SP ED ELEMENTARY	305.0		10.0		1.0			30.0	1.0	345.0	84.0	0.0	0.0
20	SP ED MIDDLE	242.0		5.0					28.0		275.0	79.0	0.0	0.0
21	SP ED HIGH	220.0	11.0	21.0	11.0				48.5		300.5	95.5	2.0	0.0
22	SP ED ALT VOC ELEM										0.0	0.0	0.0	0.0
23	SP ED ALT VOC MIDDLE										0.0	0.0	0.0	0.0
24	SP ED ALT VOC HIGH										0.0	0.0	0.0	0.0
28	SUBTOTAL (19-24)	767.0	11.0	36.0	11.0	1.0			106.5	1.0	920.5	258.5	2.0	0.0
37	CO. VOC.-REGULAR				5.0						2.5	1.0	0.0	0.0
38	CO. VOC. FT POST SEC.										0.0	0.0	0.0	0.0
39	SUBTOTAL (18,28,37,38)	6865.0	18.0	38.0	16.0	2.0			106.5	26.0	7028.5	1358.5	50.0	19.0
44	DEVELOPMENTAL CENTER										0.0	0.0	0.0	0.0
45	DHS REGIONAL DAY SCH.										0.0	0.0	0.0	0.0
46	DYFS RESIDENTIAL CTRS										0.0	0.0	0.0	0.0
47	TRAIN SCH/SECURE CARE										0.0	0.0	0.0	0.0
48	RES. MENTAL HEALTH CTR										1.0	1.0	0.0	0.0
49	JUVENILE COMMUNITY CTR										0.0	0.0	0.0	0.0
50	JUVENILE DETENTION CTR										1.0	1.0	0.0	0.0
51	TOTAL ENROLL(39,44-50)										7030.5	1360.5	50.0	19.0
52	HEADSTART PREK										0.0			
53	PROVIDER PREK										0.0			
57	SENT TO CSSD										1.0			
58	LEP ONROLL										69.0			
59	SPEECH ONLY										35.0			
61	LOW INC ONROLL										1338.0			
62	LOW INC SENT										17.0			
63	RES PREK FTE										20.5			
65	Charter Prek										0.0			

**Enrollment Summary
2015-2016**
As of 10/15/2015

Grade	Clinton	Jefferson	Marshall	Seth Boyden	South Mountain	Tuscan	Montrose	Total
PK				77	107	108	19	19
K	108		152	99	89	96	1	553
1	93		191	96	97	110		568
2	96		172	89	106	120		571
3	78	168		89	107	104		561
4	93	140		89	107	102		533
5	91	169		71	101			534
Sp. Ed.*	6	19	19				34	78
Total	565	496	534	521	607	640	54	3417

* These are SpEd self-contained students.

Grade	Maplewood Middle	South Orange Middle	Total
6	229	271	500
7	281	253	534
8	258	268	526
Sp. Ed.*	9	9	9
Total	768	801	1569

* These are SpEd self-contained students.

Grade	Columbia High School
9	525
10	500
11	428
12	424
Sp. Ed.*	17
Total	1894

* These are SpEd self-contained students.

Elementary Schools	Middle Schools	High School	District
3417	1569	1894	6880

STUDENTS ELIGIBLE FOR FREE OR REDUCED MEALS

Number of eligible students by school, by category as a percentage of enrollment and the percent change from the previous year.

School	October 15, 2011			October 15, 2012			October 15, 2013			October 15, 2014			October 15, 2015		
	#	% of Enr	% Chg	#	% of Enr	% Chg	#	% of Enr	% Chg	#	% of Enr	% Chg	#	% of Enr	% Chg
COLUMBIA															
Enrollment	1,863	100%	3%	1,858	100%	0%	1,842	100%	-1%	1,915	100%	4%	1,894	100%	-1%
Free	354	19%	13%	368	20%	4%	368	20%	0%	359	19%	-2%	363	19%	1%
Reduced	84	5%	-15%	113	6%	35%	112	6%	-1%	114	6%	2%	101	5%	-11%
Total	438	24%	6%	481	26%	10%	480	26%	0%	473	25%	-1%	464	24%	-2%
MMS															
Enrollment	755	100%	3%	738	100%	-2%	792	100%	7%	808	100%	2%	768	100%	-5%
Free	143	19%	9%	140	19%	-2%	149	19%	6%	152	19%	2%	135	18%	-11%
Reduced	36	5%	-16%	41	6%	14%	49	6%	20%	51	6%	4%	41	5%	-20%
Total	179	24%	3%	181	25%	1%	198	25%	9%	203	25%	3%	176	23%	-13%
SOMS															
Enrollment	674	100%	-1%	711	100%	5%	780	100%	10%	789	100%	1%	801	100%	2%
Free	105	16%	8%	98	14%	-7%	115	15%	17%	109	14%	-5%	119	15%	9%
Reduced	24	4%	-8%	32	5%	33%	41	5%	28%	35	4%	-15%	21	3%	-40%
Total	129	19%	5%	130	18%	1%	156	20%	20%	144	18%	-8%	140	17%	-3%
MARSHALL															
Enrollment	485	100%	-5%	511	100%	5%	485	100%	-5%	525	100%	8%	534	100%	2%
Free	37	8%	16%	40	8%	8%	41	8%	3%	41	8%	0%	40	7%	-2%
Reduced	11	2%	22%	9	2%	-18%	4	1%	-56%	9	2%	125%	9	2%	0%
Total	48	10%	17%	49	10%	2%	45	9%	-8%	50	10%	11%	49	9%	-2%
JEFFERSON															
Enrollment	507	100%	7%	527	100%	4%	560	100%	6%	517	100%	-8%	496	100%	-4%
Free	59	12%	2%	63	12%	7%	54	10%	-14%	64	12%	19%	46	9%	-28%
Reduced	18	4%	29%	10	2%	-44%	12	2%	20%	7	1%	-42%	9	2%	29%
Total	77	15%	7%	73	14%	-5%	66	12%	-10%	71	14%	8%	55	11%	-23%
CLINTON															
Enrollment	580	100%	-2%	506	100%	1%	555	100%	10%	553	100%	0%	565	100%	2%
Free	99	20%	4%	97	19%	-2%	106	19%	9%	98	18%	-8%	98	17%	0%
Reduced	20	4%	-23%	17	3%	-15%	21	4%	24%	24	4%	14%	16	3%	-33%
Total	119	24%	-2%	114	23%	-4%	127	23%	11%	122	22%	-4%	114	20%	-7%
SETH BOYDEN															
Enrollment	514	100%	-2%	537	100%	4%	531	100%	-1%	553	100%	4%	521	100%	-6%
Free	124	24%	6%	147	27%	19%	165	31%	12%	189	34%	15%	200	38%	6%
Reduced	45	9%	-6%	55	10%	22%	35	7%	-36%	47	8%	34%	41	8%	-13%
Total	169	33%	2%	202	38%	20%	200	38%	-1%	236	43%	18%	241	46%	2%
SOUTH MOUNTAIN															
Enrollment	625	100%	2%	619	100%	-1%	604	100%	-2%	598	100%	-1%	607	100%	2%
Free	35	6%	40%	25	4%	-29%	25	4%	0%	28	5%	12%	24	4%	-14%
Reduced	11	2%	22%	8	1%	-27%	10	2%	25%	13	2%	30%	4	1%	-69%
Total	46	7%	35%	33	5%	-28%	35	6%	6%	41	7%	17%	28	5%	-32%
TUSCAN															
Enrollment	609	100%	2%	618	100%	1%	611	100%	-1%	607	100%	-1%	640	100%	5%
Free	48	8%	17%	46	7%	-4%	48	8%	4%	52	9%	8%	55	9%	6%
Reduced	12	2%	-25%	20	3%	67%	15	2%	-25%	12	2%	-20%	11	2%	-8%
Total	60	10%	5%	66	11%	10%	63	10%	-5%	64	11%	2%	66	10%	3%
MONTROSE															
Enrollment													54	100%	N/A
Free													9	17%	N/A
Reduced													1	2%	N/A
Total													10	19%	N/A
DISTRICT															
Enrollment	6,532	100%	1%	6,625	100%	1%	6,760	100%	2%	6,865	100%	2%	6,880	100%	0%
Free	1,004	15%	10%	1,024	15%	2%	1,071	16%	5%	1,092	16%	2%	1,089	16%	0%
Reduced	261	4%	-10%	305	5%	17%	299	4%	-2%	312	5%	4%	254	4%	-19%
Total	1,265	19%	5%	1,329	20%	5%	1,370	20%	3%	1,404	20%	2%	1,343	20%	-4%

Source: District Records: State Fall Reports

Nov-15

District Report of Transported Resident Students

COUNTY	13 - ESSEX
DISTRICT	4900 - SOUTH ORANGE-MAPLEWOOD
YEAR	2015-16
CREATED	November 12, 2015 at 03:07 PM

A. Eligible REGULAR and In-District Special Education Students without Special Transportation Needs

1.	Students - Grade PK (includes Public, Charter, and Early Childhood Community Provider ECCP)	0
2.	Public School Students Excl. Voc. Students	383
3.	Vocational School Students	12
4.	Transported Charter School Students	0
5.	AIL Charter School Students	17
6.	Transported Non-Public and Other School Students	442
7.	AIL Non-Public and Other School Students	304
8.	Special Education Public School Students	18
9.	Special Education Charter School Students	0
10.	Private School for Students with Disabilities and Other School Students	0
11.	Total Students	1176
12.	Total Mileage	7601.9
13.	Average Home to School Mileage	6.5
14.	Total Mileage Excluding Grade PK	7601.9
15.	Average Home to School Mileage Excluding Grade PK	6.5

District Report of Transported Resident Students

COUNTY	13 - ESSEX
DISTRICT	4900 -- SOUTH ORANGE-MAPLEWOOD
YEAR	2015-16
CREATED	November 12, 2015 at 03:07 PM

B. Eligible SPECIAL EDUCATION STUDENTS with Special Transportation Needs and Out-of-District Special Education Students without Special Transportation Needs

1.	Public School Students with Special Transportation Needs	135.5
2.	Charter School Students with Special Transportation Needs	0
3.	Private School for Students with Disabilities with Special Transportation Needs	114.5
4.	Total Special Education Students with Special Transportation Needs	250
5.	Total Mileage for Special Education Students with Special Transportation Needs	2229
6.	Out-of-District Public School Students without Special Transportation Needs	9.5
7.	Out-of-District Charter School Students without Special Transportation Needs	0
8.	Out-of-District Private School for Students with Disabilities without Special Transportation Needs	16.5
9.	Total Out-of-District Special Education Students without Special Transportation Needs	26
10.	Total Mileage for Out-of-District Special Ed. Students without Special Transportation Needs	451.9
11.	Total Special Education Students	276
12.	Total Special Education Mileage	2680.9
13.	Average Home to School Mileage	9.7

District Report of Transported Resident Students

COUNTY	13 - ESSEX
DISTRICT	4900 - SOUTH ORANGE-MAPLEWOOD
YEAR	2015-16
CREATED	November 12, 2015 at 03:07 PM

C. Courtesy Students

1.	Total Elementary School Students	519
2.	Total Elementary School Student Mileage	763.4
3.	Total Secondary School Students	29
4.	Total Secondary School Student Mileage	62.2
5.	Total Courtesy Students	548
6.	Total Courtesy Student Mileage	825.6
7.	Average Home to School Mileage	1.5

District Report of Transported Resident Students

COUNTY	13 - ESSEX
DISTRICT	4900 - SOUTH ORANGE-MAPLEWOOD
YEAR	2015-16
CREATED	November 12, 2015 at 03:07 PM

D. Nonpublic School Students over 20 miles

1.	Transported Nonpublic School Students 20.1-30 Miles	0
2.	Transported Nonpublic School Students > 30 Miles	0
3.	ALL Nonpublic School Students 20.1-30 Miles	0
4.	ALL Nonpublic School Students > 30	0
5.	Total Mileage	0

District Report of Transported Resident Students

COUNTY	13 - ESSEX
DISTRICT	4900 - SOUTH ORANGE-MAPLEWOOD
YEAR	2015-16
CREATED	November 12, 2015 at 03:07 PM

District Profile

Name of routing vendor or "NONE" for none:	VERSATRANS
The number of resident subscription students you reported being transported is:	0
Does your district have a subscription busing program for nonresident students? (Y/N):	N
If yes, how many nonresident students do you transport?	
The number of resident students who are receiving Non-Mandated transportation and would be required to walk to and from school along a route designated as a hazardous route by the local school district (pursuant to NJSA 18A:39-1.5):	227

SOUTH ORANGE & MAPLEWOOD
CURRENT NON-CERTIFICATED STAFF

4/27/2015

	Category	Actual FTEs 2013-14	Actual FTEs 2014-15	Proposed FTEs 2015-16	+/- Changes in FTEs
Central Office					
	Chief Information Officer	1.00	1.00	1.00	0.00
	Communications Coordinator	----	----	----	----
	Director of Strategic Communications	1.00	1.00	1.00	0.00
	In-House Counsel	1.00	1.00	1.00	0.00
	PEP Coordinator	1.00	1.00	1.00	0.00
	SUB TOTAL	4.00	4.00	4.00	0.00
Business Office					
	Supervisor of Payroll	1.00	1.00	1.00	0.00
	Network Manager	1.00	1.00	1.00	0.00
	AV Tech	3.00	3.00	3.00	0.00
	Telecommunications Specialist	----	----	----	----
	Supervisor of Buildings & Grounds	1.00	1.00	1.00	0.00
	Asst. Supervisor of Buildings & Grounds	1.00	1.00	1.00	0.00
	Maintenance Workers	7.00	7.00	7.00	0.00
	Supervisor of Food Service	1.00	1.00	1.00	0.00
	Custodial Supervisor	----	----	----	----
	Custodians	----	----	----	----
	Supervisor of Transportation	----	----	----	----
	Transportation Coordinator	1.00	1.00	1.00	0.00
	Bus Drivers	7.40	6.90	6.90	0.00
	Bus Aides	5.60	5.60	5.60	0.00
	School District Physician	----	----	----	----
	Treasurer of School Monies	1.00	1.00	1.00	0.00
	SUB TOTAL	30.00	29.50	29.50	0.00
Technology					
	Information Systems Manager	1.00	1.00	1.00	0.00
	Assistant Network Manager	----	----	----	----
	Data Entry Manager	2.00	3.00	3.00	0.00
	Technology Facilitators	----	----	----	----
	Technology Trainer	3.00	3.00	3.00	0.00
	ETTC	----	----	----	----
	SUB TOTAL	6.00	7.00	7.00	0.00
Secretarial Staff					
	Confidential Secretaries	8.00	8.00	8.00	0.00
	Secretaries	41.00	40.00	39.00	-1.00
	Clerical Aides	5.20	5.20	5.20	0.00
	SUB TOTAL	54.20	53.20	52.20	-1.00
Security					
	Security Guards at CHS	----	----	----	----
	SUB TOTAL	0.00	0.00	0.00	0.00
Aides					
	Instructional Aides				
	Special Education	----	----	----	----
	Medical Aide	----	----	----	----
	Regular Education	----	----	----	----
	504 Aides	----	----	----	----
	ELL Instructional Assistant	1.00	1.00	1.00	0.00
	Title I Aides	2.00	1.00	1.00	0.00
	Lunch Aides/Breakfast Aides	----	----	----	----
	SUB TOTAL	3.00	2.00	2.00	0.00
	TOTAL NON-CERTIFICATED STAFF	97.20	95.70	94.70	-1.00
	TOTAL CERTIFICATED STAFF	646.65	643.77	642.87	-0.90
	GRAND TOTAL	743.85	739.47	737.57	-1.90

	SOUTH ORANGE & MAPLEWOOD CURRENT CERTIFICATED STAFF					4/27/2015 +/- Changes in FTEs	
	Actual FTEs 2013-14	Elementary	Middle School	High School	District		Actual FTEs 2014-15
Category							
Central Office Administration							
Superintendent	1.00				1.00	1.00	0.00
Assistant Superintendent						1.00	1.00
Assistant Superintendent for Curriculum & Instruction	1.00				1.00	0.00	-1.00
Assistant Superintendent for Administration & HR	1.00				1.00	0.00	-1.00
Business Administrator/Board Secretary	1.00				1.00	1.00	0.00
Assistant Business Administrator/Asst. Board Secretary	1.00				1.00	1.00	0.00
Director of Special Services	1.00				1.00	1.00	0.00
Supervisor of Special Services	2.00				2.00	2.00	0.00
SUB TOTAL	8.00	0.00	0.00	0.00	8.00	7.00	-1.00
Building-Level Administration							
Principals	9.00	6.00	2.00	1.00		9.00	0.00
Principal on Special Assignment	0.00					0.00	0.00
Assistant Principals	13.00	6.00	4.00	3.00		13.00	0.00
Assistants to the Principals	0.00					0.00	0.00
K-12 Directors (H&PE/MT/FineArts/WL/Guid/Aftn)	6.00				6.00	6.00	0.00
CHS Deans (Non-Adm/Supervisor Certified)	2.00			2.00		2.00	0.00
K-8 Director (Montrose Early Learning Center)						1.00	1.00
K-5 Supervisors (K-8 Supervisors)	2.00	2.00				2.00	0.00
6-12 Supervisors (L/M/SCI/SS) (9-12 Dept Chairs)	4.00				4.00	4.00	0.00
SUB TOTAL	36.00	14.00	6.00	6.00	10.00	36.00	1.00
High School Teachers							
English	20.40			19.60		19.60	-1.00
Read 180	1.00					0.00	0.00
Social Studies	15.80			16.00		16.00	0.00
Science	19.75			19.75		19.75	0.00
Mathematics	23.08			23.08		23.08	-1.00
Business/Industrial Arts	4.00			4.00		4.00	0.00
TV Arts	2.00			2.00		2.00	0.00
SUB TOTAL	86.03	0.00	0.00	84.43	0.00	82.43	-2.00
Middle School Teachers							
Language Arts	17.00		16.20			16.20	-0.10
Read 180	4.20		2.70			2.70	2.70
STEM (Science, Technology, Engineering, Math)			1.00			1.00	1.00
Social Studies	14.00		14.10			14.10	15.10
Mathematics	19.00		19.00			19.00	19.00
Science	14.00		14.00			14.00	15.00
Technology	2.00		2.00			2.00	2.00
Instructional Specialist (Coach)	2.00		2.00			2.00	1.00
SUB TOTAL	72.20	0.00	71.00	0.00	0.00	71.00	71.90

Category	SOUTH ORANGE & MAPLEWOOD CURRENT CERTIFICATED STAFF				District	Actual FTEs 2014-15	Proposed FTEs 2015-16	4/27/2015 +/- Changes in FTEs
	Actual FTEs 2013-14	Elementary	Middle School	High School				
PreSchool Teachers								
PreSchool Education	1.00	1.00				1.00	3.00	2.00
SUB TOTAL	1.00	1.00	0.00	0.00	0.00	1.00	3.00	2.00
Elementary School Teachers								
Kindergarten	26.00	25.00				25.00	23.00	-2.00
1st Grade	25.00	26.00				26.00	26.00	0.00
Multi-Age (1st/2nd)	4.00	4.00				4.00	4.00	0.00
2nd Grade	22.00	25.00				25.00	24.00	-1.00
3rd Grade	25.00	25.00				25.00	26.00	1.00
4th Grade	23.00	23.00				23.00	23.00	0.00
5th Grade	24.00	22.00				22.00	23.00	1.00
Instructional Specialist	0.00		0.00			0.00	1.00	1.00
SUB TOTAL	149.00	150.00	0.00	0.00	0.00	150.00	150.00	0.00
Librarians/Media Specialists	10.00	6.00	2.00	2.00		10.00	10.00	0.00
Guidance Counselors	14.80		4.00	11.80		15.80	14.80	-1.00
Social Workers (Non-CST)	8.00	5.00	2.00		1.00	8.00	8.00	0.00
Substance Abuse Coordinators	2.00			2.00		2.00	2.00	0.00
Child Study Teams								
LDT/C	8.00	3.00	2.00	2.00	0.40	7.40	7.40	0.00
Psychologists	7.00	3.00	2.00	2.00		7.00	7.00	0.00
Social Workers	7.00	2.60	2.00	2.00		6.60	6.60	0.00
Special Ed Self-Contained Classroom Teachers	13.00	8.00	1.00	1.00		10.00	10.00	0.00
Special Ed Resource Room Teachers	47.72					0.00	0.00	0.00
Inclusion Teachers	37.00	38.00	26.00	23.64		87.64	87.64	0.00
Behaviorist	1.00				1.00	1.00	1.00	0.00
Speech/Language Specialists	6.00	4.00	1.00	1.00		6.00	6.00	0.00
Crisis Intervention Counselor	1.40		1.00	1.40		2.40	2.40	0.00
Art	19.10	6.20	4.00	9.20		19.40	19.20	-0.20
Music	17.60	8.40	6.40	3.00		17.80	17.40	-0.40
World Language/ESL	32.10	6.00	9.00	15.50		30.50	29.50	-1.00
Health & Physical Education	32.00	12.00	7.00	13.00		32.00	32.80	0.80
Nurses	11.00	7.00	2.00	2.00		11.00	12.00	1.00
Intervention Teachers (Reading/Academic)	16.70	13.80				13.80	13.80	0.00
Enrichment	2.00	1.00				1.00	0.00	-1.00
Project Ahead		2.40	0.60			3.00	3.00	0.00
Athletic Trainer	1.00			1.00		1.00	1.00	0.00
SUB TOTAL	294.42	126.40	72.00	92.54	2.40	293.34	291.54	-1.80
TOTAL CERTIFICATED STAFF	646.65	291.40	149.00	182.97	20.40	643.77	642.87	-0.90
TOTAL NON-CERTIFICATED STAFF	97.20					95.70	94.70	-1.00

Detailed Actual Expenditures by Year by Building Worksheet

4908

District Name		District Number											P
So. Orange Maplewood		Actual Expenditure by Building											
A	B	C	I	J	K	L	M	N	O				
A. School Facility Name	School Number	Gross Building Area (GSF)	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Actual Expenditures	Budgeted Amount
			FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	15-16	Total
Maintenance Building	000	6,596	\$ 5,465	\$ 10,803	\$ 6,412	\$ 2,046	\$ 38,865	\$ 11,231	\$ 35,292	\$ 12,303	\$ 84,864	\$ 8,795	\$ 221,076
Administration Building	170	27,989	\$ 42,748	\$ 50,353	\$ 47,743	\$ 55,984	\$ 53,778	\$ 35,894	\$ 132,141	\$ 36,265	\$ 87,844	\$ 55,903	\$ 598,653
Columbia High School	030	341,209	\$ 507,227	\$ 563,364	\$ 640,261	\$ 524,558	\$ 578,920	\$ 1,119,690	\$ 1,566,309	\$ 1,735,155	\$ 507,280	\$ 603,921	\$ 8,351,178
Montrose	110	32,117	\$ 27,350	\$ 35,291	\$ 39,479	\$ 48,609	\$ 25,410	\$ 20,450	\$ 6,518	\$ 83,318	\$ 59,869	\$ 38,666	\$ 384,960
Underhill Sports Complex	030	7,470	\$ 18,442	\$ 41,279	\$ 140,374	\$ 32,421	\$ 43,323	\$ 120,941	\$ 125,027	\$ 158,600	\$ 92,641	\$ 12,326	\$ 785,374
Maplewood Middle School	040	152,480	\$ 209,106	\$ 258,270	\$ 211,508	\$ 148,198	\$ 235,337	\$ 298,477	\$ 382,555	\$ 389,427	\$ 1,141,071	\$ 239,730	\$ 3,504,629
South Orange Middle School	050	157,112	\$ 426,213	\$ 331,013	\$ 348,283	\$ 211,230	\$ 281,068	\$ 239,285	\$ 306,831	\$ 337,790	\$ 324,788	\$ 258,814	\$ 3,066,315
Clinton	060	63,071	\$ 60,538	\$ 105,765	\$ 179,049	\$ 106,182	\$ 111,812	\$ 127,938	\$ 139,244	\$ 141,974	\$ 213,164	\$ 107,500	\$ 1,293,166
Jefferson	090	71,293	\$ 73,082	\$ 117,925	\$ 120,727	\$ 87,628	\$ 142,118	\$ 203,282	\$ 187,046	\$ 225,452	\$ 243,119	\$ 141,086	\$ 1,541,515
Marshall	100	53,297	\$ 48,325	\$ 120,725	\$ 131,814	\$ 100,052	\$ 142,315	\$ 96,454	\$ 152,222	\$ 132,682	\$ 217,615	\$ 90,057	\$ 1,232,291
Seth Boyden	130	80,116	\$ 160,193	\$ 263,562	\$ 203,483	\$ 193,665	\$ 132,210	\$ 117,686	\$ 172,577	\$ 191,758	\$ 204,003	\$ 128,308	\$ 1,767,444
South Mountain	140	56,414	\$ 39,037	\$ 46,909	\$ 66,769	\$ 273,802	\$ 190,128	\$ 164,964	\$ 119,315	\$ 181,382	\$ 174,515	\$ 99,827	\$ 1,356,649
South Mountain Annex	140	19,930	\$ 11,472	\$ 79,376	\$ 78,406	\$ 62,860	\$ 53,028	\$ 122,038	\$ 32,790	\$ 29,942	\$ 124,835	\$ 34,479	\$ 639,226
Tuscan	150	67,235	\$ 104,035	\$ 93,318	\$ 187,898	\$ 162,348	\$ 109,004	\$ 232,408	\$ 217,814	\$ 208,023	\$ 116,491	\$ 129,938	\$ 1,561,276
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District Total	000	1,136,329	\$ 1,724,733	\$ 2,121,943	\$ 2,402,239	\$ 2,609,583	\$ 2,138,366	\$ 2,910,738	\$ 3,575,681	\$ 3,869,070	\$ 3,592,099	\$ 1,949,350	\$ 26,293,801

South Orange Maplewood

Essex County - County Code 4900

Comprehensive Maintenance Plan

Actual Fiscal Year 2014-2015-- Budget Fiscal Year 2015-2016-- Planned Fiscal Year 2016-2017

Building Name	Actual 2014-15	Budget 2015-16	Planned 2016-17
Columbia High School	\$507,280	\$603,921	\$603,921
	Paint selected areas. Remove selected carpets. HVAC repairs. Roof repairs. Security upgrades. Elevator and lift repairs. Gym floor refinishing. Repair pool filter system. Abate and repair damaged walls and ceilings. Plumbing repairs. Locker repairs. Ceiling tile replacement. Replace whiteboards as needed. Door repairs as needed. Boiler and HVAC repairs. Fire alarm testing. Wall projectors hung as needed. Robotic club space creation.	Paint selected areas. Replace Faculty room AC. Remodel loading dock for Robotics. Annual lawn maintenance. Abate selected areas. Resurface clock tower stair walls. Repair handicap sidewalk access. Fireproof stage curtains. Refinish floors as needed. Repair lockers. HVAC repairs. Lighting upgrades. Security access repairs. Elevator and chair lift repairs. Abate and repair areas in preparation for HVAC replacements. Replace music room AC unit	Paint selected areas. Remove selected carpets. Repair selected vent fans. Annual lawn maintenance. Abate A-wing univents. Repair Guidance A/C units. Repair several section of sidewalk. Relocate TEMCO storage to new storage site. Plumbing repairs. Refinish floors as needed. Repair lockers. HVAC repairs. Lighting upgrades. Security access repairs. Elevator and chair lift repairs. Refinish D-wing boiler room floor. Annual boiler inspections.
Montrose School	\$59,869	\$38,666	\$38,666
	Building to be remodeled including room renovation, roof replacement and additional parking. Fire alarm testing. Concrete testing.	Security upgrades. Fencing for playground area. Replace selected auditorium seating.	Water treatments for heating systems. Elevator inspections. Replace North side chain link fence.
Maplewood Middle	\$1,141,071	\$239,730	\$239,730
	Paint selected rooms. Repairs to existing science labs. Parking lot repairs. Air quality testing. Cafeteria access expansion. Remove selected rugs. Gym floor refinishing. Sewage remediation. Whiteboard installation. Glass repairs. Plumbing repairs. Ceiling tile replacement. Security upgrades. Elevator phone repair. Chemical disposal. Abate and repair damaged walls.	Paint selected rooms. Provide water treatments for heating systems. Repair selected sidewalks. Locker installation and repair. Remove selected rugs. Whiteboard installation. Plumbing repairs. Repair old science wing work tables and ceiling. Security upgrades. Maintenance clock tower and attic area. Install access ladder to new wing attic.	Paint selected rooms. Plumbing repairs. Ceiling tile and lighting replacement. Water treatments for heating systems. Repair auditorium seats as needed. Repair selected sidewalks. Annual lawn care. Locker repair. Remove casework from old science labs. Security upgrades. Replace wiring channels in main hallway. Install visitor containment system.

South Orange Maplewood

Essex County - County Code 4900

Comprehensive Maintenance Plan

Actual Fiscal Year 2014-2015-- Budget Fiscal Year 2015-2016-- Planned Fiscal Year 2016-2017

Building Name	Actual 2014-15	Budget 2015-16	Planned 2016-17
South Orange Middle	<p style="text-align: right;">\$324,788</p> <p>Paint selected areas. Refinish gym floor. Repair water-damaged sections of ceilings. Security upgrades. Lighting upgrades. Plumbing upgrades. Paint safety curbing. Sidewalk and parking lot repairs and upgrades. Floor repair. Orange sculpture repair. Elevator repairs. Abatement and environmental testing and repairs.</p>	<p style="text-align: right;">\$258,814</p> <p>Paint selected areas. Remove selected rugs. Plumbing repairs. Ceiling tile replacement and lighting upgrades. Security upgrades. Locker repair and/or replacement. Repair areas of parking lot. Apply water boiler treatments. Prune selected trees. Repair selected sidewalks and curbs. Repair auditorium seating. Renovated science lab near cafeteria</p>	<p style="text-align: right;">\$258,814</p> <p>Paint selected areas. Remove selected rugs. Plumbing repairs. Ceiling tile replacement and lighting upgrades. Security upgrades. Locker repair and/or replacement. Repair areas of parking lot. Renovate new science lab. Prune selected trees. Repair selected sidewalks and curbs. Repair auditorium seating. Remodel main entrance security system and office.</p>
Clinton ES	<p style="text-align: right;">\$213,164</p> <p>Elevator hydraulic repairs. Air quality testing. Elevator shaft draining remediation. Repave partial parking lot as needed. Clear storm drain. Install backboards. Provide playground mulch. Plumbing repairs. Tree pruning. Ceiling tile and lighting upgrades. Security upgrades. Repair selected fences.</p>	<p style="text-align: right;">\$107,500</p> <p>Paint selected areas. Remove selected rugs. Floor repair. Repair steps to portable. Playground repairs and provide playground mulch. Repair portable heating systems and parking lot. Plumbing repairs. Selected tree pruning. Ceiling tile and lighting upgrades. Security upgrades. Repair elevator pit.</p>	<p style="text-align: right;">\$107,500</p> <p>Paint selected areas. Remove selected rugs. Plumbing repairs. Provide mulch as needed. Ceiling tile replacement and light upgrades. Upgrade main entrance security system. install new main driveway Prune selected trees. Replace rear access ramp to the cafeteria.</p>
Jefferson ES	<p style="text-align: right;">\$243,119</p> <p>Wood floor refinishing. Prep area for playground replacement. Parking lot repairs as needed. HVAC repairs. Boiler repairs. Door repairs. Air quality testing. Security upgrades. Roof repair. Elevator repairs. Tree removal and pruning as needed.</p>	<p style="text-align: right;">\$141,086</p> <p>Paint selected areas. Remove selected rugs. Security upgrades. Water boiler treatments. Prune selected trees. Provide mulch as needed. Ceiling tile replacement and light upgrades. Parking lot. Repair roof air conditioner. Repair defective AC unit in nurse's office Repair roof leak in stairwell #3.</p>	<p style="text-align: right;">\$141,085</p> <p>Paint selected areas. Remove selected rugs. Plumbing repairs. Provide mulch as needed. Ceiling tile replacement and light upgrades. Security upgrades. Apply water boiler treatments. Prune selected trees. Roof leak repairs over stairwell and over selected classrooms. Improve main entrance security system.</p>

South Orange Maplewood

Essex County - County Code 4900

Comprehensive Maintenance Plan

Actual Fiscal Year 2014-2015-- Budget Fiscal Year 2015-2016-- Planned Fiscal Year 2016-2017

Building Name	Actual 2014-15	Budget 2015-16	Planned 2016-17
Marshall ES	\$217,615 Paint selected areas. Gutter repair. Plumbing repairs as needed. Provide mulch as needed. Remove selected rugs. Ceiling tile and lighting upgrades. Floor repair. Security upgrades. Playground repairs. Microbial testing. Integrated pest management.	\$90,057 Repair parking lot. Roof repair. Plumbing repairs. Replace selected sidewalks. Remove selected rugs. Apply water boiler treatments. Prune trees as needed. Ceiling tile replacement and lighting upgrades. Security upgrades. Repair selected roof vents.	\$90,057 Plumbing repairs. Paint selected areas. Remove selected rugs. Roof repairs and ceiling tile replacement. Parking lot upgrades. Upgrade main entrance security. Repair selected univents. Integrated pest management. Pruning as needed. Repair selected slope roof areas.
Seth Boyden ES	\$204,003 Gym floor refinishing. Roof repair. Abatement and repair to auditorium ceiling. Prune trees as needed. Pest control. Plumbing repairs as needed. Provide mulch as needed. Ceiling tiles and lighting upgrades. Front step repair. Security upgrades.	\$128,308 Paint selected areas. Rebuild front steps. Repair parking lot and prune trees as needed. Extend playground sidewalk 20 feet. Plumbing repairs as needed. Provide mulch as needed. Ceiling tile and lighting upgrades. Portable step and rail repair.	\$128,308 Paint selected areas. Remove selected rugs. Plumbing repairs as needed. Provide water outlet to Strawberry Field. Bboiler treatments. Ceiling tile replacement and lighting upgrades as needed. Electric work for Outdoor Learning Center. Paving repairs.
South Mountain ES	\$174,515 Roofing repairs and repair of water damage. Tree removal and planting. Provided mulch as needed. Plumbing repairs. HVAC repairs. Paint selected areas. Lighting upgrades. Remove selected rugs. Build Phys Ed shed.	\$99,827 Paint selected areas. Security upgrades. Provide mulch as needed. Repair parking lot. HVAC repairs. Prune trees as needed. Plumbing repairs as needed. Ceiling tile and lighting upgrades.	\$99,827 Paint selected areas. Remove selected rugs. Security upgrades. Plumbing repairs as needed. Upgrade rockclimbing in gym. Repair bathroom as required.. Prune trees in playground as needed. Paint selected areas. Remove selected rugs.
South Mountain Annex	\$124,835 Wood floor refinishing. Plumbing repairs. Parking lot paving. Door repair. Security upgrades. Emergency sewage remediation. Boiler and HVAC repairs. Paint selected areas.	\$34,479 Paint selected areas. Remove selected rugs. Apply boiler water treatment. Prune trees as needed. Plumbing repairs as needed. Ceiling tile replacement. Repaire plumbing in selected rooms	\$34,479 Paint selected areas. Remove selected rugs. Apply boiler water treatment. Prune trees as needed. Plumbing repairs as needed. Ceiling tile replacement and lighting upgrades. Repair parking surface.

South Orange Maplewood

Essex County - County Code 4900

Comprehensive Maintenance Plan

Actual Fiscal Year 2014-2015-- Budget Fiscal Year 2015-2016-- Planned Fiscal Year 2016-2017

Building Name	Actual 2014-15	Budget 2015-16	Planned 2016-17
Tuscan ES	\$116,491	\$129,938	\$129,938
	Paint selected areas. Remove selected rugs. Prune trees as needed. Lighting upgrades. Provided mulch as needed. Repair fascia over cafeteria door. Security upgrades. Door repair as needed. Plumbing repairs as needed. Ceiling tile and lighting upgrades.	Paint selected halls. Remove selected rugs. Apply boiler water treatment. Prune trees as needed. Refinish gym floor. Pave walking path from Harvard Street. Complete main entrance security upgrade. Repair playground equipment.	Paint selected halls. Remove selected rugs. Apply boiler water treatment. Prune trees as needed. Security upgrades. Sewer pump repairs. Repair handwashing stations in cafeteria. Playground mulch prior to opening and as needed. Repair fencing along stream.
Underhill Sports Complex	\$92,641	\$12,326	\$12,326
	Repair bleachers. Paint interior, new field house. Paint bleachers as needed. Repair selected fences. Lighting upgrades. Security upgrades. Complete upgrades to field house. Field work and lawn treatment.	Repair selected fences. Field maintenance. Walkway paving. Lighting upgrades. Replace second floor lockers in old field house. Repair ice machine in new field house.	Repair bleachers. Paint bleachers as needed. Field maintenance. Begin replacing main seating with metal planks.
Administration Bldg	\$87,844	\$55,903	\$55,903
	Lift repair. HVAC repairs. Repair selected sidewalks. Security upgrades. Glass repair.	Paint selected areas. Construct access ladder to roof. HVAC repairs. Repair selected sidewalks. Address temperature controls in district meeting room. Security upgrades.	Paint selected areas. HVAC repairs. Repair selected sidewalks. Plumbing repairs. Security upgrades. Repair fire escape.
Maintenance	\$84,864	\$8,795	\$8,796
	Environmental services site remediation. Install charging station for buses.	Parking lot repairs as needed. Fire alarm upgrades.	Parking lot repairs as needed.
Total	\$3,592,099	\$1,949,350	\$1,949,350

Baseline Budget Data
Outstanding Debt Service

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Debt Service									
General Fund (projected 2%+)	109,134,877	111,317,575	113,543,926	115,814,805	118,131,101	120,493,723	122,903,597	125,361,669	127,868,902
Debt Service	3,688,091	3,672,168	3,816,418	3,675,499	3,662,340	3,659,515	3,644,096	3,618,513	3,595,842
Total	112,822,968	114,989,742	117,360,344	119,490,304	121,793,441	124,153,238	126,547,693	128,980,182	131,464,744
Tax Impact with Debt Service	2.10%	1.92%	2.06%	1.81%	1.93%	1.94%	1.93%	1.92%	1.93%
Tax Impact General Fund Only	2.41%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Debt as a percent of total	3.27%	3.19%	3.25%	3.08%	3.01%	2.95%	2.88%	2.81%	2.74%

**District Goals
2015-2016**

GOAL ONE: Student Learning: Promote the intellectual growth of all students

1. Establish a comprehensive vision for school district testing and how each test relates to an important learning or strategic objective. Analyze the assessment systems used to determine the amount and type of testing necessary to serve diagnostic, instructional, and accountability purposes and informed professional development.

GOAL TWO: Professional Staff: Consistently and collaboratively lead students of diverse backgrounds and learning styles to learn at or above the appropriate grade-level standards

1. Achieve the following ratings within the Peer Comparison Groups for all eligible schools (eight schools total) in all three scoring categories (for twenty-four (24) total possible rankings) on the NJ School Performance report for 2015-2016: achievement
 - i. If Very High Performance (VHP) was achieved in 2014-2015, VHP shall be maintained in 2015-16.
 - ii. If High Performance (HP) was achieved in 2014-2015, HP or VHP shall be achieved in 2015-2016.
 - iii. If Average Performance (AP) was achieved in 2014-2015, AP, HP or VHP shall be achieved in 2015-16.
 - iv. If Lagging Performance or Significantly Lagging Performance was achieved in 2014-15, the numeric percentage ranking within the Peer Group should increase in 2015-16.
2. Increase the percentage of non-tenured and tenured certified staff requiring workplace observations who received these observations within the timeframe outlined in AchieveNJ.

GOAL THREE: Engagement and Outreach: Communicate effectively with parents, students and the South Orange Maplewood community.

1. Ensure that the District's Strategic Communication Plan is updated and implemented in the 2015-2016 school year in order to improve communication and access to information by district stakeholders.

GOAL FOUR: Resource Management: Pursue and achieve Goals 1-3 while slowing the rate of increase in operating expenditures.

1. Approve a 2016-17 operating budget that aligns with District Goals, with a year-over-year tax impact not greater than 2% for the operating budget if at all feasible. Should, after exhausting all feasible options to reduce costs, it be impossible to limit the tax impact to 2% without substantially impeding the district's ability to meet its goals, banked cap may be used.
2. Develop a CHS Facility Renewal Plan.

3. Develop an Overall District Enrollment Plan.

GOAL FIVE: Create Framework: Create and implement a framework for advancing work of district to include the collaborative development of a comprehensive Strategic Plan.

GOAL SIX: Secure Required External Approvals:

1. Achieve renewal of Middle State Accreditation for Columbia High School.
2. Obtain approval from the Office of Civil Rights for proposals to address the issues outlined in the Resolution Agreement OCR Docket No. 02-13-5003.

2016-2017 Budget Calendar
Tentative (subject to change)**

Attachment I

Date(s)	Discussion	
July 20, 2015	District Goals Discussion	BOE Meeting
August 19, 2015	District Goals Security Assessment	Finance, Facilities & Technology Committee (FF&T)
August 24, 2015	District Goals Discussion	BOE Meeting
September 16, 2015	Reasonable interpretation Baseline Budget Data Identify Budget Analyses Review Statement of Assurance for QSAC	FF&T Committee
September 21, 2015	Budget analysis update and discussion	BOE Meeting
October 7, 2015	Preview Comprehensive Maintenance Plan District Goals	FF&T Committee
October 19, 2015	District Goals Adoption Education Summit Update and Equity Policy Adoption	BOE Meeting Access
November 11, 2015	Audit Review Review baseline budget data Comprehensive Maintenance Education Summit and Strategic Plan Development	FF&T Committee
November 16, 2015	comprehensive maintenance report baseline budget data Education Summit Update	BOE Meeting
November 19, 2015	Budget Discussion with District Administration	Administration
December 7, 2015	Audit report due to the state	Administration
December 14-23	Budget Meetings with District Supervisors	Administration
December 2, 2015	Audit updates Review budget analyses Review enrollment projections	FF&T Committee
December 21, 2015	Receive 2014-15 CAFR & MD&A (audit report) Enrollment projections Budget analyses	BOE Meeting
January 4, 2016	Reorganizational meeting	BOE Meeting
January 11-15, 2016	Meetings with Facilities, Technology & Special Ed	Administration
January XX, 2016	Efficiency Review with County DOE	Administration
January 25, 2016	Budget Discussion	BOE Meeting
February 22, 2016	Budget Discussion	BOE Meeting
February 23, 2016	Governor's Budget Message	
February 25, 2016	State Aid Notices	
March XX, 2016	Budget Forum	Special BOE Meeting
March 21, 2016	Discuss and Adopt Preliminary Budget	BOE Meeting
March 22, 2016	Last day to submit 2015-16 Budget to County	
April XX, 2016	Budget Forum	Special BOE Meeting
April 14, 2016	Proposed budget advertised in News Record	
April 25, 2016	BOE Public Hearing and Action to levy 2015-16 school tax	BOE Meeting
May 19, 2016	Last day to submit to County Board of Taxation	

** All dates following the introduction of the preliminary budget are estimates and depend upon NJDOE guidance and requirements. Historically, issuance of state aid figures and CAP calculations follow the Governor's budget address and thus budget submission and approval deadlines may be extended.